

Town of Riverview

Engineering & Public Works Monthly Report



To: Colin Smith, CAO

Prepared by: Michel Ouellet, Director of Engineering & Public Works

Date: May 17, 2017

Month & Year: April 15 to May 15, 2017

Section 1: Operational Dashboard

Updated by Heather Shea

| Metric | Current Period | Previous Period | Annual Result | Trend |
|---|----------------|-----------------|---------------|----------|
| Number of customer calls with inquiries or concerns | Unavailable | 321 | 948 | Decrease |
| Asphalt patching using recycled asphalt | 0 | \$38,036 | \$38,036 | Same |
| Water main breaks | 1 | 1 | 9 | Same |

Section 2: Status of Department's Annual Operational Priorities

Updated by Michel Ouellet

| Priority | Status |
|---|---|
| Develop Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents. | The Engineering & Public Works Department together with the Parks Department and the Finance Department are collaborating in order to facilitate the development of the Town's Asset Management Plan. |
| For service-focused departments, explore the implementation of a service tracking system. | The call tracking system is being used for all service requests to both public works and engineering employees. It is considered to be a great success and a very useful tool. |
| Continue to promote a positive and safe work culture. | <ul style="list-style-type: none">The Department continues to hold monthly safety talks.The Director held a meeting to review all construction projects using safety and constructability as a filter. This was a good |

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| | <p>session with positive discussions around incorporating constructability and safety in our design. The same will be held next year during the drawing review process.</p> <ul style="list-style-type: none"> • 4 full-day workshops on Corporate Safety Leadership Planning sessions have been held with all management employees. Attended by the Director, Superintendent, and Municipal Engineer. |
| Implement key elements of Destination 2040 that align with the Town's infrastructure requirements. | Committee meetings on hold until the Chair of the committee can return to work. The Municipal Engineer is a member of this Committee. |
| Continue annual capital dollar investment for street pavement programs and local improvements. | See Section 3 – Capital Project Updates. |
| Update the Town's Sanitary Sewer and Storm Sewer Master Plans. | Staff will be preparing a RFP for a storm study once the department is at full capacity. |
| Continue investment of required infrastructure to support Active Transportation Plan. | <p>Fatima will add sidewalk connectivity to the park, school, Town Hall and library.</p> <p>Cleveland will have a sidewalk added between Grenville and the Elementary school.</p> <p>A new trail connectivity will be built on Hawkes between Hillsborough Road and Riverfront trail.</p> <p>Phase 5 of Pine Glen Road will see a new walking trail along the east side to provide a walking connection from Cross Creek Community to Gunningsville Blvd.</p> |

Section 3: 2017 Capital Project Updates

Updated by Paul Richard

| ✓ Priority | ✓ Status |
|----------------------------|---|
| Hawkes - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is May 15 to July 7. • Contractor: Monarch Construction • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B ✓ Temporary piping notices |

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| | <ul style="list-style-type: none"> ✓ General Construction notices |
| Ashburn - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is May 15 to July 18. • Contractor: Modern Construction (1983) Ltd • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B ✓ Temporary piping notices ✓ General Construction notices |
| Wentworth - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is May 29 to September 6. • Contractor: Modern Construction (1983) Ltd. • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B ✓ Temporary piping notices ✓ General Construction notices |
| Prescott - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is June 12 to September 6. • Contractor: Dexter Construction Company Ltd. • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B ✓ Temporary piping notices |
| Olive - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is June 12 to September 6. • Contractor: Dexter Construction Company Ltd. • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B |
| Fatima - Local Improvement | <ul style="list-style-type: none"> • The anticipated construction period is July 24 to September 6. • Contractor: Dexter Construction Company Ltd. • Communication: The following notices have been delivered: |

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| | <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B |
| Government and Harvey – Watermain Renewal | <ul style="list-style-type: none"> • The anticipated construction period is July 4 to September 7. • Contractor: Modern Construction (1983) Ltd • Communication: The following notices have been delivered: <ul style="list-style-type: none"> ✓ Local Improvement charge rate Schedule A ✓ Local Improvement charge rate Schedule B |
| Pine Glen – Road Reconstruction | The Director and staff are working with RVA to complete the design. |
| Gunningsville Intersection Reconstruction | The Director and staff are working with WSP to complete the design. |

Section 4: Subdivisions/Development

Updated by Paul Richard

| Priority | Status |
|---|---|
| Tuscany Estates, Unit 1, Phase 5 Andover Court – 9 lots | The below ground work construction was completed late fall 2016. The Subdivision registration is completed. |
| Tuscany Estates, Unit 2, Phase 3 Venetian Drive – 8 lots | The below ground work construction was completed late fall 2016. The Subdivision registration is completed. |
| The Fairways, Unit 2 Summerdale Court – 12 lots | The below ground work construction was completed late fall 2016. The Subdivision registration is completed. |