

# Town of Riverview

## Corporate Services Monthly Report



To: Mayor & Council

Prepared by: A. Crummey, Director of Corporate Services

Date: November 20, 2018

Month & Year: October 2018

### Section 1: Operational Dashboards

ENFORCEMENT REPORT				
Metric	Current Month	Previous Month	Annual Result	Trend
Animal Control Issues	32	36	279	↓4
Animal Control Licences	0	47	746	↓47*
By-Law Enforcement Requests	0	5	102	↓5

\*Licenses were not sold in October in preparation of DocuPet system.

### Section 2: Status of Department's Annual Operational Priorities

Priority	Status	Responsibility
<b>A SAFE AND WELCOMING COMMUNITY</b>		
<p>Promote Riverview as an inclusive community with a good quality of life for residents</p> <p>Design and implement community events and programs to increase community pride, citizens' engagement and wellbeing.</p> <p>Foster civic engagement and volunteerism.</p> <p>Promote opportunities to maintain community safety.</p>	<ul style="list-style-type: none"> <li>Oct 23 <a href="#">Council Highlights - October 22, 2018</a></li> <li>Oct 30 <a href="#">Riverview Joins Invest in Canada Delegation to Lisbon</a></li> <li>Oct 31 <a href="#">Business Spotlight: Chocolate River Farmer's Market</a></li> <li>Nov 1 <a href="#">Unveiling of Royal Canadian Air Force monument in Caseley Park</a></li> <li>Nov 1 <a href="#">Remembrance Day Service</a></li> <li>Nov 5 <a href="#">Warming/Charging centre available in Riverview</a></li> <li>Nov 6 <a href="#">North America's Premier Pet Licensing Program Comes to Riverview</a></li> <li>Nov 6 <a href="#">Warming/Charging centre will re-open</a></li> <li>Nov 15 <a href="#">Winter parking restrictions in effect Dec. 1 to April 1</a></li> <li>Nov 16 <a href="#">Council Highlights - November 13, 2018</a></li> </ul> <p>Staff is working with colleagues at Eco360 and in the Cities of Moncton and Dieppe to develop a public engagement program</p>	Communications Coordinator

	about reducing consumption of single-use plastic bags in the tri-community. The program is scheduled to launch at the end of November beginning with surveys for retailers and the public. Reducing the negative impact of waste in our region was identified as one of 12 priorities in the Envision Riverview ICSP.	
<b>PLANNING FOR THE FUTURE</b>		
<p><b>Complete an Asset Management Plan regarding infrastructure needs.</b></p> <p><b>Take a well-planned and fiscally responsible approach to building and maintaining public infrastructure.</b></p> <p><b>Invest in upgrading local streets and roads.</b></p>	<ul style="list-style-type: none"> <li>Received a building condition assessment at Town Hall. The report provided will be used to input data in the Facilities section of the Town's Asset Management Plan.</li> </ul>	Facilities Coordinator
<b>SMART &amp; SUSTAINABLE GROWTH</b>		
<p><b>Riverview Brand Development.</b></p> <p><b>Retain and grow our strong local business community.</b></p>	<ul style="list-style-type: none"> <li>Worked with students from Riverview East and Riverview Middle School to string the new lights for the Light Up Riverview project.</li> </ul>	Director
<b>FISCAL RESPONSIBILITY AND SERVICE EXCELLENCE</b>		
<b>Foster a positive and engaging work environment for employees.</b>	Following a request for employee merchandise at the last roundtable discussion, the Communications Coordinator is seeking staff input on options for Town of Riverview clothing and promotional items to make available for staff only. The CC will recommend products and a pricing system after all feedback has been collected.	Communications Coordinator

### Section 3: Other Notable Developments & Highlights for Council Attention

**Communications** The Communications Coordinator attended training in Richibucto, NB by the International Association of Public Participation (IAP2): Strategies for Dealing with Opposition and Outrage in Public Participation. The two-day training session will be completed in January 2019.