

Town of Riverview

Corporate Services Monthly Report



To: Mayor & Council

Prepared by: Annette Crummey, Director of Corporate Services

Date: September 18, 2018

Month & Year: August 2018

Section 1: Operational Dashboard

ENFORCEMENT REPORT				
Metric	Current Month	Previous Month	Annual Result	Trend
Animal Control Issues	38	30	211	↑8
Animal Control Licences	8	87	699	↓79
By-Law Enforcement Requests	14	27	93	↓13

Section 2: Status of Department's Annual Operational Priorities

Priority	Status	Responsibility
A SAFE AND WELCOMING COMMUNITY		
<p>Promote Riverview as an inclusive community with a good quality of life for residents</p> <p>Design and implement community events and programs to increase community pride, citizens' engagement and wellbeing.</p>	<ul style="list-style-type: none"> Issued the following press releases: Aug 7 Town seeking Riverview artists to submit proposals for Art Procurement Program Aug 7 Ride the Tide tour offers local adventure on the Petitcodiac River Aug 8 Rebecca Schofield named to the Order of New Brunswick Aug 10 Condolences to the Fredericton community Aug 13 Public invited to sign condolence book in memory of fallen Fredericton Police officers Aug 15 Training exercise in Mill Creek Nature Park Aug 15 Update on Gunningsville Boulevard intersection improvements Aug 17 Career fair in Riverview looking for immediate talent Aug 21 Riverview sports fields closed for pest control 	<p>Communications Coordinator</p> <p>Director of Corporate Services</p>

Priority	Status	Responsibility
	<ul style="list-style-type: none"> The Town partnered with River of Pride to host four Pride Week events in Riverview including Queering Sex Positivity, softball, Hike: Rainbows, Trees & Maple S'mores, and Outdoor Movie Night – Love, Simon. Staff in Corporate Services and Finance began the process of launching the new pet licensing system with DocuPet. The program is scheduled to launch with a public education campaign on Nov. 1, 2018. Staff collaborated with the Cities of Moncton and Dieppe to offer a tri-community book of condolences to the Fredericton Police following the tragedy in that community that claimed the lives of two police officers and two citizens. 	
PLANNING FOR THE FUTURE		
Take a well-planned and fiscally responsible approach to building and maintaining public infrastructure.	<ul style="list-style-type: none"> Repair work completed on back deck of the Fundy Chocolate River Station. Meetings with Department Directors and a review of previous maintenance budgets is being conducted to assist with budget preparation. 	Facilities Coordinator
FISCAL RESPONSIBILITY AND SERVICE EXCELLENCE		
Provide high quality customer service to residents and businesses.	<ul style="list-style-type: none"> Received and reviewed RFP submissions for Live Streaming Software with Civic Engagement Committee. Began weekly meeting process to incorporate new DocuPet licensing system. Planned start date of November 1, 2018. Introduced new commercial signage regulations to Council 	Director/ Communications Coordinator Director

Section 3: Other Notable Developments & Highlights for Council Attention

Communications:

- Completed re-brand of all corporate print materials to align with Visual Identity Guide.

Report Approval Details

Document Title:	Corporate Services Monthly Report - August 2018.docx
Attachments:	<ul style="list-style-type: none">- Council Report - Animal Control.pdf- By-Law Enforcement Report-2017 Active.pdf- By-Law Enforcement Report-To Date 2018.pdf
Final Approval Date:	Sep 18, 2018

This report and all of its attachments were approved and signed as outlined below:

Colin Smith - Sep 18, 2018 - 1:46 PM