



## **REGULAR MEETING OF COUNCIL**

### **MINUTES**

**Monday, June 12, 2017**

**7:00 p.m.**

**30 Honour House Court - Council Chambers**

**Members Present:**

- Mayor Ann Seamans**
- Deputy Mayor Cecile Cassista**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

**Staff Present:**

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Engineering & Works**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks & Recreation**
- D. Pleau, Fire Chief**

**1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 7:00 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor A. LeBlanc

*That the agenda for the Regular Meeting of Council of June 12, 2017 be approved.*

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

NIL

**4. ADOPTION OF THE MINUTES**

**a. Regular Council Meeting - May 8, 2017**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor J. Thorne

*That the minutes for the Regular Meeting of Council held on May 8, 2017 be approved.*

**Motion Carried**

**b. Committee of the Whole - May 23, 2017**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor W. Bennett

*That the minutes for the Committee of the Whole meeting of May 23, 2017 be approved.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

NIL

**6. CORRESPONDENCE**

**a. Gene Seaman - Request for motor cyclists to parade through Town**

In support of Prostate Cancer Ride for Dad - Sunday, June 25, 2017

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That the Riverview Town Council authorize the Prostate Cancer Ride for Dad to proceed through the Town of Riverview on Sunday, June 25, 2017 commencing at approximately 2 p.m. and following the parade route outlined in their correspondence. Said approval is also pending the organizers notify all emergency and protective services agencies including but not limited to Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire & Rescue Department, the Public Works Department as well as the Department of Transportation.*

**Motion Carried**

**7. PETITIONS, PRESENTATIONS & DELEGATION**

NIL

**8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

*That Council direct staff to review the by-law related to small advertising signs and report back to Council specific recommendations.*

**a. Approval of Partial Street Closure - 3 on 3 Basketball Tournament**

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council authorize a partial street closure on Saturday, June 24th between the hours of 8:30 a.m. and 5 p.m. on Cleveland Avenue between Devere Road and Bradford Road in order to accommodate the RHS Basketball Booster Club in a 3- on-3 Basketball Tournament; said approval is pending notification of all emergency and protective services*

*(including Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire Department and the Public Works Department).*

**Motion Carried**

**b. Review of Signage By-Law**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor J. Coughlan

*That Town Council direct staff to review the by-law related to advertising signs and report back to Council specific recommendations.*

**Motion Carried**

S. Thomson confirmed with Deputy Mayor Cassista that the expectation was to review the entire sign by-law - especially digital signs, portable signs.

Deputy Mayor Cassista remarked that it was a different from what was initially raised at the previous Committee of the Whole meeting.

C. Smith confirmed that direction was to review all signage - not just small signs. He noted that there are a lot of inconsistencies and Council needs to address the whole signage issue.

Deputy Mayor Cassista posed a friendly amendment to remove the word "small" from the motion. The seconder agreed to the friendly amendment.

Councillor W. Bennett remarked that some people make a living from what they do and post such advertisements on small signs. Perhaps it might be an idea to keep in mind to set a limit on the amount of time of such a posting could be up.

**c. Ratify Grant - Metro Baseball Association**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council award a grant in the amount of \$300 to go towards the rental fee at the Coverdale Centre for the Metro Baseball Association event being held at the Coverdale Centre on June 17, 2017.*

**Motion Carried**

**9. BY-LAWS**

NIL

**10. NOTICE OF MOTION**

NIL

**11. NEW BUSINESS**

**a. Award of Tender 17-27**

Supply of (1) Propane Emergency Generator

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor W. Bennett

*That the contract for the Supply of One Propane Emergency Generator for the Riverview Fire & Rescue Station, Tender **No. 17-27**, be awarded to Source Atlantic in the amount of \$55,303.50 (HST included), this being on the recommendation of the Fire Chief and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

**Motion Carried**

Councillor Thorne indicated that he was glad to see the tender come in under budget.

Chief Pleau confirmed that it is estimated that the cost to repair the hole in the wall once the generator is installed would hopefully be under \$10,000 and that this work would be carried out "in house".

**b. Award of Tender 17-71B**

The Supply & Installation of Dump/Spreader Box and Plow Equipment

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor T. Rampersaud

*That the contract for the Supply and Installation of Dump/Spreader Box and Plow Equipment, Contract **No. 17-71B**, be awarded to Phil LaRochelle Equipment in the amount of \$92,990.06 (plus HST), this being on the recommendation of the Director of Engineering & Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

**Motion Carried**

**c. Award of Tender 17-75 -**

New Hydroseeder

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Deputy Mayor C. Cassista

*That the contract for the Supply of one new Hydroseeder, Tender #17-75, be awarded to Park Lane Marketing Ltd. in the amount of \$18,591.70 (plus HST), this being on the recommendation of the Director of Engineering & Works and that the Mayor and Town Clerk be authorized to execute all related documentation.*

M. Ouellet confirmed that there are more companies that carry this product but only one company had submitted a bid on this tender. He pointed out that this item is over the budgeted amount but still recommends to proceed with its purchase.

Councillor Thorne inquired as to why the budget was only \$10,000?

M. Ouellet indicated that the budget estimate for this item was not in line with the actual cost of the equipment. He confirmed that there are no shipping fees for this item as it would be included in the tender price.

M. Ouellet confirmed with Deputy Mayor Cassista that so far this year the department is \$750,000 under budget.

Councillor LeBlanc remarked that these savings were to be applied to the work to be undertaken at the Byron Dobson Arena work.

C. Smith confirmed that was the initial option. However, there is also the option of dipping into capital reserves if required, once all the project projections are in.

M. Ouellet noted that the tender amount for the dump/spreader box was \$20,000 under budget. This savings was not was not included in the \$750,000.

Deputy Mayor Cassista noted that she is satisfied with the response from the Director. She also indicated that these items were discussed at budget deliberations and justified at that time.

M. Ouellet confirmed with Councillor Thorne that the hydroseeder is more efficient.

M. Ouellet confirmed with Councillor Bennett that it would be used for lawn damage and local improvement. The equipment would be available to the other departments.

**d. Award of Tender 17-76 -**

2017 Model 15" Diameter Drum Style Wood Chipper

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor L. Hansen

*That the contract for the Supply of a 2017 15" Diameter Drum Style Wood Chipper, Tender #17-76, be awarded to Cardinal Distribution Inc. in the amount of \$64,546.00 (plus HST), this being on the recommendation of the Director of Engineering & Works and that the Mayor and Town Clerk be authorized to execute all related documentation.*

**Motion Carried**

**e. Award of Tender 17-79**

Supply & Installation of New Traffic Signal Controller & Controller Cabinet - Coverdale Road and Biggs Drive Intersection

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That the contract for the Supply and Installation of New Traffic Signal Controller and Controller Cabinet – Coverdale Road and Biggs Drive Intersection, Contract **No. 17-79**, be awarded to Roadway Systems Limited in the amount of \$61,650.00 (plus HST), this being on the recommendation of the Director of Engineering & Works and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Councillor Thorne noted that this item was approximately \$8,500 under budget.

**Motion Carried**

**f. Appointment - Greater Moncton International Airport Authority**

Mayor Seamans appointed Mr. Arthur Allan for a two-year term commencing July 19, 2017 and ending July 19, 2019 to the Greater Moncton International Airport Authority Board.

Mayor Seamans noted the Airport Authority has changed the way new applicants are brought forward to the Board. The Airport Authority screens the applicants and then forwards a name to the Mayor for consideration and formal appointment.

**g. Resolution - Apply for Funding for Consulting Fees for Asset Management Plan**

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor T. Rampersaud

***THAT IT BE RESOLVED*** that the Town Council of the Town of Riverview, New Brunswick directs staff to apply for a grant opportunity from the



*Federation of Canadian Municipalities' Municipal Asset Management Program for consulting fees in connection with Asset Management Plan Development.*

*Be it therefore resolved that the Town of Riverview commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program.*

- *State of the Infrastructure Reporting Methodology*
- *Development of Level of Service Framework and Methodology*
- *Development of Asset Management and Financial Strategy*

***BE IT FURTHER RESOLVED*** that the Town of Riverview commits \$ 10,371 from its budget toward the costs of this initiative.

**Motion Carried**

**h. Summer Council Hours**

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor J. Thorne

*That the Riverview Town Council employ summer hours by eliminating the second meeting of the month for July and August and that the scheduled time for the Regular Council meeting begin at 4 p.m.*

**Motion Carried**

**i. Election of Deputy Mayor**

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That I nominate Councillor Wayne Bennett to fulfill the role of Deputy Mayor effective immediately for a one year term.*

**Motion Carried**

Councillor Thorne expressed his appreciation to Deputy Mayor Cassista for her efforts over the past year as Deputy Mayor.

Mayor Seamans echoed the sentiments of Councillor Thorne. She really made her job a lot easier having a great back up as Deputy Mayor.

## **12. COUNCIL STATEMENTS/INQUIRIES**

Councillor Coughlan noted that he had attended the Union of Municipalities Zone 2 meeting on Saturday, June 10th along with Councillors Thorne and Rampersaud. He commented on an interesting presentation regarding a session pertaining to the softwood industry. He encouraged Council support any resolution that may be brought forward in support of no tariffs on softwood. He also congratulated Councillor Rampersaud who was appointed the Director for Zone 2.

Councillor Cassista commented on the Day of Caring held on Friday, June 9, 2017. She noted that staff had done a great job and Lakeview Manor was very pleased with the results.

Councillor Thorne noted that he had been advised that Eco 360 will clean up unauthorized dump sites.

Councillor Thorne also stated that he recently attended the Federation of Canadian Municipalities from May 31st to June 4th in Ottawa. He commented that the conference was very informative.

## **13. ADJOURNMENT**

**Moved by:** Councillor C. Cassista

**Seconded by:** Deputy Mayor W. Bennett

*That the meeting be adjourned at 7:33 p.m.*

**Motion Carried**