

MEMO



To: Gerry Cole, Director – Parks & Recreation
From: Eric Hopper, Manager - Recreation Facilities & Assets
Date: Aug 8, 2018
Re: Tender 18-71
Supply of One New 2019 4x4 ½ Ton Extended Cab Truck
(with Trade-in)

30 Honour House Court
Riverview, NB E1B 3Y9

TOWNOFRIVerview.CA

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The following tender has been awarded to Lounsbury Automotive Limited for the amount of \$36,833.90 which includes HST and \$2,000 a trade-in allowance, the budget for this tender is \$45,000.

It has been brought to my attention that there is still good life in the truck that was selected to be traded in prior to my arrival. With the efficiency changes that I have made over the summer this will leave the parks department short on vehicles. I would like to keep the truck that has been selected to be traded-in and have Lounsbury paid out for the trade-in allowance. This would be the cheapest option to extend the current Parks fleet.

Eric Hopper
Manager – Recreation Facilities & Assets

I agree with the above-mentioned recommendation

Gerry Cole

Director, Parks & Recreation