



Date: December 7, 2023
From: Department of Engineering & Public Works
Prepared by: Michel Ouellet
Project: Tender 24-70
½ Ton extended Cab 4x4 Truck

One (1) tender was received on October 31, 2023, for the above-mentioned equipment from the following bidder:

Bidder	Score
Lounsbury Automotive Ltd	70/75

The tender was reviewed to confirm completeness of the submission and were found to be complete. Due to the wide variety of trucks available, a suitable spec was designed by members of the equipment committee. Point values were assigned to various items in the spec (cost, warranty, references, delivery date, required equipment and after sales service) allowing us to base our decision on more than just cost of the unit.

Purchase Cost before HST (from Tender)	\$ 51,997.35
Non-Refundable (NR) portion of HST	\$ 2,230.69
Total Tender Cost	\$ 54,228.07
<u>Additional estimated costs (incl NR HST)</u>	
Utility lights, box cover, 2-way radio	\$ 10,000.00
Budget Amount Per Capital Plan	\$ 62,000.00
Savings (Budget Cost Overage)	\$ 2,228.07

I recommend the tender for 24-70, ½-ton extended cab 4x4 truck, be awarded to Lounsbury Automotive Ltd in the amount of \$51,997.35 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

Colin Smith, CAO