

Town of Riverview
LEGISLATIVE SERVICES DEPARTMENT
MONTHLY REPORT



To: Mayor & Council
 Prepared by: Mareika Dow, Town Clerk
 Date: February 23, 2026
 Month & Year: January 2026

Departmental Objectives Update

LEGISLATIVE SERVICES		
Objectives	Actions	Strategic Themes
<i>By the Numbers (Year to Date)</i>	<ul style="list-style-type: none"> • Tenders Procurements Awarded – 2 • Events attended by Mayor & Council – 10 • Donation & Sponsorship Grants Awarded – Nil • Annual Grants Awarded – Nil • Presentations to Council – 2 • Public Hearings/Presentations – Nil • Concerns Reported – 60 <ul style="list-style-type: none"> ○ By-law Enforcement – 18 ○ Fire – 0 ○ Parks & Recreation – 9 ○ Public Works – 32 ○ Administration – 0 ○ Zoning – 1 	<ul style="list-style-type: none"> • Service Excellence
<i>Privacy & Requests for Information</i>	<ul style="list-style-type: none"> • No requests to date. • Cyber-security refresher training completed. 	<ul style="list-style-type: none"> • Service Excellence
<i>Improved Operational Processes</i>	<ul style="list-style-type: none"> • Contract with Wheels on Wheels secured for two-year period. • Clerk working with Engineering & Public Works on communications with Rogers & Bell on expiring water tower lease agreements. These leases expire in 2028 and 2029 respectively, and the Town is in discussions on leasing a different piece of land for a Rogers/Bell tower. 	<ul style="list-style-type: none"> • Service Excellence
<i>Service Excellence</i>	<ul style="list-style-type: none"> • Notices for Local Improvements sent to residents of Hiltz Avenue and Vernon Avenue. In lieu of an open house 	<ul style="list-style-type: none"> • Service Excellence

LEGISLATIVE SERVICES		
Objectives	Actions	Strategic Themes
	<p>Engineering and Town Clerk met with the couple who had registered. Their questions about logistics, billing, emergency services, and the plan for street trees were answered. The Public Hearing is set for March 9, 2026, with objections accepted until February 27. One objection has been received thus far.</p> <ul style="list-style-type: none"> • Clerk attended the January Greater Moncton Homelessness Steering Committee (GMHSC) meeting. This committee operates under the guiding principle that everyone should have access to safe & adequate housing with comprehensive supports. They will be presenting to Council in June. • Town Clerk working on a review of the Code of Conduct By-Law, Taxi By-Law, incorporating e-scooters into Licensing By-Law, and Fire Protection By-Law. • Three new approved Crosswalk Guard spares. • Candidates Municipal Election Guide for anyone interested in running for Council in Riverview now available on the Town website. • Town Clerk & Deputy Clerk organizing orientation and governance training for new Council in May/June 2026. Two workshops booked and tentative schedule made and shared with staff. 	<ul style="list-style-type: none"> • Thriving Community
Employee Relations	<ul style="list-style-type: none"> • Worked collaboratively with Engineering & Finance to communicate with those affected by 2026 Local Improvements. • Executive Assistant successfully organized Volunteer Appreciation Night. 	<ul style="list-style-type: none"> • Service Excellence

By-law Enforcement

ANIMAL CONTROL STATISTICS January 2026				
	Current Month	Previous Month	Annual Total	Monthly Trend (↓↑)
Animal Control Issues	11	12	11	1↓
Animal Control Licences	115	78	115	37↑
PARK PATROL				
Number of Patrols	No. of Hours	No. of Dogs Seen	No. of Dogs Unleashed	
84	43.93	111	17	

BY-LAW CITATION January 2026	Number Issued	Total Fines
Overnight Winter Parking Ban warnings	0	\$0
Overnight Winter Parking Ban citations	126	\$6300
No Parking/No Stopping Zone	18	\$900
Excessive Noise Violation	0	0
Commercial Vehicle/Trailer on Street	0	0
No Parking – Fire Lane	1	\$50
No Parking – Disabled Parking	0	0
Using sidewalk other than for pedestrian use	1	\$50
Owner Failed to Remove Animal Feces	0	0
Fines issued for Dog or Cat infractions	0	0
TOTALS	146	\$7,300

BY-LAW ENFORCEMENT REPORT – January 2026		
	Number of Files Open this Period	Number of Files Closed this Period
Animal Control	0	0
By-law Enforcement General	1	1
Commercial Vehicle Parking	0	1
Dangerous or Unsightly Premises	0	2
Dilapidated Structure	0	0
Debris on Road	0	0
Encampment	0	0
Flyer Distribution	0	0
Garbage Sorting	0	0
Illegal Dumping	0	0
Improper Water Usage	0	0
Improper Use of Town Property	0	0
Maintenance and Occupancy	0	1
Mobile Vendors & Pedlars	0	0
Noise Complaints	0	1
Off Road Vehicles	0	0
Parking Violations	2	4
Portable Signs	0	0
Rodent Sightings	0	0
Speeding	0	0

BY-LAW ENFORCEMENT REPORT – January 2026		
	Number of Files Open this Period	Number of Files Closed this Period
Sports on Streets	0	0
Streets-Traffic By-law	0	0
Syringes and Needles	0	0
Tall Grass	0	0
Ticket Inquiry	1	4
Zoning	0	0
TOTALS	4	14

BY-LAW ENFORCEMENT – OUTSTANDING FILES REPORT		
File Type	Update	Status
N/A		

Report Approval Details

Document Title:	
Attachments:	
Final Approval Date:	

This report and all of its attachments were approved and signed as outlined below:

Report Approval Details

Document Title:	Legislative Services Monthly Report January 2026.docx
Attachments:	- Animal Control Report Jan 2026.docx - By-Law Monthly Report 2026 - Jan (1).pdf
Final Approval Date:	Feb 19, 2026

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Tyla Finlay - Feb 18, 2026 - 9:45 PM

Colin Smith - Feb 19, 2026 - 3:13 PM