

Town of Riverview

CAO DEPARTMENT MONTHLY REPORT



To: Mayor and Town Council

Prepared by: Colin Smith, CAO

Date: May 27, 2024

Month & Year: April /May 2024

Section 1: 2024 Priorities

Priority	Activities
Town Development Link to strategic plan – Thriving Community	<p><i>To work with the organization and external stakeholders to grow the Town's tax base (both commercial and residential) and to expand the housing options in Riverview to meet the current and growing demand so that our community continues to grow along with the region.</i></p> <p>Actions:</p> <ul style="list-style-type: none">• The Municipal Plan Review Committee held its fourth meeting on May 15th. This session focused on the commercial zoning regulations in the current zoning by-law (where it is working and where there are challenges) and a high-level overview of the commercial market threshold analysis, which identified development opportunities for the Town. The public engagement sessions for the plan review process, which will be facilitated by Dillon Consulting, have been scheduled for mid June and will soon be promoted publicly to encourage attendance. There will also be an online survey format for residents to provide feedback that will be launched around the same time.• While the development attention which has been on a number of rezoning projects and multi-unit apartment proposals recently, I did want to draw Council's attention to the year-to-date building permit data to make sure there is an understanding of the wider development context in Riverview. During recent public hearings some members of Council indicated that we want single family home development not apartments. I am sharing this update to highlight two points 1) single family development is occurring and will continue to occur; however the pace will be responsive to the conditions in the market. 2) our Housing Needs Assessment demonstrated that the Town needs to see all types of housing development occur in our community not just one type of development.

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	<table border="1"> <thead> <tr> <th colspan="2">2024 Building Permits</th></tr> </thead> <tbody> <tr> <td>mini homes</td><td>1</td></tr> <tr> <td>single family homes</td><td>9</td></tr> <tr> <td>accessary dwelling</td><td>9</td></tr> <tr> <td>semi detached</td><td>16</td></tr> <tr> <td>townhouses</td><td>8</td></tr> <tr> <td>apartments</td><td>0</td></tr> <tr> <td>total</td><td>43</td></tr> </tbody> </table> <p>as of May 17, 2024</p> <ul style="list-style-type: none"> As you can see from the table there is a mix of housing development occurring, including single family homes in the Moemar development area and Smith Hill Estates; semis in Moemar's area; and townhouses in Dobson Landing. To date there has been no apartment complex building permits but hopefully that will change soon as we know there is a larger demand for that type of housing option in our community. Now that the sale of the old public works site is concluded, Icon Developments is eager to move forward with their first apartment this year. I attended the "Build Atlantic Canada" conference hosted by the Atlantic Economic Council in Dieppe earlier this month. All four provinces in the region had strong growth in investment spending on major projects in 2023 and that growth continues into 2024. The conference provided an opportunity to learn about the projects shaping the region's future and to see what investment opportunities were available to businesses and communities. 	2024 Building Permits		mini homes	1	single family homes	9	accessary dwelling	9	semi detached	16	townhouses	8	apartments	0	total	43
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Employee Engagement Link to strategic plan – Service Excellence	<p><i>To work with the leadership team to develop and foster a positive and engage work environment at the Town of Riverview so that we remain an employer of choice.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> The week of May 20th was National Public Works week where municipalities across the country recognize and celebrate the valuable role the municipal public works departments and employees play in supporting the community's day to day activities. The Town has done a number of activities to promote Public Works week including holding an annual public works barbeque. 																
Service improvement and excellence.	<p><i>To work with employees and the leadership team to continue to deliver quality municipal services while modernizing the Town's operation and systems to ensure we can continue</i></p>																

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Link to strategic plan – Service Excellence	<p><i>to meet the needs and expectations of the community.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> The Fire Department is actively working on the development an operational plan that defines service standards for the services it provides to the community. As part of that process, the department needs to do a community fire service risk assessment, and I assisted the department by facilitating that exercise.
<p>Regional Initiatives</p> <p>Link to strategic plan - Safe and Inclusive Community Service Excellence Thriving Community</p>	<p><i>To lead the Town’s participation in regional projects and initiatives that are designed to not only strengthen the region but provide strategic and/or operational benefits to the Town of Riverview long term.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> The Regional Tourism Committee approved the final regional brand statement that is currently going through its final market testing this month. The expectation is the Regional Service Commission’s board will endorse the final brand statement at its June meeting. I participated in a day and a half planning exercise with the Regional Service Commission with the other 13 CAOS on May 23 and 24th. It was an opportunity for the CAO to hear firsthand the progress the organization is making in executing all of the components of its three-year strategic plan. I participated in the CAO advisory group meeting of the Urban Caucus of the UNMB in May. At that time, we were able to receive an update on the Municipal Financial Reform process and how UMNB is increasing awareness to the NB municipalities in that activity for the municipalities; we received an update on the CCBF (gas tax) between the Province and Federal Governments; and we discussed the NB municipalities publicawareness campaign in advance of the upcoming NB election. The leadership of UMNB has done an excellent job in coordinating and aligning the majority of the NB municipalities so that we have a shared platform to engage with the Province on core municipal issues.