

Town of Riverview



Date: February 2, 2024
From: Parks, Recreation & Community Relations
Prepared by: David Shea

Project #24-42 –One (1) tow behind boom lift

The department received four (4) tender submissions on February 1, 2024 for the above-mentioned 2024 project from the following bidders:

Bidder	Score
Prime Material Handling	84/100
Atlantic Coastal Equipment	80/100
Toromont Industries Ltd.	79/100
United Rentals of Canada, Inc.	64/100

The tender was reviewed to confirm completeness of the submission and was found to be complete. Due to the wide variety of equipment available, a suitable specification was designed by members of the equipment team. Point values were assigned to various items in the specifications (price, warranty, references, delivery date, required equipment and after-sales service), where the recommendation is based on more than just the cost of the unit.

Purchase Cost Before HST (from Tender)	\$ 52,456.52
Non-Refundable (NR) portion of HST	\$ 2,250.38
Less Trade-In Value	N/A
Total Tender Cost	\$ 54,706.90
Budget Amount Per Capital Plan	\$ 75,000.00
Savings (Budget Cost Overage)	\$20,293.10

I recommend that Riverview Town Council award procurement for the “Project #24-42 – one (1) tow behind boom lift to Prime Material Handling Inc., in the amount of \$52,456.52 plus HST.

David Shea

David Shea
Director, Parks & Recreation

Colin Smith

Colin Smith
Chief Administrative Officer