



## **COMMITTEE OF THE WHOLE MEETING**

**MONDAY, JANUARY 23, 2017**

**7:00 P.M.**

### **MINUTES**

**30 Honour House Court - Council Chambers**

**Members Present:**

- Mayor Ann Seamans**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

**Staff Present:**

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Eng & Works**
- G. Cole, Director of Parks & Rec**
- S. Thomson, Director of Economic Development**
- D. Pleau, Fire Chief**

**Regrets:**

- Deputy Mayor Cassista**

**1. CALL TO ORDER**

Mayor Seamans called the Committee of the Whole meeting of January 23, 2017 to order at 7:00 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor J. Thorne

That the agenda for the Committee of the Whole meeting for January 23, 2017 be approved.

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

NIL

**4. CORRESPONDENCE**

**a. Sarah Anderson, Planner - Urban Planning**

Request to consider rezoning application - parcel of land off Runneymeade Road

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor A. LeBlanc

*That the Committee of the Whole recommend that the Riverview Town Council agree to the sale of the land and further to proceed with the rezoning process to rezone a portion of the parcel of land bearing PID #05091202 located on Runneymeade Road from PRI (Parks, Recreation, Institutional) to RM (Residential Mix) and the council direct staff to take the necessary steps to set the matter down for a public hearing and further that the By-Law 300-6-11 be referred to the Planning Advisory Committee for its written views and also to seek written views on the sale of the said land.*

Mr. Thomson remarked that Council had previously given direction to staff to review surplus lands. In doing so staff have identified this portion of the parcel of land off Runnymede Road. As a result staff wanted Council's direction to start the process which would entail a) agreeing to sell the land; b) seek written views from the Planning Advisory Committee; and to set the matter down for a public hearing. He pointed out that Sarah Anderson, Planner, from Urban Planning was present to answer any questions.

No questions by council.

**Motion Carried**

## **5. PETITIONS, PRESENTATIONS & DELEGATIONS**

### **a. Nathalie Lirette-Bourque, Public Health Nurse**

Request to adopt a breast feeding policy

Ms. Lirette-Bourque outlined the benefit of breast feeding and the initiatives that are in place to encourage municipalities to further promote and support mothers who do breastfeed. Breastfeeding rates in New Brunswick are the second lowest in the country. Yet breastfeeding is environmentally friendly, less expensive and better for the health of the baby. Ms. Lirette-Bourque pointed out that other municipalities such as Shediac, St-Antoine, Beaubassin East, Cap-Pele and Bouctouche had adopted a breastfeeding policy and that all public libraries in NB are breastfeeding friendly. If a policy were adopted the Town of Riverview it would be listed on the GNB web site.

Taken as information.

Mayor commented that senior staff had previously had an opportunity to discuss.

### **b. Charles MacDougall, Media & PR Coordinator - River of Pride**

Mr. MacDougall stated that the purpose of his presentation was to share information about the River of Pride organization and the Greater Moncton Pride Week. He commented that the LGBTQ Plus Pride Society

for South Eastern NB was incorporated in 2009 but have been in existence since 2000. One of the biggest initiatives is Gay Pride Week. Last year saw the largest parade in history with over 25 events throughout the week. Pride week runs from August 19 - 27<sup>th</sup> and the parade will be held on August 26<sup>th</sup>. Mr. MacDougall outlined a number of ways to support including financial support and/or services in kind, installation of rainbow crosswalks, partner with libraries, and encourage businesses to decorate during Gay Pride Week, and to participate in a flag raising ceremony. He pointed out other ways in which municipalities can become better allies. These may include a change to municipal forms in order to include people of non-binary genders; follow initiative training offered by AIDS Moncton; addition of a non-gendered washrooms in municipal buildings and on municipal grounds; refuse to support groups that exclude LGBTQ+ community; and to become engage with LGBTQ+.

## **6. EXTERNAL REPORTS**

### **a. Building Permit Reports for the month of November & December 2016**

Reports accepted as circulated.

### **b. Development Activity Reports for the month of November & December 2016**

Reports accepted as circulated.

### **c. Animal Control Report for the months of November & December 2016**

Colin Smith confirmed that there is no plan this year to go back to conducting a door to door licensing campaign. He remarked that staff will be looking at other options.

Annette Crummey outlined that the Town will be increasing its promotion, and extra letters to pet owners will be distributed. She noted that we are trying to see what we can accomplish without the door to door campaign. If it doesn't accomplish what we want to achieve then we may have to revisit.

Colin Smith noted that last year was a bit different and from a net cost perspective it was less expensive when you take into consideration the revenue and expenses.

Annette Crummey confirmed that the Town does partner with the vets located in Riverview where an animal licenses can be purchased by their clients.

Report accepted as circulated.

**d. Codiac RCMP Report for the month of December, 2016**

Report accepted as circulated.

**7. DEPARTMENTAL REPORTS**

**a. Administration Department**

**7.a.1 Administration Report for the month of December 2016 & January, 2017**

Colin Smith noted that Council will see the transition from one calendar year to another, and he will continue to provide updates on performance objectives.

He noted that there is a plan to do a feasibility study on the old dump site off Niagara Road. There may be an opportunity for a solar farm site and staff is looking into this for alternative energy options.

Report accepted as circulated.

**7.a.2 By-Law Infraction Summary Report**

Annette Crummey pointed out that the By-Law Infraction Summary is a new initiative. The report includes figures for December 2016 as well as the total traffic infractions for the year 2016. The report will be presented each subsequent Committee of the Whole meeting.

### **7.a.3 Purchase of New Buses - 2018 Capital budget**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor A. LeBlanc

*That the Committee of the Whole recommend to Council that it approve the purchase of a 40 foot Nova Bus under the current purchase agreement in place with Codiak Transpo.*

Mr. Smith commented that it has been the Town's intention to order two new buses. Council may recall that the Town ordered its 2017 replacement bus under an established Purchase Order that Codiak Transpo already had in place with Nova Bus back in November of 2016. It is expected that the Town will receive the new bus in September or October of 2017. He remarked that it was very important to order the buses with sufficient lead time to receive them before the Federal funding is no longer available. The buses under this program have to be received by March 31, 2018 for the Federal Government to provide their share of funding.

The City of Moncton is going to place its second order and our second bus can be included in that order if Council provides their approval. He reiterated that the buses must be ordered well in advance in order to arrive before the March 2018 deadline. However, Town Council had previously expressed an interest in evaluating whether the Town should again order a 40 foot bus or something smaller. If so the Town would need to evaluate what type of bus it would purchase and create its own RFP, which will take time. Otherwise we could continue with our plan to acquire the second bus in 2018 with the City of Moncton's bus order so the bus will arrive before the March 31, 2018 deadline to qualify for funding. He indicated that he was open to this discussion.

Council offered no comments.

**Motion Carried**

**b. Finance Department**

**7.b.1 Finance Report for the months of December 2016 & January 2017**

Report accepted as circulated.

**c. Engineering & Works**

**7.c.1 Engineering & Works Report for the month of December 2016**

Michel Ouellet remarked that the number of watermain breaks experience was reduced from 23 as opposed to 37 from the previous year. He suggested that the efforts and investments made in the watermain renewals is starting to pay off!

Report accepted as circulated.

**d. Fire Department**

**7.d.1 Fire Department Report for the month of December 2016**

Report accepted as circulated.

**e. Parks, Recreation and Community Relations**

**7.e.1 Parks & Recreation Department Report for the month of January, 2017**

Mr. Cole remarked that the Town has been preparing and promoting the Winter Carnival which runs from Feb 3 - 12<sup>th</sup>. The celebration will kick off with Ignite Riverview on Friday, February 3<sup>rd</sup> with fireworks at 7:30 p.m.

Mr. Cole expressed his appreciation to citizens, staff and our Communications Department - all of whom have worked diligently to plan for an incredible Winter Carnival. He also was pleased to report that the linkage from Dobson Trail to the Winter Wonderland Park is now complete and enjoys a continuous flow of people.

Report accepted as presented.

**f. Business/Economic Development**

**7.f.1 Economic Development Report for the month of January 2017**

Shane Thomson highlighted that the all Town owned buildings have transitioned over to the 3 stream garbage system. Many thanks to the Green Team! He also pointed out that another positive initiative featured on the Town's social media is the profiling of Riverview businesses.

Report accepted as presented.

Colin Smith commented on the holiday shopping event which saw sales of approximately \$172,000 in Riverview during holiday shopping campaign.

Shane Thomson echoed that it was a very successful campaign. He also highlighted that the winner of the holiday campaign, Toni Fardy, donated the prize back to the Schofield family in support of #BeccaToldMeTo. Mr. Thomson remarked that his department will continue to evolve the campaign with feedback from the businesses.

Councillor Rampersaud commented that the feedback she had received on the business spot is very positive.

Shane Thomson outlined a pilot project which had begun at the Coverdale Centre. As a result of this initiative we have our very own success story – Done Right Sauce – will be selling their product at Sobeys as a result of our pilot project.

Mayor Seamans extended her appreciation to the 17 businesses who supported the "Light Up Riverview" campaign this year. It was a huge success and enjoyed by all.



Shane Thomson remarked that there is a funding opportunity that the Town is going to apply for funding for additional lights next year.

**g. Human Resources**

**7.g.1 Human Resources Report for the month of January 2017**

Report not available

Colin Smith remarked that the Town is down to the final stages of selection the process for the Director of Human Resources and will hopefully have the position filled by mid-February.

**8. OTHER BUSINESS**

**a. Proposed amendment to Traffic By-Law - 700-10-10**

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor A. LeBlanc

*That the Committee of the Whole recommend to Town Council to take the necessary steps to approve the amendment to the Traffic By-Law 700-10-10.*

Mr. Ouellet confirmed that the proposed amendments were housekeeping items and provided a brief explanation.

**Motion Carried**

**b. Special Assessment Levy - Notice of Intention**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor J. Thorne

*That the Committee of the Whole recommend to Town Council to authorize the necessary steps (including but not limited to the passing of the Notice of Intention and the respective by-laws) be taken to proceed with the proposed local improvements to Hawkes Street, Ashburn Avenue, Wentworth Drive (from Sussex to Traynor), Prescott Drive, Olive Street and Fatima Drive.*

**Motion Carried**

**9. COUNCIL STATEMENTS/INQUIRIES**

Mr. Cole confirmed with Councillor Bennett that residents are able to drop off sporting equipment at the Parks & Rec office for PROKids.

**10. ADJOURNMENT**

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor J. Thorne

That the meeting be adjourned at 7:52 p.m.

**Motion Carried**