



COMMITTEE OF THE WHOLE MEETING

MONDAY, JUNE 26, 2017

30 Honour House Court - Council Chambers

7 P.M.

MINUTES

Members Present:

**Mayor Ann Seamans
Deputy Mayor Wayne Bennett
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Andrew LeBlanc
Councillor Cecile Cassista
Councillor Tammy Rampersaud**

Staff Present:

**A. Crummey, Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Public Works
S. Thomson, Director of Economic Development
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation & Community Relations
D. Pleau, Fire Chief
R. Gauvin, Executive Administrative Assistant**

Regrets:

**C. Smith, CAO
D. Richard, Deputy Clerk**

Others:

**Daryl Crossman & Ruth Flanagan,
Tri-Community Volunteer Policing
Jean-Philippe Foisy & Scott Porter, exp
Tracy LeBel-Bordage, Public Health Nurse**

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

That the agenda for the Committee of the Whole Meeting of June 26, 2017 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

a. Sally Forster - Request for Partial Road Closure - Summerdale Court

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Riverview Town Council authorize a partial street closure on Summerdale Court (in the Fairways) from 9:00 a.m. to 5:00 p.m. on Saturday, July 15, 2017 to hold a promotion event. Said approval is also pending the organizers notify all emergency and protective services agencies including but not limited to Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire & Rescue Department, the Public Works Department as well as the Department of Transportation.

Motion Carried

S. Thomson noted the primary reason for the event is to introduce and promote the area of The Fairways development to the neighbourhood and the rest of Greater Moncton.

5. PETITIONS, PRESENTATIONS & DELEGATIONS

a. Presentation by Daryl Crossman & Ruth Flanagan of the Tri-Community Volunteer Policing

Ruth Flanagan presented a report to Council on the Codiac Volunteer Services group, which is a self-sufficient and non-profit organization formed in 1994 under the City of Moncton police. Volunteers work in partnership with the RCMP members in the delivery of day-to-day tasks that do not require a police officer, throughout the tri-communities. Volunteers are trained to do regular radar checks as well as cell phone and seat belt checks for the regular members.

Ms. Flanagan also presented Council with the group's other volunteer activities for the year 2016, such as the primary tasks of vehicle duties, delivery of safety programs throughout area schools, bicycle, crosswalk and Halloween safety programs as well as developing a fraud/scam program rolled out to senior locations in Moncton, Dieppe and Riverview.

Daryl Crossman thanked Council for the Town's ongoing financial support which allows the organization to continue being active in the tri-communities with the proper teaching materials and the safety hand-outs available to all schools as well as senior citizen locations.

Councillor Rampersaud thanked the group for all of the volunteers' hard work and personal time given as it is much appreciated.

Councillor Cassista also expressed her appreciation of the work done by the volunteers and their ongoing support to the Riverview Neighbourhood Watch program.

Ms. Flanagan confirmed with Councillor Cassista that parking lot surveillance of handicap parking is done when volunteers are out on a daily basis. Notices are put on windshields of cars who are parked illegal in handicapped areas.

Mr. Crossman confirmed with Deputy Mayor Bennett that the volunteers have a list of "hot spots" where they set up for radar checks. 100 vehicles are monitored and the information, based on the

average speed, is then given to the RCMP members to determine if a cruiser is needed in that particular area for further monitoring.

Deputy Mayor Bennett questioned if information collected through the Town's speed feed-back signs and traffic counters could be supplied to the volunteer group to give to the RCMP for further investigation on where speeding occurs.

Mr. Crossman mentioned it would be preferable that the information is given to traffic at the RCMP so it can be put on the list for the volunteer van to go and set up a radar check in that area.

Mayor Seamans thanked Mr. Crossman and Ms. Flanagan for their presentation and work in the community.

b. Presentation by Exp - Pinnacle Award

Jean-Phillipe Foisy and Scott Porter from exp, a consulting engineering firm, made a presentation to Council to congratulate the Town of Riverview for work well deserved on the Riverview Operations Centre.

Mr. Foisy mentioned the 2017 Pinnacle Award given by the Association of Consulting Engineers, which rewards engineering excellence in New Brunswick, was jointly given this year to the Town of Riverview and its designers, exp, for the Riverview Operations Centre. The technically advanced Operations Centre was noted as making careful use of maximizing energy efficiency throughout the building, for being completed on time and under budget and for being able to serve the municipality effectively for many years to come.

Mr. Foisy also gave special thanks to Michel Ouellet, Director of Engineering and Public Works and to Greg Arnold from exp for their hard work on the project.

Mr. Foisy presented Mayor Seamans with the 2017 Pinnacle award. Mayor Seamans thanked exp and said the Town is very proud of the Operations Centre and to have received this award.

c. Presentation by Tracy LeBel-Bordage, Public Health Nurse

Introduction of the "Positive Ticketing" Campaign

Tracy LeBel-Bordage remarked a pilot project called Positive Thinking is being undertaken by Public Health, with the assistance of the RCMP and other community agencies, to be initiated in the Greater Moncton area.

This project aims to reward youths in the tri-communities who wear their helmets while engaging in activities. The vision of this project is to strengthen the ties in the community, to encourage safe behaviour in youth and to increase the sense of belonging, competence and autonomy in youths in our community.

The project is aimed at youths aged 5-18 years old in the Riverview, Moncton and Dieppe communities during the months of July and August 2017 in order to prevent head injuries in youth and encourage physical activity.

The process involves distribution of a positive ticket by the RCMP or community agency, the ticket to be filled out by a parent or guardian and to deposit the positive ticket in a designated ballot box situated in one of the three provincial libraries. Public Health will be responsible for the ballot boxes and prizes during the summer.

Evaluation of the project consists of how many tickets distributed, how many tickets entered in the ballot boxes, feedback from the RCMP and community partners and statistics from the NB Health Council. This pilot project is a community endeavour and with the assistance of various agencies will hopefully become an annual occurrence.

6. EXTERNAL REPORTS

a. Building Permit Report for the month of May, 2017

Report accepted as presented.

b. Development Activity Report for the month of May, 2017

Report accepted as presented.

c. Animal Control Report for the month of May, 2017

A. Crummey confirmed with Councillor Rampersaud that the increase in May of monies for dog and cat licenses could be attributed to reminder letters being sent to residents as well as receiving outstanding monies from veterinary offices.

Report accepted as presented.

7. DEPARTMENTAL REPORTS

a. Administration Department

7.a.1 Administration report for the month of June, 2017

Report accepted as presented.

7.a.2 By-Law Infraction Summary

Report accepted as presented.

b. Finance Department

7.b.1 Finance Report for the month of May-June, 2017

R. Higson confirmed with Councillor Cassista that a gradual reduction from the aging accounts receivable report is occurring. However, the report is updated every three months when new bills are sent to residents and some accounts move over into the longer past-due section, which highlights more of the older outstanding receivables. It is an ongoing process in order to maintain the aging receivable accounts at a certain level within a reasonable range.

Mr. Higson noted the department is working on further initiatives to encourage more residents to go online to pay their water and sewer bill electronically.

c. Engineering & Works

7.c.1 Engineering & Works report for the month of May-June 2017

M. Ouellet brought to Council's attention the service tracker report and how the program works. He noted the chart highlights the different types of service calls received and closed during this period.

d. Fire Department

7.d.1 Fire Department report for the month of May, 2017

Report accepted as presented.

e. Parks, Recreation and Community Relations

7.e.1 Parks, Recreation & Community Relation report for the month of June, 2017

Councillor Rampersaud mentioned several residents have contacted her to express their appreciation for the bike repair and water refill stations set up in various areas in Town.

G. Cole confirmed with Mayor Seamans that a decision has not yet been made with regard to a rainy day location should the weather not cooperate with the Canada Day festivities. He noted in the next two days a decision will be made and will be communicated to all media outlets, social media as well as our website as to whether there will be an alternative venue.

G. Cole confirmed with Deputy Mayor Bennett that presently there are no plans to put toilet facilities in the Mill Creek area for walkers.

f. Business/Economic Development

7.f.1 Business/Economic Development report for the month of June, 2017

S. Thomson highlighted a news release by NB Power acknowledging the partnership of the Dobson Landing development with the Town. After several years of work, the development has been launched and has received significant traction on social media and news outlets. All signs point to a positive outlook for the development. Mr. Thomson noted the show home is now open to the public for visitation.

S. Thomson confirmed with Councillor Thorne that the monies awarded to the Town to celebrate Canada 150 were for very specific initiatives relative to certain parameters. The application had a list of options, one of which was an accessible dual binocular for people with disabilities that can be used to watch the Tidal Bore. Also, a proposal was received from a group who would like to help the Town install a shipping container fitted to be used as a pop-up shop and to have different vendors potentially using the pop-up on the riverfront. Mr. Thomson noted further details will be announced in the coming weeks on this initiative.

S. Thomson confirmed with Councillor Cassista a survey has been developed by Urban Planning and the Town on the signage by-law. The survey should be rolled out in the next week or two as most of the work has been done in terms of how the by-law should be rewritten. The results should be expected by the end of July and a report would then be presented to Council in September to review the new by-law.

S. Thomson confirmed with Deputy Mayor Bennett there will be enough time to roll out the survey and gather the results for a report to Council in September.

g. Human Resources

7.g.1 Human Resources report for the month of June, 2017

T. Finlay mentioned, as of June 26, all new students have been trained and are now in their respective roles.

Report accepted as presented.

8. OTHER BUSINESS

a. Grant Report for the month of June, 2017

A. Crummey noted the amount indicated in the grant report under available funds is in error. The correct funds available as of June 26 is \$14,307.03.

Moved by: Councillor C. Cassista

Seconded by: Councillor A. LeBlanc

That the Committee of the Whole recommend to Riverview Town Council to approve a grant in the amount of \$2,000.00 in support of the Mosiaq Festival from July 21-22, 2017.

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Deputy Mayor W. Bennett

That the Committee of the Whole recommend to Riverview Town Council to award a grant in the amount of \$600.00 in favour of the Family Fun Day on July 15, 2017 in support of the Canadian Mental Health Association.

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Riverview Town Council to award a grant in the amount of \$1,000.00 in support of the Greater Moncton Scottish Association (Highland Games & Scottish Festival).

Motion Carried

9. COUNCIL STATEMENTS/INQUIRIES

Councillor Hansen brought forward a complaint received with regard to parking on Emery Street. She mentioned especially with construction occurring in the area there has been consistent parking on the no-parking side without any perceived enforcement of the by-law. She remarked if something could be done in the area to ensure that the by-law is being followed.

Also, safety concerns have been expressed again in general with regard to which side of the street is allowed for parking and wondered if the Traffic Committee could revisit this issue at a future meeting.

M. Ouellet mentioned this issue can be brought forward again to the Traffic Committee for review, but unfortunately until the street is widened, the situation will not be improved. Mr. Ouellet indicated he would communicate with by-law enforcement to see what can be done.

Deputy Mayor Bennett brought forward a request received from Steven Acker who asked if the Riverview athletes, who will be participating in the Canada games, could be recognized at a future council meeting as well as if a Town-based fundraiser could be considered for the participating athletes. It was suggested that Mr. Acker must complete the online Community Investment application form with regard to both requests.

Councillor Thorne noted with regard to the bridge project, Louis Lapierre, from the Greater Moncton Pest Control, has requested that all three communities either on their own or in collaboration look into doing some sort of overhead geographical system so they could monitor the water levels in the next four years.

M. Ouellet mentioned he believes the province has already been mandated to monitor water levels and erosion within the affected area. Mr. Ouellet said he could check with the province and share the information with Mr. Lapierre.

10. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the Committee of the Whole meeting be adjourned at 8:11 p.m.

Motion Carried