

Town of Riverview

COUNCIL REPORT FORM



Presented to: Town Council

Department: Fire & Rescue

Date: January 17, 2025

Subject: Riverview Fire & Rescue Service Mandate

BACKGROUND Services provided by the fire department to the community are key drivers in decisions related to budgets, apparatus specifications, training and equipment. Services provided by Riverview Fire & Rescue have grown organically over the lifetime of the department, based largely on perception of need, and endorsed by the Fire Chief at the time. Service mandates should, however, be approved by the authority having jurisdiction, which in this case is Riverview Town Council. Furthermore, service mandates should be based on community risk assessment. In early 2024 a community risk assessment process was conducted in support of the proposed service mandate. Significant alterations to the service mandate will be brought before council for consideration if required.

CONSIDERATIONS

Financial: The services that are proposed within the mandate are services that have been historically provided by Riverview Fire and Rescue, in some cases for decades. The cost of these services has been captured in the operational and capital budgets. There are no immediate “new” costs anticipated with adoption of the service mandate.

Strategic Plan: The adoption of a service mandate is part of the 2024-28 Riverview Fire & Rescue Strategic Plan (Goal #4), previously adopted by Council. Having a department service mandate aligns with the Town of Riverview strategic theme of “*achieving service excellence*”.

RECOMMENDATION FROM STAFF: In line with Riverview Fire & Rescue strategic plan, as well as industry best practice, we recommend Town Council endorse Policy 10-2870-01, *Service Mandate-Riverview Fire & Rescue*.

Prepared by: Chief Robin True

