



## Town of Riverview

### Parks, Recreation & Community Relations Department Monthly Report

To: Colin Smith - CAO  
 Prepared by: Gerry Cole - Director  
 Date: May 22, 2018  
 Month & Year: May 2018

#### Section 1: Operational Dashboard

Metric	Previous Period	Current Period	Annual Result	Trend
Pro Kids (Placements)	Spring 2018: 78	Summer 2018: 75 YTD	2018 total: 209	Decrease
<b>JUMPSTART (Riverview only)</b>	Spring 2018: 11	Summer 2018: 15	2018 Total: 55	
<b>TOTAL #</b> of children helped (P.R.O. Kids + Jumpstart)	Spring 2018: 89	Summer 2018: 90	2018 Total: 264	
Total from previous year	Spring 2017: 109	Summer 2017: 129	2017 Total: 590	
Coverdale Centre Weekly Usage ( <i>Mon.-Fri. 9 am-6 pm</i> )				May activity was down with no extra kitchen rentals during the week. The main hall activity was down as Badminton ended for the season, and there were no weekday rentals outside of the regular activity.
Kitchen	<b>April</b> 67.2%	<b>May</b> <b>52.2%</b>	Kitchen 44.5% (2017)	
Hall	49.5%	<b>25.6%</b>	Hall 41.2% (2017)	
Skate Park (Participants)	March 2018: 486	April 2018: 269	YTD 2018: 1,693	Increasing
	March 2017: 459	April 2017: 192		
				2017 total: 2,843

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Swimming Lesson Registration	Spring 2017: 535  Spring 2016: 454	Spring 2018: 625	2018 YTD: 1,142	Increasing  <i>Total 2017: 1873 Total 2016: 1544</i>
60 + Registration	Winter 2018: 128  Winter 2017: 95	Spring 2018: 143  Spring 2017: 93	2018 total: 271 YTD	Increasing  Total 2017: 754 Total 2016: 551.
Adult Fitness & Wellness Classes	Winter 2018: 106  Winter 2017: 397	Spring 2018: 162  Spring 2017: 317	2018 total: 268 YTD	Decrease <i>(Note: Aqua fitness programs have moved to Aquatics)</i>  Total 2017: 1,158 Total 2016: 1,166
Children's Programs	Winter 2018: 69  Winter 2017: 90	Spring 2018: 44  Spring 2017: 70	2018 total: 113 YTD	Decrease  Total 2017: 1,176 Total 2016: 1,023

## Section 2: Status of Department's/Section's Operational Priorities for 2018

Priority	Status
<b>Tenders</b>	<p><b>Mill Creek Nature Park</b> The tender was awarded and work has begun at Mill Creek Nature Park. The focus of the activity will center at the base of the trail that begins at the end of Runneymeade Road and is an intersection for several trails in the park. Trail extensions from this point will be established to the Dam area and to the main trail system. Other work in the Park will be completed by Town staff and is currently in the design stage.</p> <p><b>Arena</b> All tenders have been awarded for the work to be completed at the arena in 2018. Currently the total of the tenders have come in 12% under budget and work is on schedule.</p>
<b>A Safe and Welcoming Community</b>	<p><b>Clean up Day</b> Clean Up Day was a huge success. Keeping with our Sustainable Plan there were about 500 foam cups not used by using the Lion's Club cups for coffee, tea and juice. The Riverview Lions Club did a great job with cooking and serving hot dogs serving approximately 225.</p> <p><b>April Movie</b></p>

	<p>The movie for April was Jumanji, seeing over 200 people in attendance.</p> <p><b>Youth Appreciation Awards</b> Youth Appreciation Awards are presented annually on the first week of June. It is an event presented in conjunction with Riverview High School and the Greater Moncton Optimist Club. There are four categories, Academics, Athletics, Fine Arts and Community Service. There will be a presentations at the RHS Awards Assembly on June 6th, and then a luncheon at Town Hall sometime the same week (a date will be set in the next few days).</p> <p><b>Art Procurement Committee</b> There is a meeting scheduled for the Art Procurement Committee in mid- May to discuss upcoming plans.</p> <p><b>PCMAC Programs/Community Events</b> <b>PD Day</b> On May 4<sup>th</sup>, the aquatic centre hosted a Star Wars themed swim for the PD day. This swim saw approximately 85 people attend. Children were asked to draw their favourite space alien to gain free admission.</p> <p><b>Community Connections</b> The aquatic community recreation worker attended a Community Connections meet &amp; greet community session on May 12th, where he represented the Town and spoke about programs, services and equipment for those with exceptionalities in the community. Other sport and resources organizations were present. Community Connections is a new Anglophone East School District meet and greet that took place on May 12th, 2018 at Bernice McNaughton High School. The purpose of the event is to connect families of students with exceptionalities with community partners, organizations, and outside agencies to help prepare and support the transition to adulthood. Each community partner, organization, and outside agency were provided a table acting as your booth and families had the opportunity to circulate through the booths to learn more information about what is available to them in their community.</p> <p><b>Friends of Mill Creek Committee</b> The Friends of Mill creek continue to meet and plan activities for the upcoming summer season. To date there has been plans to establish several naturalized area to attract and protect bees and birds using indigenous plant species, the production and placement of bird houses and possibly bat houses, the implementation of a annual bio-blitz in partnership with the Riverview High School students and the establishment of a Fat Bike route and the establishment of an area in the park dedicated to the Dark Skies designation through the cooperation of the Canadian Astronomical Society. The next meeting is scheduled for June 5<sup>th</sup> to continue to develop action plans for these initiatives.</p>
<b>Planning for the Future</b>	<p><b>Natural Asset Management</b> The first meeting with the team, which includes several town staff, charged with implementing this pilot project regarding Natural Asset Management, with a focus upon Mill Creek Nature Park, is scheduled for May 23<sup>rd</sup>. The Director of Parks, Recreation and</p>

	<p>Community Relations will host the team to a tour of the Park on May 22<sup>nd</sup>, ensuring they are familiar with recent development within the Park.</p> <p><b>Canada 150 Banners</b> The Middle school banners designed by students and produced by the Town for the Canada 150 art campaign in 2017, will be displayed at the Aquatic Centre in the pool area in the near future, once we can determine an appropriate mounting system.</p>
<b>Smart and Sustainable Growth</b>	Nothing to report at this time.
<b>Fiscal Responsibility and Service Excellence</b>	Nothing to report at this time.

### Section 3: Other Notable Development & Highlights for Council's Attention

#### Staff Development/ PCMAC Award

Staff attended the following learning opportunities in April/May.:

Several staff members attended **Mindful Supervisor Training** on Wednesday, April 18th.

On April 29<sup>th</sup>, both aquatic employees attended the Lifesaving Society of New Brunswick's 50<sup>th</sup> AGM, where they accepted an award on behalf of the Town: "Largest Lifesaving program in the province for a municipality of under 20,000 residents" for the year 2017.

#### David Williams Garden

Staff continue efforts to improve the Riverfront Park experience by adding interpretive panels to the area. Last year a panel was added to the Sculpture Saint John sculpture while this year another is ready to be installed at the David Williams Garden outlining who this gentleman was and how the garden came into existence.

#### Employee engagement

Two employee events occurred during May. The first was scheduled for May 17<sup>th</sup> and included all full time Parks, Recreation and Community Relations staff. The meeting was intended to be an informal meeting of all staff and included a review of the Town's Strategic Plan, a focus upon the 2018 operation and capital budgets and a presentation by the Director related to the work to be complete during 2018 and the successes of 2017.

The second Employee engagement session was planned for May 21<sup>st</sup> for aquatic staff. Fourteen full and part time staff attended and viewed aquatics teaching from a different perspective, as they spent most of their water time at the bottom of the pool instead of the top. The session included a free "Try-Scuba" workshop hosted at no cost by La Dive Shop situated in Shediac.