

# Town of Riverview



Date: November 3, 2023  
From: Parks, Recreation & Community Relations  
Prepared by: David Shea

Project #24-38B One (1) New latest model ½ ton extended cab 4x4 truck

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The department received one (1) tender submissions on October 31, 2023 for the above-mentioned 2024 project from the following bidder:

Bidder	Score
Lounsbury Automotive Ltd.	70/75

The tender was reviewed to confirm completeness of the submission and was found to be complete. Due to the wide variety of equipment available, a suitable specification was designed by members of the equipment team. Point values were assigned to various items in the specifications (price, warranty, references, delivery date, required equipment and after-sales service), where the recommendation is based on more than just the cost of the unit.

Purchase Cost Before HST (from Tender)	\$ 51,997.35
Accessories (service box, safety lighting, hitch)	\$25,000.00
Non-Refundable (NR) portion of HST	\$ 3,303.19
Total Tender Cost	\$ 80,300.54
Budget Amount Per Capital Plan	\$ 90,000.00
Savings ( <b>Budget Cost Overage</b> )	\$ 9,699.46

I recommend that Riverview Town Council award procurement for the “Project #24-38B – one (1) 4WD 1/2 Ton extended Cab truck” to Lounsbury Automotive Ltd. in the amount of \$51,997.35 plus HST.

*David Shea*

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David Shea  
Director, Parks & Recreation

*Colin Smith*

Colin Smith (Nov 3, 2023 13:33 ADT)

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Colin Smith  
Chief Administrative Officer