

Town of Riverview

Engineering & Public Works Monthly Report



To: Colin Smith, CAO

Prepared by: Michel Ouellet, Director of Engineering & Public Works

Date: October 18, 2017

Month & Year: October 2017 (September 16 – October 15) **COW 7c.1 10/23/2017**

Section 1: Operational Dashboard

Updated by Heather Shea

Metric	Current Period	Previous Period	Annual Result	Trend
Number of customer calls with inquiries or concerns	156	700 (Jun-Sept)	1804	Decrease
Service Tracker Report	See Service Tracker Report			
Asphalt patching using recycled asphalt	\$2,618	0	\$70,994	Increase
Water main breaks	1	3	13	Decrease

Section 2: Status of Department's Annual Operational Priorities

Updated by Michel Ouellet

Priority	Status
Develop Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents.	Complete review of Chapters 2 and 4.
Continue to promote a positive and safe work culture.	Attended a full day on safety contacts on Sept 27 and a one-on-one coaching session on October 13. The Department continues to hold monthly safety talks. Next session is Oct 26.
Update the Town's Sanitary Sewer and Storm Sewer Master Plans.	The Study has been awarded to WSP. Staff is working with WSP on data collection and storm system intrusive survey. A meeting is scheduled for October 20.

Section 3: 2017 Capital Project Updates

Updated by Paul Richard/Steven LeBouthillier

Priority	Status
Pine Glen – Road Reconstruction	<ul style="list-style-type: none">• The anticipated completion date is November 10.• Contractor: Birch Hill Construction Ltd.• Contractor on schedule and on budget.
Gunningsville Intersection Reconstruction	The Director and staff are working with WSP to complete the design.

Section 4: Subdivisions/Development

Updated by Paul Richard

Priority	Status
Dobson Landing Subdivision Unit 1 Phase1.2	The above ground work was recently completed. We are waiting for the Certificate of Provisional Acceptance.

Section 5: Notable Development & Highlights for Council's Attention:

Updated by Brad Pooley

Priority	Status
Street Name Sign Upgrades	Planning is on-going for the replacement of the remainder of the street name signs. The plan is complete the rest in the next 2 years. A budget will be presented to Council for the replacement on collector streets in 2018.

Town of Riverview

Report Statistics

October-17-2017

Date Period : September-16-2017 - October-15-2017

Total Number of Requests :	39
Opened :	13
Closed :	26
Average number of days to close a service request : 4	
Average number of days to close a service request (System wide) : 18	
Number of submissions entered by staff : 39	

Total number of requests by Category :

		Opened	Closed
100.0 %	Public Works :39	13	26

Details

		Opened	Closed
100.0 %	Public Works :39	13	26
	Water - requests & issues :3	1	2
	Sign repair/replacement/relocation :5	5	0
	Public Works General Inquiries :2	0	2
	Locates - town owned - date requested by :3	2	1
	Lawn/Property/Fence repair :3	1	2
	Garbage Collection :1	0	1
	Drainage Issues - road, ditch, property :1	1	0
	Curb stand - repair :5	0	5
	Curb / Sidewalk - repair :2	0	2
	Culvert replacement :1	0	1
	C50 :8	2	6
	BP-2 - curb revision, pool fill,	0	4

driveway ext, etc :4
Asphalt patching :1

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