

Town of Riverview

Corporate Services Monthly Report



To: Mayor & Council

Prepared by: Annette Crummey, Director of Corporate Services

Month & Year: September 2018

Section 1: Operational Dashboard

ENFORCEMENT REPORT				
Metric	Current Period	Previous Period	Annual Result	Trend
Animal Control Issues	36	38	247	↓2
Animal Control Licences	47	8	746	↑39
By-Law Enforcement Requests	5	14	98	↓9

Section 2: Status of Department's Annual Operational Priorities

Priority	Status	Responsibility
A SAFE AND WELCOMING COMMUNITY		
<p>Promote Riverview as an inclusive community with a good quality of life for residents</p> <p>Design and implement community events and programs to increase community pride, citizens' engagement and wellbeing.</p>	<ul style="list-style-type: none"> Issued the following press releases: <ul style="list-style-type: none"> Sep 4 Citizens encouraged to spread kindness on Becca Schofield Day, Sept. 15, 2018 Sep 6 Gunningsville Boulevard intersection improvements to be completed mid-September Sep 7 Town Council considers new signage regulations Sep 10 Canusa Drive at Monarch Road becomes two-way stop Sep 10 Fall Clean-Up: Bulky items will be collected Oct. 15-18, 2018 Sep 10 Record number of Town employees certified in First Aid/CPR Sep 11 Riverview's 2018 Junior Leaders volunteer over 3400 hours through summer enrichment program Sep 12 Council Highlights - September 10, 2018 Sep 12 Riverview Harvest Festival, Sept. 26-30 Sep 13 Codiac Transpo offering free orientation sessions Riverview Business Mixer, Sept. 19 Sep 20 Greater Moncton Immigration New Website Sep 21 Update on Gunningsville Boulevard intersection 	Communications Coordinator

	improvements Sep 24 Training exercise in Winter Wonderland Park Sep 24 Riverview announces new financial incentive program for developers Sep 27 Vote to win funding for the Riverview Indoor Skatepark	
PLANNING FOR THE FUTURE		
Complete an asset management plan regarding infrastructure needs.	<ul style="list-style-type: none"> • Taking an online course on asset management. • Working on adding the Town's facilities to the asset management plan. • Received a formal introduction to the Town's asset management committee. 	Facilities Coordinator
SMART & SUSTAINABLE GROWTH		
Retain and grow our strong local business community.	<ul style="list-style-type: none"> • Worked with Light Up Riverview Committee to finalize plans for upcoming season. EDO has joined committee to work on sponsorship package for businesses. 	Director
FISCAL RESPONSIBILITY AND SERVICE EXCELLENCE		
Provide high quality customer service to residents and businesses.	<ul style="list-style-type: none"> • Civic Engagement Committee reviewed the RFPs for live streaming and selected a provider. Quotes were also received from local audio visual companies to provide the equipment needed. The RFP and the quote will be awarded at the next Regular Meeting of Council in October. • Planning for the new DocuPet licensing system continues with a planned start date of November 1, 2018. • Worked with Urban Planning to bring forward proposed new Portable Sign By-law and changes to existing signage regulations. 	Director/ Communications Coordinator Director

Section 3: Other Notable Developments & Highlights for Council Attention

- **Communications:** The Communications Coordinator attended a digital marketing conference for New Brunswick municipal communicators hosted by the City of Dieppe on Sept. 19, and attended training to attain ICS-200 (Incident Command System Canada) Sept. 25-26.