

PROCEDURES & GUIDELINES FOR PUBLIC HEARING

You are not required to speak at or attend the Public Hearing - Council will receive and note your written objection. The procedure for the Public Hearing will be as follows:

1. The Mayor calls the Public Hearing to order.
2. Each person who forwarded a written response will be asked if they wish to speak starting with those in favour, followed by those objecting.
3. The Mayor will then open the floor for opinions/statements from anyone else in attendance. Again, starting with those in favour and followed by those objecting.
4. Only one person will be allowed to speak at any one time.
5. In the interest of time and to afford everyone the opportunity to bring forward their concerns, anyone speaking must present **new information only**.
6. Members of the public, when speaking, will speak from the podium and are requested to state for the record, their name, address, and the name of the company they represent (if applicable).
7. Members of the public are requested to speak directly into the microphone so the live feed cameras can pick up what is being said.
8. To afford everyone an opportunity to express their opinion, statements from the public will be strictly limited to 10 minutes each. The Town Clerk will advise the speaker when they have two minutes left to speak.
9. Council will then be allowed time to ask questions for clarification.
10. Once everyone has had the opportunity to speak, the Mayor will conclude the Public Hearing.

Please note, NO decisions are made during the Public Hearing – the hearing is for information purposes only. First reading of the proposed local improvement by-law will take place immediately following the Public Hearing at the Regular Council meeting of March 9, 2026.