

Town of Riverview

COUNCIL REPORT FORM



Presented to: Mayor & Council

Department: Corporate Services

Date: October 12, 2018

Subject: Policy – Committee of the Whole Procedures

BACKGROUND

Following some questions concerning procedures at our Committee of the Whole meeting, staff realized that while the procedures for our Regular Council Meeting are outlined in our Procedural By-law there were no written procedures for the Committee of the Whole meeting. The attached policy was therefore created for Council's review.

CONSIDERATIONS

Legal:

None

Financial:

None

Policy:

No other policies affected.

Stakeholders:

Having written procedures for the Committee of the Whole meeting will assist present and future Council and staff when conducting these meetings.

Strategic Plan:

None.

Interdepartmental Consultation:

This policy was created with input from the CAO and Corporate Services Department.

Communication Plan:

This new policy will be shared with all departments.

RECOMMENDATION FROM STAFF

Staff recommends that Council refer the attached Committee of the Whole Procedures policy to the Regular Meeting of Council for adoption.