

## Town of Riverview



Date: May 28, 2025  
From: Parks, Recreation & Community Relations  
Prepared by: David Shea

Project #25-30: Mill Creek Nature Park and Southeast Regional Service Commission Trails Project

### Background

Plan 360 and the Town of Riverview jointly issued an RFP on May 1, 2025, for 12.7 km of trail construction, including 9.2 km within Riverview and 6 km as part of the SERSC Shoreline Trail network. The joint approach was intended to attract more qualified bidders, given the limited number of professional trail builders in Canada. Each organization will fund and oversee its respective portion of the project.

The RFP closed on May 26, and two bids were received from leading Canadian trail builders:

- **Happy Trails Construction** (Ontario), partnered with Sport et Nature 331 (NB)
- **Sentier Boreals** (Quebec), partnered with Dig In Trail Building and Design (NB)

Both bids included NB-based partners and members of the Professional Trail Builders Association.

Submissions were reviewed for completeness and found to meet all required technical specifications.

Scoring took place on May 27, 2025, by a review team consisting of the Director of Parks & Recreation (Town of Riverview), Supervisor of Facilities & Assets (Town of Riverview) and the Regional Trails Coordinator (SERSC).

### Summary of Bid Amounts, excluding HST:

Contractor	Total Bid Amount	Town Portion
Happy Trails	\$199,525 (12.7km)	\$143,175 (9.2km)
Sentier Boreals	\$737,900 (12.7km)	\$517,400 (9.2km)

### Breakdown of Project Costs:

Purchase Cost Before HST (from RFP)	\$143,175.00
Non-Refundable (NR) portion of HST	\$6,142.21
Total Awarded Cost	\$149,317.21
Project Budget Amount Per Capital Plan	\$225,000.00
Savings (cost overage)	\$75,682.79

The expanded hiking/biking trail network is a key component of the Mill Creek Masterplan (2023) and continues to ensure the park develops in a sustainable manner with enough trail footprint to prevent overuse. Park-related projects form \$275,000 of the 2025 Capital Plan, with this project representing the bulk of the work planned for the year.

I recommend that Riverview Town Council award "RFP #25-30 – Mill Creek Nature Park and Southeast Regional Service Commission Trails Project" to Happy Trails Construction in the amount of \$143,175.00 plus HST and that the Town enter into negotiations to finalize the contract arrangements.

David Shea

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David Shea  
Director, Parks & Recreation

Colin Smith  
Chief Administrative Officer