



TOWN OF RIVERVIEW

2017

ANNUAL GRANTS



TOWN OF RIVERVIEW
2017 Annual Grants

	Applicant	Grant Received in 2016	Grant Request for 2017	Actuals for 2017
1	292 Coverdale Sea Cadets (RCSCC)	2,500	3,000	
2	AIDS Moncton (<i>new request for 2017</i>)	0	1,000	
3	Albert County Action Committee	6,000	6,000	
4	Atlantic Ballet Theatre of Canada	3,000	5,000	
5	Atlantic Wellness Community Centre Inc.	5,000	10,000	
6	Capitol School of Performing Arts	1,000	1,500	
7	Frye Festival	2,000	2,000	
8	Greater Moncton Chorale	600	600	
9	Greater Moncton Crime Stoppers	1,000	1,000	
10	Greater Moncton Music Festival	1,000	2,000	
11	Greater Moncton Santa Claus Parade	1,000	1,000	
12	Harmonie Codiak Concert Band	500	500	
13	Harvest House Atlantic (<i>new request for 2017</i>)	0	5,000	
14	HubCap Comedy Festival	2,500	2,500	
15	La Bikery Co-operative (<i>new request for 2017</i>)	0	15,000	
16	MAGMA (<i>received \$3,000 in 2015</i>)	0	1,500	
17	Metro Baseball Association (<i>new request for 2017</i>)	0	4,000	
18	Moncton Headstart (<i>new request for 2017</i>)	0	3,000	
19	New Brunswick South East Shuffleboard Association	0	500	
20	Riverview Scouting (Group Committee)	1,750	1,750	
21	Town of Riverview Seniors Roundtable	800	800	
22	Tri-Community RCMP Volunteer Policing Services	1,500	1,500	
23	Tri-County Ground Search & Rescue Group	1,000	1,000	
24	Unicorn Children's Centre Inc. (<i>new request for 2017</i>)	0	1,750	
25	Université de Moncton (<i>new request for 2017</i>)	0	30,000	
26	YWCA Moncton	1,000	15,000	

\$116,900

\$0

Total Amount of Annual Grants awarded in 2016 was **\$38,750**

Town of Riverview Grants & Donations As at December 31, 2016	Actual 2013	Actual 2014	Actual 2015
ACWWA - Bronze Conference Sponsorship			
Albert County Action Committee	6,000.00	6,000.00	6,000.00
Albert County Action Committee(food hampers)	2,000.00		
AMANB - Sponsor Conference			500.00
APLA 2014 - sponsor conference		250.00	
Atlantic Ballet Theatre of Canada			3,000.00
Atlantic Maple Leaf 2015 Tribute Dinner			4,000.00
Atlantic Wellness Community Centre		500.00	
Big Brothers/Sisters	250.00	350.00	250.00
Boys & Girls Club - computer room grant	15,000.00 -	12,207.40	
Boys & Girls Club - Checkpoint Sponsorship			500.00
C3 Leadership Ltd			
Cain Insurance - RHS Booster Club Event			255.00
Canadian Transplant Association	1,500.00		
Capitol School of Performing Arts	1,000.00	1,000.00	1,000.00
Canadian Mental Health Assoc			
Christmas Daddies			
Coalition Against Abuse in Relationships		1,500.00	
Crandall University (formerly ABU)	3,000.00	3,000.00	
Disability Awareness Breakfast	500.00	500.00	
Enterprise Gtr. Moncton - Transport Action	1,500.00		
Fire Fit of Canada - Registration	10,800.59		
Forest Dale Home Auxiliary		200.00	200.00
Frye Festival	2,000.00	2,000.00	2,000.00
Girl Guides of Canada (R'view)	500.00	500.00	500.00
GMCC - Excellance Awards	1,000.00	1,000.00	1,000.00
Greater Moncton Chorale		600.00	
Greater Moncton Crime Stoppers	500.00	1,000.00	1,000.00
Greater Moncton Music Festival	500.00	500.00	750.00
Greater Moncton Museum - 10 Books	350.00		
Greater Moncton River of Pride			250.00
Greater Moncton Scottish Association			
Greater Moncton Santa Claus Parade		500.00	500.00
Greater Moncton Women's Progress Club		500.00	
Greater Moncton Youth Water Polo		1,000.00	
Habitat for Humanity (reimburse costs)	800.00	1,330.58	5,000.00
Harmonie Codic Concert Band	500.00	500.00	500.00
Harvest House - Recovery Gala			
Heart and Stroke Foundation			500.00
Hicks, Ivan - sponsor 25th anniversary	1,000.00		
Hillsborough Rink subsidy (RAUG)	3,754.57	2,216.99	1,110.06
Hospice Greater Moncton	1,000.00	1,500.00	1,500.00
House of Nazareth			
Hubcap Comedy Festival	2,000.00	2,000.00	2,500.00
Immaculate Heart of Mary Church			5,000.00
Individuals (\$50.00/\$100/\$150 Each)	8,270.00	2,005.00	3,930.52
Jour de la Terre - Earth Day	300.00	300.00	300.00
Juvenile Diabetes Research Foundation	1,500.00	1,500.00	1,500.00
JDRF - Gold Bike Banner	500.00		
Ladies Hoop Classic			

MAGMA	1,000.00	3,000.00	3,000.00
Mayors Prayer Breakfast			
Metro Mudcats - Championship			
Metro Tones Pop Chorus			
Minister of Finance - Playground		10,000.00	
Moncton Duplicate Bridge Club			500.00
Moncton Wildcats - Celebrity Golf Classic	1,551.48		
Moncton Women's Progress Club			250.00
Mosaiq Multicultural Festival	1,500.00		
Murray, K - International Justice Mission			
N.B. Building Officials (M. O'Niel Bursary)	1,000.00	500.00	
N.B. Building Officials (Sponsor AGM)		250.00	250.00
N.B. Non-Profit Housing Assoc.	500.00		
N.B. Refugee Clinic			
N.B. Shuffleboard Association	500.00	500.00	
N.B. Youth Orchestra - Songs of Freedom			
Optimist Club - 40 yrs in 40 minutes			
Portage Atlantic - Lewis Fitness Ctr			500.00
Riverview Band Parents Assoc.			3,300.00
Riverview Bantam AA Blues			1,500.00
Riverview Baptist Church			500.00
Riverview Lions Club	1,000.00	250.00	
Riverview Lions Club - Car Show Breakfast		2,475.00	2,770.00
Riverview Middle School	500.00	3,102.88	
Riverview Minor Baseball - U13 Nationals			
Riverview Minor Hockey			
Riverview Peewee AAA Blues - sponsor tourn.		250.00	
Riverview Peewee AA Blues - Provincials			
River of Pride Moncton		500.00	
Riverview Prof. Firefighters - Halloween Event			
Riverview (RCSCC 292 Coverdale) Sea Cadets	2,000.00	2,000.00	2,500.00
Riverview Scouts (Riverview Group Committee)	500.00	500.00	500.00
Riverview Tennis Club	120.00		
Riverview Veterans-Community Investment Sponsor			
Royal Canadian Legion - support bus purchase			
Salvation Army - Christmas kettle kick off	50.00		
Seniors Roundtable	700.00	800.00	800.00
South East Deaf and Hard of Hearing	200.00	250.00	250.00
Support to Single Parents	500.00	500.00	500.00
Tri-Community RCMP	1,000.00	2,000.00	1,500.00
Tri County Ground Search	1,000.00	1,000.00	1,000.00
University of Moncton	3,500.00		
United Way OF GMSNB	1,500.00	1,500.00	1,500.00
United Way OF GMSNB Survey Contribution	700.00		
Veterans Voice of Canada			
Victoria Order of Nurses	2,000.00	2,000.00	2,000.00
Young Women's Christian Association			1,000.00
Walk a Mile in her shoes	500.00	500.00	200.00
YMCA - Building Fund	14,000.00		
YWCA Moncton			
Total Grants	101,846.64	51,923.05	67,865.58
Budget	108,000.00	67,823.00	67,823.00

Under (Over) Budget	6,153.36	15,899.95	-	42.58
---------------------	----------	-----------	---	-------

CAPITOL THEATRE

Expense	72,550.00	74,726.00	74,730.00
---------	-----------	-----------	-----------

Budget	72,550.00	74,727.00	74,730.00
--------	-----------	-----------	-----------

Under (Over) Budget	-	1.00	-
---------------------	---	------	---

RIVERVIEW ARTS CENTRE

Expense	47,300.00	59,000.00	59,000.00
---------	-----------	-----------	-----------

Budget	47,300.00	59,000.00	59,000.00
--------	-----------	-----------	-----------

Under (Over) Budget	-	-	-
---------------------	---	---	---

RIVERVIEW BOYS AND GIRLS CLUB

Expense	21,040.00	21,696.00	52,641.00
---------	-----------	-----------	-----------

Budget	20,700.00	21,696.00	52,641.00
--------	-----------	-----------	-----------

Under (Over) Budget	- 340.00	-	-
---------------------	----------	---	---

Memorandum



To: Mayor & Council
From: Annette Crummey, Town Clerk
Date: January 3, 2017
Re: Review of Annual Grant Applications

Attached for your review are the 26 applications for funding the Town of Riverview has received under the Annual Grant portion of the Community Investment Policy. As you will see, the total ask for 2017 is \$116,900. As you review the applications, it may be helpful to know the total amounts requested and awarded over the past four years. They are as follows:

Year	No. of Applications	Amount Requested	Amount Awarded
2013	25	\$72,325	\$22,200
2014	26	\$72,680	\$32,650
2015	25	\$63,315	\$38,800
2016	24	\$99,287	\$38,750

The Deputy Clerk and I have completed a preliminary assessment and all applicants are qualified to receive funding. Our assessment and reports from the organizations who received funding last year are attached to their applications.

Also attached is an evaluation form that will assist you in your assessment of the Annual Grant Applications under the new policy. This evaluation form is for your own personal notes and will not be part of the public agenda. A copy of the policy can be found in your Council Orientation Package.

Should you have any questions, please contact either myself at 387-2136 or Denyse at 387-2043.

Annette Crummey
Town Clerk

Community Investment Review Process
Annual Grant
(to be completed by Council)

Please Complete the Following for Each Application

Sector(s) Served: _____

Community Priority Area(s)

- 1) _____
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? _____ No? _____ (Explain)

1. Questions for Council to Consider

- 1. How does the organization show that there is a significant need for funding?**

- 2. How does the organization demonstrate their application positively contributes to at least one of the Community Priority Areas?**

- ☐ **Culture and Arts**
- ☐ **Recreation and Leisure**
- ☐ **Health and Wellness**
- ☐ **Community Engagement**

3. Has the organization leveraged or attempted to leverage funding from other sources?

Y / N

4. How does the organization demonstrate community support?

5. How does the organization demonstrate its ability and skills to undertake the work being presented?

6. Does the program or project duplicate an existing project or program? Y / N

If YES, Is it in competition with that project or does it complement it?

Please explain:

2. Community Investments and Aligning with Sustainability Goals

SUSTAINABILITY

1. DOES THE PROPOSAL ALIGN WITH ONE OF THE STRATEGIC THEMES?

YES / NO

If yes, indicate the Strategic Theme that the proposal supports:

☐ A Safe and Welcoming Community

☐ Planning for the Future

☐ Smart & Sustainable Growth

☐ Fiscal Responsibility and Service Excellence

2. DOES THE PROPOSAL MOVE RIVERVIEW TOWARD OUR SHARED VISION OF SUCCESS?

YES / NO

If yes, indicate the top two Envision Riverview Priorities that the proposal supports:

☐ Built Infrastructure

☐ Culture & Arts

☐ Education

☐ Energy

☐ Health & Wellness

☐ Local Economy

☐ Local Food

☐ Nature

☐ Recreation & Leisure

☐ Transportation

☐ Waste Management

☐ Water

3. DOES THE PROPOSAL MOVE RIVERVIEW TOWARD OUR SHARED SUSTAINABILITY OBJECTIVES?

YES / NO

If yes, indicate the objectives below.

☐ Living within environmental limits

☐ Ensuring a strong healthy and just society

☐ Achieving a sustainable economy

☐ Promoting good governance

Community Investment Preliminary Checklist Annual Grant

Organization Name: 292. RCSCC Coverdale Sea Carols
 Date Received: Nov 30 / 2016
 Amount Requested: \$3,000.00

Sector(s) Served: Community Engagement
 Community Priority Area(s)

- 1) Community Engagement
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? ☐ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a <u>not-for-profit</u> charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year? <u>1985</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

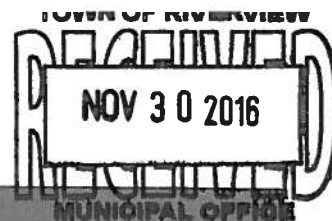
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: 292 RCSCC Coverdale Sea Cadets

Address: PO Box 7043

City: Riverview, NB

Postal Code: E1B 4T8

Telephone: 506-387-4099

Name of Primary Contact: Bonnie Hopper

Position in Organization: Navy League of Canada Branch President

Email: bonniehopper@rogers.com

Name of President or Board Chair: Bonnie Hopper

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 3,000.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.

- ☐ Arts and Culture
☐ Recreation and Leisure
☐ Health and Wellness
☒ Community Engagement
☐ Other (please specify): Youth - aged 12-18

2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?

Year	2013	2014	2015	2016
Grant Received	\$ 2,000.00	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00

3. Are you an incorporated not-for-profit organization?

- ☐ Yes ☒ No

4. Are you a registered charity?

- ☐ Yes ☒ No

If yes, please provide your charitable number: _____

5. Are you a sporting organization?

- ☐ Yes ☒ No

6. When was your organization established?

Year 1985

7. Does your organization have a volunteer board of directors or executive?

- ☒ Yes ☐ No

Please list your board/executive members in the table below:

Name	Position
Bonnie Hopper	Branch President
Ryan Courchesne-Richard	Branch Vice-President
Bonnie Hicks-Savard	Branch Treasurer
Lyndsay Courchesne-Richard	Branch Secretary

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

292 RCSCC Coverdale Sea Cadets is a youth organization focused on mentor-ship, leadership, good citizenship, sailing and physical fitness. This organization is for youth ages twelve to eighteen. The cadets also participate in civic events (Remembrance Day), town clean-up and volunteer with community organizations.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following **community priority areas**.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

If awarded, the grant funds will be used for training aids, equipment, materials, leadership training, survival and fitness training as well as citizenship.

Cadets Canada is an organization that is free for the youth (ages 12-18). All uniforms (during the time of service) and activities are also free of charge to the youth.

Our cadet corps participates yearly in the Town of Riverview clean-up and the Remembrance Day ceremonies. We also perform in the Moncton and Hillsborough Santa Clause Parades.

3. List the location of the program, project or initiative that will be funded by the grant.

4. What is the date of the program, project or initiative?

September 7, 2016 - September 6, 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	18	6
Audience Members/		
Event Attendees		
Other (Please Specify)	6	4
Total Number of Beneficiaries		

6. How many volunteers will be involved in the activities supported by the grant?

10 _____ Volunteers

7. How many hours will these volunteers contribute?

4,000+ _____ Hours

8. How will the Town of Riverview be recognized for this contribution? Please provide details.

Promotional Materials/Ads/Websites:

Credits to the town of Riverview are noted on the ACR programs.

Speaking Opportunities:

Other:

9. How does your activity complement other activities currently being provided in Riverview?

We are a not-for-profit organization that supports our community by assisting the Vetrens with the Poppy Campaign and also attended the Battle of the Atlance services and Remembrance Day services. We participate in the Moncton and Hillsborough Santa Claus parades. We are also available for town clean-ups and other volunteer services as requested (IE: serving the Riverview Lions at their annual dinner).

10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

Revenue:	Confirmed	Potential
Federal and/or provincial grants (specify ministry and program)		
Other federal and/or provincial funding (specify)		
Local Support Allocation		2,125.00
Other Community grants (specify municipality)		
Riverview Lions Club	3,000.00	
Legion Branch #32		2,000.00
Riverview Veterans Association		500.00
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		2,500.00
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	3,000.00	7,125.00

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage	4,800.00	
Program/project supplies	1,695.00	
Advertising and promotion		6,945.00
Other (specify)	418.00	
Total Expenses	6,913.00	6,945.00

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

B. Sward
Signature

Bonnie Sward
Print Name

11/30/2016
Date

Application Approved By:

Bonnie Hopper
Signature

Bonnie M. Hopper
Print Name

11/30/2016
Date

For Office Use Only

☐ Approved

☐ Denied

Date of Council Meeting: _____

Amount Approved: _____



The Navy League of Canada

Annual Branch Report

Branch Name:	292 Coverdale			As at :	-	2015-2016
Charity Number:	-	RR	-	Division Name:	New Brunswick	
				G.S.T/H.S.T. #	-	RT -

SECTION 1 - Branch President

Surname:	Hopper-			First Name:	Bonnie	
Address:	PO Box 7043			City:	Riverview	
Province:	NB			Postal Code:	E1B 4J8	
Phone Number:	Home	388-6373		Email:	bonniehopper@rogers.com	
Phone Number:						
Phone Number:						

SECTION 2 - Membership

Regular Members:	4	Associate Members:	0
Life Members:	0	Total	4

SECTION 3 - Statement of Receipts and Disbursements

Please attach statement of receipts and disbursements.

SECTION 4 - Statement of Assets and Liabilities

Please attach statement of assets and liabilities.

SECTION 5 - Property

Does your Branch own any properties? ☐ No

Attach a Separate NL (63E) Property Report for each one.

SECTION 6 - Signatures

This Financial Report has been prepared from the accounting/bookkeeping records of the Branch/Division, or other documentation and information available. It accurately reports the Branch/Division's Financial position as of the date shown above. We confirm due diligence has been exercised in maintaining appropriate accounting of receipts and disbursements and control of all monies in conformity with League's rules.

Branch President

Branch Treasurer

Signature

Bonnie Hopper

Signature

B. Savard

Date:

Nov. 30/16

Date:

Nov. 30/16

Print Name

Bonnie Hopper

Print Name

Bonnie Savard

The Navy League of Canada

Statement of Receipts & Disbursements

Branch Name:
Period from:

292 Coverdale
September 1, 2015

Division Name:
To:

New Brunswick
August 31, 2016

<u>Receipts</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Fundraising Events	\$ -	\$ 4,151.00	4,151.00
Investment Income	\$ -	-	-
Government Grants/ Reimbursements	\$ -	-	-
Tax Receipts Issued	\$ -	-	-
Donations-Other charities	\$ -	-	-
Advance Refund	\$ -	8,433.61	8,433.61
Miscellaneous	\$ -	3,123.85	3,123.85
Federal Gov't Refunds	\$ -	404.82	404.82
Parades	\$ -	5,074.85	5,074.85
Optional #3	\$ -	350.00	350.00
Optional #4	\$ -	-	-
Optional #5	\$ -	-	-
Optional #6	\$ -	-	-
Optional #8	\$ -	-	-
Optional #9	\$ -	-	-
Optional #10	\$ -	-	-
Optional #11	\$ -	-	-
Total	\$ -	\$ 21,538.13	21,538.13

<u>Disbursements</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Sea Cadet Program	\$ -	\$ 9,914.05	9,914.05
Navy League Cadet Program	\$ -	1,784.76	1,784.76
Accommodation	\$ -	-	-
Equipment	\$ -	-	-
Administration	\$ -	-	-
Fundraising Events	\$ -	5,644.10	5,644.10
Assessments	\$ -	2,111.50	2,111.50
Donations	\$ -	-	-
Parades	\$ -	-	-
Cadet Activities	\$ -	-	-
ACR	\$ -	-	-
Biathlon Budget	\$ -	1,065.07	1,065.07
Mess Dinner	\$ -	-	-
Optional #5	\$ -	-	-
Optional #6	\$ -	-	-
Optional #7	\$ -	-	-
Optional #8	\$ -	-	-
Optional #9	\$ -	-	-
Optional #10	\$ -	-	-
Optional #11	\$ -	-	-
Total	\$ -	\$ 20,519.48	20,519.48

Bank Account

BANK AT BEGINNING OF REPORTING PERIOD	
ADD: TOTAL BANK DEPOSITS	\$ 4,510.37
SUBTRACT: TOTAL WITHDRAWALS	\$ 21,538.13
BANK AT END OF REPORTING PERIOD	\$ 20,519.48
	\$ 5,529.02



292 RCSCC Coverdale Sea Cadets



November 2, 2016

Town of Riverview Grant Committee

Care of Annette Crummey, Town Clerk,

We would like to take this time to express our sincere thank you for your donation in the amount of \$2500.00 received in February 2016.

These funds were dispersed for the following:

Town of Riverview - Rent / Lease 2016 - Training Facility - \$1695.00

Halifax weekend trip 2016 - The Halifax Citadel Regimental Association - Maritime Museum of the Atlantic - which provided the ability for the cadets to go sailing on the tall ship Sylva - \$3,415.17

Without these funds, the cadets may not have had the opportunity to participate in this vital training.

We thank you for your time and continued support.

Sincerely,

Bonnie Hopper, President 292 Riverview Navy League

PO Box 7043, Riverview NB, E1B 4T8

H: 506-388-6373 C: 506-961-2700

Email: bonniehopper@rogers.com

Community Investment Preliminary Checklist Annual Grant

Organization Name: AIDS Moncton

Date Received: November 14 / 16

Amount Requested: 1,000

Sector(s) Served: Health + Wellness

Community Priority Area(s)

- 1) Health + Wellness
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ N/A

NOV 14 2016

Community Investment Application 2017-Annual Grants

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: AIDS Moncton

Address: 80 Weldon Street

City: Moncton

Postal Code: E1C 5V8

Telephone: 506-859-9616

Name of Primary Contact: Debby Warren

Position in Organization: Executive Director

Email: dwarren@sida-aidsmoncton.com

Name of President or Board Chair: Michael Zinck, President

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1,000.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

Community Investment Application 2017-Annual Grants

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>140783887RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1989</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Michael Zinck</td> <td>President</td> </tr> <tr> <td>Amy Estabrooks</td> <td>Secretary-Treasurer</td> </tr> <tr> <td>Cynthia Doucet</td> <td>Director</td> </tr> <tr> <td>Joline LeBlanc</td> <td>Director</td> </tr> <tr> <td>Angel Theriault</td> <td>Director</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>					Name	Position	Michael Zinck	President	Amy Estabrooks	Secretary-Treasurer	Cynthia Doucet	Director	Joline LeBlanc	Director	Angel Theriault	Director				
Name	Position																			
Michael Zinck	President																			
Amy Estabrooks	Secretary-Treasurer																			
Cynthia Doucet	Director																			
Joline LeBlanc	Director																			
Angel Theriault	Director																			

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Creating a healthy, inclusive community in the following ways:

1. Promote and support the development of inclusive communities throughout the region for lesbian, gay, bi-sexual, transgender, two-spirit, and questioning (LGBTQ) citizens with a primary focus on youth through a weekly drop-in group; sensitivity training for teachers and service providers; support for parents/families; support for school counsellors; provision of educational resources.
2. Provision of prevention education to youth and service providers on sexually transmitted infections [STIs] including HIV and Hepatitis C through school presentations and educational resources. Providing youth with information that enables them to make healthy decisions for themselves.
3. Provide Needle Distribution Service [NDS] to people with drug addictions. Distribute harm reducing resources, provide referrals to treatment and community services, provide education to people accessing services and to service providers.
4. Provide support to people living with HIV and Hepatitis C, such as: monthly fresh produce deliveries; referral to community services; and one-on-one supports.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

AIDS Moncton proposes to provide 10 to 15 educational/training initiatives within the Town of Riverview's schools and youth groups. The target audiences will be students, teachers and community stakeholders [service providers]. Topics will include creating an inclusive community for LGBTQ youth; prevention of sexually transmitted infections [STIs]; and respectful partner relationships. We have been providing this type of education for over 25 years and the only agency in the area with a principle focus on these issues.

Sensitivity training & education on issues relating to LGBTQ youth will be provided to build an inclusive community. These youth are 4 x more likely to attempt suicide when they experience exclusion and a sense of isolation. Resources will also be available to youth, teachers, parents, and service providers.

The most common STI reported to Public Health in NB is Chlamydia. It particularly affects males and females aged 15 to 29. Chlamydia is being called the silent epidemic because most people affected do not have symptoms and keep transmitting the infection to others. Our health region has some of the highest STI rates in the Province. Informed youth are better positioned to make healthy personal choices.

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview [Middle & High schools and youth groups]

4. What is the date of the program, project or initiative?

January 2017 - June 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	±300-400	0
Event Attendees		0
Other (Please Specify)		0
Total Number of Beneficiaries	±300-400	0

Community Investment Application 2017-Annual Grants

6. How many volunteers will be involved in the activities supported by the grant?
0 Volunteers
7. How many hours will these volunteers contribute?
0 Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Town logo placement in PowerPoint/Prezi educational resources; Social Media acknowledgement with photo; acknowledgment/logo in Annual Report</p> <p>Speaking Opportunities:</p> <p>Other:</p> <p>Will provide Town staff with LGBTQ sensitivity training similar to service providers.</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>Riverview has a reputation of striving to build a healthy community for its young people by providing a range of services and activities to encourage active participation. AIDS Moncton's proposed activities will enhance the existing services by providing youth with information with which to base healthy choices for themselves. Most importantly, creating an inclusive and safe community for LGBTQ youth ensures that all youth are welcomed and valued - they too will develop a sense of community and security within the Town. Taking a holistic approach to supporting youth ensures good physical and emotional health.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Community Investment Application 2017-Annual Grants

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

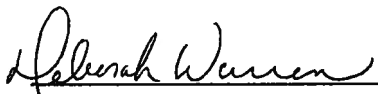
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Public Health Agency of Canada	15,500.00	
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned Income		
User fees		
Fundraising		
Foundations (specify)	500.00	7,800.00
Private donations		
Other (specify)		
Note: \$500 Rotary & \$7,800 MAC AIDS Foundation		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Electricity/Heat	1,200.00	
Office Supplies/Photocopying	500.00	
Total Revenue	17,700.00	7,800.00

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits		17,800.00	
Administration		1,500.00	
Rent or mortgage		4,785.00	
Program/project supplies		2,000.00	
Advertising and promotion			
Other (specify)			
Travel		500.00	
Telephone/Internet		1,000.00	
Electricity/Heat		1,200.00	
Total Expenses		28,785.00	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Deborah Warren
Print Name

11/20/2021
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

SIDA / AIDS MONCTON INC.
FINANCIAL STATEMENTS
(Unaudited)
MARCH 31, 2016



INDEX

	<u>Page</u>
REVIEW ENGAGEMENT REPORT	1
<hr/>	
FINANCIAL STATEMENTS	
Statement 1 - Statement of Financial Position	2
Statement 2 - Statement of Changes in Net Assets	3
Statement 3 - Statement of Cash Flows	4
Notes to the Financial Statements	5 - 8
Schedule of Operations Of General Fund	9
Schedule of Operations Of Memorial Fund	10
Schedule of Operations Of Needle Distribution Fund	11
Schedule of Operations Of Africa Fund	12





Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

AC Stevenson & Partners CPA LLP
567 Coverdale Road
Riverview, N.B., Canada
E1B 3K7
506 387 4044 Tel
506 387 7270 Fax
sp@partnersnb.com

REVIEW ENGAGEMENT REPORT

To the Members of
SIDA / AIDS Moncton Inc.

We have reviewed the statement of financial position of SIDA / AIDS Moncton Inc. as at March 31, 2016 and the statements of changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the agency.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Riverview, NB
June 15, 2016

STEVENSON & PARTNERS

Chartered Professional Accountants

SIDA / AIDS MONCTON INC.
STATEMENT OF FINANCIAL POSITION
(Unaudited)
MARCH 31, 2016

	2016	2015
ASSETS		
Current:		
Cash (Note 2)		
Unrestricted	\$ 9,109	\$ 15,496
Restricted	18,369	10,474
Accounts receivable	575	977
Due from government agencies	5,187	2,926
Prepaid expenses	513	-
	<u>33,753</u>	<u>29,873</u>
Capital assets (Note 3)	<u>1,969</u>	<u>2,358</u>
	<u>\$ 35,722</u>	<u>\$ 32,231</u>
LIABILITIES		
Current:		
Accounts payable	\$ 13,104	\$ 8,745
Deferred revenue	<u>21,266</u>	<u>12,245</u>
	<u>34,370</u>	<u>20,990</u>
NET ASSETS		
Net assets - Statement 2	<u>1,352</u>	<u>11,241</u>
	<u>\$ 35,722</u>	<u>\$ 32,231</u>

APPROVED ON BEHALF OF THE BOARD

_____ Director

SIDA / AIDS MONCTON INC.
STATEMENT OF CHANGES IN NET ASSETS
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	<u>General Fund</u>	<u>Memorial Fund</u>	<u>Needle Distribution Fund</u>	<u>Africa Fund</u>	<u>Reserve Fund</u>	<u>Total 2016</u>	<u>Total 2015</u>
Balance, beginning of year	\$ 15,702	\$ (18)	\$ (7,915)	\$ (718)	\$ 4,190	\$ 11,241	\$ 26,120
Excess (deficiency) of revenues over expenditures	(3,685)	-	(7,192)	988	-	(9,889)	(14,879)
Interfund transfers	(18,850)	1,918	15,111	1,053	768	-	-
Balance, end of year	\$ (6,833)	\$ 1,900	\$ 4	\$ 1,323	\$ 4,958	\$ 1,352	\$ 11,241



SIDA / AIDS MONCTON INC.
STATEMENT OF CASH FLOWS
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	2016	2015
Cash flows from operating activities:		
Deficiency of revenues over expenditures	\$ (9,889)	\$ (14,879)
Adjustment for non-cash item:		
Depreciation	<u>389</u>	<u>1,577</u>
	(9,500)	(13,302)
Change in non-cash working capital balances:		
Accounts receivable	402	(670)
Due from/to government agencies	(2,261)	(54)
Prepaid expenses	(513)	1,497
Accounts payable	4,359	(219)
Deferred revenue	<u>9,021</u>	<u>(14,326)</u>
Cash flows from (used in) operating activities	<u>1,508</u>	<u>(27,074)</u>
Cash flows from investing activities:		
Purchase of capital assets	<u>-</u>	<u>(1,168)</u>
Cash flows used in investing activities	<u>-</u>	<u>(1,168)</u>
Net increase (decrease) in cash	1,508	(28,242)
Cash, beginning of year	<u>25,970</u>	<u>54,212</u>
Cash, end of year - Statement 1	<u><u>\$ 27,478</u></u>	<u><u>\$ 25,970</u></u>



SIDA / AIDS MONCTON INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
MARCH 31, 2016

Description of major business activity:

SIDA / AIDS Moncton Inc. was incorporated under the laws of the province of New Brunswick as a registered charity without share capital and is recognized as such under the Income Tax Act. The agency's principle objectives are to provide support programs for persons affected by AIDS and to assist in public education about AIDS.

The mission statement of the organization is as follows and is in keeping with the letters of patent issued March 30, 1989 by the Province of New Brunswick:

"SIDA/AIDS Moncton's focus and mission is to improve the quality of life of those infected and affected by HIV/AIDS and to reduce the spread of HIV and other sexually transmitted infections."

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

(a) Accounting estimates -

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts recorded in the financial statements and notes to the financial statements. These estimates are based on management's best knowledge of current events and actions that the agency may undertake in the future. Actual results could differ from those estimates.

(b) Cash and cash equivalents -

Cash comprises of cash on hand and cash in banks not subject to compensating banking or other restrictions. Cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing or other purposes. Bank overdrafts are considered cash equivalents when they are repayable on demand and the balance fluctuates frequently between positive and overdrawn

(c) Capital assets -

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Depreciation is provided annually on a straight-line basis over the assets' estimated useful lives, which for vehicles is 5 years and for computer equipment is 3 years.

(d) Government assistance -

Government and other grants related to capital assets are accounted for as deferred government assistance and amortized on the same basis as the related capital assets. Operating grants are accounted for as a reduction of operating expenses.

SIDA / AIDS MONCTON INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
MARCH 31, 2016

1. Significant accounting policies (cont'd)

(e) Fund accounting restricted -

The organization follows the restricted fund method of accounting as allowed for charitable organizations. The organization has segregated its operations into four funds for financial statement purposes.

The General Fund accounts for the organization's operations and day to day income and expenditure activity. This fund also receives provincial funding in order to purchase supplies on behalf of the three AIDS service organizations located in New Brunswick.

The Memorial Fund is used for activities associated with donations and grants received to provide support and services for people living with HIV/AIDS.

The Needle Distribution Fund aims to reduce the incidence of health harms arising from injection drug use. The core components include, but are not limited to: referrals, advocacy, education, and condom and needle supplies distribution. Prior to 2008, AIDS Moncton in partnership with community stakeholders provided a pilot, mobile Needle Distribution Service. In November 2008, AIDS Moncton entered into an agreement with AIDS New Brunswick, Saint John and the Province of NB's Dept of Health. The Province provides operational funding to each of the AIDS service organizations to deliver a Needle Distribution Service in their respective communities. The contract has been renewed twice; each contract renewal has been for a three-year period. The most recent contract is for July 1, 2014 to June 30, 2017.

The Africa Fund reflects the activities of the organization's participation in partnership with AIDS Saint John and the community of Nkamanzi (Swaziland) to increase the capacity of the partnering community (Nkamanzi) to address HIV/AIDS and related issues.

The Reserve Fund was created to ensure the stability of the mission, programs, employment and ongoing operations of the organization.

(f) Revenue recognition -

The following revenue recognition policies are in place in SIDA / AIDS Moncton Inc.:

Government Funding - revenue from government funding for operational and special project use is recognized in the year for which the funding terms specify in order to match the related operational and special project expenditures.

Donations and Fundraising - revenue from donations and fundraising is recognized when the funds are received.



SIDA / AIDS MONCTON INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
MARCH 31, 2016

1. Significant accounting policies (cont'd)

(g) Financial instruments -

Measurement of financial instruments

The agency initially measures its financial assets and liabilities at fair value.

The agency subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in deficiency of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and deferred revenue.

~~The agency has not designated any financial asset or financial liability to be measured at fair value.~~

Financial instrument risks

Unless otherwise noted it is management's opinion that the agency is not exposed to significant interest, currency, market or liquidity risks arising from these financial instruments.

2. Cash:

	2016	2015
General Fund		
General bank	\$ (1,083)	\$ 9,523
Provincial NDS bank	<u>18,369</u>	<u>10,474</u>
	17,286	19,997
Memorial Fund	3,907	1,474
Needle Distribution Fund	4	4
Africa Fund	1,323	305
Reserve Fund	<u>4,958</u>	<u>4,190</u>
	<u>\$ 27,478</u>	<u>\$ 25,970</u>

The General Fund includes two bank accounts. One which is used for general operations and one that holds provincial funds in order to purchase supplies for the three AIDS service organizations (ASO's) in New Brunswick.

During the year the General Fund borrowed \$6,500 from the Memorial fund in order to fund day to day operations. Management expects the amount to be fully repaid to the Memorial Fund within the next fiscal year.

SIDA / AIDS MONCTON INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
MARCH 31, 2016

3. Capital assets:

	<u>Cost</u>	<u>2016 Accumulated depreciation</u>	<u>Net Book Value</u>	<u>2015 Net Book Value</u>
Vehicle	\$ 16,795	\$ 16,795	\$ -	\$ -
Computer equipment	<u>15,977</u>	<u>14,008</u>	<u>1,969</u>	<u>2,358</u>
	<u>\$ 32,772</u>	<u>\$ 30,803</u>	<u>\$ 1,969</u>	<u>\$ 2,358</u>

4. Fundraising activities:

The agency undertakes various fundraising activities throughout the year in an effort to raise additional funds to supplement other forms of funding. The significant fundraising activities include the following events:

	<u>2016</u>	<u>2015</u>
AIDS Walk		
Pledges and donations	\$ 1,113	\$ 1,574
Expenditures	<u>(340)</u>	<u>(608)</u>
	<u>\$ 773</u>	<u>\$ 966</u>
	2016	2015
Poinsettia Fundraiser		
Revenue	\$ 11,117	\$ 11,729
Expenditures	<u>(6,587)</u>	<u>(7,165)</u>
	<u>\$ 4,530</u>	<u>\$ 4,564</u>
	2016	2015
Red Ribbon Breakfast		
Revenue & funding	\$ -	\$ 6,830
Expenditures	<u>-</u>	<u>(449)</u>
	<u>\$ -</u>	<u>\$ 6,181</u>

5. Economic dependence:

The agency receives the majority of its revenue through various funding arrangements from the Public Health Agency of Canada, Province of New Brunswick and United Way. The agency's continued operations are dependent on these funding arrangements.

6. Comparative amounts:

The financial statements have been reclassified, where applicable, to conform to the presentation used in the current year. The changes do not affect prior year earnings.



SIDA / AIDS MONCTON INC.
OPERATIONS OF GENERAL FUND
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	2016	2015
Revenue:		
Operational funding	\$ 113,773	\$ 116,041
United Way funding	227	803
Corporate and general donations	30,254	4,533
Administrative charges and expense reimbursements	7,812	5,967
N.B. Health needle distribution (3 ASO's)	98,360	79,325
Safe Spaces Funding	41,295	40,358
AIDS Walk Fundraiser (net) (Note 4)	773	966
Poinsettia Fundraiser (net) (Note 4)	4,530	4,564
Red Ribbon Breakfast (net) (Note 4)	-	6,181
HST Rebate	7,418	4,941
Workshop fees	1,821	5,106
Other	95	-
	<u>306,358</u>	<u>268,785</u>
Expenditures:		
Bad debts	-	120
Bank charges and interest	436	468
Depreciation - computers	389	1,577
Educational materials & supplies	56	81
Evaluation and administration	3,388	3,280
Insurance	1,524	1,616
Meals	686	318
Office equipment and supplies	8,583	5,910
Professional fees	3,000	3,155
Program materials (3 ASO's)	90,775	85,598
Rent	13,666	14,788
Safe Spaces expenditures	44,333	43,093
Salaries and benefits - contract personnel	3,000	3,000
Salaries and benefits - employees	102,070	103,268
Telephone	2,786	3,045
Training and conventions	31,488	419
Travel	113	594
Utilities	3,750	3,909
	<u>310,043</u>	<u>274,239</u>
Deficiency of revenues over expenditures	<u>\$ (3,685)</u>	<u>\$ (5,454)</u>

SIDA / AIDS MONCTON INC.
SCHEDULE OF OPERATIONS OF MEMORIAL FUND
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	2016	2015
Revenue:		
Corporate and general donations	\$ 4,973	\$ 260
Expenditures:		
Memorial fund expenses	<u>4,973</u>	<u>1,181</u>
Deficiency of revenues over expenditures	<u>\$ -</u>	<u>\$ (921)</u>



SIDA / AIDS MONCTON INC.
SCHEDULE OF OPERATIONS OF NEEDLE DISTRIBUTION FUND
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	2016	2015
Revenue:		
Funding	\$ 50,000	\$ 50,000
Expenditures:		
Bookkeeping and accounting fees	500	900
Office and administration	9,039	5,630
Rent and occupancy costs	5,511	5,709
Salaries and benefits	40,218	43,096
Training	275	75
Travel, accommodations and conferences	245	323
Vehicle	1,404	1,760
	<u>57,192</u>	<u>57,493</u>
Deficiency of revenues over expenditures	\$ (7,192)	\$ (7,493)

SIDA / AIDS MONCTON INC.
SCHEDULE OF OPERATIONS OF AFRICA FUND
(Unaudited)
FOR THE YEAR ENDED MARCH 31, 2016

	2016	2015
Revenue:		
Corporate and general donations	\$ <u>8,370</u>	\$ <u>8,476</u>
Expenditures:		
Bank charges (recovered)	(87)	13
Office and administration	3	14
Educational sponsorship	<u>7,466</u>	<u>9,464</u>
	<u>7,382</u>	<u>9,491</u>
Excess (deficiency) of revenues over expenditures	\$ <u>988</u>	\$ <u>(1,015)</u>



Community Investment Preliminary Checklist Annual Grant

Organization Name: Albert County Action Committee Inc.

Date Received: Nov 21 / 2016

Amount Requested: \$ 6,000.00

Sector(s) Served: Health & Wellness

Community Priority Area(s)

- 1) Health & Wellness
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? ☐ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year? <u>1986</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

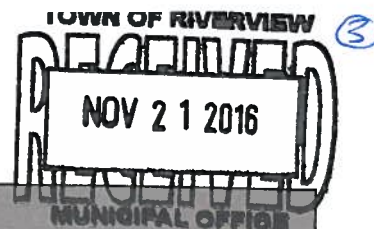
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Albert County Action Committee Inc.

Address: 30 Honor House Court

City: Riverview, NB

Postal Code: E1B 3Y9

Telephone: 506-386-7824

Name of Primary Contact: Eileen Luedee

Position in Organization: Treasurer

Email: eileen.luedee@bellaliant.net

Name of President or Board Chair: David Rose

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 6,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.

- ☐ Arts and Culture
☐ Recreation and Leisure
☒ Health and Wellness
☐ Community Engagement
☐ Other (please specify): _____

2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?

<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Grant Received	\$ <u>6,000</u>	\$ <u>6,000</u>	\$ <u>6,000</u>	\$ <u>6,000</u>

3. Are you an incorporated not-for-profit organization?

☒ Yes ☐ No

4. Are you a registered charity?

☒ Yes ☐ No

If yes, please provide your charitable number: _____

5. Are you a sporting organization?

☐ Yes ☒ No

6. When was your organization established?

Year 1986 Inc.

7. Does your organization have a volunteer board of directors or executive?

☒ Yes ☐ No

Please list your board/executive members in the table below:

Name	Position
See attached list	

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

To maintain a Food Bank (currently at 50 Runnymede Road) to distribute food to the needy of Albert County. We define needy as working poor, seniors on a fixed income, adults on EI, people temporarily out of the workforce with no income or while attending retraining and those on social assistance. The Food Bank is open Tuesday and Wednesday of each week except the first seven days of the month. It operates with the sole help of volunteers recruited through the churches in Albert County. Also, we operate the Christmas Aid in Albert County with grocery boxes and gifts at Christmas time. This includes turkey, toys for children and household items. The Food bank works with Moncton Headstart for toys and gift items.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The requested \$6,000 will be used to cover the cost of rent at 50 Runnymede Road where the Food Bank is located. The Food Bank is operated by volunteers from the various churches in Albert County to provide food to the needy. Currently the Albert County Action Committee is the only Food Bank in the Riverview area. Some food staples are purchased each week but many items are received from the Food Depot Alimentaire in Moncton as well as donations received from the various churches, community groups, businesses and individuals in Riverview.

3. List the location of the program, project or initiative that will be funded by the grant.

Rent for the Food Bank space at 50 Runnymede Road

4. What is the date of the program, project or initiative?

All year long - 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	<u>85 families</u>	<u>65 families</u>
Event Attendees	<u> </u>	<u> </u>
Other (Please Specify) <u>150 families monthly</u>	<u> </u>	<u> </u>
Total Number of Beneficiaries	<u>85 families</u>	<u>65 families</u>

6. How many volunteers will be involved in the activities supported by the grant?
<u>107</u> Volunteers
7. How many hours will these volunteers contribute?
<u>5,605</u> Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Speaking Opportunities:</p> <p>At our Annual Meeting, and all public functions that the Food Bank is present at.</p> <p>Other:</p> <p>At our Annual Meeting, and all public functions that the Food Bank is present at.</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>The Food Bank fills a necessary need in the community by providing food for 150 families each month. This service of food helps these families to maintain a healthier life. Thanks to the many In-Kind donations from the community the Food Bank can continue to help these families each month.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Provincial - Community Volunteer Action Committee		12,735
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Town - Request for Rent		6,000
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		22,290
Other (specify)		
Rebate (HST & Milk)		2,675
Applicant organization's contributions to the project/program		
Cash		4,000
In-kind (other)		
Food Donations received & distributed - approx \$88,000		
Total Revenue		47,700

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		6,325
Rent or mortgage		6,780
Program/project supplies		30,545
Advertising and promotion		
Other (specify)		
Vehicle		3,500
Equipment		500
Volunteer Recognition		50
Total Expenses		47,700

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

Eileen Luedde
Signature

Eileen Luedde
Print Name

November 21, 2016
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only	
<input type="checkbox"/> Approved	Date of Council Meeting: _____
<input type="checkbox"/> Denied	Amount Approved: _____

ALBERT COUNTY ACTION COMMITTEE

30 Honour House Ct., E1B 3Y9 50 Runnymede Rd., E1B 4M7 fax.386-4165(IHM)

Phone :386-7824 Email acacfbxa@gmail.com

Board of Directors 2015-2016

BETHEL PRESBYTERIAN

Hanson, W.D.(Bill)	524 Cleveland Ave., Riverview. NB, E1B 1Y6 bhanson@nb.sympatico.ca	386-4963
June Fillmore	11 Marcombe St Lower Coverdale N.B E1J1K2 monctonmedical@rogers.com	387-8145

HILLSBOROUGH BAPTIST

IMMACULATE HEART OF MARY

Dianne LeBlanc	227 White Pine Road, Riverview, NB E1B 2X2 dialouleb@hotmail.com	386-6094
Eileen Luedee[Treasurer]	208 Callowhill Rd., Riverview, NB E1B 4L4 eileen.luedee@bellaliant.net	387-5915
Paul McGrath[2 nd Vice)	502 Blythwood dr. Riverview mcgrath6@nbnet.nb.ca	386-7602

RIVERVIEW BAPTIST

Al Urquhart	924 Yale Ave., Riverview, NB E1B 2C7 No e-mail	386-8623
Brenda Gordon	297 Callowhill Rd. Riverview N.B	382-9036

ST.JOHN the BAPTIST ANGLICAN

Eric Bell[1 st Vice/Sec	112 Amberley Crt.,Riverview,NB E1B 0H4	386-7771
	ericbell@nb.sympatico.ca	
Susan Crawford	46 Shiajan Cr. Moncton N.B E1G0L4	854-6239
At large	susandcrawford@gmail.com	

ST.PAUL'S UNITED

David Rose[President]	115 Canusa Dr., Riverview, NB E1B 2W6	386-8052
Leslie Rose[At Large]	dandlrose@bellaliant.net	

TRINITY UNITED

Jeanette Pickle	47 Biggs unit 29 Riverview N.B E1B3Y8 jeanettepickles@rogers.com	204-2192
Sheila Thibodeau	252 Tobias Ave.,Riverview, NB E1B 4P6 snthibodeau@gmail.com	386-2822

GUNNINGSVILLE BAPTIST CHURCH

MaryLou Lewis	705 Pinewood Rd. Riverview N.B.E1B4X5 blmlilj@rogers.com	860-6300
Jane Steeves	56 McSweeney Ave. Apt56 Moncton N.B. E1C7C7 brenjay@nb.sympatico.ca	386-5203
Non Voting		
Ronnie Eldridge	rockinronnie2000@hotmail.com	Operations 204-3915

**RBC Royal Bank®**

Close

Chequing**1 Apr 2016****CAD Chequing 01374-1015395****Show All Transactions for March 2016**

Date	Description	Withdrawals	Deposits	Balance
31 Mar 2016	CHEQUE - 1633	732.00		23,978.99
31 Mar 2016	CHEQUE - 1632	31.64		
31 Mar 2016	CHEQUE - 1634	20.00		
31 Mar 2016	BR TO BR - 1784		472.50	
22 Mar 2016	CHEQUE - 1629	206.25		24,290.13
15 Mar 2016	CHEQUE - 1630	6,780.00		24,496.38
10 Mar 2016	BR TO BR - 1784		3,182.61	31,276.38
9 Mar 2016	WWW PAYMENT - 9618	36.17		28,093.77
	-BELL ALIANT			
9 Mar 2016	WWW PAYMENT - 0166	27.13		
	-BELL ALIANT			
8 Mar 2016	CHEQUE - 1627	447.53		28,157.07
4 Mar 2016	CHEQUE - 1628	430.32		28,604.60

Royal Bank of Canada Website, © 1995 - 2016

As of March 31, 2016

Balance as per Bank Statement	\$ 23,978.99
Add outstanding Deposits	\$ -
Less outstanding Cheques	\$ 2,162.84
#1635 - Louis LeBlanc	71.92
#1637 - Food Depot Alimentaire	1,390.50
#1638 - Agropur Coopeative	525.64
#1639 - Eileen Luedee	126.32
#1640 - Marie Pike	48.46

TOTAL CALCULATED BALANCE \$ 21,816.15**GENERAL LEDGER BALANCE (Quickten) \$ 21,816.15****Eileen Luedee, Treasurer***Eileen Luedee, April 11, 2016*

05/04/2016

Food Bank
Net Worth - As of 31/03/2016
As of 31/03/2016 (in Canadian Dollars)

Page 1

Account	31/03/2016 Balance
ASSETS	
Cash and Bank Accounts	
Food Bank	21,816.15
TOTAL Cash and Bank Accounts	21,816.15
Other Assets	
Donations - In Kind	101,703.25
HST Rebate Owing	556.15
Petty Cash Floats	-50.00
TOTAL Other Assets	102,209.40
TOTAL ASSETS	124,025.55
LIABILITIES	
Other Liabilities	
Bursaries (committed)	5,000.00
TOTAL Other Liabilities	5,000.00
TOTAL LIABILITIES	5,000.00
OVERALL TOTAL	119,025.55

Albert County Action Committee - Food Bank

Banking Summary

01/04/2015 through 31/03/2016 (in Canadian Dollars)

05/04/2016

Page 1

Category	01/04/2015- 31/03/2016
INCOME	
Donations	16,848.56
Donations Memorials	25.00
HST Rebate	1,245.57
Milk Rebate	905.51
Milk Rebate-Shepody	2,378.65
NB Share (NBAFB)	6,552.64
New Brunswick Grant (Food Bank)	12,734.00
Riverview Grant	6,000.00
TOTAL INCOME	46,689.93
EXPENSES	
Administration Expenses	426.74
Association Fees	70.00
Building Maintenance	578.41
Garbage Removal	53.29
Insurance	1,600.00
Janitorial	1,200.00
Office Supplies	534.71
Rent	6,780.00
Telephone	768.21
TOTAL Administration Expenses	12,011.36
Board of Director Administrative Cost	
Volunteer Dinner- Retirement Gift	30.00
TOTAL Board of Director Administrative Cost	30.00
Equipment	150.00
Petty Cash	57.00
Program Expenditures	
Beef	300.00
Eggs	6,006.50
Groceries	7,351.21
Groceries-Meat	2,678.78
Milk	5,058.90
Peanut Butter	1,879.00
Poly Bags	463.66
TOTAL Program Expenditures	23,738.05
Vehicle Expenses	
Gasoline	1,800.00
License	190.00
Operating Supplies	88.41
Repairs	493.17
Vehicle Insurance	655.00
TOTAL Vehicle Expenses	3,226.58
TOTAL EXPENSES	39,105.99
OVERALL TOTAL	7,583.94



RBC Royal Bank®

Close

Chequing

1 Apr 2016

CAD Chequing 002 01374-1015445

Show All Transactions for March 2016

Date	Description	Withdrawals	Deposits	Balance
31 Mar 2016	BR TO BR - 1784		17.00	5,968.64

Royal Bank of Canada Website, © 1995 - 2016

As of March 31, 2016

Balance as per Bank Statement	\$ 5,968.64
Add outstanding Deposits	\$ -
Less outstanding Cheques	\$ -
TOTAL CALCULATED BALANCE	\$ 5,968.64

GENERAL LEDGER BALANCE (Quicken)	\$ 5,968.64
---	--------------------

Eileen Luedee, Treasurer

Eileen Luedee, April 11, 2016.

E. Luedee

Christmas Aid
Net Worth - As of 31/03/2016
As of 31/03/2016 (in Canadian Dollars)

05/04/2016

Page 1

Account	31/03/2016 Balance
ASSETS	
Cash and Bank Accounts	
Xmas Aid Chequing	5,968.64
TOTAL Cash and Bank Accounts	5,968.64
Other Assets	
Xmas Aid HST Owing	182.73
TOTAL Other Assets	182.73
TOTAL ASSETS	6,151.37
LIABILITIES	
	0.00
OVERALL TOTAL	6,151.37

Albert County Action Committee - Christmas Aid

Banking Summary

01/04/2015 through 31/03/2016 (in Canadian Dollars)

05/04/2016

Page 1

Category	01/04/2015- 31/03/2016
INCOME	
Adjustment	17.00
Donations	5,263.00
Donations Lions Senior Dinner	1,896.20
TOTAL INCOME	7,176.20
EXPENSES	
Apples	468.00
Bread	412.50
Christmas Groceries	12,014.69
Groceries	620.40
Hall Cleaning	150.00
Misc Expense	17.00
Office Supplies	7.06
Packing Expense	105.21
Potatoes	660.00
TOTAL EXPENSES	14,454.86
OVERALL TOTAL	-7,278.66

Albert County Action Committee - Food Bank
Financial Summary - March 31, 2016

INCOME	2014/2015	2015/2016	\$ Change
Donations	15,018.33	16,848.56	1,830.23
Donations Memorials	1,125.00	25.00 -	1,100.00
Grant Town of Riverview	6,000.00	6,000.00	-
HST Rebate	1,902.49	1,245.57 -	656.92
Milk Rebate	839.51	905.51	66.00
Milk Rebate Shepody		2,378.65	2,378.65
NB Share (NBAFB)	3,883.74	6,552.64	2,668.90
New Brunswick Grant (Food Bank)	12,734.00	12,734.00	-
Refund	67.60	-	67.60
TOTAL INCOME	41,570.67	46,689.93	5,119.26
EXPENSES			
Administration Expenses			
Association Fees	499.21	426.74 -	72.47
Building Maintenance	70.00	70.00	-
Garbage Removal - Garbage Bags	72.76	578.41	505.65
Insurance	69.90	53.29 -	16.61
	1,880.00	1,680.00 -	280.00
Janitorial	1,200.00	1,200.00	-
Office Supplies	464.17	534.71	70.54
Pest Control	585.00	-	585.00
Rent	6,780.00	6,780.00	-
Telephone	765.24	768.21	2.97
Total Administration Expenses	12,386.28	12,011.36 -	374.92
Board of Director Admin Supplies			-
Board of Director Administrative Cost	75.35	30.00 -	45.35
Bursary Project	251.56	-	251.56
Equipment	300.00	150.00 -	150.00
Petty Cash/Miscellaneous	315.28 -	50.00 -	365.28
Program Expenditures			
Eggs	5,700.00	6,006.50	306.50
Food Depot Moncton	1,814.00	-	1,814.00
Groceries	8,434.51	7,351.21 -	1,083.30
Groceries Meat	267.00	2,978.78	2,711.78
Milk	5,218.78	5,058.90 -	159.88
Peanut Butter		1,879.00	
Poly Bags	264.48	463.66	199.18
Total Program Expenditures	21,698.77	23,738.05	2,039.28
Vehicle Expenses			
Gasoline	1,487.48	581.58 -	905.90
License	1,843.71	1,800.00 -	43.71
Vehicle Insurance	178.00	190.00	12.00
Total Vehicle Expenses	4,164.19	3,226.58 -	937.61
TOTAL EXPENSES	38,688.31	39,105.99	417.68
OVERALL TOTAL	2,882.36	7,583.94	4,701.58

Albert County Action Committee - Christmas Aid

Financial Summary - March 31, 2016

INCOME	2014/2015	2015/2016	\$ Change
Adjustment		17.00	17.00
Donations	5,918.40	5,263.00 -	655.40
Donations Lions Senior Dinner	2,665.60	1,896.20 -	769.40
Salvation Army	550.00	- -	550.00
TOTAL INCOME	9,134.00	7,176.20 -	1,957.80
EXPENSES			
Apples	468.00	468.00	-
Bread		412.50	412.50
Christmas Groceries	13,850.07	12,635.09 -	1,214.98
Hall Cleaning	150.00	150.00	-
Misc Expenses		17.00	17.00
Office Supplies	142.35	7.06 -	135.29
Packing Expense		105.21	105.21
Potatoes	720.00	660.00 -	60.00
TOTAL EXPENSES	15,330.42	14,454.86 -	875.56
OVERALL TOTAL	- 6,196.42 -	7,278.66 -	13,475.08

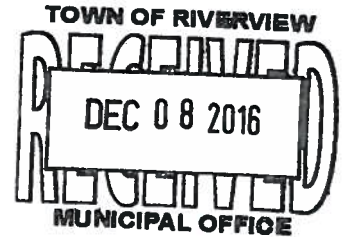
Albert County Action Committee

Bank Account - March 31, 2016

Account	2014/2015	2015/2016	\$ Change
Food Bank	14,232.21	21,816.15	7,583.94
Christmas Aid	13,247.30	5,968.64 -	7,278.66
TOTAL	27,479.51	27,784.79	305.28

Albert County Action Committee

Fighting Hunger – Feeding Hope



December 1, 2016

**Ms. Annette Crummey, Town Clerk
Town of Riverview
30 Honor House Court
Riverview, NB E1B 3Y9**

Dear Ms. Crummey,

Re: 2016 Grant Report

On behalf of the Albert County Action Committee (Food Bank) and our many volunteers, I would like to thank the Town of Riverview and their employees for their continued support of our organization. Without the help of the Town it would be almost impossible to keep the doors of the Food Bank open. As prices of food increase and the need to provide families with a healthy meal plan (Canada Food Guide) we are challenged to stay on budget.

Each year the Town of Riverview Grant of \$6,000 has been used to cover the annual cost of rent at 50 Runnymede Road.

Again, thank you for the Grant of \$6,000 you provided us with in 2016 and we look forward to your continued support and working with you to provide a healthy life for the needy of our community. We continue to help 150 families each month.

Sincerely,

A handwritten signature in blue ink that reads "Eileen Luedee".

Eileen Luedee

Treasurer

Community Investment Preliminary Checklist Annual Grant

Organization Name: Atlantic Ballet Theatre of Canada
 Date Received: Nov 29 / 2016
 Amount Requested: \$ 5,000.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through Culture & Arts
- 2) Recreation & Leisure
- 3) Health & Wellness
- 4) Community Engagement

Does request fit with definition of "Annual Grant"? Yes? ☒ No? ☐ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year? <u>2001</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

NOV 29 2016

MUNICIPAL OFFICE

Community Investment Application 2017-Annual Grants

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Atlantic Ballet Theatre of Canada

Address: 68 highfield Street, suite 200

City: Moncton

Postal Code: E1C 5N3

Telephone: (506)383-5951

Name of Primary Contact: Susan Chalmers Gauvin

Position in Organization: CEO, Atlantic Ballet Theatre of Canada

Email: susan@atlanticballet.ca

Name of President or Board Chair: Leonard Lockhart O.C

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 5000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

Community Investment Application 2017-Annual Grants

1. What is the main sector your organization serves? Select one.				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
Year	2013	2014	2015	2016
Grant Received	\$ 1000	\$ 1000	\$ 3000	\$ 3000
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>876386913</u>				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year <u>2001</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Leonard Lockhart		Chairman		
Susan Chalmers Gauvin		CEO Atlantic Ballet Theatre		
John Sanford		Treasurer		
Members:				
Marilyn Luscombe		Adele Gonczi		
Jean-Marc Delaney		Sean Connors		

8. Is your organization in "good standing" with the Town of Riverview?

☒ Yes ☐ No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Background on Atlantic Ballet Theatre of Canada

Atlantic Ballet Theatre of Canada is a non-profit organization and registered charity working regionally, nationally and internationally. Atlantic Ballet Theatre of Canada is one of only 7 professional ballet company's in all of Canada and the only professional company in Atlantic Canada. Atlantic Ballet Theatre of Canada is a unique multi-cultural ballet-theatre company dedicated to performing original works led by Igor Dobrovolskiy. Founded in 2001 by Susan Chalmers-Gauvin, CEO and Igor Dobrovolskiy the company creates original productions and presents in Greater Moncton each year. The company is an Ambassador of excellence for Greater Moncton as it tours across Canada, Europe (Switzerland, France, Belgium and Germany) and United States each year.

Commitment to Community

Atlantic Ballet Theatre of Canada is strongly committed to community. We deliver innovative and high standard original ballet-theatre productions along with extensive community activities with cultural, economic, educational and social outcomes. Through the delivery of our artistic, community and outreach performances/projects our Company is committed to: positively impacting people; strengthening our communities and promoting inclusivity. As such, Atlantic Ballet Theatre of Canada strives to produce art of high artistic standards and also to use ballet-theatre as a vehicle for public education and to build relationships with the broadest possible community reach, extending to large, small and diverse communities. Atlantic Ballet Theatre of Canada has a wide range of experience in providing outreach and educational opportunities to literally thousands of individuals each year. We collaborate annually with over 100 partners which includes governments at all levels, organizations and institutions concerned with education - both formal and informal - literacy groups, multicultural, social service organizations, professional associations, agencies and organizations serving children and youth at risk.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☒ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?		
See attached		
3. List the location of the program, project or initiative that will be funded by the grant.		
Riverview and Moncton		
4. What is the date of the program, project or initiative?		
Year long		
5. Approximately how many people will benefit from the activities supported by the grant?		
	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	100 plus	NA
Event Attendees	NA	NA
Other (Please Specify)		
Total Number of Beneficiaries	100 plus	NA

6. How many volunteers will be involved in the activities supported by the grant?
NA _____ Volunteers
7. How many hours will these volunteers contribute?
NA _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Logo on season brochures, annual report and program brochures. We are building a new website and visibility opportunities will be available</p> <p>Speaking Opportunities:</p> <p>We are pleased to welcome representatives of the Town of Riverview to speak at our events</p> <p>Other:</p> <p>We are pleased to welcome representatives of the Town of Riverview to speak at our events</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>Our activities are unique and not duplicated by any organization. They offer new opportunities for the youth of Riverview.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.


	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
See attached		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned Income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage		
Program/project supplies		
Advertising and promotion		
Other (specify)		
Total Expenses		

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Susan Palmer Gaurin
Print Name

Nov 29/2016
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ **Approved**

Date of Council Meeting: _____

☐ **Denied**

Amount Approved: _____

Atlantic Ballet Theatre of Canada
Annual Budget Projection - August 1, 2016 to July 31, 2017

	Projected 2016/2017 Budget
REVENUES	
Performances	
Export Revenue	77,600
Atlantic Canada Revenue	118,160
Centre for Arts and Education - Registration Fees	445,381
	<u>641,141</u>
Private Sector	
Grant Thornton Velvet Gala	74,000
Corporate/Foundations/sponsorships	504,810
	<u>578,810</u>
Public Sector	
Municipal Grants (Operational)	165,000
Provincial Grants (Operational)	315,000
Provincial Grants - Project	14,500
Workforce Expansion - Centre for Arts & Education	14,240
Quality Improvement Funding Support	40,646
	<u>549,386</u>
Total Revenue	<u>1,769,337</u>
Creation/Performance & Education	<u>1,214,608</u>
Administration/Marketing	<u>549,307</u>
Total Expenses	<u>1,763,915</u>
Net Operating Profit(Deficit)	<u>5,422</u>
Municipal Funding	
City of Moncton	150,000
City of Dieppe	10,000
Town of Riverview	5,000
	<u>165,000</u>

PART ONE

9. Mission and Mandate

Background on Atlantic Ballet Theatre of Canada

Atlantic Ballet Theatre of Canada is a non-profit organization and registered charity working regionally, nationally and internationally. Atlantic Ballet Theatre of Canada is one of only 7 professional ballet company's in all of Canada and the only professional company in Atlantic Canada. Atlantic Ballet Theatre of Canada is a unique multi-cultural ballet-theatre company dedicated to performing original works led by Igor Dobrovolskiy. Founded in 2001 by Susan Chalmers-Gauvin, CEO and Igor Dobrovolskiy the company creates original productions and presents in Greater Moncton each year. The company is an Ambassador of excellence for Greater Moncton as it tours across Canada, Europe (Switzerland, France, Belgium and Germany) and United States each year.

Commitment to Community

Atlantic Ballet Theatre of Canada is strongly committed to community. We deliver innovative and high standard original ballet-theatre productions along with extensive community activities with cultural, economic, educational and social outcomes. Through the delivery of our artistic, community and outreach performances/projects our Company is committed to: ***positively impacting people; strengthening our communities and promoting inclusivity.*** As such, Atlantic Ballet Theatre of Canada strives to produce art of high artistic standards and also to use ballet-theatre as a vehicle for public education and to build relationships with the broadest possible community reach, extending to large, small and diverse communities. Atlantic Ballet Theatre of Canada has a wide range of experience in providing outreach and educational opportunities to literally thousands of individuals each year. We collaborate annually with over 100 partners which includes governments at all levels, organizations and institutions concerned with education - both formal and informal - literacy groups, multicultural, social service organizations, professional associations, agencies and organizations serving children and youth at risk.

PART TWO

1.) Primary Programs That Benefit Youth in Riverview

The grant funds will be used to support bursary programs for Riverview students who participate in our Centre for Arts and Education Programming and who face socioeconomic barriers; to support of BalletMOVES kindergarten program in the schools (Riverview East is the first in Greater Moncton with 90 students participating each year). To support subsidized seating for youth who otherwise could not attend a performance. A portion of funds will also to support educational materials for our CELEBRATE COURAGE program.

These are unique programs developed by Atlantic Ballet Theatre of Canada. ***As the ONLY professional ballet company in all of Atlantic Canada we are a unique resource for our community. The programs and level of instruction we offer are only available through our organization.*** Full descriptions below.

CENTRE FOR ARTS AND EDUCATION- Youth Stage Bursaries

Youth Stage was created to support bursaries for children and youth assist youth facing socio-economic barriers to the Centre's programming. In 2012, Atlantic Ballet Theatre of Canada was proud to open the Centre with a focus on youth performance education. The Centre provides educational opportunities for young people to achieve excellence in the arts, on stage, and in life by empowering our students to fully realize their potential. The Centre is a performance based program integrating professional-level training in ballet/dance, musical theatre, stage production and arts leadership, culminating in the opportunity to participate in full-length, fully produced musical theatre/dance performances on the stage.

The program includes a five (5) day per week Arts After-School program and evening and weekend programs to children throughout the region. Students at the Centre are taught by professional educators and artists who work in the performing arts. Professional instruction and mentorship are critical to developing self-confidence and creative ability for children and youth.

Our Arts After School students have the unique opportunity of being "in-residence" with the professional company five days per week. **We have many students from Riverview participating in this program and pick up at Claude D Taylor, Frank L Bowser and Riverview East Schools.**

Ballet MOVES in the School- Developing Physical Literacy in Young Children

BalletMOVES is a unique ballet/movement education program offered to Kindergarten student's through-out Greater Moncton and taught by our professional international faculty. The program recognized by the Department of Education in support of physical literacy for young children and is an important development tool for encouraging *students to be active for life*. Over 200 students will have the opportunity participate. **There is no fee charged to students for this program. 90 kindergarten students are participating from Riverview East School this year. 70 participated last year.**

SPOTLIGHT ON KIDS

This program provides complimentary performance tickets to youth-at-risk and children from low income families in New Brunswick. Participating organizations have included: Boys and Girls Clubs, Big Brothers Big Sisters, United Way, Child Welfare, Teen Resource Centres, and Headstart programs. Contributions go directly to underwriting the cost of purchasing blocks of seats for children and youth at every performance of the Atlantic Ballet Theatre of Canada where possible. Response to the program has been overwhelmingly positive with hundreds of youth benefitting each year. **Riverview youth based charities are offered subsidized seats each year.**

CELEBRATE COURAGE – Building Healthy Relationships

Celebrate Courage is an award winning prevention-based program for youth, 12-18 years of age, in Junior and Senior High School to help them build healthy relationships using the performing arts as a vehicle for discussion and learning. The program developed by Atlantic Ballet Theatre of Canada is offered in partnership with the Department of Education, the RCMP, the Canadian Nurses Association and front-line service providers with a focus on violence prevention, personal safety and tools to develop healthy relationships. Celebrate Courage has brought about positive results for youth across Canada with over 13,000 students participating. We are pleased to continue this important program for youth and students here in New Brunswick. Riverview Middle school and high school students benefit from this program. Offered free of charge to schools and students.

The value of exposure to the arts for youth is well documented. Accessibility to the arts plays a key role in intellectual and emotional development of children and youth. Young people who both attend and participate in the arts have a broader base of experience. They become more creative and critical thinkers develop a strong self-image and are more willing to try new experiences. The arts enhance academic performance and communication skills and, help young people to understand their world and experiences in different ways. All children should have sufficient and equal opportunity to experience the arts.

ATLANTIC BALLET THEATRE OF CANADA INC.

Financial Statements

Year Ended July 31, 2015

ATLANTIC BALLET THEATRE OF CANADA INC.
Index to Financial Statements
Year Ended July 31, 2015

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 12
Private sector funding (<i>Schedule 1</i>)	13
Performance expenses (<i>Schedule 2</i>)	14
General administration (<i>Schedule 3</i>)	15
Production development costs capitalized (<i>Schedule 4</i>)	16

BRUCE WOOD & Co.

CHARTERED PROFESSIONAL ACCOUNTANTS
CHARTERED ACCOUNTANTS
58 ALMA STREET, MONCTON, NB E1C 4Y4
TEL 506-858-9663 FAX 506-858-9665

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of Atlantic Ballet Theatre of Canada Inc.

We have audited the accompanying financial statements of Atlantic Ballet Theatre of Canada Inc., which comprise the statement of financial position as at July 31, 2015 and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

~~Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.~~

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Corporation derives revenue from contributions and donations the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Corporation and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

(continues)

Independent Auditor's Report to the Board of Directors of Atlantic Ballet Theatre of Canada Inc.
(continued)

Qualified Opinion

In our opinion, except for the effect of adjustments, if any, which we might have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the contributions and donations referred to in the preceding paragraph, the financial statements present fairly, in all material respects, the financial position of Atlantic Ballet Theatre of Canada Inc. as at July 31, 2015 and the results of its operations, changes in net assets, and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Other Matter

Our audit was conducted for the purpose of forming an opinion on the basic financial statements taken as a whole. The supplementary information included in the Schedules is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such supplementary information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Bruce Wood & Co.

CHARTERED PROFESSIONAL ACCOUNTANTS
Moncton, New Brunswick
March 24, 2016

ATLANTIC BALLET THEATRE OF CANADA INC.
Statement of Financial Position
July 31, 2015

	2015	(Restated) 2014
Assets		
Current		
Accounts receivable	\$ 37,481	\$ 94,453
Prepaid expenses	12,998	12,618
	50,479	107,071
Intangible assets (Note 5)	1,866,304	1,821,379
Capital assets (Note 6)	12,993	24,779
	\$ 1,929,776	\$ 1,953,229
Liabilities		
Current		
Bank indebtedness (Note 7)	\$ 366,145	\$ 310,712
Accounts payable and accrued liabilities	205,608	233,018
Current portion of long term debt (Note 8)	16,319	11,773
Deferred revenue	25,668	93,751
	613,740	649,254
Long-term debt (Note 8)	181,806	186,352
Payable to landlord (Note 10)	8,254	16,508
	803,800	852,114
Net Assets		
Unrestricted (deficiency)	(736,813)	(720,280)
Invested in Capital and Intangible Assets	1,862,789	1,821,395
	1,125,976	1,101,115
	\$ 1,929,776	\$ 1,953,229

Commitment (Note 10)

ON BEHALF OF THE BOARD

 Director
 Director

See accompanying notes to financial statements

ATLANTIC BALLET THEATRE OF CANADA INC.

Statement of Operations

Year Ended July 31, 2015

	2015	(Restated) 2014
Revenues		
Province of New Brunswick grants	\$ 326,000	\$ 305,000
Municipal grants	113,000	100,500
Private sector funding (<i>Schedule 1</i>)	565,939	505,345
Performances	144,350	90,923
Centre for Arts and Education	205,343	139,294
Federal government project contributions	3,176	146,736
Canada Council touring contribution	58,199	79,200
Provincial employment grants	75,682	101,626
Other	81,363	53,920
	1,573,052	1,522,544
Expenses		
Performance (<i>Schedule 2</i>)	429,486	448,006
Dancers' and artistic salaries	444,512	385,291
Marketing, communications, and fundraising	128,768	156,824
Education and community engagement	197,400	148,828
Facilities	136,637	148,300
General administration (<i>Schedule 3</i>)	172,702	173,344
Insurance and professional fees	24,319	26,957
Interest and bank charges	44,907	34,501
Amortization of capital assets	11,786	21,896
Special projects	34,501	26,685
Production development costs capitalized (<i>Schedule 4</i>)	(76,827)	(110,099)
	1,548,191	1,460,533
Excess of revenues over expenses	\$ 24,861	\$ 62,011

See accompanying notes to financial statements

ATLANTIC BALLET THEATRE OF CANADA INC.
Statement of Changes in Net Assets
Year Ended July 31, 2015

	Unrestricted (deficiency)	Invested in Capital and Intangible Assets	2015	2014 (Revised)
Net assets - beginning of year, as previously reported	\$ (650,280)	\$ 1,711,296	\$ 1,061,016	\$ 1,039,104
Prior period adjustments (Note 4)	(70,000)	110,099	40,099	-
As restated	(720,280)	1,821,395	1,101,115	1,039,104
Excess (deficiency) of revenues over expenses	36,647	(11,786)	24,861	62,011
Contributions to capital from operations (Note 9)	(53,180)	53,180	-	-
Net assets - end of year	\$ (736,813)	\$ 1,862,789	\$ 1,125,976	\$ 1,101,115

ATLANTIC BALLET THEATRE OF CANADA INC.
Statement of Cash Flows
Year Ended July 31, 2015

	2015	2014 <i>Revised</i>
Operating activities		
Excess of revenues over expenses	\$ 24,861	\$ 62,011
Item not affecting cash:		
Amortization of capital assets	11,786	21,896
	36,647	83,907
Changes in non-cash working capital:		
Accounts receivable	56,972	(50,574)
Prepaid expenses	(380)	(6,153)
Accounts payable and accrued liabilities	(27,408)	(24,255)
Deferred revenue	(68,083)	27,077
	(38,899)	(53,905)
Cash flow from (used by) operating activities	(2,252)	30,002
Investing activities		
Expenditures on capital assets	-	(4,060)
Production development costs	(76,827)	(110,099)
Cash flow used by investing activities	(76,827)	(114,159)
Financing activities		
Payable to landlord	(8,254)	(8,254)
Contributions towards production development	31,900	-
Cash flow from (used by) financing activities	23,646	(8,254)
Decrease in cash flow	(55,433)	(92,411)
Bank indebtedness - beginning of year	(310,712)	(218,301)
Bank indebtedness - end of year	\$ (366,145)	\$ (310,712)

See accompanying notes to financial statements

ATLANTIC BALLET THEATRE OF CANADA INC.

Notes to Financial Statements

Year Ended July 31, 2015

1. Description of operations

Atlantic Ballet Theatre of Canada Inc. is a non-profit organization incorporated without share capital under the New Brunswick Companies Act and also has registered charity status. Its principal activities include the presentation of ballet dance through ballet performances, education, and community outreach on a regional, national, and international basis. The Corporation is based in Moncton, New Brunswick.

2. Basis of presentation - going concern

The financial statements have been prepared in accordance with accounting standards for not-for-profit organizations that are applicable to a going concern. Under the going concern assumption, a corporation is viewed as being able to realize its assets and discharge its liabilities in the normal course of operations. However, the use of Accounting Standards for Not-for-profit Organizations applicable to a going concern is potentially inappropriate because there is significant doubt about the appropriateness of the going concern assumption. Given the historical cash flow challenges, the deficiency in working capital and the uncertainty of the amount and timing of future funding from government and private donors, the Corporation's ability to realize its assets and discharge its liabilities depends on its ability to secure sufficient future funding, as well as the continued support of its existing creditors. Management has completed a strategic assessment of the Corporation, and continues to aggressively seek funding commitments from government sources and from private donors.

The financial statements do not reflect adjustments that would be necessary if the going concern assumption were not appropriate, specifically any reduction in the carrying value of capital and intangible assets to reflect salvage values. Management believes that the measures described above will mitigate the effect of the conditions and facts that raise doubt about the appropriateness of this assumption.

3. Significant accounting policies

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPPO).

Cash and cash equivalents

The Corporation considers bank account balances and its operating line of credit to be cash and cash equivalents for the purposes of its financial reporting. The carrying amount of the line of credit approximates its fair value because it is payable on demand.

(continues)

ATLANTIC BALLET THEATRE OF CANADA INC.
Notes to Financial Statements
Year Ended July 31, 2015

3. Significant accounting policies (continued)

Recognition of contributions

Atlantic Ballet Theatre of Canada Inc. follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount receivable can be reasonably estimated and its collection is reasonably assured. Contributions for the LIFT fundraising campaign are recognized as revenue when they are received.

Contributions restricted for capital or intangible assets are applied as a reduction of the cost of the associated assets.

Capital assets

Capital assets are stated at cost. Amortization is recorded over their estimated useful lives on a straight-line basis at the following rates.

Furniture and fixtures	20%
Leasehold improvements	20%
Costumes and staging	10%
Performance licenses	20%
Computer equipment	30%
Website development	30%

Intangible assets

Intangible assets consisting of production development costs, including associated labour and overhead, net of contributions, are considered to be assets with an indefinite life, and consequently are not amortized.

Production development costs are identified by the Corporation as operating expenditures incurred during the non-touring season, during which time attention is focused on developing new productions for export. Operating expenditures include rent, telephone, insurance and maintenance.

Write downs of intangible assets occur when the Corporation determines a specific production to no longer be of long-term service potential to the Corporation.

Contributed services

Time and services contributed to the Corporation by volunteers and others are not recognized in the financial statements due to the difficulty of determining fair value of these contributions.

Use of estimates

The preparation of financial statements in conformity with accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Due to the inherent uncertainty involved with making such estimates, actual results in future years could differ from these estimates.

(continues)

ATLANTIC BALLET THEATRE OF CANADA INC.
Notes to Financial Statements
Year Ended July 31, 2015

3. Significant accounting policies (*continued*)

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Performance revenues

Performance revenues are recognized at the time of the performance, when the proceeds are reasonably determinable and collection is reasonably assured.

Centre for Arts and Education

Revenue generated by participant registrations in programs offered by the Centre for Arts and Education is recognized at the time of registration. Revenue from performances associated with the Centre is recognized at the time of the performance.

4. Prior period adjustments

During the fiscal year ended July 31, 2014, production development began on *Piaf*. In keeping with the Corporation's accounting policy, related expenditures are required to be capitalized as production development costs. Consequently, the financial statements for the year ended July 31, 2014 have been adjusted to reflect the capitalization of these costs.

In addition, the corporation received contributions from two foundations totaling \$70,000 which were previously recorded as revenue for the year ended July 31, 2014. These contributions were instead intended to be revenue for the current year, and consequently, the prior year financial statements have been adjusted to record the amounts as deferred revenue.

As a result of the adjustments, the excess of revenue over expenditures for the year ended July 31, 2014 has been increased by \$40,099; and deferred revenue has been increased by \$70,000, intangible assets have been increased by \$110,099, and net assets have been increased by \$40,099 at July 31, 2014..

ATLANTIC BALLET THEATRE OF CANADA INC.

Notes to Financial Statements

Year Ended July 31, 2015

5. Intangible assets

	2015	2014
Production development costs		
Don Juan	\$ 775,375	\$ 775,375
Phantom of the Opera	541,341	541,341
King Lear	877,574	877,574
Romeo & Juliet	246,711	246,711
Ghosts of Violence	1,339,735	1,339,735
Fidelio	144,826	144,826
Figaro	246,398	246,398
Piaf	152,318	110,098
Red Coat	34,606	-
Subtotal	4,358,884	4,282,058
Contributions	(2,492,580)	(2,460,680)
Net intangible assets	\$ 1,866,304	\$ 1,821,378

6. Capital assets

	Cost	Accumulated amortization	2015 Net book value	2014 Net book value
Furniture and fixtures	\$ 37,098	\$ 35,377	\$ 1,721	\$ 2,664
Computer equipment	24,099	20,724	3,375	7,009
Leasehold improvements	84,266	84,266	-	132
Costumes and staging	183,339	175,442	7,897	14,974
Performance licenses	66,984	66,984	-	-
Website development	23,677	23,677	-	-
	\$ 419,463	\$ 406,470	\$ 12,993	\$ 24,779

During the year, a vehicle was donated to the Corporation with an estimated value of \$7,875.

7. Bank indebtedness

The Corporation has an authorized line of credit of \$300,000 with interest at bank's prime lending rate plus 3.5% secured by a general security agreement and a guarantee from the City of Moncton in the amount of \$150,000. In addition to the base line of credit is a bulge of \$100,000 expiring December 31, 2015.

As at July 31, 2015, the balance outstanding on the line of credit is \$307,000.

ATLANTIC BALLET THEATRE OF CANADA INC.
Notes to Financial Statements
Year Ended July 31, 2015

8. Long-term debt

	2015	2014
Province of New Brunswick loan, non-interest bearing, and repayable in annual instalments equal to 5% of annual performance revenue, commencing August 1, 2012	\$ 198,125	\$ 198,125
Amounts payable within one year	(16,319)	(11,773)
	\$ 181,806	\$ 186,352

The aggregate maturities of long-term debt for each of the following five years are not determinable due to the variable repayment terms of the loan. For this reason, the current portion of long-term debt relating to the loan is undeterminable, with the exception of current payments in arrears.

9. Investment in capital assets

	2015	2014
Excess (deficiency) of revenues over expenses		
Amortization of capital assets	\$ (11,786)	\$ (21,896)

	2015	2014
Contributions to capital from operations		
Capital asset additions net of capital contributions	44,927	114,159
Repayment of payable to landlord	8,253	8,254
	\$ 53,180	\$ 122,413

10. Commitment

The Corporation leases space under a long-term lease expiring in June 2017, the minimum annual rental for which is \$108,000. The landlord has agreed to finance certain leasehold improvements, without interest, over the term of this lease.

11. Income tax status

The Atlantic Ballet Theatre of Canada Inc. is registered with Canada Revenue Agency as a charitable organization under the Income Tax Act and as such, is not subject to income taxes provided certain requirements of the Income Tax Act are met.

12. Government remittances payable

As at July 31, 2015, the Corporation owed government remittances for payroll deductions of \$46,878. Included in accounts receivable is HST recoverable of \$11,005.

ATLANTIC BALLET THEATRE OF CANADA INC.

Notes to Financial Statements

Year Ended July 31, 2015

13. Financial Instruments

The Corporation is exposed to various risks through its financial instruments. The following analysis provides information about the Corporation's risk exposure and concentration as of July 31, 2015.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Corporation is exposed to credit risk from donors, sponsors and other customers. To minimize this risk, the Corporation records accounts receivable only when future collection has been assured.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The Corporation is exposed to this risk mainly in respect of its receipt of funds from the government, its donors and other related sources, its operating line of credit, long-term debt, and accounts payable.

Market risk

Market Risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency rate risk, interest rate risk and other price risk. The Corporation is mainly exposed to interest rate risk.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Corporation is exposed to interest rate risk primarily through its floating interest rate bank indebtedness.

ATLANTIC BALLET THEATRE OF CANADA INC.**Private sector funding****(Schedule 1)****Year Ended July 31, 2015**

	2015	2014
Corporate and foundation contributions /sponsorships	\$ 350,726	\$ 272,709
Donations from individuals	135,205	137,756
LIFT Campaign contributions	4,000	26,950
Velvet Gala (net of expenses - \$35,716; 2014 - \$29,172)	76,008	67,930
	\$ 565,939	\$ 505,345

ATLANTIC BALLET THEATRE OF CANADA INC.**Performance expenses***(Schedule 2)***Year Ended July 31, 2015**

	2015	2014
Wardrobe and miscellaneous	\$ 25,560	\$ 26,076
Staging transportation	77,106	77,901
Production crew	139,615	144,214
Posters and programs	8,683	17,012
Advertising and promotion	35,568	57,210
Theatre rental	35,003	41,316
Travel and meals	107,951	84,277
	\$ 429,486	\$ 448,006

2015 - 17 performances; 2014 - 12 performances

ATLANTIC BALLET THEATRE OF CANADA INC.**General administration****(Schedule 3)****Year Ended July 31, 2015**

	2015	2014
Administrative and office support salaries	\$ 122,019	\$ 117,500
Telephone	10,259	11,355
Office	24,532	24,076
Travel and meals	14,744	14,588
Miscellaneous	1,148	4,825
Professional development	-	1,000
	\$ 172,702	\$ 173,344

See accompanying notes to financial statements

ATLANTIC BALLET THEATRE OF CANADA INC.**Production development costs capitalized****(Schedule 4)****Year Ended July 31, 2015**

	2015	2014
Salaries	\$ (61,822)	\$ (57,764)
Promotional	-	(6,894)
Costumes	(1,132)	(5,072)
Dramaturge	(1,362)	(2,386)
Theatre rental	-	(13,341)
Stage costs	(5,200)	(18,321)
Rent	(5,147)	(6,321)
Residency	(2,164)	-
	\$ (76,827)	\$ (110,099)

Production costs capitalized for the year consist of \$42,220 relating to the development of Piaf (2014 - \$110,098) and \$34,606 relating to the development of Red Coat (2014 - nil).



Report of activities for 2015-2016 Town of Riverview grant

PARTICIPATION AT THE 2015 HOLIDAY HOOPLA

On December 12th, 2015 the Centre for Arts and Education performed at Riverview's "Holiday Hoopla!" Our Musical Theatre students performed the jubilant song "Abundance & Charity" from the annual "A Christmas Carol" play put on by the Atlantic Ballet Theatre of Canada. Their elf costumes and energetic dancing filled the outside arena to a giddy crowd of spectators. The Arts After School program performed an additional number from the same show called "Christmas Together" in the Cafe. Lovely harmonies echoed serenely in the small space and filled it with warmth. It was a pleasure to perform in two completely different kinds of spaces all within the same area at the Chocolate River Station.

SPOTLIGHT ON KIDS

- Subsidized Seating

This program provides complimentary performance tickets to youth-at-risk and children from low income families in New Brunswick. Participating organizations have included: Boys and Girls Clubs, Big Brothers Big Sisters, United Way, Child Welfare, Teen Resource Centre, and Head start programs. Contributions go directly to underwriting the cost of purchasing blocks of seats for children and youth at every performance of the Atlantic Ballet Theatre of Canada where possible. Response to the program has been overwhelmingly positive with hundreds of youth benefiting each year. According to our data, 96 Riverview residents attended one our performances since November alone.

TOWN SUPPORT RECOGNITION

We have been pleased with our partnership with the town of Riverview and had several councilors or city employees in attendance for several events organized by the Atlantic Ballet including opportunity to speak on behalf of Riverview. We have included the logo of the town of Riverview in our performances programs, annual report and season brochure (attached are some examples).

BALLET IN THE SCHOOLS

-Developing Physical Literacy in Young Children

For the last 3 years, approximately 240 kindergarten students have participated in our Ballet in the Schools program. Ballet in the Schools is a unique ballet/movement education program offered to Kindergarten students at Riverview East Elementary and taught by our professional international faculty. The program is recognized by the Department of Education in support of physical literacy for young children and is an important development tool for encouraging students to be active for life. There is no fee charged to students for this program.

ARTS AFTER SCHOOL & EVENING AND WEEK-END PROGRAMS

Through our Centre for Arts & Education we offer a 5 day per week performing arts program for youth taught by professional educators and artists. The Centre follows a structured daily curriculum in dance/ballet, voice, acting and musical theatre within a positive learning environment. Our goal is to create an environment where students feel both nurtured and challenged. Students have the option of performing in two fully produced performances on the stage each year. This program is licensed through the Department of Education and Early Childhood Development. The Centre also offer classes for Youth from age 3 to adults in ballet, musical theatre, contemporary dance, character dance and voice. We are pleased to say that 20% of our enrollment is from Riverview. We are presently looking at a possible satellite site in Riverview.

OTHER EVENTS

Sustaina-Palooza

CEO Susan Chalmers Gauvin participated as a judge for the pitch projects at the 2016 Sustaina-Palooza.

Cultural Strategy

Participated in the first meeting regarding a cultural strategy hosted by councilor Andrew J. LeBlanc.

5

Community Investment Preliminary Checklist Annual Grant

Organization Name: Atlantic Wellness Community Centre
Date Received: Nov. 29/16
Amount Requested: 10,000

Sector(s) Served: Health + Wellness

Community Priority Area(s)

- 1) Health + Wellness
- 2) Community Engagement
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

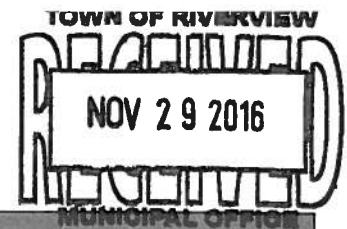
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Atlantic Wellness Community Center

Address: 252 Coverdale Road

City: Riverview

Postal Code: E1B 3J1

Telephone: 506-382-0298

Name of Primary Contact: Lesley Smyth

Position in Organization: Executive Director

Email: info@atlanticwellness.org

Name of President or Board Chair: His Honourable Judge Michael McKee

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 10,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	2013	2014	2015	2016																
Grant Received	\$ 500	\$	\$	\$ 5000																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: 846554285 RR0001																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year 2012																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Mike McKee</td> <td>Chair</td> </tr> <tr> <td>Terry Warren</td> <td>Treasurer</td> </tr> <tr> <td>Jamie McGloin</td> <td>Officer</td> </tr> <tr> <td>Peter Schlichter</td> <td>Officer</td> </tr> <tr> <td>Steve Mitton</td> <td>Officer</td> </tr> <tr> <td>Allan Jones</td> <td>Officer</td> </tr> <tr> <td>Lesley Smyth</td> <td>Executive Director</td> </tr> </tbody> </table>					Name	Position	Mike McKee	Chair	Terry Warren	Treasurer	Jamie McGloin	Officer	Peter Schlichter	Officer	Steve Mitton	Officer	Allan Jones	Officer	Lesley Smyth	Executive Director
Name	Position																			
Mike McKee	Chair																			
Terry Warren	Treasurer																			
Jamie McGloin	Officer																			
Peter Schlichter	Officer																			
Steve Mitton	Officer																			
Allan Jones	Officer																			
Lesley Smyth	Executive Director																			

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

At the Atlantic Wellness Community Center (AWCC), we believe that families, schools, communities, and government share the responsibility to ensure that youth have access to resources that promote optimal mental health and well-being. To do our part, we provide access to free and timely mental healthcare to youth ages 12 to 21 in Southeastern New Brunswick. Also, to help parents navigate a confusing and fragmented healthcare system, we coordinate services between invested stakeholders such as family physicians and school guidance counsellors in order to provide better, seamless care. Since the AWCC opened in 2012, we have treated over 700 youth and their families and we continue to receive an average of four new referrals a day.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The AWCC believes that a mental health strategy focusing on youth is critical to creating lasting change in our community. Early intervention and treatment allow youth to develop positive mental health strategies leading to improved personal achievement, positive contribution to society, and significant cost savings to the health care, justice, and social service systems. Funding from the Town of Riverview will provide 240 hours of individual mental health therapy to youth at our center. Our mandate is supported by several reports which highlight the need for improved mental health services:

- i. In New Brunswick, the rate of youth hospital admission for mental diseases and disorders is almost twice the national (The 2013 State of the Child Report).
- ii. Publicly funded clinical counselling in SENB typically has a waiting list of up to a year. In fact, much less than half of all youth get service for mental illness within 30 days (The 2013 State of the Child Report).
- iii. In My Community at a Glance 2015, (NBHC, 2015) for Riverview and surrounding areas, it states that 47% of youth are not able to solve problems without harming themselves or others and between 2007 – 2011, 39 youth have died by suicide and one of the most important causes of suicide is mental illness. (TeenMentalHealth.org)
- c. In SENB, almost 20% of the population do not have access to private health insurance.

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview

4. What is the date of the program, project or initiative?

Ongoing

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	50	0
Audience Members/		
Event Attendees		
Other (Please Specify)		
Total Number of Beneficiaries	50	0

6. How many volunteers will be involved in the activities supported by the grant?
0 _____ Volunteers
7. How many hours will these volunteers contribute?
0 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Recognition on website</p> <p>Acknowledgment of grant on social media</p> <p>Speaking Opportunities:</p> <p>At any of our fundraising activities.</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>1 - we are active members of the United Way group You Turns;</p> <p>2 - we receive referrals from all Riverview schools that fit our mandate as well as from Riverview Family Physicians, the Riverview Boys and Girls Club, and the RCMP;</p> <p>3 - we deliver group therapy to Riverview youth;</p> <p>4 - we take part in mental health preventative and educational initiatives in Riverview schools; and</p> <p>5 - a Riverview Family Physician (Dr. Jenn Sinclair) accepts our clients that do not already have a family physician.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

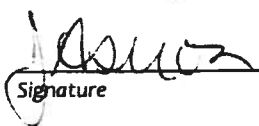
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Ministry of Health		50,000
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Moncton	22,000	
Non-government		
Earned income	0	0
User fees	0	0
Fundraising		40,000
Foundations (specify)	90,000	15,000
Private donations	25,000	6,000
Other (specify)		
Civic and Corporate Organizations	7,000	25,000
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	144,000	136,000

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	253,500	
Administration	3,000	
Rent or mortgage	12,000	
Program/project supplies	2,000	
Advertising and promotion	1,000	
Other (specify)		
Accounting & legal	6,056	
Utilities	4,500	
Fundraising	5,000	
Telephone and administrative	4,520	
Total Expenses	291,576	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.


Application Prepared By:


Signature

Julie As. son
Print Name

Nov. 28, 2016
Date

Application Approved By:


Signature

Lesley Smyth
Print Name

Nov 28, 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____



Grant Thornton

Financial Statements

Atlantic Wellness Community Center Incorporated

December 31, 2015

Contents

	Page
Independent Auditor's Report	1 - 2
Statement of Operations	3
Statement of Changes in Net Assets	4
Statement of Financial Position	5
Statement of Cash Flows	6
Notes to the Financial Statements	7 - 8



Grant Thornton

Independent auditor's report

Grant Thornton LLP
Suite 500
633 rue Main Street, PO Box 1005
Moncton, NB
E1C 8P2
T +1 506 857 0100
F +1 506 857 0105
www.GrantThornton.ca

To the Members of

Atlantic Wellness Community Center Incorporated

We have audited the accompanying financial statements of the Atlantic Wellness Community Center Incorporated, which comprise the statements of financial position as at December 31, 2015 and the statement of operations, statement of changes in net assets and cash flows for the year ended December 31, 2015 and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for qualified opinion

In common with many non-profit organizations, the Organization derives revenue from donations from the public, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the Organization and we were not able to determine whether any adjustments might be necessary to revenues, excess of revenue over expenses, assets and net assets.

Qualified opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of the Atlantic Wellness Community Center Incorporated as at December 31, 2015, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Moncton, Canada

November 1, 2016



Chartered Professional Accountants

Atlantic Wellness Community Center Incorporated

Statement of Operations

Year Ended December 31

2015

2014

Revenues

Grants	\$ 54,849	\$ -
Donations	97,456	96,276
Fundraising	<u>21,684</u>	<u>20,613</u>
	<u>173,989</u>	<u>116,889</u>

Expenditures

Payroll expenses	115,312	78,543
Professional fees	2,232	2,748
General and administration	4,439	2,760
Fundraising activities	4,662	4,592
Rent	24,000	24,000
Utilities	7,081	6,511
Property taxes	<u>-</u>	<u>4,428</u>
	<u>157,726</u>	<u>123,582</u>

Excess (deficiency) of revenue over expenditures	\$ 16,263	\$ (6,693)
---	------------------	-------------------

See accompanying notes to the financial statements.

Atlantic Wellness Community Center Incorporated

Statement of Changes in Net Assets

Year Ended December 31

2015

2014

Unrestricted net assets

Balance, beginning of year	\$ 7,688	\$ 14,381
Excess (deficiency) of revenues over expenses	<u>16,263</u>	<u>(6,693)</u>
Balance, end of year	<u>\$ 23,951</u>	<u>\$ 7,688</u>

See accompanying notes to the financial statements.

Atlantic Wellness Community Center Incorporated

Statement of Financial Position

December 31

	2015	2014
--	------	------

Assets

Cash	\$ 49,126	\$ 12,184
Accounts receivable	14,412	8,401
Prepaid expenses and deposits	<u>156</u>	<u>156</u>
	<u>\$ 63,694</u>	<u>\$ 20,741</u>

Liabilities

Account payable and accrued liabilities (note 3)	\$ 11,410	\$ 13,053
Deferred grant revenue	<u>28,333</u>	<u>-</u>
	<u>39,743</u>	<u>13,053</u>

Net assets

Unrestricted net assets	<u>23,951</u>	<u>7,688</u>
	<u>\$ 63,694</u>	<u>\$ 20,741</u>

On behalf of the Board

Director

Director

See accompanying notes to the financial statements

Atlantic Wellness Community Center Incorporated

Statement of Cash Flows

Period Ended December 31

2015

2014

Increase in cash and cash equivalents

Operating

Excess (deficiency) of revenue over expenditure	\$ 16,263	\$ (6,693)
Change in		
accounts receivable and other current assets	(6,011)	(8,557)
accounts payable and accrual liabilities	(1,643)	(8,654)
deferred grant revenue	<u>28,333</u>	<u>-</u>
	<u>36,942</u>	<u>(23,904)</u>
Net increase (decrease) in cash and cash equivalents	36,942	(23,904)
Cash and cash equivalent, beginning of year	<u>12,184</u>	<u>36,088</u>
Cash and cash equivalents, end of year	<u>\$ 49,126</u>	<u>\$ 12,184</u>

See accompanying notes to the financial statements.

Atlantic Wellness Community Center Incorporated

Notes to the Financial Statements

December 31, 2015

1. Purpose of the Organization

Atlantic Wellness Community Center Incorporated (the "Organization") is incorporated under the laws of New Brunswick without share capital and its principal activity is to provide professional counselling to youth ages 12 to 21, who struggle with mental illness and mental health concerns. The Organization is a registered charity under the Income Tax Act.

The organization is dependent on three donors, who provided funding in the amount of \$74,250. If any of the donors change their donations significantly, the organization will be required to rely on the remaining donors or adjust expenses accordingly, impacting the services.

2. Summary of significant accounting policies

The Organization has prepared these financial statements in accordance with Canadian accounting standards for not-for-profit organizations ("ASNPO").

(a) Accounting for contributions

The Organization follows the deferral method of accounting for contributions which include grants and other donations. Under this method the Organization records revenue from grants when the proceeds are received and it has been determined that any conditions attached to the bequests are acceptable to the Organization.

Donations, fundraising activities and services are recognized as revenues when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally-restricted and internally-restricted donations are recognized as revenue in the year in which the related expenses are recognized. There have been no externally-restricted or internally-restricted amounts received during the year.

(b) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Due to the inherent uncertainty involved with making such estimates, actual results reported in future years could differ from those estimates.

(c) Financial instruments

The Organization considers any contract creating a financial asset or liability as a financial instrument. The Organization's financial instruments consist of cash and cash equivalents, receivables and payables and accruals.

The Organization initially measures its financial assets and liabilities at fair value adjusted for transaction costs. Transaction costs related to financial instruments subsequently measured at fair value are recorded in the statement of earnings on initial measurement. Subsequently, all the financial instruments, except those instruments traded in a public market are measured at cost or amortized cost.

Atlantic Wellness Community Center Incorporated

Notes to the Financial Statements

December 31, 2015

3. Accounts payable and accrued liabilities

Included in accounts payables and accrued liabilities are amounts owing to Canada Revenue Agency in the amount of \$4,725 (2014 - \$Nil) relating to payroll remittances.

4. Related party transaction

During the period, a related party of the Organization provided the Organization with the office space required to operate, for 12 months taking \$24,000 in return.

Financial support

In addition to the related party transaction noted above, during the year, one donor who is related to the managing director donated 23% (2014 - 45%) of the total operating budget.



Annette Crummey
Town of Riverview
30 Honour House Court
Riverview, NB E1B 3Y9

December 5, 2016

Dear Ms. Crummey,

RE: Report regarding our 2016 funding

The \$5,000 provided to us by the Town of Riverview in 2016 was used to provide 115 hours of private therapy to youth ages 12 to 21 in our community. One of our center outcomes is that our clients develop effective, positive coping strategies to help manage a variety of stressors and mental health challenges. Our data shows that:

- 91.3% of our clients reported an increased knowledge of positive coping skills on their mid-treatment evaluation; and
- 87% of our clients reported they are applying their new coping skills on their mid-treatment evaluation.

Our therapy outcomes have also shown the following positive changes:

- Decreased visits to the guidance office;
- Increased ability to communicate their thoughts and feelings; and
- Increased school attendance.

We feel that the best way to showcase the impact your funding has had on families in our community is to provide testimonials:

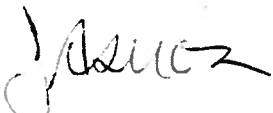
- i. "I am writing to let people know how much the Atlantic Wellness Center has done for my family. My daughter has now been diagnosed with Generalized Anxiety Disorder. This has been affecting her for a few years. She was not coping well in all aspects of her life. Not sleeping, not succeeding in school or socially. She was worrying about everything and began to close up. It was disheartening to see my child needing so much help. I began to reach out looking for help. A friend told me about the Atlantic Wellness Center. After a tearful call...they opened their doors and our journey began. The Atlantic

Wellness Center has become a life line. Among with various coping strategies and professional support my Daughter Addison is learning coping strategies and is now becoming successful in her own life and peer group. Addie has opened up to Danielle and is able to recognize when she needs to go. They have been patient and kind and have great professionalism and open ears. I myself have reached out for parenting strategies as well. This organization is amazing! Quite honestly it has been the glue to hold my family together many times. It continues to help my daughter. For that I am very thankful for all they do. I know the staff and Danielle are there for us. I think that says it all!" **Stephanie Duffy**

- ii. "Our Daughter was in a very difficult place last fall. After a brief illness and missing a few days of school, she did not want to return to school. The break seemed to reveal her high level of anxiety of being in her first year of Middle School. As parents we sought all of the healthcare resources we were advised to take yet things just got worse. Things were becoming unbearable for our entire family as we walked with our daughter through a terrible season of poor mental health. We reached out to Atlantic Wellness Community Center and settled right in with Danielle. Our Daughter has been seeing Danielle weekly, for several months and we are well on our way to getting our daughter back to school full time. We hesitate to think of where we would be if we didn't have such a great partner in Atlantic Wellness Community Center. AWCC has genuinely been our family's lifeline!" **Kevin and Jody Steen**

We sincerely appreciate the funding we have received from the Town of Riverview and we hope we can continue working together to improve the quality of life in our community. Your financial aid will directly impact Riverview youth by giving them the chance to cultivate their distinctive skills and talents to their greatest potential. The additional hours of therapy we will be able to provide are essential because when a youth is suffering from depression, anxiety, or bullying, a wait time of up to a year to receive government-funded therapy can seem like a lifetime. With your help, the AWCC can offer these youth a lifeline.

Sincerely,



Julie Asiron
Funds Developer

Community Investment Preliminary Checklist Annual Grant

Organization Name: Capitol School of Performing Arts
 Date Received: Nov. 29, 2016
 Amount Requested: \$1,500.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through Culture & Arts
- 2) Recreation & Leisure
- 3) Health & Wellness
- 4) Community Engagement

Does request fit with definition of "Annual Grant"? Yes? ☒ No? ☐ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

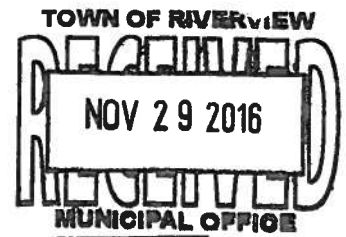
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO



Community Investment Application 2017-Annual Grants

PART ONE: GENERAL INFORMATION		
Name of Applicant Organization: Capitol School of Performing Arts		
Address: 811, Main Street		
City: Moncton	Postal Code: E1C 5B1	Telephone: 506-383-6200
Name of Primary Contact: Mélanie Lavoie		
Position in Organization: Director, Capitol School of Performing Arts		
Email: melanie@capitol.nb.ca		
Name of President or Board Chair: Manju Varma		
Funding Requested		
Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.		
Total Amount Requested: \$ 1500		
Application Checklist (Please use this checklist to ensure that you are returning a completed application)		
<input checked="" type="checkbox"/> Have you completed Part 1 "General Information" in full?		
<input checked="" type="checkbox"/> Have you completed a separate application form for each project, program or initiative you are requesting funding for?		
<input checked="" type="checkbox"/> Have you attached a copy of the most current audited or reviewed financial statement for your organization?		
<input checked="" type="checkbox"/> Have you completed Part 3 "Financial Information" in full?		
<input checked="" type="checkbox"/> Have all appropriate signatures been applied?		

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
Year	2013	2014	2015	2016
Grant Received	\$ 1000	\$ 1000	\$ 1000	\$ 1000
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>135529949RR0001</u>				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year <u>School-19€</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Blair Lawrence		At Large Arts/Education		
Ginny Hill		At Large Arts/Education (Anglop		
Julie Forest		District scolaire francophone Suc		
Judy Begley		Public		
Rachel Parlee		Parent		
Elise Desveaux-Graves		At Large Théâtre l'Escaouette		
Marshall Button		Artistic Director		

*See: "Annex- List" for
Capital Theatre Board.*

ANNEX: QUESTION #2

The School not only offers professional theatre instruction, but also creates original plays within the community. These plays are based on the history and culture of the region and feature themes such as the Petitcodiac river, the War of 1812 and local heroes, and the Aberdeen school. Individuals participating in the production of plays, as well as those seeing the shows, have the opportunity to learn about our collective history free of charge or a small fee.

The partnerships that the School has forged with professional arts associations and community groups have helped to nurture a sense of pride in where we live. The School fosters an appreciation of theatre arts by promoting creativity and innovation, and providing opportunities for participants to showcase their talents. Theatre is a safe space in which participants can learn to collaborate and work in groups while also enhancing their communication skills and building confidence. Through these activities, the students (adults and children) begin to realize the importance of shared space, information and ideas. Theatre activities enable the students to flex their emotional, mental and physical muscles in a safe and controlled setting. Participating in group activities also creates a sense of belonging.

We offer bursaries for Riverview students and new immigrants with financial need thanks to the support of ProKids. Furthermore, it is free to participate in the Spring/Summer production, and the associated performances are offered at an affordable rate.

The Theatre School also provides mentoring for emerging artists, and offers workshops for a variety of groups based on their particular needs. Last year, seven youth were cast in *The Sound of Music* and were able to work closely with professional artists free of charge.

The School has worked hard to develop an expertise in community theatre since 1997. In 2014, it was the proud recipient of the Lieutenant-Governor's Dialogue Award, for organizations whose mission is to promote and celebrate understanding, respect, appreciation, and inclusion between Francophone and Anglophone cultures in New Brunswick.

8. Is your organization in "good standing" with the Town of Riverview?

☒ Yes ☐ No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Capitol School of Performing Arts is an outreach project offering professional theatre instruction and performance opportunities in both official languages for youth and adults.

The School fosters a love of theatre arts and aims to:

- nurture creativity
- promote collaboration
- enhance communication skills
- build self-confidence and further identity building in a safe and welcoming environment

To accomplish this mandate, the School offers:

- year-round programs that challenge and inspire participants
- access to programs in both official languages
- outstanding facilities and resources
- highly-qualified administrators and instructors
- partnerships with School Districts and community groups
- performance opportunities
- accessibility with discounts and bursaries for our programs
- complementary activities for the community

Main activities for 2017:

- Winter instructional session for children and adults (Jan-Apr)
- Production to be presented by professional and emerging artists in collaboration with community actors at a variety of events this summer (May-Aug)
- Summer camp for children (August 1-11)
- Fall instructional session for children and adults (Sept-Dec)
- Workshops offered year round in the community (schools, libraries, after school programs etc.)

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☒ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

* If you are not able to see all the text, please see - Annex: Question 2

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The School not only offers professional theatre instruction, but also creates original plays within the community. These plays are based on the history and culture of the region and feature themes such as the Petiscodiac river, the War of 1812 and local heroes, and the Aberdeen school. Individuals participating in the production of plays, as well as those seeing the shows, have the opportunity to learn about our collective history free of charge or a small fee.

The partnerships that the School has forged with professional arts associations and community groups have helped to nurture a sense of pride in where we live. The School fosters an appreciation of theatre arts by promoting creativity and innovation, and providing opportunities for participants to showcase their talents. Theatre is a safe space in which participants can learn to collaborate and work in groups while also enhancing their communication skills and building confidence. Through these activities, the students (adults and children) begin to realize the importance of shared space, information and ideas. Theatre activities enable the students to flex their emotional, mental and physical muscles in a safe and controlled setting. Participating in group activities also creates a sense of belonging.

We offer bursaries for Riverview students and new immigrants with financial need thanks to the support of ProKids. Furthermore, it is free to participate in the Spring/Summer production and the

3. List the location of the program, project or initiative that will be funded by the grant.

Capitol Theatre, schools, public spaces.

4. What is the date of the program, project or initiative?

Year round (January to December 2017)

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	40	160
Audience Members/		
Event Attendees	500	2000
Other (Please Specify)		
Bursary/Play	4 / 10	6 / 25
Total Number of Beneficiaries	554	2191

6. How many volunteers will be involved in the activities supported by the grant?
20 _____ Volunteers
7. How many hours will these volunteers contribute?
200 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Town of Riverview logo to be included on all flyers, posters, and promotional materials for all activities and shows; feature on the Donor Wall in the entrance of the Capitol Theatre; Capitol School of Performing Arts web page; Facebook page.</p> <p>Speaking Opportunities:</p> <p>At the beginning of productions held in Riverview, before workshops.</p> <p>Other:</p> <p>We recognize the Town of Riverview's contribution before each performance.</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>We provide bursaries through ProKids Riverview. We would be happy to be involved in any festivals or fairs in Riverview, and currently offer workshops in schools and for community organizations. We offer mentoring for Riverview residents who would like to pursue professional theatre. The Capitol School of Performing Arts fills a need for theatre instruction in Riverview and complements existing sport and recreation programs. All Capitol School of Performing Arts instructors are professionals and hold a degree in drama arts or education. Many work as professional actors and creators. We offer a high quality learning environment for adults and children alike, and have seen a 21% increase in registrations since 2014 indicating a continued demand. Having seen continuous growth and increased demand over the past three years, the School plans to expand and vary the programming it offers in 2017. Our organization will implement a new two-year strategic plan to respond to the growing needs of our community.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Community Investment Application 2017-Annual Grants

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

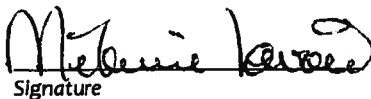
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Provincial (NB-Culture, community partnership)		5 000
Provincial (NB-SEED, student summer jobs)		4 000
Federal (Canada-Canada Summer Jobs)		9 000
Other federal and/or provincial funding (specify)		
Federal (Heritage Canada - 150 celebrations)		35 000
Other Community grants (specify municipality)		
City of Moncton		4 000
Town of Riverview		1 500
Non-government		
Earned income		45 000
User fees		10 000
Fundraising		500
Foundations (specify) <i>Capitol Foundation</i>		5 000
Private donations		1 000
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
Capitol Theatre	10000	
In-kind (other)		
Rent		5 000
Total Revenue		135 000

Community Investment Application 2016-Annual Grants

Expenses		
Salaries and benefits		70000
Administration		2000
Rent or mortgage		5000
Program/project supplies		2000
Advertising and promotion		5000
Other (specify)		
Artists fee		40500
Transport		500
Bursary		6000
Tech (light, sound, video)		4000
Total Expenses		135000

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

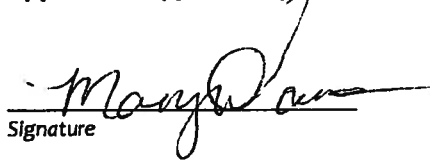
Application Prepared By:


Signature

Melanie Lavoie
Print Name

Nov. 28, 2016
Date

Application Approved By:


Signature

Manjiv Varma
Print Name

Nov 28 / 16
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

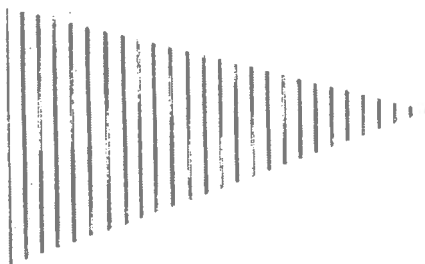
☐ Denied

Amount Approved: _____

THÉÂTRE CAPITOL THEATRE INC.

ANNUAL FINANCIAL REPORT

Year ended June 30, 2016



Building a better
working world

THÉÂTRE CAPITOL THEATRE INC.

TABLE OF CONTENTS

Year ended June 30, 2016

INDEPENDENT AUDITORS' REPORT	1
FINANCIAL STATEMENTS :	
Revenue and expenses	2
Changes in net assets	3
Balance sheet	4
Cash flows	5
Notes to financial statements	6
Additional information :	
Schedule A - Municipal operating grants	11
B - Operating expenses	12



Building a better
working world

INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the
Théâtre Capitol Theatre Inc.

We have audited the accompanying financial statements of the THÉÂTRE CAPITOL THEATRE INC., which comprise the balance sheet as at June 30, 2016 and the statements of revenue and expenses, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the THÉÂTRE CAPITOL THEATRE INC. as at June 30, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Ernst & Young LLP

Dieppe, New Brunswick
October 7, 2016

Chartered professional accountants

THÉÂTRE CAPITOL THEATRE INC.

REVENUE AND EXPENSES

Year ended June 30,

2016

2015

REVENUE

Main stage		
Capitol presentations	\$ 443,303	\$ 184,306
Sale of services	254,797	265,485
Rentals	102,942	95,557
Empress and other rentals	5,786	6,270
Heritage Canada grant	50,000	50,000
Theatre school	110,554	53,065
Other government grants	37,152	15,000
Sponsorships and donations	181,462	56,548
Lounge and bar	65,102	37,976
Interest	5,305	2,034
Contribution from the Foundation (note 4)	-	45,000
Other revenue	15,006	7,947

1,271,409 819,188

557,498 557,492

MUNICIPAL OPERATING GRANTS (Schedule A)

1,828,907 1,376,680

DIRECT COSTS

Capitol presentations	408,262	204,331
Costs of services	32,145	40,592
Lounge and bar supplies	29,971	15,248
Theatre school	141,915	94,152

612,293 354,323

OPERATING EXPENSES (Schedule B)

Salaries and benefits	647,627	645,610
Occupancy	189,233	149,813
Sales and marketing	217,119	118,546
General	123,568	106,758

1,177,547 1,020,727

EXCESS OF REVENUE OVER EXPENSES BEFORE OTHER ITEMS

39,067 1,630

OTHER ITEMS

Capital Improvement Fund ticket levy	144,627	123,994
Amortization of deferred contributions related to capital assets	128,680	114,534
Amortization	(232,699)	(210,846)

40,608 27,682

EXCESS OF REVENUE OVER EXPENSES

\$ 79,675 \$ 29,312

See accompanying notes to the financial statements

THÉÂTRE CAPITOL THEATRE INC.

CHANGES IN NET ASSETS

Year ended June 30,

2016 2015

	Unrestricted Operating	Volunteer Fund	Invested in Capital Assets	Capital Improvement Fund	Total	Total
BALANCE, BEGINNING OF YEAR	\$ 30,412	\$ 6,662	\$ 78,289	\$ 301,495	\$ 416,858	\$ 387,546
Excess of revenue over expenses (expenses over revenue)	38,134	933	(104,019)	144,627	79,675	29,312
Invested in capital assets	-	-	128,394	(128,394)	-	-
Inter-fund transfer (note 3)	20,019	-	-	(20,019)	-	-
BALANCE, END OF YEAR	\$ 88,565	\$ 7,595	\$ 102,664	\$ 297,709	\$ 496,533	\$ 416,858

See accompanying notes to the financial statements

THÉÂTRE CAPITOL THEATRE INC.

BALANCE SHEET

June 30

2016

2015

ASSETS

CURRENT ASSETS

Cash and cash equivalents	\$ 578,296	\$ 503,126
Accounts receivable (note 5)	96,407	125,167
Inventories	6,784	6,319
Prepaid expenses	45,724	35,589

727,211 670,201

INVESTMENTS (note 6)

183,867 180,083

CAPITAL ASSETS (note 7)

3,743,986 3,573,150

\$ 4,655,064 \$ 4,423,434

LIABILITIES

CURRENT LIABILITIES

Accounts payable	\$ 125,246	\$ 59,418
Advance ticket sales	261,867	243,666
Deposits on rentals	15,750	13,650
Due to the Fondation Théâtre Capitol Theatre Foundation Inc.	-	10,600
Deferred revenue	74,784	116,126
Payable to the City of Moncton (note 3)	123,813	152,506

601,460 595,966

LONG-TERM DEBT (note 8)

1,900,000 1,900,000

DEFERRED CONTRIBUTIONS RELATED

TO CAPITAL ASSETS (note 9)

1,657,071 1,510,610

4,158,531 4,006,576

NET ASSETS

Accumulated surplus - Unrestricted Operating Fund	88,565	30,412
Volunteer Fund	7,595	6,662
Invested in Capital Assets Fund	102,664	78,289
Capital Improvement Fund	297,709	301,495

496,533 416,858

\$ 4,655,064 \$ 4,423,434

COMMITMENT (note 10)

See accompanying notes to the financial statements

ON BEHALF OF THE BOARD

....., President

....., Treasurer

THÉÂTRE CAPITOL THEATRE INC.**CASH FLOWS**

Year ended June 30,

2016**2015****OPERATING ACTIVITIES**

Excess of revenue over expenses

\$ 79,675 \$ 29,312

Items not affecting cash and cash equivalents :

Amortization of deferred contributions related
to capital assets

(128,680) (114,534)

Amortization

232,699 210,846

Gain on disposal of capital assets

- (450)

183,694 125,174

Net change in non-cash working capital items :

Accounts receivable

28,760 42,865

Inventories

(465) 1,016

Accounts payable

65,828 9,055

Other items

(70,469) 173,084

207,348 351,194

INVESTING ACTIVITIES

Acquisition of capital assets

(396,455) (274,035)

Contributions received for the purchase of capital assets

268,061 124,035

Proceeds from the disposal of capital assets

- 450

Acquisition of investments

(3,784) (182,356)

Proceeds from the disposal of investments

- 182,809

(132,178) (149,097)

CASH AND CASH EQUIVALENTS INCREASE

75,170 202,097

CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR

503,126 301,029

CASH AND CASH EQUIVALENTS, END OF YEAR

\$ 578,296 \$ 503,126

See accompanying notes to the financial statements

THÉÂTRE CAPITOL THEATRE INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

1. STATUTES OF INCORPORATION AND NATURE OF ACTIVITIES

The Theatre is incorporated under the laws of the Province of New Brunswick. Its object is to promote and advance artistic development and cultural interest for and within the whole Greater Moncton community while operating and maintaining the Capitol/Empress Theatre complex located in Moncton. The Theatre is exempt from income taxes under the Income Tax Act of Canada.

2. SIGNIFICANT ACCOUNTING POLICIES

These financial statements were prepared in accordance with Part III of the Chartered Professional Accountants of Canada (CPA Canada) Accounting Handbook - Accounting Standards for Not-for-Profit Organizations, which sets out generally accepted accounting principles (GAAP) for not-for-profit organizations in Canada and includes the significant accounting policies described hereafter.

Use of estimates

The presentation of financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingencies at the date of the financial statements, as well as the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Economic dependence

The Theatre is economically dependent on the Municipal Operating Grants as they represent a significant portion of the Theatre's revenue.

Fund accounting

Revenues and expenses related to program delivery and administrative activities are reported in the Unrestricted Operating Fund.

The Volunteer Fund presents the activities related to the Theatre's volunteers.

The Invested in Capital Assets Fund reports the assets, liabilities, revenues and expenses related to the Theatre's capital assets.

The Capitol Improvement Fund has been segregated for the specific purpose of capital improvement.

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue recognition

The Theatre follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue of the appropriate fund in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount can be estimated and ultimate collection is reasonably assured. As such, donations are recorded on a cash basis. Other revenues are recognized using the accrual basis of accounting.

Financial instruments

Financial instruments are initially recorded at fair value and subsequently recorded at amortized cost.

Inventories

Inventories are valued at lower of cost and replacement cost, the cost being determined using the first in, first out method.

Capital assets

Capital assets are accounted for at cost. Amortization is based on their estimated useful life using the following methods and rates :

	Methods	Rates
Building	Straight-line	40 years
Equipment	Diminishing balance	20%
Computer equipment	Diminishing balance	30%

Impairment

Capital assets subject to amortization are reviewed for impairment whenever events or changes in circumstances indicate that the carrying value of an asset may not be recoverable. Impairment is assessed by comparing the carrying amount of an asset to be held and used with the total of the undiscounted cash flows expected from its use and disposition. If the asset is impaired, the impairment loss to be recognized is measured as the amount by which the carrying amount of the asset exceeds its fair value, generally determined on a discounted cash flow basis. Any impairment results in a write-down of the asset and a charge to income during the year. An impairment loss is not reversed if the fair value of the related asset subsequently increases.

THÉÂTRE CAPITOL THEATRE INC.

NOTES TO FINANCIAL STATEMENTS June 30, 2016

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Cash and cash equivalents

The Theatre's cash and cash equivalents include cash on hand, bank balances and highly liquid short-term investments.

3. INTER-FUND TRANSFER

The Theatre has agreed to allocate \$0.50 from each Capitol Improvement Fund ticket levy towards payment of amounts owing to the City of Moncton.

4. FONDATION THÉÂTRE CAPITOL THEATRE FOUNDATION INC.

The Theatre has an economic interest in the Fondation Théâtre Capitol Theatre Foundation Inc., which is a not-for-profit organization. The Theatre neither controls nor has a significant influence on the Foundation since they each have a distinct board of directors. According to the statutes of the Foundation, its resources must be used mainly for the Theatre's benefit. These funds will be used for the financing of special projects and the financing of the Theatre school. During the year, the Foundation contributed \$0 (2015 - \$45,000) to the Theatre.

5. ACCOUNTS RECEIVABLE	2016	2015
Rentals and events	\$ 22,765	\$ 45,955
Due from the Fondation Théâtre Capitol Theatre Foundation Inc.	431	50,080
Sales tax receivable	3,431	16,039
City of Moncton	69,780	13,093
	<hr/>	<hr/>
	\$ 96,407	\$ 125,167

THÉÂTRE CAPITOL THEATRE INC.

NOTES TO FINANCIAL STATEMENTSJune 30, 2016

6. INVESTMENTS	2016	2015
Term deposit, bearing interest at 2.10%, maturing in August 2017.	\$ 183,867	\$ 180,083

7. CAPITAL ASSETS	2016		2015	
	Cost	Accumulated amortization	Net value	Net value
Land	\$ 400,000	\$ -	\$ 400,000	\$ 400,000
Building	4,203,953	1,509,059	2,694,894	2,768,424
Equipment	1,787,888	1,224,217	563,671	343,254
Computer equipment	344,859	259,438	85,421	61,472
	\$ 6,736,700	\$ 2,992,714	\$ 3,743,986	\$ 3,573,150

8. LONG-TERM DEBT	2016	2015
Mortgage with the City of Moncton, without interest or fixed repayment conditions, secured by the land and building.	\$ 1,900,000	\$ 1,900,000

No repayment is expected for the next five years.

THÉÂTRE CAPITOL THEATRE INC.

NOTES TO FINANCIAL STATEMENTS

June 30, 2016

9. DEFERRED CONTRIBUTIONS RELATED TO CAPITAL ASSETS	2016	2015
Balance, beginning of year	\$ 1,510,610	\$ 1,501,109
Contributions received	275,141	124,035
Amortization	(128,680)	(114,534)
Balance, end of year	\$ 1,657,071	\$ 1,510,610

Deferred contributions represent restricted contributions which were used to acquire capital assets for the Theatre. These contributions are amortized on the same basis as the capital assets to which they relate.

10. COMMITMENT

The Theatre has a lease commitment until 2021 for the rental of equipment. The balance of the commitment under this lease is \$29,167. Minimum payments payable over the next five years are as follows :

2017 - \$ 6,250
2018 - \$ 6,250
2019 - \$ 6,250
2020 - \$ 6,250
2021 - \$ 4,167

11. COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the presentation used in the current year.

THÉÂTRE CAPITOL THEATRE INC.

SCHEDULE A - OTHER INFORMATION
Year ended June 30,

2016

2015

A - MUNICIPAL OPERATING GRANTS

City of Moncton	\$	399,336	\$	399,336
City of Dieppe		83,432		83,430
Town of Riverview		74,730		74,726
	\$	557,498	\$	557,492

THÉÂTRE CAPITOL THEATRE INC.**SCHEDULE B - OTHER INFORMATION**

Year ended June 30,

2016**2015****B - OPERATING EXPENSES****Salaries and benefits**

Technical staff	\$	178,288	\$	168,781
Sales and marketing		134,325		116,848
Maintenance		45,583		75,216
Management and support staff		283,862		280,824
Lounge and bar		5,569		3,941
	\$	647,627	\$	645,610

Occupancy

Heat and electricity	\$	72,039	\$	78,405
Insurance		15,022		14,490
Water and sewerage		4,046		3,833
Maintenance and repairs		82,599		44,169
Supplies		15,527		8,916
	\$	189,233	\$	149,813

Sales and marketing

Advertising	\$	168,753	\$	89,629
Dues and memberships		3,094		2,876
Fundraising and sponsorship expenses		9,780		367
Ticketing		35,492		25,674
	\$	217,119	\$	118,546

General

Bad debts	\$	260	\$	1,875
Telecommunications		7,386		17,459
Equipment leasing		6,371		6,639
Interest and bank charges		35,346		35,116
Professional fees		9,974		13,476
Staff training and other		23,492		13,313
Stationery and office supplies		7,742		5,151
Sundry		13,080		3,363
Travel and meetings		19,917		10,816
Gain on disposal of capital assets		-		(450)
	\$	123,568	\$	106,758



BOARD OF DIRECTORS / CONSEIL D'ADMINISTRATION

BOARD MEMBERS/MEMBRES DU CONSEIL

2016 10 27

Name & Address/Nom et adresse	Tel	Email/Courriel
Andréa Arseneault 47 rue Guylaine Dieppe NB E1A 0M5	855-7843 (H) 874-4904 (C)	aarseno@outlook.net (H)
Joelyn C. Bernard (Treasurer) 55 Teakwood Way Moncton, NB E1G 1T3	647-1422 (C) 830-1425 (H) 859-8834 (W)	Joelyn.c.bernard@ca.pwc.com (W)
Wayne Bennett (Councillor) 13 Dale Street Riverview, NB E1B 4A8	850-3817 (C) 386-3295 (H) 867-0730 (W)	wbennett@townofriverview.ca
Ira Crummey (Councillor) 61 Coachman Road Riverview, NB E1B 0K2	875-2165 (C)	acrummey85@hotmail.com
Blair Lawrence (Councillor) 112 Burlington Avenue Moncton, NB E1E 1Z7	872-2800 (C) 382-5143 (H) 856-3103 (W)	blairlawrence59@gmail.com (H) blair.lawrence@nbed.nb.ca (W)
Ron LeBlanc 12 Smith Street Moncton, NB, E1C 8G2	866-2241 (C) 351-0091 (Cottage) 384-5124 (H)	rjleblanc@rogers.com (H)
Maeve McFadden Murphy (Secretary) 132 Broadview Ave Moncton, NB E1E 1X7	862-8442 (C) 859-2475 (H)	murphyh@nbnet.nb.ca (H)
Michelyne Paulin 3615 Rte 134 Shediac Cape, NB E4P 3J7	871-3325 (C) 532-0052 (H)	michelyne.paulin@rogers.com (H)
Dale Ritchie (Vice-President) 97 Brydges Street Moncton, NB E1C 2E9	866-7212 (C) 384-6460 (W)	dritchie@mckenzie.edu (W/H)
Dr. Manju Varma (President) 37 Wellington Ave Moncton, NB E1E 2A7	383-3741 (C)	varmajoshi@hotmail.com (H)
Ted Gaudet (Councillor) 333. av. Acadie ave Dieppe, NB E1A 1G9	875-6676 (C) 854-4042 (H) 877-7900 (W)	Ted.gaudet@dieppe.ca (W)



2016 Annual report

December 23, 2016
Moncton, NB

The Capitol Theatre Academy (formerly, the Capitol School of Performing Arts) offers ongoing training and performance opportunities in both official languages for children and adults. The 2016 year includes our regular sessions, special projects, partnerships and collaborations, and a broad reflection on planning for the future to better achieved our goal to foster a love of theatre arts.

Sessions

For regular instructional sessions, we have offered a winter session from January to April, a summer camp (two weeks in August), and a fall session from September to December. A total of 19 scholarships were given to participants who are recent immigrants or have limited financial resources. Short eight-week sessions were offered in schools. This allowed us to reach youth directly in schools and offered them an opportunity to experience drama at a very affordable cost (between \$55-\$75). We have seen an increase in enrolment for all of our sessions and this allows us to offer more programs.

Projects

In addition to regular classes, our special projects represent significant achievements for the Academy for 2016. From January to March 2016, we offered free workshop on the theme of resilience as the second part of the project "Our Forgotten Heroes" that began in 2015. We went to six schools and to Resurgo place to offer those workshops for children. In spring 2016, we began the first part of the "Aberdeen 100 years" project, presented in partnership with the Aberdeen Cultural Centre's celebration of the 100th anniversary of the building that was once an English school, a French school and now a cultural center. For this project, Michael R. LeBlanc, Dorrie Brown, Joannie Thomas and Bianca Richard each wrote a play on a different part of the history of the building from the research of historian Maurice Basque. Marshall Button and Marcel-Romain Thériault were the dramaturgical advisors. James Corbett, Xavier Gould, Solange LeBlanc and Xavier Lord-Giroux each made the staging of a play. A total of 26 people were selected to participate in the project as actors. In June 2016, a work-in-progress presentation was done at the Capitol Theatre and presented free of charge. During the summer, one play was reworked and was available for presentation at summer events. In September, the four plays were presented at the Aberdeen Cultural Centre. The public and all the participants in this project were able to learn a lot about the history of our region. In addition to these main projects, the Academy was also asked to give workshops and present performances to different groups or events according to their particular need. There was also an increase in requests at that level this year. For a complete list of activities and partnerships, please see the annex "Activity Report 2016".

Partnerships

Several partnerships and collaborations were established with school districts, individuals, art organizations and community groups including: District scolaire francophone Sud, Anglophone East School District,, MAGMA, CAFI, Théâtre l'Escaouette, Rednecklace Theatre Mount Allison University, Département d'art dramatique de l'Université de Moncton, Skate NB, Centre culturel Aberdeen, Eggfilm, Festival Frye, Ville de Moncton, Town of Riverview, Hubcity Theatre, troupe de théâtre communautaire de Grande-Digue, Parc Canada Park, Les Hôtesse d'Hilaire, Pro-Kids Riverview, Atlantic Maple Leaf – Lest we forget / N'oublions jamais, Place Resurgo, École Le Mascaret, Université de Moncton –Éducation permanente, Moncton High School, Fête de la culture-Culture Days and more. Financial contributions from the Capitol Theatre, the Capitol Theatre Foundation, the City of Moncton and the Town of Riverview provide financial stability for the programs and projects offered by the school annually. The projects also received financial support from the Province of NB and the Canadian government. The Academy advisory board contributes greatly in leading and assisting in the promotion of the Capitol Theatre Academy. We wish to recognize the great contribution of: Judy Begley, Brenda Boyd, Marshall Button, Sheila Cameron, Élise Desveaux Graves, Julie Forest, Ginny Hill, Mélanie Lavoie, Blair Lawrence, Rachel Parlee Thibodeau, René Poirier, Kim Rayworth and Paul Richard.

Upcoming year

There is no doubt that the Academy has achieved its education mandate as evidenced by the activities report. The Academy has also proposed several activities "outside the walls of a theatre" to directly reach the community. In 2016, we began the implementation of strategic planning, that was done over the last two years, and we anticipate that the changes will allow us to better reach our objectives for 2017. We will continue to offer our regular sessions, to work on projects with the community, and to seek out new partnerships. It is also important that we offer activities for free or at an affordable cost. Partnerships and collaborations are essential to accomplish this goal.

Sincerely,



Mélanie Lavoie

Director, the Capitol Theatre Academy – L'Académie de théâtre du Capitol

Included

Activities report 2016

Photos 2016

2016 Activities Report - Rapport d'activités

(Jan. 1-Dec. 20, 2016)

Activity / Activités	No admission fee	Date	# of this activity	Attendance
Winter session (7 classes) / Sessions d'hiver (7 classes)		18/01-30/04/2016	7	69
Workshops in schools on Resilience / Ateliers dans les écoles sur la résilience (6 schools / 6 écoles) & Resurgo place	✓	10-26/29/01/2016	30	590
Schools 8 weeks program/Session (8 semaines) écoles		1/03-1/05/2016	4	44
Showcase Winter session / Vitrine session d'hiver 2016	✓	29/03-2/04/2016	3	350
Workshop identity building / Atelier construction identitaire (Mascaret)	✓	8-22/04/2016	7	200
Play by Creators/ Pièce des créateurs (Frye Festival - Café Underground)	✓	23/04/2016	1	100
Theatre workshop and guided tour (children) - Atelier de théâtre et visite guidé (enfants)	✓	4/5/2016	1	40
Auditions for Spring production / pour production printanière		9-10/05/2016	1	28
Theatre workshop and guided tour (children) - Atelier de théâtre et visite guidé (enfants)	✓	25/5/2016	1	30
Creation spring production / Création production printanière	✓	16/05-24/06/2016	48	26
Theatre workshop and guided tour (children) - Atelier de théâtre et visite guidé (enfants)	✓	15/6/2016	1	30
Show Aberdeen 100 - step 1 / Spectacle Aberdeen - étape 1	✓	22/06/2016	1	100
Creation summer production / Création production estival	✓	23/06-1/08/2016	3	7
Workshop French Immersion junior camp / Atelier de langue junior (Éducation permanente - Université de Moncton)		18/07/2016	2	40
Summer camps / Camps estivaux (6 camps)		1-12/08/2016	6	80
Summer show / Spectacle estival (St-George Block party)	✓	15/08/2016	1	300
Open class for Summer camp - Classe ouverte pour camp	✓	5-12/08/2016	3	300
Fall session (8 classes) / Sessions d'automne (8 classes)		11/09-04/12/2016	12	75
Show 4 historic vignettes "Aberdeen 100 years" / Spectacle 4 vignettes historiques "Aberdeen 100 ans"		10-11/09/2016	2	160
Schools 8 weeks program/Session (8 semaines) écoles		19/10-03/12/2016	3	66
Culture Days (Free theatre classes) - Journées de la culture (classes de théâtre gratuites)	✓	1/10/2016	5	45
Theatre workshop and guided tour (children) - Atelier de théâtre et visite guidé (enfants)	✓	5-13/10/2016	1	80
Open class for Fall session - Classe ouverte pour session d'automne	✓	22/11-6/12/2016	8	250
Theatre workshop and guided tour (children) - Atelier de théâtre et visite guidé (enfants)	✓	10/11/2016	1	20
Total			108	3030

2016 Pictures

(in action)



Workshop with children



Performance at the Frye Festival



Makeup workshop



Rehearsal for Aberdeen 100 years

Community Investment Preliminary Checklist Annual Grant

Organization Name: Frye Festival

Date Received: Nov. 30/16

Amount Requested: \$2,000

Sector(s) Served: Arts + Culture

Community Priority Area(s)

- 1) Diversity through Culture + Arts
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

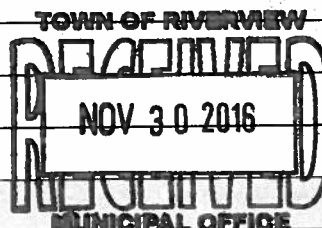
No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

Community Investment Application 2017-Annual Grants

PART ONE: GENERAL INFORMATION		
Name of Applicant Organization: Frye Festival		
Address: 140 Botsford St., suite 21		
City: Moncton	Postal Code: E1E 4H9	Telephone: (506) 859-4389
Name of Primary Contact: Danielle LeBlanc		
Position in Organization: Executive Director		
Email: danielle@frye.ca		
Name of President or Board Chair: Suzanne Cyr		
Funding Requested		
<p>Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.</p> <p>Total Amount Requested: \$ 2,000\$</p>		
Application Checklist (Please use this checklist to ensure that you are returning a completed application)		
<input checked="" type="checkbox"/> Have you completed Part 1 "General Information" in full?		
<input checked="" type="checkbox"/> Have you completed a separate application form for each project, program or initiative you are requesting funding for?		
<input checked="" type="checkbox"/> Have you attached a copy of the most current audited or reviewed financial statement for your organization?		
<input checked="" type="checkbox"/> Have you completed Part 3 "Financial Information" in full?		
<input checked="" type="checkbox"/> Have all appropriate signatures been applied?		



Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Grant Received	\$ _____	\$ <u>2000</u>	\$ <u>2000</u>	\$ <u>2000</u>
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>862316213RR0001</u>				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year <u>1999</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Suzanne Cyr		President		
Chantale Bellemare		Vice-president		
Mylène Lapierre		Treasurer		
Mélicia Cormier		Secretary		
See attached for complete list				

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Frye Festival exists to feed imaginations, to celebrate reading and writing by connecting authors with our bilingual community. As such, our mandate reflects and complements the Arts and Culture vision of the Town of Riverview: “A vibrant local economy depends on the inspired minds that drive cultural tourism, vital downtowns and successful start-up businesses.”

We welcome the best of local, Canadian and international authors, including children's authors, novelists, storytellers, poets, playwrights, spoken-word artists and more. Our annual week of festivities, combined with different satellite events from August to May, give community members the chance to take part in a variety of literary activities suited for children, youths and adults.

Every year, the Youth Program reaches between 8,000 and 10,000 students from across New Brunswick. The Program allows students to meet and interact with authors through school visits. Through varied programming such as Café Underground, Imagination at Work, Budding Writers and Frye Academy, it also provides them with a platform on which to express their creativity.

The Festival also offers writing workshops, book clubs, readings, debates and lectures allowing participants and book lovers to engage meaningfully with books and their authors, helping to change attitudes towards literacy in our community.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The grant from the Town of Riverview would help the Frye Festival offer various programs and events in Riverview and to celebrate the literary talents of young writers residing in Riverview.

Every year, the Frye Festival brings word experts to schools all over New Brunswick with our Writers in the School Program. Through these visits students get to interact with authors and build a positive relationship with books and reading. In the last few years, we have coordinated multiple school visits at Riverview High School, Riverview Middle School, West Riverview School and Frank L. Bowser School. In 2016, more than 400 students from Riverview were visited by an author in their classrooms. These visits are always offered free of charge, and the Festival also provides a copy of each visiting author's book to allow teachers and students to prepare ahead of time and to keep as a souvenir of the visit.

As of last year, we include a traveling component to our Frye Academy program, a battle of the books designed for high school students. The three libraries of the Greater Moncton area will be host to one of the debates during the year. The jury is mostly comprised of students from the Greater Moncton area, and this travel component encourages unity between the three communities. The first debate will take place at the Riverview Public Library on December 10.

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview Public Library and Riverview Town Hall

4. What is the date of the program, project or initiative?

April 22 to April 29, 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	40	5
Audience Members/		
Event Attendees	400	15
Other (Please Specify)		
Total Number of Beneficiaries	440	20

6. How many volunteers will be involved in the activities supported by the grant?
10 Volunteers
7. How many hours will these volunteers contribute?
40 Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Back cover of official program; back cover of media insert; official sponsors poster, placed at press conferences and when possible at major events during the Festival and throughout the year; Frye Festival website (homepage and sponsor page), with link to your website</p> <p>Speaking Opportunities:</p> <p>Speaking opportunity at Official Launch on Friday, April 21</p> <p>Other:</p> <p>Invitations to Soirée Frye; social media engagement and cross-promotion; event hosting</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>The Frye Festival is Atlantic Canada's largest literary happening. As such, it creates unique opportunities for readers and authors to interact. We work directly with schools to encourage new projects and give our support throughout the school year, such as collaborating with Riverview Middle School in 2015 to celebrate and initiate young minds to literature in non-traditional ways.</p> <p>The Festival supports the Riverview Public Library's and the Town of Riverview's literary programming as much as possible, including events in our newsletter whenever asked. We find it important to celebrate the written word all year, not only during the Festival. Highlighting activities taking place in Riverview helps promote literature to a wider audience and build a community of readers and writers across our region.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Community Investment Application 2017-Annual Grants

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.


	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Canadian Heritage - Canada Book Fund	1500	
Canadian Heritage - Canada Arts Presentation Fund	2750	
NB Tourism, Heritage and Culture (operational)	2000	
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Town of Riverview		2000
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Book and merchandise distribution		450
Total Revenue	6250	2450

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		1500
Administration		500
Rent or mortgage		0
Program/project supplies		500
Advertising and promotion		1500
Other (specify)		
Artist fees		2500
Travel and accommodations		1750
Book and merchandise distribution (in kind)		450
Total Expenses		8700

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.


Application Prepared By:


Signature

Danielle LeBlanc
Print Name

28 nov. 2016
Date

Application Approved By:


Signature

Suzanne Cyr
Print Name

Nov. 28, 2016
Date

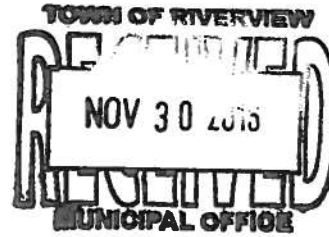
For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____



**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL
LITERARY FESTIVAL INC.
FINANCIAL STATEMENTS
AUGUST 31, 2016**

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.
FINANCIAL STATEMENTS
AUGUST 31, 2016**

SUMMARY

	Page
Independent auditor's report	2 - 3
Statement of financial position	4
Statement of earnings	5
Changes in net assets	6
Statement of cash flow	7
Notes to financial statements	8 - 10
Additional information	11 - 12



INDEPENDENT AUDITOR'S REPORT

To the Directors of
Festival littéraire international Northrop Frye International Literary Festival Inc.

We have audited the accompanying financial statements of Festival littéraire international Northrop Frye International Literary Festival Inc., which comprise the statement of financial position as at August 31, 2016, and the statements of earnings, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

COMPTABLES PROFESSIONNELS AGRÉÉS CHARTERED PROFESSIONAL ACCOUNTANTS

1040 rue Champlain Street, Suite 301, Dieppe, NB E1A 8L8 | Tel 506.855.3098 | Fax 506.855.3099 | eprrobichaud.ca

Une firme membre indépendante du groupe EPR Canada Inc. An independent member firm of EPR Canada Group Inc.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many non-for-profit organizations, Festival littéraire international Northrop Frye International Literary Festival Inc. derives a portion of its revenues from box office and bar in which cash transactions have occurred, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, we were not able to determine whether any adjustments might be necessary to the revenues, the deficiency of revenues over expenses, the net and current assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Festival littéraire international Northrop Frye International Literary Festival Inc. as at August 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink, appearing to read 'EPR Robichaud' followed by a stylized flourish.

EPR Robichaud & Associates Inc.
Chartered Professional Accountants

Dieppe, New Brunswick
October 18, 2016

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**


STATEMENT OF FINANCIAL POSITION

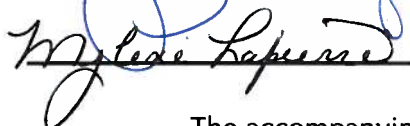
AS AT AUGUST 31, 2016

Page 4

	2016	2015
ASSETS		
CURRENT ASSETS		
Cash	\$ 91,234	\$ 72,823
Grants receivable	13,642	7,080
HST recoverable	9,559	8,363
Prepaid expenses	1,469	7,410
	\$ 115,904	\$ 95,676
LIABILITIES		
CURRENT LIABILITIES		
Accounts payable and accrued charges	\$ 411	\$ 26,773
Wages payable	1,435	-
Deduction at source payable	6,129	-
Deferred revenue (note 3)	53,500	13,920
	61,475	40,693
NET ASSETS		
SPECIAL RESERVE (note 5)	-	7,500
UNRESTRICTED	54,429	47,483
	54,429	54,983
	\$ 115,904	\$ 95,676

Signed for the Board,


_____, Director


_____, Director

The accompanying notes are an integral part of these financial statements.

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

STATEMENT OF EARNINGS

FOR THE YEAR ENDED AUGUST 31, 2016

Page 5

	2016	2015
REVENUES		
Grants - governments (Schedule A)	\$ 251,784	\$ 191,190
Sponsorships and donations	100,547	101,092
New Brunswick Foundation for the Arts Inc. (note 4)	24,091	26,790
Community partnerships	16,772	14,661
Box office and bar	10,073	17,196
	403,267	350,929
EXPENSES		
Administration (Schedule B)	158,701	121,985
Communications (Schedule C)	64,301	60,696
Production and logistics (Schedule D)	68,427	66,585
Programming (Schedule E)	112,392	79,544
Contribution to the New Brunswick Foundation for the Arts Inc. (note 4)	-	26,790
	403,821	355,600
DEFICIENCY OF REVENUES OVER EXPENSES	\$ (554)	\$ (4,671)

The accompanying notes and additional information are an integral part of these financial statements.

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

CHANGES IN NET ASSETS

FOR THE YEAR ENDED AUGUST 31, 2016

Page 6

	Special reserve	Unrestricted	2016 Total	2015 Total
BALANCE, BEGINNING OF YEAR	\$ 7,500	\$ 47,483	\$ 54,983	\$ 59,654
Deficiency of revenues over expenses	-	(554)	(554)	(4,671)
Interfund transfers	(7,500)	7,500	-	-
BALANCE, END OF YEAR	\$ -	\$ 54,429	\$ 54,429	\$ 54,983

The accompanying notes are an integral part of these financial statements.

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED AUGUST 31, 2016

Page 7

	2016	2015
OPERATING ACTIVITIES		
Deficiency of revenues over expenses	\$ (554)	\$ (4,671)
Net change in non-cash working capital items:		
Grants receivable	(6,562)	(7,080)
HST recoverable	(1,196)	(828)
Prepaid expenses	5,941	(5,949)
Accounts payable and accrued charges	(26,362)	(8,837)
Wages payable	1,435	-
Deduction at source payable	6,129	-
Deferred revenue	39,580	(59,080)
	18,965	(81,774)
INCREASE (DECREASE) IN CASH	18,411	(86,445)
CASH, BEGINNING OF YEAR	72,823	159,268
CASH, END OF YEAR	\$ 91,234	\$ 72,823

The accompanying notes are an integral part of these financial statements.

FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY FESTIVAL INC.

NOTES TO FINANCIAL STATEMENTS

AS AT AUGUST 31, 2016

Page 8

1. STATUS AND NATURE OF OPERATIONS

The Festival littéraire international Northrop Frye International Literary Festival Inc. fosters the discovery and enjoyment of reading and writing by bringing together authors with audiences of all ages through an annual bilingual literary festival in Moncton, New Brunswick. The Organization is incorporated under the New Brunswick Companies Act as a not-for-profit organization and is exempt from income tax as a registered charity under the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The organization applies the Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook – Accounting.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amounts of revenues and expenses for the periods covered. These estimates are reviewed periodically and adjustments are made to income as appropriate in the year they become known.

Revenue Recognition

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions and other revenues are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributed supplies and services

An Organization can record contributed supplies and services when the fair value of these contributions can be reasonably estimated and the organization would have otherwise obtained the supplies and services for its regular operations. The Festival littéraire international Northrop Frye International Literary Festival Inc. was provided with donated supplies and services with an approximate economic value of \$19,601 (2015 - \$18,655). The revenue and related expenditures have not been reflected in these financial statements.

Equipment purchases

The Organization's policy is to capitalize major equipment purchases financed by bank loans or financing activities. Other equipment purchases are recorded as operating expenses.

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

NOTES TO FINANCIAL STATEMENTS

AS AT AUGUST 31, 2016

Page 9

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments

Measurement of financial instruments

The organization initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost.

3. DEFERRED REVENUE

	2016	2015
NB - Operational Funding	\$ 25,000	\$ -
PCH - Canada Book Fund	25,000	-
NB - POLS	3,500	3,500
PCH - Around the Word	-	10,000
Bureau du Québec - Author exchange with FIPTR	-	420
	\$ 53,500	\$ 13,920

4. FESTIVAL FRYE FESTIVAL ENDOWMENT FUND

Festival littéraire international Northrop Frye International Literary Festival Inc. is involved in the NB Foundation for the Arts (NBFA) Arts & Cultural Endowment Incentives Program. This program helps build a sustainable source of funding for not-for-profit professional arts and cultural organizations through the creation of endowment funds managed by NBFA.

NBFA annually disburses the net annual income from the Festival Frye Festival Endowment Fund (FFFEF) to the Organisation. This amount varies, and is determined in accordance with NBFA's policy for endowment funds. The Organisation uses these funds exclusively for operating purposes. This year, the Organization received \$26,790 (2014 - \$8,286) from NBFA's FFEF.

This year, the Organisation's Board of Directors decided to retained its funds for operating purposes (2015 - \$26,790).

5. SPECIAL RESERVE

A Special reserve was created in 2015 by the Board of Directors. An amount of \$7,500 was transferred to this reserve and was to be used exclusively towards the purchase of needed office materials and festival promotion expenses during this year.

6. FINANCIAL INSTRUMENTS

Financial risks

The organization is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.

Liquidity risk

Liquidity risk is the risk that the organization will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of its accounts payable and accrued charges, wages payable and deduction at source payable.

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

ADDITIONAL INFORMATION

FOR THE YEAR ENDED AUGUST 31, 2016

Page 11

	2016	2015
SCHEDULE A		
GRANTS - GOVERNMENTS		
Federal	\$ 162,160	\$ 126,338
Provincial	65,485	47,772
Municipal	13,500	14,000
Other	10,639	3,080
	\$ 251,784	\$ 191,190

SCHEDULE B

ADMINISTRATION

Salaries and benefits	\$ 99,166	\$ 91,805
Professional fees	3,195	1,240
Insurance	2,923	3,226
Interest and bank charges	909	598
Office supplies and postage	2,544	2,677
Rent	7,091	6,920
Telephone	1,700	1,341
Professional development	22,246	4,596
Meetings	2,151	915
Membership dues	299	267
Salaries - contractual employees	16,477	8,400
	\$ 158,701	\$ 121,985

SCHEDULE C

COMMUNICATIONS

Advertising	\$ 25,615	\$ 23,608
Design and graphics	6,335	8,364
Printing	9,574	7,812
Promotion	11,077	10,317
Public and media relations	7,141	7,187
Translation	4,559	3,408
	\$ 64,301	\$ 60,696

**FESTIVAL LITTÉRAIRE INTERNATIONAL NORTHROP FRYE INTERNATIONAL LITERARY
FESTIVAL INC.**

ADDITIONAL INFORMATION

FOR THE YEAR ENDED AUGUST 31, 2016

Page 12

	2016	2015
SCHEDULE D		
PRODUCTION AND LOGISTICS		
Artistic direction	\$ 9,700	\$ 11,500
Festival productions	17,664	16,089
Partnerships	8,761	3,786
Rentals	11,121	10,893
Technical support and services	21,181	24,317
	\$ 68,427	\$ 66,585

SCHEDULE E

PROGRAMMING

Accommodations	\$ 23,146	\$ 12,870
Honoraria and per diems	57,112	51,794
Travel and transportation	32,134	14,880
	\$ 112,392	\$ 79,544

**Prospective budget
2017 Frye Festival**

REVENUES	2016-2017
Federal government	
Canada Arts Presentation Fund	60,000
Canada Book Fund	25,000
Canada Council for the Arts	30,000
Linguistic Duality	0
Youth Canada Works	0
Canada 150	15,000
	130,000
Provincial government	
Regional Development Corporation	10,000
Intergovernmental Affairs	7,000
Tourism, Heritage and Culture	28,000
THC - Operational	1,200
Postsecondary Education, Training	5,000
Official Languages	1,000
	52,200
Municipal government	
Moncton	10,000
Riverview	2,000
Dieppe	2,500
	14,500
Other partners	
Bureau du QC	2,500
Consulat de la France	4,000
Embassy of Ireland	2,500
DMCI	3,000
Community Partners	10,000
	22,000
Self-generated revenue	
Sponsorships	90,000
Donations	22,000
Box office & bar	15,000
Frye Festival Endowment Fund	5,000
	132,000
Total	350,700

EXPENSES	2016-2017
Administration	120,650
Programming	87,500
Communications	69,500
Production	63,050
Frye Festival Endowment Fund	5,000
Contingency	5,000
Total	350,700

**Projections budgétaires
Festival Frye 2017**

REVENUS	2016-2017
Gouvernement fédéral	
Fonds pour la prés. des arts	60,000
Fonds du livre du Canada	25,000
Conseil des arts du Canada	30,000
Dualité linguistique	0
Jeunesse Canada au travail	0
Canada 150	15,000
	130,000
Gouvernement provincial	
SDR	10,000
MAI	7,000
Tourisme, Patrimoine et Culture	28,000
TPC - dév. Professionnel	1,200
PETL	5,000
Comm. langues officielles	1,000
	52,200
Gouv. municipaux	
Moncton	10,000
Riverview	2,000
Dieppe	2,500
	14,500
Autres partenaires	
Bureau du QC	2,500
Consulat de la France	4,000
Embassy of Ireland	2,500
DMCI	3,000
Partenaires communautaires	10,000
	22,000
Revenus auto-générés	
Commandites	90,000
Dons	22,000
Billetterie & bar	15,000
Fonds de dotation du FF	5,000
	132,000
Total	350,700

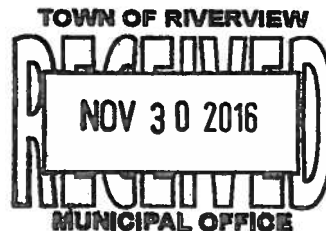
DÉPENSES	2016-2017
Administration	120,650
Programmation	87,500
Communications	69,500
Production	63,050
Fonds de dotation	5,000
Contingence	5,000
Total	350,700

FESTIVAL FRYE FESTIVAL
2016-2017 Board of Directors // Conseil d'administration 2016-2017

All Board Members join the organization on a volunteer basis.
Tous les membres du Conseil d'administration agissent à titre de bénévoles.

Officers | Officiers

Suzanne Cyr, présidente / president
Chantale Bellemare, vice-présidente / vice-president
Mylène Lapierre, trésorière / treasurer
Mélisha Cormier, secrétaire / secretary



Directors | Directeurs

Rachel R. D. Baxter
Mark Beverly
Barb Quigley
Tina Smith
Chantal Thériault
Thomas Hodd
Courtney Pringle-Carver
Yves Doucet

Staff | Employées

Danielle LeBlanc, Executive Director | Directrice générale
Nathalie Goguen, Operations Manager | Gestionnaire des opérations
Charles MacDougall, Programming and Production Assistant (contract) | Adjoint à la production et programmation (contrat)

TOWN OF RIVERVIEW

Thanks to its generous contribution to the 2016 Frye Festival, the Town of Riverview helped feed imaginations and celebrate books in a bilingual context. The largest festival of its kind in Atlantic Canada, the Festival was held from April 23 to May 1, and offered **63 activities** open to the public featuring **53** local, Canadian and international authors, inspiring booklovers of all ages.

Our Writers in the Schools program brings award-winning novelists, poets and playwrights to schools across New Brunswick. This year, **more than 400 students** in Riverview got the chance to discover the magic of words by welcoming an author to their classroom or auditorium.



Mayor Ann Seamans brought greetings on behalf of the Town of Riverview at the Festival's Official Launch on April 25, 2016.

THE FRYE FESTIVAL IN RIVERVIEW

The following activities took place in Riverview as part of the Festival's 2015-2016 season:

- First Frye Academy VII battle of the books at the Riverview Public Library (December 2015).
- "Writing Young Adult Fiction" workshop with Evan Munday at Riverview Town Hall (April 2016).
- Riverview Middle School, Frank L. Bowser School and Riverview High School welcomed Anglophone and Francophone authors as part of the Writers in the Schools Program.

We also count among our partners and collaborators many organizations, businesses and individuals from Riverview. By maintaining these relationships and creating new ones, we bring culture and literature to the many inhabitants of one of the fastest growing communities in New Brunswick.



The Frye Academy jury at the Riverview Public Library.

VISIBILITY FOR THE TOWN OF RIVERVIEW

Logo placement and visibility

- Colour logo on media insert (64,000 copies printed and distributed in NB dailies (*Times & Transcript*, *l'Acadie Nouvelle*, *Telegraph-Journal* and the Maritime Provinces' edition of the *Globe and Mail*).
- Colour logo on official program (2,800 copies printed and distributed in libraries, bookstores, businesses and Festival events).
- Colour logo on official Sponsors banner at press conferences and Festival events.
- Logo on Frye Festival website, with link to yours.



Acknowledgment of contribution

- Mention of contribution at the following events
 - Initial press conference on February 23.
 - Official launch on April 25.
 - Closing ceremony on April 30.
- Mention on Frye Festival newsletter (readership of 400+), Facebook (1900+ likes) and Twitter (2000+ followers).

Other benefits

- Opportunity to bring greetings from the Town of Riverview at the Festival's Official Launch.
- Complimentary passes to Soirée Frye.
- Invitations to attend Festival networking events.

2015-2016 FESTIVAL HIGHLIGHTS

OVERVIEW

- **57 authors** (local, Canadian and international) participated in **74 events** in cafés, libraries, bookstores, offices, colleges, theatres and cultural centres from September 2015 to May 2016.
- Festival-goers travelled from across New Brunswick, Nova Scotia, Quebec and Ontario to participate in Festival activities.
- **80+ partnerships** with cultural, literary and community organizations ensured diverse programming ranging from the Atlantic Book Awards, a bilingual literary trivia night and a culinary event.
- Programming highlights include introducing Biblio-connection, an interactive and accessible library for youth at the Moncton Public Library and presenting a **Comic Jam** in collaboration with the East Coast Comic Expo as part of our new Around the Word series, designed to encourage linguistic duality among students in grades four to six.



Frye Festival colours are displayed all over the city.



Left:
Prix Henri Gal-winning novelist
Alain Mabankou delivering the
Maillet-Frye Lecture; the 2016
Poète Flyée, Christine
Melanson

Right:
Soirée Frye at the Capitol
Theatre



PARTNERSHIPS AND COMMUNITY IMPACT

- **144 adult learners** met with authors Daniel Léger and Michael Christie and read their books thanks to our collaborations with *Apprentissage pour adultes Sud-Est inc* and the *South-East Regional Learning Board*.
- **29 publishers**, Canadian and international, were represented at the Festival, including Atlantic Canada's Goose Lane Editions, Nimbus Publishing, Éditions Perce-Neige, Éditions La Grande-Marée and Bouton d'or Acadie.
- Three book launches for local authors, five writing workshops open to the public, and an event for emerging writers (Prelude) reinforced the **viability and vibrancy of the Atlantic Canadian literary sector**.
- The Frye Festival, represented by Beth Powning, Michael Crummey, Sue Goyette and Serge Patrice Thibodeau, presented a discussion on Atlantic Canada's history and mythology at the Blenheim Palace Festival of Film, Music and Literature in Woodstock, England.
- Festival events were held in Moncton, Riverview, Dieppe, Sackville, Shediac, Cap-Pelé and Bouctouche, with school visits all over NB.



From left to right: Giller finalist Michael Christie; Atlantic Canadian heavyweight Lisa Moore; a young and attentive reader; Maggie Savoie performing at Frye Jam.

2015-2016 FESTIVAL HIGHLIGHTS

SCHOOL-YOUTH PROGRAM

(Provincial Writing Contest, Budding Writers, Imagination at Work, Frye Academy, Café Underground, Writers in the Schools)

- Authors participated in **121 school visits in 45 schools** across the province in communities such as Saint John, Saint-Louis-de-Kent, Durham Bridge, Petitcodiac, Port Elgin, Grand Falls and Memramcook.
- Each school visit was offered **free of charge**, and teachers received a comprehensive package that included the visiting author's biography and latest book or publication.
- **180 students** from Kindergarten to Grade 12 shared their literary talents and creativity with the community through our **Young Writers Program**.
- **\$5,000** in prize money was awarded to our Provincial Writing Contest winners and two libraries from the participating schools.
- **Books valued at \$3,500** were distributed to schools, media and the public.



Winners of the 2016 Provincial Writing Contest

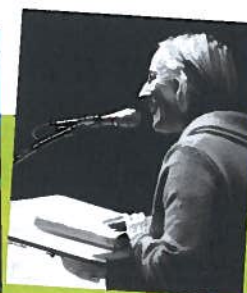


KidsFest and the School-Youth Program encourage youth to discover the pleasures of reading and writing. **From left to right:** Marianne Dumas reading at KidsFest; a participant at Café Underground reads his own text; a Therapy Tailblazers companion made a friend at KidsFest; and, a young artist at Imagination at Work.

ECONOMIC IMPACT

- We typically bring more than **\$1 million to the local economy** during the last week of April.
- The Festival contributes to New Brunswick's **creative economy** by employing many local authors, emerging artists and creative professionals.
- **85 volunteers** donated more than **2,200 hours** of their time.
- **Local businesses** such as cafés, restaurants, and hotels get a boost during a traditionally slow tourist time.
- **\$12,000 worth of book sales** tied directly to Festival authors, a strong boost for our local independent bookstores and for supporting retailers.
- Continued investment in our Foundation in the hopes of creating an **Author in Residence** program.
- **Economic impact** related to Festival activities typically include 2.3 person-years of employment and \$140,000 in gross domestic product in Westmorland County.

From left to right:
Volunteers at work;
Irish novelists Mary
Costello, Michèle
Forbes and
Darragh McKeeon;
Giller Prize winner
Elizabeth Hay



For more info :
Danielle LeBlanc,
Executive Director
P.O. Box 26023
Moncton (N.B.) E1E 4H9
danielle@frye.ca
506 859 4389

Photos by
Dolores Breau
Louis-Philippe Chiasson

José Acuelin
Emmanuel Adely
Christine Adjahi
Frank Adriano
Kateri Akiwenzie-
Damm
André Alexis
Barry Jean Ancelet
Marguerite Andersen
Samuel Archibald
Tammy Armstrong
Guy Arsenault
Edna Arsenault-
McGrath
Mathieu Arsenault
Marc Arseneau
Margaret Atwood
Donna Augustine
John Ayre
Joséphine Bacon
Ian Balfour
Russell Banks
Francois Barcelo
Jean Barbe
Olivier Barrot
Brian Bartlett
Jean-Claude Bauer
Nancy Bauer
Marie-Noëlle Bayle
Gwen Bear
Shirley Bear
Alain Beaulieu
Jimmy Beaulieu
Jean-François
Beauchemin
Demi Y. Béchard
Andrea Beck
Carolyn Beck
Helaine Becker
Peter Behrens
Gerard Beirne
Chedly Belkhodja
Alain M. Bergeron
Jacob Berkowitz
Sophie Bérubé
Guillaume Berwald
Dave Bidini
Sophie Bienvenu
Lise Bissonnette
Neil Bissoondath
Joe Blades
Marie-Claire Blais
Louise Blouin
Giles Blunt
Robert Bly
Christian Bok
Paul Bossé
Gérard Bouchard
Denis Boucher
Sophie Boucher
Simon Boulé
Claudine Bourbonnais
Huguette Bourgeois
Edith Bourget
Denise Brassard
Catherine Briat
Fanny Britt
Yvon Brochu
Ian Brown
Heather Browne
Prince
Christian Brun
Régis Brun
Carol Bruneau
Catherine Bush
Sharon Butala
Kristin Butcher
Michelle Butler Hallett
Laura Byrne Paquet
Marie Cadieux
Jonathan Campbell
Katia Canciani
Reynald Cantin
Roch Carrier
Arnaud Cathrine
Laura Calder
France Cayouette
Patrick Chamolseau
Eric Charlebois
Ann Charney
Hernán Gilde
Chasson
Lesley Choyce
Michael Christie
Joan Clark
Austin Clarke

George Elliott Clarke
Deborah J. Clifton
Lynn Coady
Fred Cogswell
Nancy Cohen
Fredric Gary Comeau
Germaine Comeau
Marie-France Comeau
Anne Compton
Christy Ann Conlin
Karen Connelly
Geoffrey Cook
Greg Cook
Allan Cooper
Kelly Cooper
Ann Copeland
Mary Costello
Eric Cormier
Caterina Nella Cotrupi
Sonia Cotten
Gil Courtemanche
Ariette Cousture
Gracia Couturier
Beppi Crosariol
Michael Crummey
Phillip Crymble
Alan Cumyn
Herb Curtis
Marie Curtis
Catherine Cusset
Myriam Cyr
Antonio D'Alfonso
France Daigle
Mélanie Daigle
Nicole Daigle
Mary Dalton
Jean-Paul Daoust
Carole David
Craig Davidson
Karen Davidson
Lynn Davies
Kwame Dawes
Marq de Villiers
Monique Deland
Jean-Christophe
Delmeule
Charles Demers
Dominique Demers
Robert Denham
Denise Desautels
Patrice Desbiens
Louise Desjardins
Thierry Desjardins
Rose Després
Sylvie Desrosiers
Hélène Destrempe
Nuala ni Dhomhnaill
Nicolas Dickner
Robert Dickson
Philippe Di Folco
Sarah-Jane Doiron
Claudine Bourbonnais
Huguette Bourgeois
Edith Bourget
Denise Brassard
Catherine Briat
Fanny Britt
Yvon Brochu
Ian Brown
Heather Browne
Prince
Christian Brun
Régis Brun
Carol Bruneau
Catherine Bush
Sharon Butala
Kristin Butcher
Michelle Butler Hallett
Laura Byrne Paquet
Marie Cadieux
Jonathan Campbell
Katia Canciani
Reynald Cantin
Roch Carrier
Arnaud Cathrine
Laura Calder
France Cayouette
Patrick Chamolseau
Eric Charlebois
Ann Charney
Hernán Gilde
Chasson
Lesley Choyce
Michael Christie
Joan Clark
Austin Clarke

Louise Fiset
Sheree Fitch
Évelyne Foëx
Charles Foran
Michèle Forbes
Richard Ford
Leonard Forest
Jean Fugère
Caroline Fullerton
Madeleine Gagnon
Arianne Gagnon-Roy
Mathieu Gallant
Melvin Gallant
Steven Galloway
Philippe Garon
Maurizio Gatti
Marie-Louise Gay
Guy Gavriel Kay
Nikki Gemmell
Jean Ghomeshi
Douglas Gibson
Sharon Gibson
Palermo
Myène Gilbert-Dumas
Glen Robert Gill
David Gilmour
Rachna (Mara)
Gilmore
Charlotte Gingras
Brigitte Giraud
Douglas Glover
Ian Hamilton
Don Hannah
Hélène Harbec
Doug Harris
Brigitte Harrison
Donald Harron
Michael Happy
Elizabeth Hay
Ursula Hegi
Laïla Héroux
David Helwig
Rainer Hempel
Mathew Henderson
Miranda Hill
David Homel
Nancy Huston
Laurence Hutchman
Joel Thomas Hynes
Maureen Hynes
Witi Ihimaera
Monique Iboudo
Elisapie Isaac
Patrick Isabelle
Abria Wasutiak
D.D. Jackson
Martine L. Jacquot
Alexandre Jardin
Heidi Jardine Stoddart
Kirby Jambon
Alexandre Jardin
Mark Anthony Jarman
Alain Jaubert
K.V. Johansen
Wayne Johnston
Susan Juby
MC June
Monique Juteau
Jonathan Kaplansky
Natasha Knapé-
Fontaine
Na'im Kattan
Jamie Kennedy
Yasmina Khadra
Ross King
Wendy Kitts
Debra Komar
Lynne Kositsky
Marie Laberge
Dany Laferrière

Michèle Laframboise
Robert Lalonde
Ulysse Landry
Krista Lane
M. Travis Lane
Patrick Lane
Carole Langille
Dominic Langlois
Sophie Langlois
Monique LaRue
Martine Latulippe
Charles Leblanc
Daniel Omer LeBlanc
Georgette LeBlanc
Gérald Leblanc
Raymond Guy
LeBlanc
Emerise LeBlanc-
Nowlan
Perinne Leblanc
Claude LeBouthillier
Ross Leckie
Rachel Leclerc
Sandra LeCouteur
Alvin Lee
Dennis Lee
Daniel Léger
Diane Carmel Léger
Dyane Léger
Ronald Léger
André Lemelin
Carlos Lemm
Marilyn Lerch
Catherine Leroux
Gilles Leroy
Daniel Lessard
J. Roger Léveillé
Mireille Levert
Susanna Licheri
Christopher Lirette
Troy Little
Lesley Livingston
Douglas Lochhead
David Loneragan
Larry Lynch
Annabel Lyon
Alain Mabackou
Kathy Mac
Anne Louise
MacDonald
Anne-Marie
MacDonald
David Macfarlane
Linden MacIntyre
John MacKenzie
Brent MacLaine
Alexander MacLeod
Alistair MacLeod
Sue MacLeod
Matthew Magee
Antonine Maillet
Marguerite Maillet
Kevin Major
Sonya Malaborza
Jocelyne Mallet-
Parent
Eduardo Manet
Alberto Manguel
Roberto Mann
Dacia Maraini
Guy Marchamps
Véronique Marcotte
Michèle Marineau
Paul Marion
Lindsay Marshall
Catherine Anne Martin
Raymond Martin
Sandra Martin
Monia Mazigh
Sharon McCartney
Elaine McCluskey
Jennifer McGrath Kent
Ami McKay
Don McKay
Darragh McKeon
Phyllis McKinley
Gatherine McKinnon
Wesley McNair
Janet McNaughton
Zakes Mda
John Meagher
Johanne Mercier
Rita Mestokosho
Sean Michaels
Annie Michaud
Mildred Milliea

Allison Mitcham
Shandi Mitchell
Fereshteh Molavi
Hélène Monette
Lisa Moore
Robert Moore
Cindy Morais
Donna Morrissey
Wendy Morton
André Muise
Evan Munday
Jenny Munday
Cathy Brown Murphy
George Murray
Glenn Murray
Riel Nason
Derfemari Nébardoum
Gitpu Nevin
Glen Nichols
Hope Nicholson
Lorette Nobécourt
Michel Noël
Jean O'Grady
Ruth Ohi
Alix Ohin
Sara O'Leary
Heather O'Neill
Kenneth Oppel
Albert Ostermaier
Michèle Ouimet
Ann-Maureen Owens
Lucy Papineau
Denise Paquette
Daniel Paul
Kathleen Peacock
Stanley Péan
Randy Pearlstein
Harvey Pekar
Charles Pelletier
Maryse Pelletier
Pierre Raphaël
Pelletier
Bryan Perro
Emily Pohl-Weary
Marc Joseph Edgar
Poirier
Jacques Poitras
Marie Hélène Poitras
Simone Poirier-Bures
Daniel Poliquin
Sharon Pollock
Andrée Poulin
B. W. Powe
Beth Powning
John Pozier
Bernard Pozier
Marc Prescott
Monique Proulx
Stefan Psenak
Theresa Quigley
Michel Rabagliati
Jean-Philippe Raiche
Alain Raimbault
Jacques Rancourt
Robert Rayner
Kathy Reichs
Alice Anna Reese
Nino Ricci
Nancy Wilcox
Richards
Zachary Richard
David Adams
Richards
CS Richardson
Noah Richler
Sylvie Roberge
Gabriel Robichaud
Eden Robinson
Matt Robinson
Rino Morin Rossignol
Paul Roux
Maryse Rouy
Albert Roy
André Roy
Camilien Roy
Christina Roy
Philip Roy
Jean-Christophe
Ruffin
Rodney Saint-Éloi
Peter Sanger
Jocelyne Saucier
John Ralston Saul
Michel Savard
Jacques Savoie
Paul Savoie

Roméo Savoie
Jocelyne Saucier
Robert J. Sawyer
Bernhard Schlink
Anakana Schofield
Jessica Scott Kerrin
Olive Senior
Gilbert Sewell
Anne-Marie Sicotte
Danielle Simard
Merilyn Simonds
Anne Simpson
Yves Sioui-Durand
Jeffrey Simpson
Anne-Marie Sirois
Johanna Skibsrud
Arthur Slade
Glenna Sloan
Alison Smith
Michael Smith
Neil Smith
Russell Smith
Thomas R. Smith
Serena Sock
Karen Solie
Linda Spalding
Norbert Spitz
Eva Stachniak
David Staines
Anthony A.C. Staples
Andrew Steeves
Mike Steeves
Fred Stenson
Craig Stephenson
Geronimo Stilton
Kay Stone
Christiane St-Pierre
Allan Stratton
Alan Syliboy
Jessica Tang
Jeremy Tankard
Ghislain Taschereau
Michel Tétu
Catherine Texier
Mario Thériault
Serge Patrice
Thibodeau
Michael Thorpe
Harry Thurston
Kim Thuy
Miriam Toews
Patrick Toner
Susan Tooke
Carole Tremblay
Larry Tremblay
Lise Tremblay
Mara Tremblay
Tony Tremblay
Elise Turcotte
Maxine Tynes
Sylvia Tyson
Jane Urquhart
Hélène Vachon
Francesca Valente
Joe Velaidum
Marie-Hélène Vézina
Vikki Vansickle
Guillaume Vigneault
Yolande Villeneuve
Catherine Voyer-Léger
Eleanor Wachtel
J.A. Wainwright
Germaine Warkentin
Lucy Waverman
Ian Weir
Alison Wearing
Darryl Whetter
Nancy Wilcox Richards
Budge Wilson
Jean Wilson
Yvonne Wilson
Martin Winkler
Frieda Wishinsky
Kathleen Winter
Meg Wolitzer
Natalie Wynberg
Peter Yan
Jane Yeatland
Cybele Young
Nora Young

Community Investment Preliminary Checklist Annual Grant

Organization Name: Greater Manchester Choral

Date Received: Nov 25/2016

Amount Requested: \$6000.00

Sector(s) Served: Arts & Leisure

Community Priority Area(s)

- 1) Diversity through Culture & Arts.
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a <u>not-for-profit</u> , charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>1987</u>	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**Name of Applicant Organization: **Greater Moncton Chorale**Address: **426 Blythwood Ave**City: **Riverview**Postal Code: **E1B 2H2**Telephone: **506-386-4450**Name of Primary Contact: **Melody Dobson**Position in Organization: **Choir Director**Email: **MelodyDobson64@gmail.com**Name of President or Board Chair: **Remi Despres-Smyth****Funding Requested**

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 600

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☐ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ _____	\$ <u>400</u>	\$ _____	\$ <u>600</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: _____																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1987</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Remi Despres-Smyth</td> <td>President</td> </tr> <tr> <td>Donald Alward</td> <td>Vice-President</td> </tr> <tr> <td>Brian Botten</td> <td>Treasurer</td> </tr> <tr> <td>Brenda Teed</td> <td>Secretary</td> </tr> <tr> <td>Janessa Smith</td> <td>board member</td> </tr> <tr> <td>Pamela Gerdes</td> <td>board member</td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>					Name	Position	Remi Despres-Smyth	President	Donald Alward	Vice-President	Brian Botten	Treasurer	Brenda Teed	Secretary	Janessa Smith	board member	Pamela Gerdes	board member		
Name	Position																			
Remi Despres-Smyth	President																			
Donald Alward	Vice-President																			
Brian Botten	Treasurer																			
Brenda Teed	Secretary																			
Janessa Smith	board member																			
Pamela Gerdes	board member																			

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No
If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Greater Moncton Chorale is a non-auditioned community choir that promotes singing and community within the Greater Moncton region. Our goal is to enhance our communities' cultural fabric and member well being, by providing an opportunity for people to sing regardless of musical ability - all that is required is interest, a desire to sing.

The Greater Moncton Chorale puts on community concerts, open to all.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?		
<p>The Greater Moncton Chorale has operational costs that include the purchase of music, payment of musicians, venues for practices and concerts, etc...</p> <p>If granted, the funds will help offset these costs.</p>		
3. List the location of the program, project or initiative that will be funded by the grant.		
<p><u>Regular rehearsals, spring concert or Christmas concert</u></p>		
4. What is the date of the program, project or initiative?		
<p><u>May 2017 (spring concert) Dec 2017 (Chri</u></p>		
5. Approximately how many people will benefit from the activities supported by the grant?		
	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	20	65
Audience Members/		
Event Attendees	appr 250	appr 400
Other (Please Specify)		
<u>Sing alongs</u>	150	200
Total Number of Beneficiaries	420	665

6. How many volunteers will be involved in the activities supported by the grant?
18 _____ Volunteers
7. How many hours will these volunteers contribute?
250 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites: If granted, GMC will provide logo presentation within the two concert programs, that we have printed professionally, logo presentation on our website (www.greatermonctonchorale.com), as well as social media acknowledgement.</p> <p>Speaking Opportunities:</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>To our knowledge, we are the only community choir in Riverview which is open to the public without qualification - no musical knowledge required, open to all regardless of age or sex.</p> <p>GMC is conducted and guided by a professional musician with a masters degree in voice. GMC offers one of a kind education and stimulation to any individual who seeks enrichment in singing.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

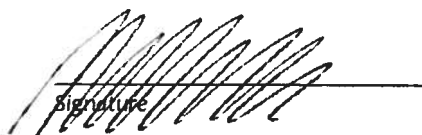
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
N/A		
Other federal and/or provincial funding (specify)		
N/A		
Other Community grants (specify municipality)		
City of Moncton (2016)	\$800	
City of Moncton (2017)		\$800
Non-government		
Earned income	\$13,330.00	
User fees	\$10,662.50	
Fundraising		
Foundations (specify)		
Private donations	\$406.50	
Other (specify)		
Corporate donations / advertising	\$760	
Applicant organization's contributions to the project/program		
Cash		
Honorarium - participation in Tutti Musica	\$500	
In-kind (other)		
Total Revenue	\$26,459	\$800

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits		\$14,650	
Administration			
Rent or mortgage		\$2625	
Program/project supplies		\$830.84	
Advertising and promotion		\$324.42	
Other (specify)			
Music purchases & related		\$1878.82	
Interest & bank charges		\$36.78	
Total Expenses		20,345.86	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

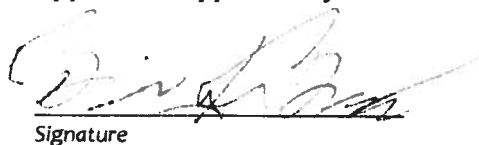

Signature

Reini Despres-Smyth
Print Name

11/22/2016

Date

Application Approved By:


Signature

Bryan Bolton
Print Name

15 December 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Greater Moncton Chorale Inc.
Income Statement
Year ended August 31, 2016

REVENUE

Sales Revenue

Sales Chorale Merchandise	\$ 852.00	
Member Registrations	10,662.50	
Christmas Ticket Sales	5,732.00	
Spring Ticket Sales	6,355.00	
Concession Sales	611.00	
Member Donations	406.50	
Government Donations	1,400.00	
Sales Returns	-220.00	
Net Sales		<u>\$25,799.00</u>

Other Revenue

Advertising Revenue	760.00	
Miscellaneous Revenue	2,796.91	
Total Other Revenue		<u>3,556.91</u>

TOTAL REVENUE		<u>\$ 29,355.91</u>
----------------------	--	---------------------

EXPENSES

Cost of Goods Sold

Item Assembly Costs	348.04	
Purchases	468.85	
Freight Expense	13.95	
Total Cost of Goods Sold		<u>830.84</u>

Payroll Expenses

Honorarium - Conductor	12,000.00	
Honorariums - Musicians	2,650.00	
Total Payroll Expense		<u>14,650.00</u>

General & Administrative Expenses

Advertising & Promotions	324.42	
Cash Short/Over	-1.50	
Interest & Bank Charges	36.78	
Office Supplies	1,136.94	
Music Purchases	741.88	
Miscellaneous Expenses	1,620.00	
Rent	2,625.00	
Total General & Admin. Expenses		<u>6,483.52</u>

TOTAL EXPENSES	<u>21,964.36</u>
-----------------------	------------------

NET INCOME	<u><u>\$ 7,391.55</u></u>
-------------------	---------------------------

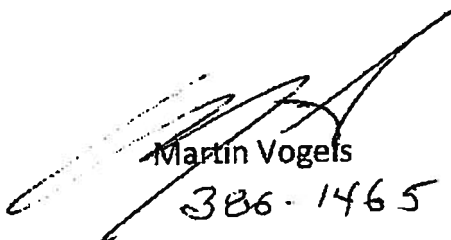
Martin Vogels
133 Patricia Drive
Riverview NB E1B 5H1

November 09, 2016

To: The Greater Moncton Chorale Inc.

I have reviewed the financial transactions of the Greater Moncton Chorale Inc. for the financial year September 01, 2015, to August 31, 2016. I have perused the finance entries as journalized and followed them to the bank statements. All entries appear normal for an organization such as yours and I am satisfied that the statements of Income and Expenses accurately reflect the financial transactions for the Greater Moncton Chorale Ins. during the year ending August 31, 2016.

Sincerely,



Martin Vogels
386-1465

CITY OF RIVERVIEW
GREATER MONCTON CHORALE - GRANT REPORT

Following a successful year for the Greater Moncton Chorale, it is our pleasure to provide the City of Riverview an update on the Chorale's activities.

The \$800.00 grant received from the City of Riverview was mainly used to help defray musician expenses; total paid out to musicians for the past fiscal year was \$1,750.00.

Our mandate is to provide an outlet for people to sing, regardless of musical ability, enhancing the region's cultural fabric. To achieve this objective, we may do outreach in the community in an attempt to provide more visibility to the chorale and provide people with the opportunity to participate in what is ultimately very rewarding activity. To this end, we are proud to note that the District 2 concert band was a partner in our 2016 spring concert. Similarly, the previous year saw us include the Riverview High School band in one of our concerts also.

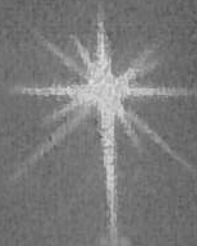
The Town of Riverview logo was displayed in our Christmas 2015 concert (see attached). It is also one of the rotating logos proudly displayed on our web site, at <http://www.greatermonctonchorale.com/>. Please note, we did not have a concert program for our spring 2016 concert.

We take this opportunity to thank the City of Riverview for your past support and look forward to your continued support in our efforts promoting cultural events.

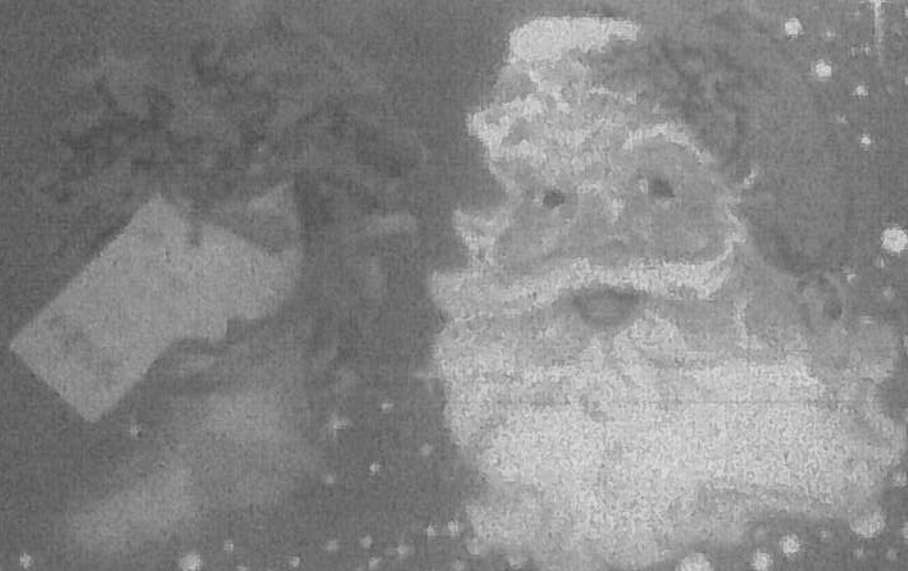
Sincerely,

Remi Despres-Smyth
President, Greater Moncton Chorale
remi@despres-smyth.com
506.866.8881

GREATER
Chorale



Classic Christmas



Sunday Dec 20, 2015
St. John's United Church

Caroline Morrissey-Friel
 Danielle Pieroni
 Janessa Smith
 Angela Williams

Also:

Gabriele Achilles
 Jerri Burke
 Sarah Colwell
 Eva Eros

Glenda LeBlanc
 Paulotta Mallot
 Judy Marsh
 Ann Patterson
 Lisa Snar
 Cynthia Spuries
 Joy Steaves
 Shelley Steaves
 Rozalynnd Taylor-Platt
 Brenda Teed
 Melanie Thiel
 Linda Vogels

David Campbell
 Mike Day
 Rami Despres-Smyth
 Malcolm Freeman
 Doug Horgan
 Francois LaPlante
 John McCarthy
 David Taylor
 Juergen Welland
 Art Young

Merry Christmas to all!
Joyeux Noël!



Riverview

M O N C T O N



Community Investment Preliminary Checklist Annual Grant

Organization Name: Greater Moncton Crime Stoppers

Date Received: Nov. 29/16

Amount Requested: \$1,000

Sector(s) Served: Community Engagement

Community Priority Area(s)

- 1) Health + Wellness
- 2) Community Engagement
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

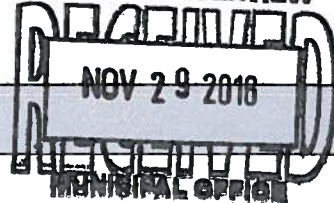
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

**PART ONE: GENERAL INFORMATION**Name of Applicant Organization: **Greater Moncton Crime Stoppers**Address: **PO Box 24017**City: **Riverview**Postal Code: **E1B4T6**Telephone: **506-380-9524**Name of Primary Contact: **James Theriault**Position in Organization: **Treasurer**Email: **jedward@nbnet.nb.ca**Name of President or Board Chair: **Charles Goguen****Funding Requested**

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☐ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☐ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input checked="" type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ <u>500</u>	\$ <u>1000</u>	\$ <u>1000</u>	\$ <u>1000</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>BN 11905 2736 RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1985</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Charles Goguen</td> <td>President</td> </tr> <tr> <td>Yvon Comeau</td> <td>Vice-president</td> </tr> <tr> <td>Jim Gilles</td> <td>Past-president</td> </tr> <tr> <td>James Theriault</td> <td>Treasurer</td> </tr> <tr> <td>Deanna Burton</td> <td>Secretary</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>					Name	Position	Charles Goguen	President	Yvon Comeau	Vice-president	Jim Gilles	Past-president	James Theriault	Treasurer	Deanna Burton	Secretary				
Name	Position																			
Charles Goguen	President																			
Yvon Comeau	Vice-president																			
Jim Gilles	Past-president																			
James Theriault	Treasurer																			
Deanna Burton	Secretary																			

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Crime Stoppers is a non-profit organization that combines the public, media, and police in crime solving effort. The program uses the media to ask the public to get involved with assisting police by providing information regarding criminal activities using a anonymous process. The public qualifies for cash awards if their information leads to an arrest. The program is funded by donations received from the public, service groups, municipalities, organizations, and fund raising initiatives. Funds raised are used to help pay anonymous cash awards, public awareness campaigns, and promotional activities within the local communities.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following **community priority areas**.

1. ☐ Diversity through Culture and Arts

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ Recreation and Leisure

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ Health and Wellness

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ Community Engagement

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

GMCS saves tax payers thousands of dollars every year by helping to reduce hours of police investigations, by recovering stolen property, and through the recovery of illegal narcotics. We continue to offer anonymity and cash awards for information, however, in order us to meet our ongoing financial obligations, we need the support of all communities. Contributed funds are used for crime prevention programs that contribute toward safer streets in the Greater Moncton area.

3. List the location of the program, project or initiative that will be funded by the grant.

Greater Moncton

4. What is the date of the program, project or initiative?

ongoing

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	_____	_____
Event Attendees	_____	_____
Other (Please Specify) Citizens of GM	All _____	All _____
Total Number of Beneficiaries	All _____	All _____

6. How many volunteers will be involved in the activities supported by the grant?
<u>11</u> Volunteers
7. How many hours will these volunteers contribute?
<u>150</u> Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Placement of supporter's name placed on sponsorship posters during open to the public events and annual Christmas parade.</p> <p>Speaking Opportunities:</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>Though our work, GMCS provides an ongoing commitment to the health and safety of our community through the anonymous tips program that is used by the public to communicate criminal activity.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

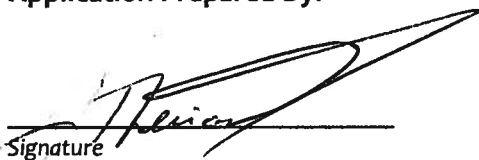
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Moncton		\$2000
Ville de Dieppe		\$1000
Village of Hillsborough		\$500
Non-government		
Earned income		
User fees		
Fundraising		\$715
Foundations (specify)		
Private donations		\$2000
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		\$6215

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage		
Program/project supplies	\$590	
Advertising and promotion	\$815	
Other (specify)		
Total Expenses		

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature


Print Name

Nov 27, 2016
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only	
<input type="checkbox"/> Approved	Date of Council Meeting: _____
<input type="checkbox"/> Denied	Amount Approved: _____

Revenue and Expense / Recettes et dépenses

Year ending April 30__2016__ / Année finissant le 30 avril, __2016__

Chapter / Chapitre: __Grand/Greater Moncton__

REVENUS / RECETTES:

# 4500/Donation With Official R./Dons Avec Reçu O.	\$	-	
# 4530/ Without O. Rec./Sans Reçu O.	\$	3,000.00	
# 4540 Revenu Federal	\$	-	
# 4550 Revenu Provincial	\$	-	
#4560 Rev. Municipal	\$	6,350.00	
Total of # 4540, #4550, #4560***	\$	6,350.00	
# 4580 Interest / Intérêt	\$	-	
# 4630 Fundraising/ Levée de fonds:(Specify/Spécifier)			
Lottery Share	\$	1,306.44	
Golf Tournament	\$	771.00	
	\$	-	
Total Fundraising/ Levée de fonds ***	\$	2,077.44	
# 4640 Revenue from Sales/ Revenu des Ventes	\$	-	
# 4650 Miscellaneous Revenu Divers	\$	-	
Total Revenue / Recettes Totale			\$ 11,427.44 (A)

EXPENSES / DÉPENSES:

# 4800 (a) Promotion	\$	275.30	
# 4800(b) Fundraising / Levée de fonds	\$	124.11	
Total of # 4800 ***	\$	399.41	
# 4820 Bank S/C / Frais bancaire	\$	-	
# 4830 Dues / Cotisation	\$	400.00	
# 4840 Office Ex./ Dep. De bureau	\$	390.93	
# 4870 Conference/ Seminars; / Conférences/ Seminaires	\$	380.56	
# 4920 (a) Tips paid/ Primes payées	\$	1,100.00	
# 4920 (b) Insurance / Assurance	\$	170.00	
# 4920 © Other Expenses / Autres dépenses	\$	-	
Total of # 4920 ***	\$	1,270.00	
Total Expenses / Dépenses Totales			\$ 2,840.90
Net Surplus or Net Loss / Déficit Net ou Surplus Net			\$ 8,586.54 (B)



Expense Claim Form / Formulaire: Réclamation de Dépenses

Date: November 1, 2016Chapter/Chapitre: Greater Moncton Crime StoppersName Nom: Kristine McNeil

Purpose of Expense/Raison de la dépense:

Address/Adresse: 1061 Shediac Rd.
Moncton N.B. E1A 7B6Christmas float.Phone/Téléphone: 506 853 7234

Date	Meals / Repas (Max.\$28.00/day/jour)	Total Amount/Montant Total	HST/TVH
		\$	\$
		\$	\$
		\$	\$
TOTAL:		\$	\$

Date	Lodging / Logement (Max.\$125.00/day/jour)	Total Amount/Montant Total	HST/TVH
		\$	\$
		\$	\$
TOTAL:		\$	\$

Date	Gasoline/Essence	Total Amount/Montant Total	HST/TVH
		\$	\$
		\$	\$
TOTAL:		\$	\$

Kilometres / Kilométrage (Max. \$0.40/Km)				
Date	From/De ▶ ▶ ▶ ▶ To/A	# Kms	@	Amount
				\$
				\$
TOTAL:				\$

Date	Miscellaneous / Divers	Total Amount/Montant Total	HST/TVH
<u>Nov 1/16</u>	<u>Joel Burg Costumes.</u>	\$ <u>34.45</u>	\$ <u>4.49</u>
<u>Nov 1/16</u>	<u>Christmas lights for float.</u>	\$ <u>25.25</u>	\$ <u>3.29</u>
		\$	\$
TOTAL:		\$	\$

Amount Claimed/Montant Réclamé: \$ _____ TOTAL HST/TVH: \$ _____

Note: ORIGINAL RECEIPTS must accompany all claims (meals, lodging, gas and miscellaneous expenses)

Noter: Les REÇUS ORIGINAUX doivent accompagner toutes réclamations (repas, logement, essence et dépenses divers)

Claimant Signature/Signature du Réclamant: Kristine McNeilCheque # 135

Approved by/Approuvé par

Date Paid/Date Payé 11 01 2016



**Greater Moncton Crime Stoppers
Échec Au Crime Du Grand Moncton
P.O. Box 24017/C.P. 24017
Riverview, NB E1B 4T6**

December 22, 2016

Annette Crummy
Town Clerk
30 Honour House Court
Riverview, NB
E1B 3Y9



Dear Annette,

Crime Stoppers "helps solve crime in your community".

Greater Moncton Crime Stoppers (GMCS) is a volunteer organization that is active in the communities of Alma, Dieppe, Hillsborough, Moncton, Petitcodiac, Riverview, Riverside-Albert, and Salisbury.

GMCS saves tax payers thousands of dollars every year by reducing the hours of police investigations, by recovering stolen property, and through the recovery of illegal narcotics.

Since its inception in 1985 N.B. Crime Stoppers has helped to:

- **Recover over \$8.5 million in stolen property,**
- **Remove over \$70.1 million worth of drugs off the streets of NB,**
- **Provided information that has led to over 8,879 arrests.**
- **Since January 2016, GMCS has approved over \$7000 in tip awards.**

The 2016 grant of \$1000 received from the Town of Riverview has contributed towards:

- **Purchasing of new promotional signage displayed in public facilities around Greater Moncton,**
- **Payment of more than \$2500 in anonymous tip awards for information that lead to arrest and charges laid for various criminal offences that occurred in the Greater Moncton area throughout 2016.**

GMCS continues to offer anonymity and cash awards for information; however, we cannot continue to meet our financial obligations without the support of all communities. This year we are requesting an operational grant of \$1000. These funds are needed to help with the promotion and payment of the Crime Stoppers TIPS award program that is used by Policing agencies to solve crime and contribute towards safer streets in the community.

Please let us know if your council has any questions or if they would be interested in having us come and give a presentation. We also welcome suggestions on how to best recruit new volunteers in your community.

We look forward to your ongoing support.

Yours very truly,

A handwritten signature in black ink, appearing to read "Yvon Comeau". The signature is fluid and cursive, with the first name "Yvon" and the last name "Comeau" clearly distinguishable.

Yvon Comeau, Vice-president
Greater Moncton Crime Stoppers

Community Investment Preliminary Checklist Annual Grant

Organization Name: Greater Manchester Music Festival

Date Received: Nov. 16/2016

Amount Requested: \$2,000.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through Culture & Arts
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a <u>not-for-profit</u> , charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>2007</u>	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

NOV 16 2016

MUNICIPAL OFFICE

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Greater Moncton Music Festival

Address: P.O. Box 1457

City: Moncton

Postal Code: E1C 8T6

Telephone: 532-9487

Name of Primary Contact: Cathy Boudreau

Position in Organization: Vice President

Email: cathy_boudreau@hotmail.com

Name of President or Board Chair: Tim Borlase

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 2000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☐ Have you completed Part 3 "Financial Information" in full?
- ☐ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ <u>500</u>	\$ <u>500</u>	\$ <u>750</u>	\$ <u>1000</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>119235829RR0002</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>Inc.2007</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input checked="" type="radio"/> No <i>[initials]</i> Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Tim Borlase</td> <td>President</td> </tr> <tr> <td>Cathy Boudreau</td> <td>Vice-President</td> </tr> <tr> <td>Isabel LeBlanc</td> <td>Past President</td> </tr> <tr> <td>Dianne Breau</td> <td>Treasurer</td> </tr> <tr> <td>Karen Murray</td> <td>Secretary</td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>					Name	Position	Tim Borlase	President	Cathy Boudreau	Vice-President	Isabel LeBlanc	Past President	Dianne Breau	Treasurer	Karen Murray	Secretary				
Name	Position																			
Tim Borlase	President																			
Cathy Boudreau	Vice-President																			
Isabel LeBlanc	Past President																			
Dianne Breau	Treasurer																			
Karen Murray	Secretary																			

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

To provide

- a unique learning experience with renowned adjudicators
- an opportunity to perform and be heard in public
- a preparatory step toward a musical career
- a chance to win prizes and honours
- a chance to perform at provincial and national festivals

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

To help to cover the costs of adjudicators which includes their fee, travel and accommodations. The quality of adjudicators has an impact on the success of the festival to provide a positive experience for the competitors.

3. List the location of the program, project or initiative that will be funded by the grant.

St. Paul's United Church in Riverview and Greater Moncton

4. What is the date of the program, project or initiative?

April 3 - April 13 and the Galas April 23

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	<u>756*</u>	<u> </u>
Event Attendees	<u>1500*</u>	<u> </u>
Other (Please Specify) <u>Greater Moncton*</u>	<u> </u>	<u> </u>
Total Number of Beneficiaries	<u>2256*</u>	<u> </u>

6. How many volunteers will be involved in the activities supported by the grant?

50 Volunteers

7. How many hours will these volunteers contribute?

300 Hours

8. How will the Town of Riverview be recognized for this contribution? Please provide details.

Promotional Materials/Ads/Websites:

The town will have a message from the Mayor of Riverview along with a photo and ads in the Festival program. I will drop a sample program off at Town hall.

Speaking Opportunities:

Other:

The Mayor will be invited to the Galas to present an award on stage to the Festival winners. I



9. How does your activity complement other activities currently being provided in Riverview?

The Greater Moncton Music Festival will continue to promote, encourage and celebrate musical accomplishments of the youth in Greater Moncton to enhance a vibrant cultural community.

10. Please attach to this application the most current audited or reviewed financial statement for your organization.

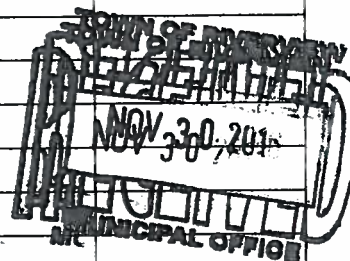
PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage		
Program/project supplies		
Advertising and promotion		
Other (specify)		
Total Expenses		



We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

Cathy Boudreau Cathy Boudreau November 29, 2016
 Signature Print Name Date

Application Approved By:

Tim Borlase Tim Borlase November 28, 2016
 Signature Print Name Date

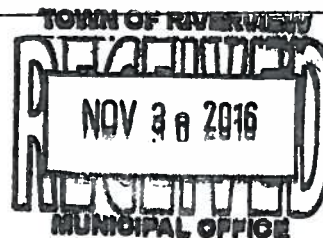
For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____



**Greater Moncton Music Festival
Statement of Revenues and Expenses
July 1st, 2015 to June 30th, 2016**

	<u>Proposed Budget</u>	<u>Actual Budget</u>
<u>Revenus</u>		
Grants Municipalities / Octrois Municipalité	\$3,250.00	\$2,000.00
NB Federation / Fédération N.-B.	\$640.00	\$650.00
Entry Fees / Frais d'inscription	\$11,000.00	\$12,360.00
Programs and Admissions / Programmes et frais d'entrés	\$3,200.00	\$3,959.70
Donations;		
<i>Unrestricted / Sans restrictions</i>	\$10,000.00	\$9,202.55
<i>Restricted / Restreint</i>	\$2,000.00	\$2,300.00
Gala Proceeds	\$1,000.00	\$1,027.00
Total Revenues / Revenus Totaux	<u>\$31,090.00</u>	<u>\$31,499.25</u>

<u>Expenses</u>		
Adjudicators / Juges	\$13,500.00	\$11,867.68
NB Federation / Fédération du N.-B.	\$1,500.00	\$1,738.80
Postage / Timbres / Staples	\$700.00	\$260.20
Programms / Programmes	\$4,000.00	\$2,616.67
Printing & Supplies / Imprimerie et marchandises	\$650.00	\$47.55
Rental Fees / Frais de location	\$100.00	\$419.00
Scholarships / Bourses	\$2,000.00	2,000
Unrestricted / Sans restrictions	\$6,500.00	\$4,020.21
Restricted / Restreint		
Piano tuning / Pianos, accordages	\$750.00	\$497.20
Bank fees / Frais bancaires	\$125.00	\$51.42
Insurance / Assurances	\$575.00	\$575.00
Founders Fund / Reception	\$600.00	\$0
Board Expenses	<u>\$31,000.00</u>	<u>\$24,093.73</u>

Total Expenses / Dépenses totales

<i>Surplus (Deficit)</i>	<u><u>\$90.00</u></u>	<u><u>\$7,405.52</u></u>
-----------------------------------	------------------------------	---------------------------------

ACKNOWLEDGEMENTS | REMERCIEMENTS

The President and the Board of Directors of the Greater Moncton Music Festival wish to thank all their supporters whose grants, donations, services and volunteer work make possible the realization of the 2016 Festival.

Le président et le bureau de direction du Festival de musique du Grand Moncton désirent remercier sincèrement tous ceux et celles qui, par des octrois, des dons, des services ou du bénévolat, ont permis la réalisation du festival 2016.

OUR GENEROUS SPONSORS AND DONORS NOS COMMANDITAIRES ET DONATEURS

ELITE DONORS

Lillian Taylor Cormier Foundation • Caisses Populaire Acadiennes
Capitol Theatre • City of Moncton • Choeur Neil Michaud
Delta Beauséjour • Elizabeth Taylor • Town of Riverview
Ventus Machina Wind Camp • Ville de Dieppe
New Brunswick Federation of Music Festivals

ORGANIZATIONS WHO GRACIOUSLY OFFERED SITES FOR THE FESTIVAL ORGANISMES QUI ONT OFFERT DES LOCAUX POUR LE FESTIVAL

Mount Royal United Church • First Church of the Nazarene
Highfield United Baptist Church • First United Baptist Church
Université de Moncton • St. Paul's United Church
Carrefour de l'Acadie • École Mascaret

FRIENDS OF THE FESTIVAL AMI.E.S DU FESTIVAL

Alice Theriault • Ann Jamieson • Bill's Horn Shop • Bowen Hardwood & Stairs
Alfa Master Chapter, Beta Sigma Phi • Café C'est la Vie • Central Supplies & Sales, Ltd.
CFUW Moncton • Chorale Beausejour • Christophe Surette • Diane Bideau-Laughlin
Doris Sabean • Douglas Horsman • Dr. Jean Daigle • Dr. Natasha Campbell • Dr. Roger Lord
Dr. William Fitch • Eastern Fence Ltd • Economy Fuels • Edward McGrath • Eugene Campbell
Francoise Gagnon • Jean A. Richard • Kiwanis Club of Moncton • Louis & Maria LeBlanc
Les Religieuses de Notre Dame-du-Sacré-Coeur • Sir Charles G.D. Roberts IODE
Long & McQuade • Louise Imbeault • Margaret Stratton
Moncton Lionettes Club • Moncton Music Teachers' Association
Music for Young Children • New Brunswick Youth Orchestra • Tim Bortase
Terez Retfalvi • Université de Moncton • CanadaHelps.org



Ann Seamans
Mayor / Mairesse
Town of Riverview
Ville de Riverview



On behalf of the Town of Riverview, it is my pleasure to welcome you to the Greater Moncton Music Festival taking place from March 28-April 10, 2016.

Students and groups from all over South-Eastern New Brunswick will share their talents in voice, piano, strings, instrumental, choir and band classes to the delight of classical music lovers in our community. This is a wonderful opportunity to advance your skills and perform before a wide audience.

We are proud to have so many gifted musicians in Riverview and throughout our region. Please accept my best wishes for a fulfilling and memorable festival.



vente Yamaha & Kawai Piano Sale

April 1 - 10 avril

Centre des arts de Dieppe, Atrium

Monday to Friday 9am - 9pm	Lundi au vendredi 9 - 21h
Saturday 10am - 5pm	Samedi 10 - 17h
Sunday 10am - 1pm	Dimanche 10 - 13h

For more information / Pour plus d'information

Visit/Visitez: **UnisonPianos.ca**

Contact/Contactez: **Michel albert, Propriétaire - 506.204.0325**



vendredi 8 avril

Friday, April 8

11:50 AM - Class JPS

STRINGS / CORDES Jr. Prov. Strings JPS1

1. Kaiyao (David) Duan - *Concerto in G minor, op. 12 no. 3, 1st mvt.* - Seitz
Introduction and Polonaise - Bohm

CHURCH OF THE NAZARENE - 21, promenade Fieldcrest Dr.

APRIL 08, 2016 - FRIDAY AFTERNOON
Adjudicator / Juge: Gordon Cleland

1:30 PM - Class SS07A

STRINGS / CORDES, Grade 7 SS07A

1. Jenica Horsman - *Concerto in G minor* - Vivaldi
2. Joel Thai-Viet Phi - *Concerto in G minor, op. 12 no. 1, 1st mvt.* - Vivaldi
3. Evan Swansburg - *Concerto in G major op. 3 no. 3, 1st Mvt.* - Vivaldi

2:00 PM - Class SS07B

STRINGS / CORDES, Grade 7 SS07B

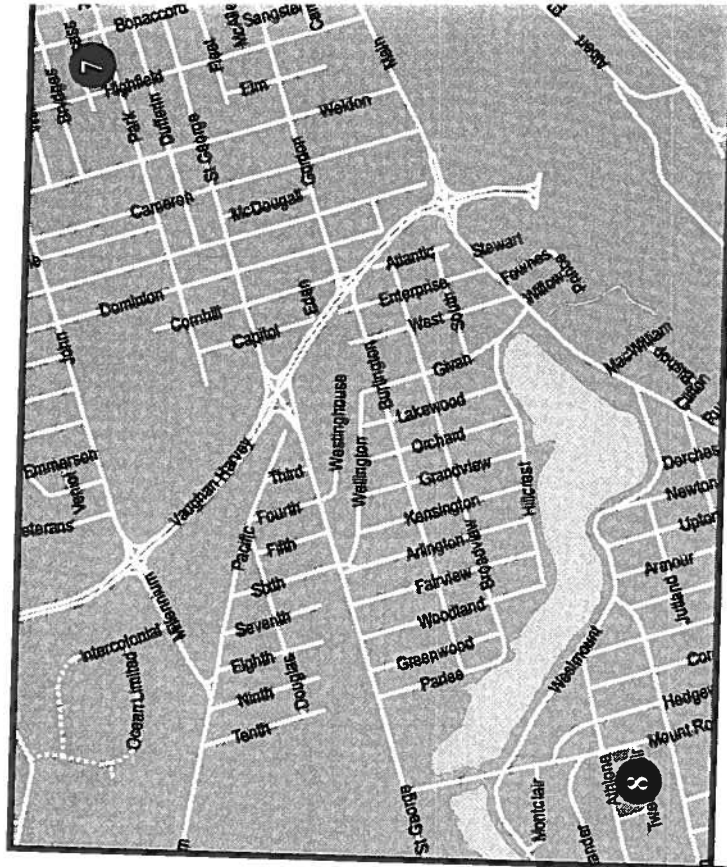
1. Evan Swansburg - *Sonata in F major, op. 2 no. 4, Andante Allegro* - Vivaldi
2. Joel Thai-Viet Phi - *Sonata in D minor II: Fugato III: Allemanda* - arr. Wood
3. Kaiyao (David) Duan - *Sonata in F major, 1st. Mvt.* - Mendelssohn

2:30 PM - Class SD07

STRINGS / CORDES Duet Grade 7 SD07

1. Erica Fisher & Jenica Horsman - *A Celebrated Duet* - Pleyel





7 - HIGHFIELD UNITED BAPTIST CHURCH ~ 290, rue St-George St. 8

8 - MOUNT ROYAL UNITED CHURCH ~ 106, boul. Mount Royal Blvd.



Our generous sponsors and donors Nos commanditaires et donateurs

Elite donors

Lillian Taylor Cormier Foundation

Caisses Populaire Acadiennes

Capitol Theatre

City of Moncton

Delta Beauséjour

Elizabeth Taylor

Moncton Symphony Foundation

Town of Riverview

Ville de Dieppe

New Brunswick Federation of Music Festivals

Friends of the Festival

Allan Macdonald Chapter, Beta Sigma Phi

Alexis Theriault

Aunt Emmerson

Billy's Horn Shop

Brown Hardwood & Stairs

Calte Crest la Vie

Central Supplies & Sales, Ltd.

CLTWW Moncton

Chorale Beausejour

Chouan Neil Michaud

Choralephie Surette

Claralette Godin

Diane Bideau-Laughlin

Diane Galvan

Douglas Horsman

Dr Jean Daigle

Dr Natalia Campbell

Dr Roger Ford

Dr William Fitch

Eastern Fence Ltd

Economy Fuels

Edward McGrath

Eugene Campbell

Fidelity Investments

Francoise Gagnon

Jean A. Richard

Les Religieuses de Notre Dame-du-Sacré-Coeur

Long & McQuade

Louis & Maria LeBlanc

Louise Imbeault

Margaret Stratton

Moncton Barbershop Chorus

Moncton Lionettes Club

Moncton Music Teachers' Association

Music for Young Children

New Brunswick Youth Orchestra

Sir Charles G.D. Roberts IODE

Terez Retfalvi

Tim Borlase

Unison Pianos

Community Investment Preliminary Checklist Annual Grant

Organization Name: Greater Moncton Santa Claus Parade
 Date Received: Aug. 25 /16
 Amount Requested: \$1,000

Sector(s) Served: Quality of Life

Community Priority Area(s)

- 1) Health + Wellness
- 2) Community Engagement
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Greater Moncton Santa Claus Parade

Address: 537 Mountain Road

City: Moncton

Postal Code: E1C 2N6

Telephone: 506-855-8525

Name of Primary Contact: Robert Gallant

Position in Organization: Sponsorship & Communications Coordinator

Email: info@parademoncton.ca

Name of President or Board Chair: Jean Richard

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input checked="" type="radio"/> Other (please specify): <u>Quality of Life</u>				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Grant Received	\$ _____	\$ <u>500</u>	\$ <u>500</u>	\$ <u>500 1000</u>
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year <u>1967</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Jean Richard		President		
Sandy Cameron		Vice President		
Joanne Barry		Secretary		
Mathieu Cassie		Treasurer		

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Mission: Joy and Christmas Spirit

Mandate:

Community Partnership
Promoting Community Engagement
Positive Social Gathering
Improving Health and Wellness of citizens
Professionalism
Production of quality events in our community

Begun in 1967 the parade will be celebrating our 50th edition in 2016. It is hard to believe that almost 50 years have passed since community visionaries created this cornerstone community event that has grown into such a uniting event that not only draws out a large part of the Greater Moncton population, but also a considerable number of our neighbors from throughout New Brunswick, PEI and Nova Scotia all of whom make up the over 100,000 spectators who line Main Street each year to share in the joy and spirit of the Christmas Season. Not only is this the biggest event that draws our community together to begin the celebration of this magical season it is also the biggest Christmas parade in the Atlantic region but also the 3rd biggest in all of Canada!

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

Each year the Town of Riverview and your staff generously supports the parade with a cash grant which helps to maintain our three parade floats including; The Christmas Tree float sporting close to 20,000 lights on a hydraulic lift structure allowing it to navigate the Subway underpass, Mrs. Claus & Santa's workshop float and of course the beautiful Santa's sleigh float as well as many other logistical expenses encountered to mount an event of this magnitude.

As mentioned above, the Greater Moncton Santa Claus Parade is one of our regions cornerstone events, kicking off the holiday season with an atmosphere of cheer and goodwill. Our volunteer committee is comprised of some 25 volunteer members who oversee the management of this great non-profit organization who produces this amazing event. This long standing annual tradition is one which truly engages our communities in bringing together folks from all over the region, including children and families which comprise the thousands of Riverview residents making the trip to downtown Moncton and Dieppe every year in order to take part in the festivities. On top of promoting goodwill within our community, the event also promotes health and wellness by partnering with our local Food DEPOT for their annual food drive.

The Parade is a magical event that reaches out to the entire community; building the Christmas and Community Spirit that makes Greater Moncton such a wonderful place to work, live, grow and play.

3. List the location of the program, project or initiative that will be funded by the grant.

Greater Moncton

4. What is the date of the program, project or initiative?

November 26, 2016

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/		
Event Attendees	5,000	95,000
Other (Please Specify)		
Total Number of Beneficiaries	5,000	95,000

6. How many volunteers will be involved in the activities supported by the grant?	
50	Volunteers
7. How many hours will these volunteers contribute?	
675	Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.	
<p>Promotional Materials/Ads/Websites:</p> <p>Website, Social Media, Radio, Newsprint, Parade Sponsor Float</p> <p>Speaking Opportunities:</p> <p>Media Conference, Awards Banquet, VIP Event</p> <p>Other:</p> <p>Award category sponsor, 4 invitations to Awards Banquet, 8 tickets to the VIP meet & Greet.</p>	
9. How does your activity complement other activities currently being provided in Riverview?	
10. Please attach to this application the most current audited or reviewed financial statement for your organization.	

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

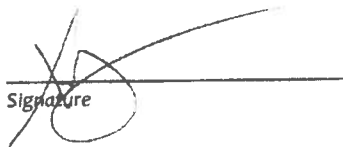
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Moncton Cash	5000	
Moncton & Dieppe In-Kind	10000	
Dieppe Cash	2000	
Riverview		1000
Non-government		
Earned income		
User fees		
Fundraising		15000
Foundations (specify)		
Private donations		
Other (specify)		
Corporate In-Kind	7600	
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	24,600	16,000

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	7800	
Administration	6000	
Rent or mortgage		
Program/project supplies	2200	
Advertising and promotion	4500	
Other (specify)		
In-Kind	17600	
Maintenance	2500	
Total Expenses	40,600	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Xavier Langer
Print Name

8/08/16
Date

Application Approved By:


Signature

Robert Gallant
Print Name

Aug 25/16
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Greater Moncton Santa Clause Parade

Budget Line	2017 Projected Budget
Revenue	
Corporate Cash Sponsorship	\$ 15,000.00
Municipal Cash Sponsorship	
Moncton	\$ 5,000.00
Dieppe	\$ 2,000.00
Riverview	\$ 1,000.00
Municipal In-Kind Sponsorship	
Moncton	\$ 8,000.00
Dieppe	\$ 2,000.00
Corporate In-Kind Sponsorship	\$ 7,600.00
Total Revenues	\$ 40,600.00
Total Cash Revenue	\$ 23,000.00
Expenses	
Administration	
Meeting Expenses	\$ 2,500.00
Office Supplies	\$ 250.00
Shipping	\$ 250.00
Parade Supplies	
Volunteer Clothing	\$ 2,000.00
Signage	\$ 500.00
Safety Gear	\$ 500.00
Total Administration	\$ 6,000.00
Parade Costumes	
Purchase	\$ 2,000.00
Maintenance	\$ 200.00
Total Costumes	\$ 2,200.00
Contract Fees	
Casual Support	\$ 3,000.00
Costume Walkers	\$ 1,000.00
Marching Bands	\$ 1,600.00
Logistics Labour	\$ 700.00
Security	\$ 1,500.00
Total Contract Fees	\$ 7,800.00
Marketing	
Graphic Design / Web Maintenance	\$ 1,000.00
Radio	\$ 2,000.00
Newsprint	\$ 500.00
Printing	\$ 500.00
Poster Distribution	\$ 500.00
Total Marketing	\$ 4,500.00
In-Kind Support	

Greater Moncton Santa Clause Parade

Float Storage	\$	1,500.00
Generators	\$	1,000.00
Vehicle Rental	\$	100.00
Awards Banquet		
Venue	\$	1,000.00
Catering	\$	2,000.00
Award Plaques & Trophies	\$	2,000.00
Government In-Kind		
Moncton	\$	8,000.00
Dieppe	\$	2,000.00
Total In-Kind	\$	17,600.00
Committee Floats		
Maintenance	\$	2,500.00
Total Float	\$	2,500.00
Total Expenses	\$	40,600.00
Total Cash Expenses	\$	23,000.00
Cash Variance	\$	-

Greater Moncton Santa Claus Parade Committee

2015

Financial Statements

Greater Moncton Santa Claus Parade

Revenue & Expenditures

For the year 2015

Revenues

City of Moncton	5'000.00
City of Dieppe	2'000.00
Town of Riverview	500.00
Corporate Cash sponsorships	14'250.00
Previous years	250.00

Total Revenue

22'000.00

Expenditures

Canada Post	176.28
Meeting Expenses	1919.19
Bank charges	45.14
Porto-potty	282.50
Santa hats	831.62
Parade Costumes:	
Purchases	4098.23
Maintenance	1166.87
Costume Walkers	750.00
Logistics and Labor	400.00
Security	800.00
City Labor fees	320.00
Commissions	3'337.50
Marching Bands	1'300.00
Radio advertising	1'868.68
Newsprints	239.56
Posters	435.05
Website	1'040.44
Photographer	1'130.00
Vehicle rental	109.75

Total Expenditure

20'250.81

Surplus/ (Deficit)

1'749.19



December 23, 2016

Mayor & Council
Town of Riverview
30 Honour House Court
Riverview, NB E1B 3Y9

Re: 2016 Greater Moncton Santa Claus Parade Event Report

Your Worship and Council,

The 50th edition of the Greater Moncton Santa Claus Parade was held on November 26, 2016 attracting another great crowd of approximately 100,000 spectators. Your contribution of \$1,000 helped us mark this momentous milestone with a number of additional activities for children and families. Extra activities included an advance screening of the Christmas Tree, Mrs. Claus & Santa Floats as well as photo ops with them as well.

On parade day we also held two Family Fun Zones with children's entertainment for a couple of hours before people began lining up for the parade. These events were sponsored by corporate partners, but municipal funding was essential to subsidize these special add-ons. Other areas your funding helps with is parade logistics and event safety expenses.

As a volunteer run non-profit organization our sponsorships are necessary to keep this family event alive and well. While we do receive strong support from the corporate community, the support of your municipality remains crucial to our operations. Thousands of Riverview citizens come join us at this event each year strengthening the bonds of our tri-community area.

Our sincere thanks for your continued support,

Robert Gallant
Sponsorship & Media Relations Coordinator

537 Mountain Road, Suite 201 ~ Moncton, NB ~ E1C 2N6
Tel/Tél.: 506-855-8525 ~ Fax/Téléc.: 506-855-8112
info@parademoncton.ca

Community Investment Preliminary Checklist Annual Grant

Organization Name: Harmonie Cadiac Concert Band Inc

Date Received: Nov 23 / 2016

Amount Requested: \$500.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through Culture
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a <u>not-for-profit</u> , charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>2003</u>	<input checked="" type="checkbox"/>	

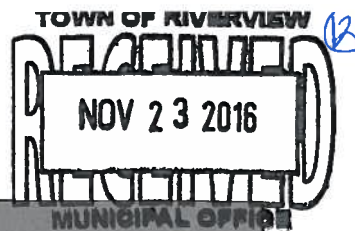
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: HARMONIE CADIAK CONCERT BAND INC.

Address: #9-380 CHAMPLAIN ST. DIEPPE NB

City: DIEPPE NB Postal Code: E1A 1P3 Telephone: 506-863-5097

Name of Primary Contact: DIANNE CHURCHILL

Position in Organization: PRESIDENT

Email: dianne@actusdroit.com

Name of President or Board Chair: AS ABOVE

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 500.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.

- ☒ Arts and Culture
☐ Recreation and Leisure
☐ Health and Wellness
☐ Community Engagement
☐ Other (please specify): _____

2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?

Year	2013	2014	2015	2016
Grant Received	\$ <u>500.00</u>	\$ <u>500.00</u>	\$ <u>500.00</u>	\$ _____

3. Are you an incorporated not-for-profit organization?

☒ Yes ☐ No

4. Are you a registered charity?

☒ Yes ☐ No

If yes, please provide your charitable number: 82318 3736 RR0001

5. Are you a sporting organization?

☐ Yes ☒ No

6. When was your organization established?

Year 2003 (AMALGAMATION OF PREVIOUSLY EXISTING COMMUNITY BANDS)

7. Does your organization have a volunteer board of directors or executive?

☒ Yes ☒ No

Please list your board/executive members in the table below:

Name	Position
DIANNE CHURCHILL	PRESIDENT
SHELLEY ARSENAULT	VICE-PRESIDENT
SHARDN DAIGLE	SECRETARY
SUZANNE GASKIN	TREASURER
PAYSON ROWELL	PAST PRESIDENT
CHARLES ALLAIN	MEMBER AT LARGE
LOUISE NICHOLS	MEMBER AT LARGE

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

OUR MANDATE IS TO ADVANCE THE PUBLIC'S APPRECIATION OF MUSIC (IN PARTICULAR, CONCERT BAND MUSIC) BY PROVIDING HIGH QUALITY PUBLIC PERFORMANCES OF CONCERT BAND MUSIC. WE ALSO PROVIDE FREE PERFORMANCES FOR AUDIENCES THAT MAY NOT BE ABLE TO ATTEND REGULAR PERFORMANCES. EACH YEAR, WE PERFORM AT THE TOWN OF RIVERVIEW'S POPULAR CANADA DAY CELEBRATIONS, PERFORM SUMMER CONCERTS IN PARKS IN THE TRI-COMMUNITY AREA, CONDUCT IN 2 PERFORMANCES PER YEAR AT THE RIVERVIEW ARTS CENTRE PERFORMANCE SERIES. WE ALSO PERFORM AT LEAST THREE CONCERTS PER YEAR IN SENIOR'S RESIDENCES (I.E. SPENCER HOME, PEOPLE'S PARK TOWER); WE PLAY AT THE RIVERVIEW VETERAN'S' ASSN. DINNER AT COVERDALE REC CENTRE ON NOV. 11 EACH YEAR AND PLAY OTHER CONCERTS UPON REQUEST, SUCH AS THE DISNEY CONCERT AT THE CAPITOL THEATRE IN THE SPRING OF 2016. BAND MEMBERS RANGE IN AGE FROM 15-90; NEW MEMBERS ARE ALWAYS WELCOME. PLAYING WITH THE BAND GIVES MEMBERS THE CHANCE TO GAIN EXPERIENCE IN BAND MUSIC + ENJOY FELLOWSHIP WITH OTHERS IN COMMON AREAS.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

THE GRANT WOULD BE USED IN THE PURCHASE OF MUSIC SCORES (A COST OF \$1850 IN 2016); PURCHASE & REPAIR/UPKEEP OF MUSICAL INSTRUMENTS, MUSIC STANDS, UNIFORM VESTS, INSURANCE, HONORARIUM FOR CONDUCTOR.

3. List the location of the program, project or initiative that will be funded by the grant.

PLEASE SEE PG 4 FOR CONCERT LOCATIONS

4. What is the date of the program, project or initiative?

THE BAND MEETS WEEKLY FOR PRACTICES SEPT. - JUNE; PLEASE SEE PG 4 FOR INFO ON CONCERTS + DATES.

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	<u>20</u>	<u>20</u>
Audience Members/		
Event Attendees	<u>2000</u> { SR'VIEW VETS R.A.C. DEC, JUNE CANADA DAY R'VIEW	<u>VARIES</u>
Other (Please Specify)		
Total Number of Beneficiaries	<u>2000 +</u>	<u>VARIES</u>

6. How many volunteers will be involved in the activities supported by the grant?

45 Volunteers ALL BAND MEMBERS PLAY FREE OF CHARGE; OTHER VOLUNTEERS MAY BE INVOLVED IN EVENTS (i.e. RAC, CANADA DAY)

7. How many hours will these volunteers contribute?

2.5 Hours / WEEK + CONCERT TIMES

8. How will the Town of Riverview be recognized for this contribution? Please provide details.

Promotional Materials/Ads/Websites:

- ON OUR WEBSITE + FB PAGE
- ALL PRINTED CONCERT PROGRAMS
- ORALLY BY MC'S AT CONCERT EVENTS

Speaking Opportunities:

Ø

Other:

Ø

9. How does your activity complement other activities currently being provided in Riverview?

THE BAND IS COMPOSED OF BOTH AMATEUR AND PROFESSIONAL MUSICIANS WHO COME TOGETHER FOR THE LOVE OF MUSIC, FILLING A NICHE IN THE ARTS/MUSIC SECTOR. RIVERVIEW SCHOOLS PROVIDE STRONG MUSIC PROGRAMS, AND THE BAND PROVIDES A VENUE FOR PEOPLE TO CONTINUE IN MUSIC BOTH DURING SCHOOL AND IN ADULTHOOD. SINCE BAND MEMBERS RANGE IN AGE FROM 15-90 YRS. IT IS TRULY A MULTI-GENERATIONAL ACTIVITY.

10. Please attach to this application the most current audited or reviewed financial statement for your organization.

TWO REPORTS ARE ATTACHED:

- OCT 1, 2014 - SEPT 30 2015 (AUDITED)
- OCT 1, 2015 - SEPT 30 2016 (IN PROCESS OF AUDIT CURRENTLY)

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Ø		
Other federal and/or provincial funding (specify)		
Ø		
Other Community grants (specify municipality)		
CITY OF MONCTON		500-800
CITY OF DIEPPE		EXPLORING (NO AMT LISTED)
Non-government		
Earned income SOME TICKET SALES (CONCERTS)	✓	1000
User fees		
Fundraising		
Foundations (specify)		
Private donations CHARITABLE DONATIONS		500-1000
Other (specify) PERFORMANCE INCOME		850
(VARIES BY YEAR)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other) PURCHASE OF INSTRUMENTS,		VARIES -
MUSIC STANDS; PROVIDE DONATIONS FOR		INSTRUMENTS ARE
CONDUCTOR HONORARIUMS		EXPENSIVE ☺
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	HONORARIUM (CONDUCTORS)	1400/YR.
Administration		
Rent or mortgage	SPACE/CONCERT HALL FEES)	1200/YR
Program/project supplies	MUSIC, REPAIRS, PHOTOCOPYING	2500/YR
Advertising and promotion	WEBSITE, Fb management, R.A.C	500/YR
Other (specify)	INSURANCE	780/YR
	UNIFORMS	± 500/YR
Total Expenses		± 6800/YR

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

Suzanne M. Gaskin
Signature
(COBIAC BAND TREASURER)

SUZANNE GASKIN
Print Name

NOV. 20, 2016
Date

Application Approved By:

[Signature]
Signature

DIANNE CHURCHILL
Print Name
(BAND PRESIDENT)

Nov 21, 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Harmonie Codiac Concert Band Inc.

Bank Reconciliation for the year ending September 30, 2016

Cash on hand October 1, 2015 **9844.39**

Receipts October 1 2015-Sept 30 2016:

Grants: City of Moncton	800.00	
Town of Riverview	500.00	1300.00
Performance Fees/Donations		850.00
Charitable Donations		100.00
Ticket Sales 2014 Christmas concert		339.55
2015 June concert		185.25
2015 Christmas (cancelled)		120.00
2016 June concert		875.00
Vest Deposits		120.00
Golf Shirt purchases		100.00
Stale dated cheque		<u>20.00</u>

Total Receipts Oct. 1, 2015-Sept. 30 2016 **4009.80**

Balance Forward from Oct. 1 2015 + Receipts
Oct 1 2015- Sept 30 2016

13854.19

*year ending
Sept. 2016
(in audit process
currently)*

Harmonie Codiac Concert Band Inc.

Disbursements Oct 1, 2015-Sept. 30 2016

Vest refunds	80.00	
Web Domain/Management & Fb advert.	150.60	
External Hard Drive (Music Storage)	112.98	
RAC Ticket Sales (June Concert)	870.00	
Bank Charges 4.95 x 12	59.40	
Purchase of new music	1847.77	
Insurance (Cooperators)	755.00	
Francophone South SD (contract, ins.)	130.00	
Honorariums (conductor, guest conductor)	1350.00	
Donations to St. John Baptist Anglican		
Church for practice space (\$20 x 6)	120.00	
Photocopying music	208.63	
Ticket Refunds cancelled Christmas concert	120.00	
Instrument Repair, Rental, Purchase	131.08	
Purchase new vests, golf shirts, monogram	<u>596.64</u>	
Total Disbursements Oct. 1 2015- Sept. 30 2016		6532.10
Cash on Hand Sept. 30, 2016		<u>13854.19</u>
Balance as of Sept. 30, 2016		<u>7322.09</u>

Harmonie Codiak Concert Band Inc.

Balance Sheet as of Sept. 30, 2016

Assets

Cash on Hand	7322.09
GIC (reserve for vest deposit returns)	1120.84
Business Shares (Credit Union)	100.00
Music	2000.00
Equipment	1000.00
Vests	<u>2100.00</u>
Total Assets Sept. 30, 2016	13642.93

Liabilities

Member Deposits (vests)	<u>-1800.00</u>
-------------------------	-----------------

<u>Net Worth</u>	11842.93
-------------------------	-----------------

To: Members of the Harmonie Codiac Band Inc.:

We have examined the Financial Statements, accounts, invoices and disbursements for the year ended September 30, 2016 of the Harmonie Codiac Band Inc.

In our opinion, the Statements present a true and fair picture of the operations for the year then ended.

Auditors: _____

Date: _____

Harmonie Codiac Concert Band Inc.

Bank Reconciliation for the year ending September 30, 2015

Cash on hand September 30, 2014 8404.49

Receipts

Grants: City of Moncton	750.00	
Town of Riverview	500.00	
RBC Community	<u>500.00</u>	1750.00
Performance Fees		450.00
Charitable Donations		1570.00
Ticket Sales 2014 Christmas concert*		0.00
Ticket Sales 2015 June Concert*		0.00
Membership fees		1425.00
Vest deposit		60.00
Golf Shirt (summer uniform)		25.00
NSF replacement cheque (Band Blast)	<u>375.56</u>	<u>5655.56</u>
Total receipts Oct. 1 2014-Sept. 30 2015		<u>14060.05</u>

*Note: Ticket sales receipts for 2014 Christmas concert (RAC) and 2015 June concert (RAC) were not received from Riverview Arts Centre until after the Codiac Band's financial year end on Sept. 30, 2015.

*Yr end
Sept 2015
audited*

Harmonie Codiac Concert Band Inc.

Disbursements

Vest Refunds	70.00	
Web Domain & Management	1491.60	
Music	350.00	
Bank charges	59.40	
Insurance	755.00	
Honorariums, gifts	1439.66	
Photocopying	<u>50.00</u>	<u>4215.66</u>
Cash on hand September 30 2015		<u>9844.39</u>

Bank Balance September 30 2015	<u>9844.39</u>
--------------------------------	----------------

Harmonie Codiak Concert Band Inc.
Balance Sheet as at September 30 2015

Assets

Cash on Hand	9844.39
GIC	1105.87
Music	9500.00
Equipment	1400.00
Instruments	6168.50
Printer/scanner	236.75
Vests	<u>3135.00</u>
Total Assets	31390.51

Liabilities

Member Deposits (vests)	<u>- 1520.00</u>
-------------------------	------------------

<u>Net Worth</u>	29870.00
-------------------------	-----------------

To: Members of the Harmonie Codiac Band Inc.:

We have examined the Financial Statements and ledger accounts of the Harmonie Codiac Band Inc. and examined the invoices and spending for the year ended September 30, 2015.

In our opinion, the Statements present a true and fair picture of the operations for the year then ended.

Auditors: Rory Daulton
J. Li Wu

Date: Dec 5/15

Harmonie Codiac Concert Band Inc.

#9-380 Champlain St.

Dieppe, NB E1A 1P3

November 21, 2016

Dear Ms. Crummy,

The Harmonie Codiac Concert Band wishes to thank the Town of Riverview for its Community Grant for 2016. The Codiac Band is a not-for-profit group composed of both amateur and professional musicians who come together for the love of music. Ages of our 35 or so band members range from 15-90 years, so it is truly an inter-generational group, and is open to any musicians who wish to participate. Members of the band come from the Tri-Community area, including a significant number of Riverview residents. The band provides a venue for people to continue in instrumental music both during school and in adulthood.

In 2016, the band performed two concerts at the Riverview Arts Centre, participated in the Riverview's Canada Day program, and played for the Riverview War Veteran's dinner on Nov. 11 at the Coverdale Rec Centre. As well, the band performed free concerts on 4 occasions at local seniors' residences (i.e. People's Park Tower and Spencer Home), providing entertainment for those who might not be able to attend a regular concert. We also performed at the Disney Celebration at the Capitol Theatre in the spring of 2016, and played some summer concerts in parks in the Tri-Community area.

The grant we received from the Town of Riverview was extremely important to our organization. For example, the cost of ordering band music scores in 2016 was more than \$1800. Although our musicians provide their own instruments for the most part, the band does own a few instruments, and sometimes incurs costs in repair and upkeep. The band also holds an insurance policy for an annual cost of about \$775. As well, we offer our conductor an annual honorarium. As well, we partially subsidize the cost of uniform vests and summer uniform shirts for band members.

Again, we are most grateful for the support offered to us by the Town of Riverview over the past several years. We would be delighted to play at the town's Canada Day Celebrations in the future, and be part of the summer concert series as well.

Sincerely,

Suzanne Gaskin, treasurer

Harmonie Codiac Concert Band

Community Investment Preliminary Checklist Annual Grant

Organization Name: Harvest House Atlantic

Date Received: Oct 17/16

Amount Requested: \$5,000

Sector(s) Served: Health + Wellness

Community Priority Area(s)

- 1) Health + Wellness
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

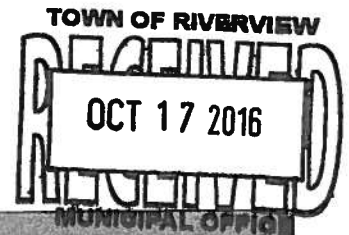
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ N/A

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Harvest House Atlantic

Address: 182 High Street

City: Moncton

Postal Code: E1C 9X6

Telephone: 506-855-0626

Name of Primary Contact: Denise McCluskey

Position in Organization: Development and Marketing Officer

Email: denise@harvesthouseatlantic.org

Name of President or Board Chair: Cal Maskery - Executive Director

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 5,000.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	2013	2014	2015	2016																
Grant Received	\$ _____	\$ _____	\$ _____	\$ <u>1,500</u>																
3. Are you an incorporated not-for-profit organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>872293972RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1997</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Cal Maskery</td> <td style="text-align: center;">Executive Director</td> </tr> <tr> <td style="text-align: center;">Keith Parlee</td> <td style="text-align: center;">Chairman</td> </tr> <tr> <td style="text-align: center;">Rob Dunn</td> <td style="text-align: center;">Board Member</td> </tr> <tr> <td style="text-align: center;">Steven Campbell</td> <td style="text-align: center;">Board Member</td> </tr> <tr> <td style="text-align: center;">Ken Reid</td> <td style="text-align: center;">Board Member</td> </tr> <tr> <td style="text-align: center;">Kelly Sutherland</td> <td style="text-align: center;">Board Member</td> </tr> <tr> <td style="height: 20px;"></td> <td></td> </tr> </tbody> </table>					Name	Position	Cal Maskery	Executive Director	Keith Parlee	Chairman	Rob Dunn	Board Member	Steven Campbell	Board Member	Ken Reid	Board Member	Kelly Sutherland	Board Member		
Name	Position																			
Cal Maskery	Executive Director																			
Keith Parlee	Chairman																			
Rob Dunn	Board Member																			
Steven Campbell	Board Member																			
Ken Reid	Board Member																			
Kelly Sutherland	Board Member																			

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Harvest House exists to meet the needs of people who are lost, lonely, addicted, and hurting. We meet these needs by "Connecting people of compassion with people in need to make a difference"

We do this through our Emergency Shelter and Community Center, a nine month addiction recovery program for men and referral for women, affordable Step-up Housing for those needing a plan to move forward in their lives. All our programs offer access to life-skills classes, GED, informal and occasional formal counseling services, and a healthy meal program.

We help men and women aged 16 and older; most are from Moncton, Riverview, or Dieppe. Many walk through our doors from homelessness, others are referred through different help agencies such as; the RCMP, Corrections Canada, Local Food banks and hospitals, social services, other addiction recovery programs, and several other local help agencies (Salvus Clinic, John Howard Society, etc.)

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ Diversity through Culture and Arts

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ Recreation and Leisure

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ Health and Wellness

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ Community Engagement

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?		
<p>We will use this funding for operational expenses for our Emergency Shelter.</p> <p>Riverview Residents have full access to our 32 bed Emergency Shelter. We are located in the Moncton downtown core, we provide not only two hot meals a day, but a safe, clean shelter 365 days per year. We have the only accessible shelter in the Moncton tri-city community that can effectively serve persons in a wheel chair.</p> <p>Once our Shelter guests are settled in, within three days they will meet with a case manager to help them move forward with a plan. For those struggling with addictions, they will be referred to an addiction recovery program, either our men's program (23 beds) or another program in the local area. We plan to open a woman's addiction recovery program in Moncton soon (2017-18).</p>		
3. List the location of the program, project or initiative that will be funded by the grant.		
<p>182 High Street, Moncton NB</p>		
4. What is the date of the program, project or initiative?		
<p>January 1-December 31, 2017</p>		
5. Approximately how many people will benefit from the activities supported by the grant?		
	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	_____	_____
Event Attendees	_____	_____
Other (Please Specify) <u>Guests and Residents</u>	100+ _____	1000+ _____
Total Number of Beneficiaries	100+ _____	1000+ _____

Community Investment Application 2017-Annual Grants

6. How many volunteers will be involved in the activities supported by the grant?
100+ _____ Volunteers
7. How many hours will these volunteers contribute?
1000+ _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>We are adding a page to our website in 2016 that highlights annual contributors. This page will roll three years of contributors going forward.</p> <p>Speaking Opportunities:</p> <p>2017 Annual Recovery Gala (Nov. 2017) and the 2017 Spring2Action Walk (Mar 2017)</p> <p>Other:</p> <p>Open to suggestions. :-)</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>We feel that Harvest House Atlantic supports the community in a unique way. We work with the people who are struggling and might be left behind without a place to come to. We have many help agencies in our local area so we try to compliment and not duplicate activities to maximize our effectiveness in the community. Example: We do not serve lunch out of our center as many other organizations provide soup kitchens.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Community Investment Application 2017-Annual Grants

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

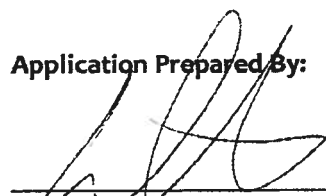
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
PLEASE SEE ATTACHED BUDGET		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits			
Administration			
Rent or mortgage			
Program/project supplies			
Advertising and promotion			
Other (specify)			
PLEASE SEE ATTACHED			
Total Expenses			

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Denise McCluskey
Print Name

Oct 17th, 2016
Date

Application Approved By:


Signature

Carl Maskery
Print Name

Oct 17th, 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Line #	Income	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD - Budget
4100-0100	Donations	\$5,500.00	\$12,500.00	\$98,000.00	\$22,500.00	\$18,000.00	\$23,000.00	\$23,000.00	\$15,500.00	\$47,500.00	\$53,500.00	\$89,200.00	\$52,500.00	\$428,700.00
4480-0100	Misc. (non-donation)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
4105-0100	Grants	\$500.00	\$2,560.00	\$17,560.00	\$8,840.00	\$7,560.00	\$10,800.00	\$6,800.00	\$9,500.00	\$7,400.00	\$8,600.00	\$6,600.00	\$6,600.00	\$90,920.00
5685-0200	Gov. Funding	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$80,193.96
4220-0200	Canteen	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$7,500.00
5712-0200	Mentaleuca	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
4110	Rent Income	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$17,455.00	\$209,480.00
	Income Totals	\$30,862.83	\$40,022.83	\$108,522.83	\$56,302.83	\$50,522.83	\$58,562.83	\$54,562.83	\$49,862.83	\$79,862.83	\$85,062.83	\$120,762.83	\$84,062.83	\$819,173.96
Staff														
5416	Wages and Salaries	\$30,092.00	\$32,932.00	\$32,932.00	\$48,748.00	\$32,732.00	\$33,312.00	\$33,512.00	\$33,312.00	\$45,868.00	\$31,012.00	\$31,012.00	\$31,212.00	\$416,676.00
	Stipends	\$2,500.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,500.00	\$2,000.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,500.00	\$26,500.00
	Payroll Expenses	\$1,930.00	\$1,930.00	\$1,930.00	\$2,750.00	\$1,930.00	\$2,100.00	\$2,100.00	\$2,100.00	\$2,750.00	\$1,930.00	\$1,930.00	\$1,930.00	\$25,310.00
	WCB	\$2,637.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,637.00
	Total Staff	\$37,159.00	\$36,862.00	\$36,862.00	\$53,988.00	\$36,662.00	\$37,412.00	\$38,112.00	\$37,412.00	\$51,118.00	\$34,942.00	\$34,942.00	\$35,642.00	\$471,123.00
General Expenses														
2610-0530	Mortgage - 426 High	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$4,574.76
2650-0100	Mortgage - Admin	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$11,760.36
2660-0300	Mortgage - Recovery	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$526.47	\$6,317.64
2671-0520	Mortgage - 130 Dominion	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$8,003.76
2675-0200	Mortgage - Shelter	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$35,281.32
5606-0100	Benevolence	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5610-0100	Legal/Accounting	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
5614-0100	Fundralser Expenses	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$10,000.00
5615-0100	Advertising & Promotions	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00
5618-0100	Ruess Relief	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$798.75	\$0.00	\$0.00	\$5,500.00	\$12,000.00	\$8,000.00	\$0.00	\$35,298.75
5625-0100	Memberships	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$274.56
5630-0100	Training & Development	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
5631-0100	meals for meetings	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
5670-0300	Groceries	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$36,000.00
5672-0300	Testing Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$1,700.00
5677-0100	P&L Insur. - Grand Manan	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$636.48
5678-0100	P&L Insurance - Digby	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$1,016.20
5684-0530	P&L Insurance	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$1,330.61	\$15,967.32
5686-0100	Directors Liability Ins.	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$1,249.44
5687-0300	Vehicle Insurance	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$192.26	\$2,307.12
5690-0100	Bank Charges	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5700-0300	Office Supplies	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5712-0300	Natural Gas	\$987.00	\$1,145.00	\$987.00	\$815.00	\$640.00	\$450.00	\$350.00	\$290.00	\$280.00	\$350.00	\$700.00	\$930.00	\$7,907.00
5713-0510	Heat (OIL)	\$1,300.00	\$1,300.00	\$810.00	\$620.00	\$365.00	\$230.00	\$42.00	\$42.00	\$421.00	\$185.00	\$800.00	\$1,000.00	\$7,125.00
5740-0530	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7.00
5741-0100	Water & Sewer	\$2,805.00	\$375.00	\$0.00	\$2,805.00	\$375.00	\$0.00	\$2,805.00	\$375.00	\$0.00	\$2,805.00	\$375.00	\$0.00	\$12,720.00
5750-0300	Recovery Allowances	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$1,126.00	\$13,512.00
5751-0300	Vehicle Maintenance	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
5753-0300	YMCA - Membership	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$1,800.00
5765-0530	Building Maintenance	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$900.00	\$10,800.00
5771-0300	Mileage	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$2,700.00
5775-0300	Vehicle Fuel	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$340.00	\$4,080.00
5777-0100	Car's Mileage	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$9,600.00
5780-0530	Phone/Internet/cable	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00
5782-0300	Cell phone	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$135.00	\$1,620.00
5785-0300	Recovery Travel Expenses	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5792-0530	NB Power	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$2,455.00	\$29,460.00
5801-0100	Chapel Expenses	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
5802-0100	Tech Support	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$4,200.00
5810-0100	Waste Removal	\$241.00	\$241.00	\$241.00	\$241.00	\$241.00	\$241.23	\$241.00	\$241.00	\$241.00	\$241.00	\$241.00	\$241.00	\$2,892.23
5811-0510	snow removal	\$371.00	\$711.00	\$0.00	\$1,082.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,082.00	\$3,246.00
5813-0200	Banquets	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$75.00	\$225.00
5820-0530	Janitorial Supplies	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$535.00	\$6,420.00
5821-0200	Canteen Expenses	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$5,100.00
5835-0300	Educational Materials	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$225.00	\$2,700.00
5836-0300	Planned Outings	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$1,800.00
Total General Expense		\$26,857.58	\$24,945.58	\$33,214.58	\$26,811.58	\$28,794.58	\$22,893.58	\$30,611.58	\$22,121.58	\$27,616.58	\$39,839.58	\$32,989.58	\$24,501.58	\$341,186.94
Total Expense		\$64,016.58	\$61,807.58	\$70,076.58	\$90,809.58	\$65,456.58	\$60,306.58	\$68,723.58	\$59,633.58	\$76,731.58	\$74,781.58	\$67,931.58	\$60,143.58	\$812,319.94
Net		(\$33,053.75)	(\$21,784.75)	\$38,446.25	(\$24,506.75)	(\$14,933.75)	(\$1,742.75)	(\$14,160.75)	(\$9,570.75)	\$1,129.25	\$10,281.25	\$52,831.25	\$23,919.25	\$6,854.02

Consolidated - Budget 2016

REPORTING PERIOD

December

December		Jan - Budget	Feb - Budget	Mar - Budget	Apr - Budget	May - Budget	June - Budget	July - Budget	Aug - Budget	Sept - Budget	Oct - Budget	Nov - Budget	Dec - Budget	YTD - Budget
Income														
Administration		\$6,100.00	\$15,160.00	\$83,660.00	\$31,440.00	\$25,660.00	\$33,700.00	\$29,700.00	\$25,100.00	\$55,000.00	\$60,200.00	\$95,900.00	\$59,200.00	\$520,820.00
Shelter		\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$111,093.96
Recovery		\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$8,200.00	\$98,400.00
Step-Up		\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$98,860.00
Income Totals		\$30,962.83	\$40,022.83	\$108,522.83	\$56,302.83	\$50,522.83	\$58,562.83	\$54,562.83	\$49,962.83	\$79,862.83	\$85,062.83	\$120,762.83	\$84,062.83	\$819,173.96
Expense														
Administration		\$17,668.29	\$19,520.29	\$29,449.29	\$26,136.29	\$25,249.29	\$18,128.27	\$23,709.29	\$17,329.29	\$28,505.29	\$32,709.29	\$25,529.29	\$17,800.29	\$281,734.46
Shelter		\$19,987.61	\$18,155.61	\$18,165.61	\$24,176.61	\$18,110.61	\$19,450.61	\$20,355.61	\$19,370.61	\$23,255.61	\$18,775.61	\$18,130.61	\$18,626.61	\$236,561.32
Recovery		\$20,596.06	\$18,187.06	\$18,097.06	\$24,907.06	\$17,817.06	\$18,992.06	\$20,347.06	\$18,927.06	\$23,062.06	\$18,837.06	\$19,537.06	\$18,437.06	\$237,743.72
Step-Up		\$5,764.62	\$5,944.62	\$4,364.62	\$5,589.62	\$4,279.62	\$3,734.62	\$4,311.62	\$3,906.62	\$3,910.62	\$4,459.62	\$4,734.62	\$5,279.62	\$56,280.44
Total Expense		\$64,016.58	\$61,807.58	\$70,076.58	\$80,809.58	\$65,456.58	\$60,305.56	\$68,723.58	\$59,533.58	\$78,733.58	\$74,781.58	\$67,931.58	\$60,143.58	\$812,319.94
NET INCOME BY AREA														
Administration		(\$11,568.29)	(\$4,360.29)	\$54,210.71	\$5,303.71	\$410.71	\$15,571.73	\$5,990.71	\$7,770.71	\$26,494.71	\$27,490.71	\$70,370.71	\$41,399.71	\$239,085.54
Shelter		(\$10,729.78)	(\$8,897.78)	(\$9,907.78)	(\$14,918.78)	(\$8,852.78)	(\$10,192.78)	(\$11,097.78)	(\$10,112.78)	(\$13,997.78)	(\$9,517.78)	(\$8,872.78)	(\$9,368.78)	(\$125,467.36)
Recovery		(\$12,396.06)	(\$9,987.06)	(\$9,897.06)	(\$16,707.06)	(\$9,617.06)	(\$10,792.06)	(\$12,147.06)	(\$10,727.06)	(\$14,862.06)	(\$10,637.06)	(\$11,337.06)	(\$10,237.06)	(\$139,343.72)
Step-Up		\$1,640.38	\$1,460.38	\$3,040.38	\$1,815.38	\$3,125.38	\$3,670.38	\$3,093.38	\$3,498.38	\$3,494.38	\$2,945.38	\$2,670.38	\$2,125.38	\$32,579.56
FINAL TOTAL		(\$33,063.75)	(\$21,784.75)	\$38,446.25	(\$24,506.75)	(\$14,933.75)	(\$1,742.73)	(\$14,160.75)	(\$9,570.75)	\$1,129.25	\$10,281.25	\$52,831.25	\$23,919.25	\$6,854.02

Administration - 2016

Line #	Income	Jan Budget	Feb Budget	Mar	Budget	Apr	Budget	May	Budget	June	Budget	July	Budget	Aug	Budget	Sept	Budget	Oct	Budget	Nov	Budget	Dec	Budget	YTD - Budget
4100-0100	Russ Reid	\$0.00	\$2,000.00	\$31,500.00	\$11,000.00	\$7,500.00	\$15,000.00	\$10,000.00	\$6,000.00	\$38,000.00	\$37,000.00	\$50,000.00	\$35,000.00											
4130-0100	Tithes & Offerings	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00	
4100-0100	Pre-Authorized Debits	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$24,000.00	
4100-0100	Other Donation Income	\$1,000.00	\$6,000.00	\$5,000.00	\$7,000.00	\$1,000.00	\$2,500.00	\$1,500.00	\$5,000.00	\$5,000.00	\$2,000.00	\$2,000.00	\$9,700.00	\$13,500.00	\$59,200.00									
4205-0100	Auction Dinner	\$0.00	\$0.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40,000.00
4126-0100	Spring 2 Action	\$0.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00
4123-0100	Golf Tournament	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,000.00
4120-0100	Other Fundraisers	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$1,500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,500.00
4100-0100	Misc. (designated)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4460-0100	Misc. (non-donation)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
4140-0100	Speaking / Hope Rallies	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$12,000.00
4105-0100	Grants	\$500.00	\$2,560.00	\$17,560.00	\$8,840.00	\$7,560.00	\$10,600.00	\$6,600.00	\$9,500.00	\$7,400.00	\$6,600.00	\$6,600.00	\$6,600.00	\$6,600.00	\$90,920.00									
	Income Totals	\$6,100.00	\$16,160.00	\$83,660.00	\$31,440.00	\$26,660.00	\$33,700.00	\$29,700.00	\$26,100.00	\$56,000.00	\$60,200.00	\$96,900.00	\$59,200.00	\$620,820.00										

5416-0100	Staff													
	Wages and Salaries		\$10,632.00	\$13,572.00	\$13,572.00	\$19,608.00	\$13,372.00	\$11,452.00	\$11,552.00	\$11,452.00	\$16,728.00	\$11,652.00	\$11,752.00	\$156,996.00
	Stipends		\$500.00	\$400.00	\$400.00	\$500.00	\$400.00	\$400.00	\$500.00	\$400.00	\$500.00	\$400.00	\$500.00	\$5,300.00
	Payroll Expenses		\$650.00	\$650.00	\$650.00	\$950.00	\$650.00	\$650.00	\$650.00	\$950.00	\$650.00	\$650.00	\$650.00	\$8,400.00
	WCB		\$879.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$879.00
	Total Staff		\$12,661.00	\$14,622.00	\$14,622.00	\$21,058.00	\$14,422.00	\$12,602.00	\$12,702.00	\$12,602.00	\$18,178.00	\$12,702.00	\$12,902.00	\$171,676.00

General Expenses														
2650-0100	Mortgage	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$980.03	\$11,760.36
5606-0100	Benevolence	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5610-0100	Legal/Accounting	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$6,000.00
5614-0100	Fundraiser Expenses	\$0.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$10,000.00
5615-0100	Advertising & Promotions	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$6,000.00
5618-0100	Russ Reid	\$0.00	\$0.00	\$9,000.00	\$0.00	\$0.00	\$798.75	\$0.00	\$0.00	\$5,500.00	\$12,000.00	\$8,000.00	\$0.00	\$35,298.75
5625-0100	Memberships	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$22.88	\$274.56
5630-0100	Training & Development	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
5631-0100	meals for meetings	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
5677-0100	P&L Insur. - Grand Manan	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$53.04	\$636.48
5678-0100	P&L Insurance - Digby	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$84.85	\$1,018.20
5684-0100	P&L Insurance	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$293.62	\$3,523.44
5686-0100	Directors Liability Ins.	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$104.12	\$1,249.44
5690-0100	Bank Charges	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5700-0100	Office Supplies	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
5740-0100	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5741-0100	Water & Sewer	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$180.00	\$0.00	\$0.00	\$720.00
5765-0100	Building Maintenance	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
5771-0100	Mileage	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$15.00	\$180.00
5777-0100	Car's Mileage	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$9,600.00
5780-0100	Phone/internet/cable	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
5782-0100	Cell phone	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$70.00	\$840.00
5792-0100	NB Power	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$278.75	\$3,345.00
5801-0100	Chapel Expenses	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
5802-0100	Tech Support	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00	\$4,200.00
5810-0100	Waste Removal	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.23	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.23
5811-0100	Snow Removal	\$0.00	\$71.00	\$0.00	\$71.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$71.00	\$213.00
5820-0100	Janitorial Supplies	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$300.00
Total Gen. Expenses		\$5,007.29	\$4,898.29	\$14,827.29	\$5,078.29	\$10,827.29	\$5,626.27	\$11,007.29	\$4,827.29	\$10,327.29	\$20,007.29	\$12,827.29	\$4,898.29	\$110,159.46
Total Expense		\$17,668.29	\$19,520.29	\$29,449.29	\$26,136.29	\$26,249.29	\$18,128.27	\$23,709.29	\$17,329.29	\$28,505.29	\$32,709.29	\$25,529.29	\$17,800.29	\$281,734.46
Cash Short/Over		(\$11,568.29)	(\$4,360.29)	\$64,210.71	\$6,303.71	\$410.71	\$16,671.73	\$6,990.71	\$7,770.71	\$26,484.71	\$27,490.71	\$70,370.71	\$41,399.71	\$239,085.64

Shelter - 2016

Line #	INCOME	Jan - Budget	Feb - Budget	Mar - Budget	Apr - Budget	May - Budget	June - Budget	July - Budget	Aug - Budget	Sept - Budget	Oct - Budget	Nov - Budget	Dec - Budget	YTD - Budget
4110-0200	182 High (Step Up) Rent	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$1,840.00	\$22,080.00
4150-0200	Gov. Funding	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$6,682.83	\$80,193.96
4112-0200	Shelter Income	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$120.00
4220-0200	Canteen	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$625.00	\$7,500.00
4108-200	Meal Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4210-0200	Meal Program	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
	Income Totals	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$9,257.83	\$111,093.96
Staff														
5416-0200	Wages and Salaries	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$9,600.00	\$127,550.00
	Intern Stipends	\$1,000.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00	\$10,800.00
	Payroll Expenses	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00	\$8,100.00
		\$879.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$879.00
	Total Staff	\$12,079.00	\$10,900.00	\$10,900.00	\$10,900.00	\$10,900.00	\$10,900.00	\$12,250.00	\$12,250.00	\$16,150.00	\$10,900.00	\$10,900.00	\$11,200.00	\$147,129.00
General Expenses														
2675-0200	Mortgage	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$2,940.11	\$35,281.32
5670-0200	Groceries	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$860.00	\$10,320.00
5684-0200	P&L Insurance	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$685.12	\$8,221.44
5687-0200	Vehicle Insurance	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$96.13	\$1,153.56
5700-0200	Office Supplies	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$600.00
5712-0200	Natural Gas	\$257.00	\$325.00	\$335.00	\$300.00	\$280.00	\$270.00	\$270.00	\$225.00	\$190.00	\$220.00	\$300.00	\$350.00	\$3,227.00
5740-0200	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5741-0200	Water and Sewer	\$650.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$650.00	\$0.00	\$650.00	\$0.00	\$0.00	\$2,600.00
5751-0300	Vehicle Maintenance	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,200.00
5765-0200	Building Maintenance	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$3,600.00
5771-0200	Mileage	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$120.00
5778-0200	Vehicle Fuel	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$170.00	\$2,040.00
5780-0200	Phone/Internet/cable	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$900.00
5792-0200	NB Power	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$836.25	\$10,035.00
5810-0200	Waste Removal	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$108.00	\$1,296.00
5811-0200	Snow Removal	\$71.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$213.00
5813-0200	Barquets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$225.00
5820-0200	Janitorial Supplies	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00	\$2,400.00
5821-0200	Canteen Expenses	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$425.00	\$5,100.00
5835-0200	Educational Materials	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$900.00
	Total General Expenses	\$7,908.61	\$7,255.61	\$7,265.61	\$8,026.61	\$7,210.61	\$7,200.61	\$7,805.61	\$7,120.61	\$7,105.61	\$7,875.61	\$7,230.61	\$7,426.61	\$89,432.32
	Total Expense	\$19,987.61	\$18,155.61	\$18,165.61	\$24,176.61	\$18,110.61	\$19,450.61	\$20,355.61	\$19,370.61	\$23,255.61	\$18,775.61	\$18,130.61	\$18,626.61	\$236,561.32
	Cash Short/Over	(\$10,729.78)	(\$8,897.78)	(\$8,907.78)	(\$14,918.78)	(\$6,852.78)	(\$10,192.78)	(\$11,097.78)	(\$10,112.78)	(\$13,997.78)	(\$9,517.78)	(\$8,872.78)	(\$9,368.78)	(\$125,467.36)

Recovery - 2016

[illegible]

Properties - 2016

Line #	117-119 Gordon St	Jan-Budget	Feb-Budget	Mar-Budget	Apr - Budget	May - Budget	June - Budget	July - Budget	Aug - Budget	Sept - Budget	Oct - Budget	Nov - Budget	Dec - Budget	YTD - Budget
4110-0510	Rent	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$44,480.00
	Total Income	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$3,705.00	\$44,480.00
General Expenses														
5684-0510	P&L Insurance	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$95.46	\$1,145.52
5715-0510	Heat (OIL)	\$1,300.00	\$1,300.00	\$810.00	\$820.00	\$965.00	\$820.00	\$420.00	\$420.00	\$420.00	\$195.00	\$800.00	\$1,000.00	\$7,125.00
5740-0510	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5741-0510	Water and Sewer	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$0.00	\$0.00	\$2,000.00
5765-0510	Building Maintenance	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$1,500.00
5780-0510	Phone/Internet/cable	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$235.00	\$2,820.00
5782-0510	NB Power	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$310.00	\$3,720.00
5811-0510	snow removal	\$0.00	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00	\$480.00
5820-0510	Janitorial Supplies	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$240.00
	Total Expenses	\$2,610.46	\$2,270.46	\$1,620.46	\$2,090.46	\$1,175.46	\$1,040.46	\$1,352.46	\$852.46	\$1,352.46	\$1,810.46	\$1,810.46	\$1,970.46	\$19,330.52
	Profit/Loss	\$1,094.54	\$1,434.54	\$2,084.54	\$1,614.54	\$2,529.54	\$2,664.54	\$2,352.54	\$2,852.54	\$2,472.54	\$2,194.54	\$2,094.54	\$1,734.54	\$25,129.48
428 High St														
4110-0530	Income - Rent	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$24,000.00
	Total Income	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$24,000.00
General Expenses														
2610-0530	Mortgage	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$381.23	\$4,574.76
5684-0530	P&L Insurance	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$68.95	\$827.40
5740-0530	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5741-0530	Water and Sewer	\$275.00	\$100.00	\$100.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$1,100.00
5765-0530	Building Maintenance	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00
5780-0530	Phone/Internet/cable	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$275.00	\$3,300.00
5782-0530	NB Power	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$485.00	\$5,820.00
5811-0530	snow removal	\$0.00	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$750.00
5820-0530	Janitorial Supplies	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$240.00
	Total Expenses	\$1,605.18	\$1,540.18	\$1,330.18	\$1,855.18	\$1,330.18	\$1,330.18	\$1,605.18	\$1,330.18	\$1,330.18	\$1,605.18	\$1,330.18	\$1,605.18	\$17,872.16
	Profit/Loss	\$394.82	\$459.82	\$669.82	\$144.82	\$669.82	\$669.82	\$384.82	\$669.82	\$669.82	\$384.82	\$669.82	\$384.82	\$6,127.84
130 Dominion St														
4110-0520	Income - Rent	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$20,400.00
	Total Income	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$1,700.00	\$20,400.00
General Expenses														
2671-0520	Mortgage	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$666.98	\$8,003.76
5684-0520	P&L Insurance	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$92.00	\$1,104.00
5712-0520	Natural Gas	\$230.00	\$170.00	\$95.00	\$95.00	\$80.00	\$45.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$180.00	\$1,120.00
5740-0520	Miscellaneous	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5741-0520	water & Sewer	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$375.00	\$4,500.00
5765-0520	Building Maintenance	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$1,000.00
5780-0520	Phone/Internet/cable	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$180.00	\$2,160.00
5782-0520	NB Power	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$260.00	\$3,120.00
5811-0520	snow removal	\$0.00	\$230.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$230.00	\$690.00
5820-0520	Janitorial Supplies	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$240.00
	Total Expenses	\$1,548.98	\$1,548.98	\$1,413.98	\$1,643.98	\$1,353.98	\$1,353.98	\$1,353.98	\$1,353.98	\$1,353.98	\$1,353.98	\$1,353.98	\$1,353.98	\$18,137.76
	Profit/Loss	\$151.02	\$151.02	\$286.02	\$56.02	\$346.02	\$346.02	\$346.02	\$346.02	\$346.02	\$346.02	\$346.02	\$346.02	\$2,262.24
Total Income														
	Total Expense	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$7,405.00	\$88,880.00
	TOTAL Properties	\$5,764.62	\$5,944.62	\$4,364.62	\$5,589.62	\$4,278.62	\$3,734.62	\$4,311.62	\$3,906.62	\$3,910.62	\$4,734.62	\$3,278.62	\$5,278.62	\$58,280.44
	TOTAL Properties	\$1,640.38	\$1,460.38	\$3,040.38	\$1,816.38	\$3,125.38	\$3,670.38	\$3,093.38	\$3,498.38	\$3,484.38	\$2,970.38	\$2,946.38	\$2,125.38	\$32,579.56

Expenses	YTD - Budget	YTD - Actual	over/short		
Groceries	\$36,000.00	#REF!	#REF!		
Maintance	\$10,800.00	#REF!	#REF!	Canteen Profit	Net
Canteen	\$5,100.00	#REF!	#REF!	#REF!	#REF!
cal's Milage	\$9,600.00	#REF!	#REF!		
Jan supplies	\$6,420.00	#REF!	#REF!		
office supplies	\$3,600.00	#REF!	#REF!		

January
February
March
April
May
June
July
August
September
October
November
December

admin cost allocations

Shelter	2/5
Recovery	2/5
Step-up	1/5

HARVEST HOUSE MINISTRIES INC.
FINANCIAL STATEMENTS
DECEMBER 31, 2015



Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

INDEX

	<u>Page</u>
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement 1 - Statement of Financial Position	3
Statement 2 - Statement of Changes in Net Assets	4
Statement 3 - Statement of Operations	5
Statement 4 - Statement of Cash Flows	6
Summary of Significant Accounting Policies and Other Explanatory Information	7 - 10



Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

AC Stevenson & Partners CPA LLP
567 Coverdale Road
Riverview, N.B., Canada
E1B 3K7
506 387 4044 Tel
506 387 7270 Fax
sp@partnersnb.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
Harvest House Ministries Inc.

We have audited the accompanying financial statements of **Harvest House Ministries Inc.**, which comprise the statement of financial position as at **December 31, 2015**, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

Harvest House Ministries Inc. derives revenue from donations, fundraising and bequests, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the organization and we are not able to determine whether any adjustments might be necessary to donations, fundraising and bequest revenue, excess of revenue over expenses, assets and surplus.

INDEPENDENT AUDITOR'S REPORT (cont'd)

Qualified Opinion

Except as noted in the above paragraph, in our opinion, these financial statements present fairly, in all material respects, the financial position of the organization as at December 31, 2015 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Riverview, NB
June 30, 2016

Stevenson + Partners

Chartered Professional Accountants



Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

HARVEST HOUSE MINISTRIES INC.
STATEMENT OF FINANCIAL POSITION
DECEMBER 31, 2015

	2015	2014
ASSETS		
Current:		
Cash	\$ 182,583	\$ 184,685
Accounts receivable	1,021	4,174
Prepaid expenses	7,393	-
Due from government agencies	<u>6,729</u>	<u>10,383</u>
	197,726	199,242
Capital assets (Note 2)	<u>1,389,827</u>	<u>1,325,610</u>
	<u>\$ 1,587,553</u>	<u>\$ 1,524,852</u>
LIABILITIES		
Current:		
Accounts payable and accrued liabilities	\$ 52,517	\$ 36,339
Bank loan (Note 3)	-	1,000
Current portion of long-term debt (Note 4)	47,590	12,285
Debt maturing within one year (Note 4)	<u>89,793</u>	<u>571,918</u>
	189,900	621,542
Long-term debt (Note 4)	<u>516,811</u>	<u>32,000</u>
	706,711	653,542
Contingent liabilities (Note 5)		
NET ASSETS		
Net assets (Statement 2)	<u>880,842</u>	<u>871,310</u>
	<u>\$ 1,587,553</u>	<u>\$ 1,524,852</u>

APPROVED ON BEHALF OF THE BOARD

_____ Member

HARVEST HOUSE MINISTRIES INC.
STATEMENT OF CHANGES IN NET ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
Net assets, beginning of year	\$ 871,310	\$ 735,416
Excess of revenues over expenditures for the year - Statement 3	<u>9,532</u>	<u>135,894</u>
Net assets, end of year - Statement 1	<u><u>\$ 880,842</u></u>	<u><u>\$ 871,310</u></u>

HARVEST HOUSE MINISTRIES INC.
STATEMENT OF OPERATIONS
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
Revenues:		
Fundraising	\$ 293,091	\$ 225,088
Donations and offerings	239,859	322,595
Rental	191,968	201,312
Government funding	83,666	86,208
	<u>808,584</u>	<u>835,203</u>
Expenditures:		
Administration	16,333	12,320
Depreciation	54,965	57,191
Donations and offerings	39,595	45,914
Fundraising	43,136	43,047
Heat and power	73,754	74,302
Insurance	19,259	14,995
Interest and bank charges	4,990	5,366
Interest on long-term debt	21,778	20,999
Programs and events	2,538	-
Professional fees	6,392	6,687
Rent	950	6,606
Repairs and maintenance	31,916	26,140
Supplies	69,280	68,446
Telephone	10,886	12,240
Vehicle and travel	25,029	19,994
Wages and benefits	378,251	285,062
	<u>799,052</u>	<u>699,309</u>
Excess of revenues over expenditures for the year - Statement 2	<u><u>\$ 9,532</u></u>	<u><u>\$ 135,894</u></u>

HARVEST HOUSE MINISTRIES INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
Cash flows from operating activities:		
Excess of revenues over expenditures	\$ 9,532	\$ 135,894
Adjustment for non-cash item:		
Depreciation	<u>54,965</u>	<u>57,191</u>
	64,497	193,085
Change in non-cash working capital balances:		
Accounts receivable	3,153	903
Prepaid expenses	(7,393)	-
Due from/to government agencies	3,654	(7,225)
Accounts payable and accrued liabilities	16,179	1,868
Incorporation costs	<u>-</u>	<u>1,041</u>
Cash flows from operating activities	<u>80,090</u>	<u>189,672</u>
Cash flows from investing activities:		
Purchase of capital assets	<u>(119,182)</u>	<u>(6,325)</u>
Cash flows used in investing activities	<u>(119,182)</u>	<u>(6,325)</u>
Cash flows from financing activities:		
Repayment of long-term debt	(55,810)	(50,221)
Proceeds from long-term debt	<u>93,800</u>	<u>-</u>
Cash flows from (used in) financing activities	<u>37,990</u>	<u>(50,221)</u>
Net increase (decrease) in cash	(1,102)	133,126
Cash, beginning of year	<u>183,685</u>	<u>50,559</u>
Cash, end of year - Statement 1	<u><u>\$ 182,583</u></u>	<u><u>\$ 183,685</u></u>
Cash consists of:		
Cash	\$ 182,583	\$ 184,685
Bank loan	<u>-</u>	<u>(1,000)</u>
	<u><u>\$ 182,583</u></u>	<u><u>\$ 183,685</u></u>

HARVEST HOUSE MINISTRIES INC.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND OTHER EXPLANATORY INFORMATION DECEMBER 31, 2015

Description of major business activity:

Harvest House Ministries Inc. is a not-for-profit organization incorporated under the laws of the Province of New Brunswick. The Organization exists to meet the needs of people who are lost, lonely, addicted and hurting. Services operated by Harvest House Ministries Inc. include an emergency homeless shelter, Step-Up Housing Program, as well as an addiction recovery center. The Organization is a registered charity under the Income Tax Act and as such is exempt from tax.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

(a) Accounting estimates -

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the amounts recorded in the financial statements and notes to the financial statements. These estimates are based on management's best knowledge of current events and actions that the organization may undertake in the future. Actual results could differ from those estimates.

(b) Cash equivalents -

Cash comprises cash on hand and cash in banks not subject to compensating banking or other restrictions. Cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing or other purposes. Bank overdrafts are considered cash equivalent when they are repayable on demand and the balance fluctuates frequently between positive and overdrawn.

(c) Capital assets -

Capital assets are recorded at cost. The organization provides for depreciation using the diminishing balance method at rates designed to depreciate the cost of the capital assets over their estimated useful lives. The annual depreciation rates are as follows:

Buildings	4%
Vehicles	30%
Paving	8%
Furniture and fixtures	20%



HARVEST HOUSE MINISTRIES INC.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND OTHER EXPLANATORY INFORMATION DECEMBER 31, 2015

1. Significant accounting policies (cont'd)

(d) Financial instruments -

(i) Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities and long term debt.

The organization has not designated any financial asset or financial liability to be measured at fair value.

(ii) Financial instrument risks

Unless otherwise noted it is management's opinion that the organization is not exposed to significant interest, currency, market, liquidity or credit risks arising from these financial instruments.

(e) Revenue recognition -

Contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Rental income is recognized as collected.

2. Capital assets:

	<u>Cost</u>	<u>2015 Accumulated depreciation</u>	<u>Net Book Value</u>	<u>2014 Net Book Value</u>
Land	\$ 150,000	\$ -	\$ 150,000	\$ 100,000
Buildings	1,457,690	244,072	1,213,618	1,193,563
Vehicles	18,747	12,933	5,814	8,306
Paving	15,624	4,879	10,745	11,679
Furniture and fixtures	26,118	16,468	9,650	12,062
	<u>\$ 1,668,179</u>	<u>\$ 278,352</u>	<u>\$ 1,389,827</u>	<u>\$ 1,325,610</u>

3. Bank loan:

A bank loan has been authorized by the Royal Bank of Canada to a maximum of \$75,000 and bears interest at the Royal Bank prime rate plus 1.9% (currently 4.6%). The loan is secured by a general security agreement.



HARVEST HOUSE MINISTRIES INC.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND OTHER EXPLANATORY INFORMATION DECEMBER 31, 2015

4. Long-term debt:

	2015	2014
Loan payable to the Royal Bank of Canada bearing interest at 3.26% per annum, repayable in monthly payments of \$907 including interest. The loan is secured by High Street properties (net book value of \$1,008,909). The loan matures in September 2017.	\$ 106,217	\$ 113,448
New Brunswick Housing Corporation loan, 5.8% per annum. Interest and principal are forgivable on the basis that the new renovated eight units at 177 High Street, Moncton, NB are rented to tenants with income below the Core Need Income Thresholds established by the mortgagee. The loan is secured by High Street property (net book value of \$114,731). The loan matures in April 2019.	32,000	38,400
RBC Mortgage bearing interest at 3.26% per annum, repayable in monthly payments of \$3,920 including interest. The loan is secured by High Street properties (net book value of \$1,008,909). The loan matures in September 2017.	426,184	458,470
RBC Mortgage bearing interest at 3.45% per annum, repayable in monthly payments of \$666 including interest. The loan is secured by the 130 Dominion Street property (net book value of \$116,798). The loan matures in February 2016.	89,793	-
New Brunswick Housing Corporation loan, 5%, due December 1, 2015. Interest and principal are forgivable on the basis that the five units at 426 High Street, Moncton, NB are rented to tenants with income below the Core Need Income Thresholds established by the mortgagee.	-	5,885
	654,194	616,203
Less current portion	47,590	12,285
Debt maturing within one year	89,793	571,918
Long-term	<u>\$ 516,811</u>	<u>\$ 32,000</u>
Estimated principal repayments are as follows:		
2016	\$ 47,590	
2017	497,611	
2018	6,400	
2019	6,400	



HARVEST HOUSE MINISTRIES INC.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND OTHER EXPLANATORY INFORMATION DECEMBER 31, 2015

5. Contingent liabilities:

The organization has guaranteed the bank loan of Harvest House Woodstock Inc. up to \$150,000 together with interest from the date of demand for payment at the bank's prime interest rate plus 5% per annum. It is not possible at this time to determine the liability, if any, that may result from these guarantees.

6. Financial instruments:

(a) Interest rate risk

Interest rate risk arises from the potential that the cash flows from a financial instrument will fluctuate because of changes in market interest rates. The company's exposure to interest rate risk is in its bank indebtedness and variable rate long-term debt. The company reduces its exposure to interest rate risk by monitoring market interest rates on a regular basis. In management's opinion interest rate risk exposure to the company is low and has not changed significantly from the previous fiscal year.



Community Investment Preliminary Checklist Annual Grant

Organization Name: HubCap Comedy Festival
 Date Received: Aug 25/2016
 Amount Requested: \$2,500.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through Culture & Arts
- 2) Health & Wellness
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>2001</u>	<input checked="" type="checkbox"/>	

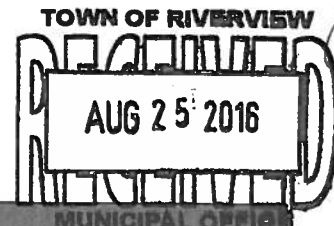
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: HubCap Comedy Festival

Address: 537 Mountain Road

City: Moncton

Postal Code: E1C 2N6

Telephone: 506-855-8525

Name of Primary Contact: Robert Gallant

Position in Organization: General Manager

Email: info@hubcapcomedyfestival.ca

Name of President or Board Chair: Marshall Button

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 2,500

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
Year	2013	2014	2015	2016
Grant Received	\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year 2001				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Marshall Button		President		
John McMaster		Vice-President		
Denis Poirier		Treasurer/Secretary		

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Mission: Laughter

Core Values & Guiding Principles:

1. Community Partnership
2. Professionalism
3. Promoting Culture and Artistic Development
4. Positive Social Gathering
5. Economic Generator for Greater Moncton
6. Premiere Comedy Festival in Atlantic Canada
7. Improving Health and Wellness of Citizens

Our festival and tour lineups always reflect our mandate of showcasing the best of Canadian comedic talent from our region and across the country. Our programming reflects our artistic vision as we continue to include diverse performers from different provinces, ethnic backgrounds, men, women, French and English. We truly bring our local audiences the best comedy available in many performance genres including; Stand-up, Sketch, Improv, Theatrical and Musical. This wide variety of comedic and performance styles allows us to reach a diverse audience of various ages as our artistic offerings grow in maturity and popularity each year. Learning from our audiences has allowed us to fine tune our offerings to them while preserving our artistic vision.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

Funds will be used to subsidize marketing and promotional activities for the Festival including promotion of the three - four Riverview shows and at the Capitol Theatre. It would also help us host youth workshops offered to all three municipalities.

This non-profit festival relies upon the support of the municipalities to maintain our base of services to the region. As we enter our 17th edition of this event I believe we have proved ourselves to be a cornerstone of the community and one that people value and continue to support.

3. List the location of the program, project or initiative that will be funded by the grant.

Greater Moncton

4. What is the date of the program, project or initiative?

Feb 7-11, 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	2,000	6,000
Audience Members/		
Event Attendees		
Other (Please Specify)		
Total Number of Beneficiaries	2,000	6,000

6. How many volunteers will be involved in the activities supported by the grant?
100 Volunteers
7. How many hours will these volunteers contribute?
500 Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites: Website, Social Media, Radio, 500 Posters, 15,000 Event Programs</p> <p>Speaking Opportunities: Opportunity to speak at the media conference, and welcome guests at any Riverview show.</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
We work in conjunction with the Riverview Winter Carnival each year to provide programming and promotions.
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Heritage	30,000	
NB Festivals & Events	7,000	
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Moncton		15,000
Dieppe		5,000
Riverview		2,500
Non-government		
Earned income		138,250
User fees		
Fundraising		
Foundations (specify)		
Private donations		43,500
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		30,000
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	43,000	
Administration	5,250	
Rent or mortgage	35,000	
Program/project supplies		
Advertising and promotion	74,500	
Other (specify)		
Artist Fees	85,000	
Travel & Accommodations	28,500	
Total Expenses	271,250	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

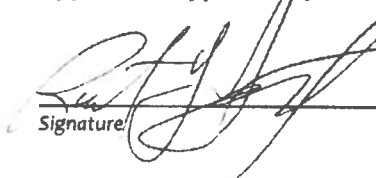
Application Prepared By:


Signature

Xavier Leizer
Print Name

Aug 25/16
Date

Application Approved By:


Signature

Robert Gallant
Print Name

Aug 25/16
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

**HubCap Comedy Festival
2017 Budget Projections**

Account Lines and Details		Projection (HST inc)	
Revenues:			
Earned:			
	Attendance	Price	
Capitol Theatre:			
Thursday Night for Laughs	500	45	\$ 22,500.00
Rendez Vous Gala	450	35	\$ 15,750.00
Headliner Gala 1	500	45	\$ 22,500.00
Headliner Gala 1	500	45	\$ 22,500.00
La Caserne			
Mini Gala 1	200	30	\$ 6,000.00
Mini Gala 1	200	30	\$ 6,000.00
Total			\$ 95,250.00
Other:			
French Bar Shows	2 Shows @ 100 people	15	\$ 3,000.00
English Bar Shows	20 shows @ 100 people	15	\$ 30,000.00
Total			\$ 33,000.00
Stand-Up Show Fees:			
Bars	20	500	\$ 10,000.00
Total			\$ 10,000.00
Sponsorships:			
Private Sector Cash:			
Total			\$ 25,000.00
Private Sector In-Kind			
Total			\$ 30,000.00
Federal Government:			
Heritage Canada			\$ 30,000.00
Total			\$ 30,000.00
Provincial/Municipal Government:			
New Brunswick Events			\$ 7,000.00
vous)			\$ 15,000.00
Moncton			\$ 15,000.00
Dieppe			\$ 5,000.00
Riverview			\$ 2,500.00
Total			\$ 44,500.00
Other:			
Downtown Moncton Inc.			\$ 3,500.00
Total			\$ 3,500.00
Grand Total			\$ 271,250.00

Expenditures:			
Administration:			
Salaries and Fees:			
Festival Staff			\$ 35,000.00
Artistic Director			\$ 5,000.00
Logistics Assistant			\$ 2,500.00
Stage Manager			\$ 500.00
Total			\$ 43,000.00
General Expenses:			

HubCap Comedy Festival 2017 Budget Projections

Office Supplies			\$ 500.00
Telecommunications			\$ 500.00
Transportation / Mileage			\$ 500.00
Translation			\$ 500.00
stage/prop/set expenses			\$ 500.00
Shipping			\$ 250.00
Catering			\$ 2,500.00
Misc.			
Total			\$ 5,250.00

Presenting:

Artist Fees:

Total			\$ 85,000.00
--------------	--	--	---------------------

Travel:

Artists Travel:

Airfare			\$ 15,000.00
Ground Transport	In-Kind		\$ 2,500.00
Ground Transport			\$ 1,000.00
Total			\$ 18,500.00

Accommodations:

Total			\$ 10,000.00
--------------	--	--	---------------------

Venue:

Capitol Theatre / Empress			
Casino Showroom			
La Caserne			
Tour Venues			
Total			\$ 15,000.00

Technical and Front of House:

Theatre Technical Fees			
FOH Manager			
Bar Show Tech Rental			
Bar Shows Technician			
Tour Technician			
Tour Tech Rentals			
Total			\$ 10,000.00

Facility operating expenses:

Box Office Fees			
Security			
Cleaning			
Set-up			
Catering			
Socan Fees			
Usher Fees			
Total			\$ 10,000.00

Promotion:

Salaries and Fees:

Poster Distribution			\$ 1,000.00
Graphic / Web Design			\$ 10,000.00
Total			\$ 11,000.00

General Expenses:

--	--	--	--

HubCap Comedy Festival 2017 Budget Projections

Printing			\$	7,500.00
Printing In-Kind			\$	2,500.00
TV Marketing			\$	3,000.00
TV In-Kind			\$	3,000.00
News Print Marketing			\$	7,500.00
News Print In-Kind			\$	7,500.00
Radio Marketing			\$	12,000.00
Radio In-Kind			\$	12,000.00
Billboards			\$	2,500.00
Billboards In-Kind			\$	2,500.00
Social Media Marketing			\$	2,500.00
Merchandising			\$	1,000.00
Total			\$	63,500.00
Expenditures Grand Total			\$	271,250.00
Expenditures Cash Total				
Surplus / Deficit			\$	-

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

Account Lines and Details			Actuals	HST	Totals
Revenues:					
Earned:					
Theatre Shows:	Sales	Price			
HubCap Celebrity Roast	106	150	\$ 15,900.00	\$ 2,067.00	\$ 17,967.00
Capitol: Rendez Vous	421	34.49	\$ 14,520.29	\$ 1,887.64	\$ 16,407.93
Capitol: Rendez Vous - 25% off	29	27.5	\$ 797.50	\$ 103.68	\$ 901.18
Capitol: Rendez Vous - 15% off	16	29.7	\$ 475.20	\$ 61.78	\$ 536.98
Capitol: Rendez Vous - % off error	10	34.12	\$ 341.20	\$ 44.36	\$ 385.56
Capitol: Jeremy Hotz	702	37.39	\$ 26,247.78	\$ 3,412.21	\$ 29,659.99
Capitol: Jeremy Hotz	723	37.39	\$ 27,032.97	\$ 3,514.29	\$ 30,547.26
Capitol: SNL	664	34.49	\$ 22,901.36	\$ 2,977.18	\$ 25,878.54
Capitol: SNL - 25% off	20	27.5	\$ 550.00	\$ 71.50	\$ 621.50
Capitol: SNL - 15% off	25	29.7	\$ 742.50	\$ 96.53	\$ 839.03
Capitol: SNL - % off error	14	34.12	\$ 477.68	\$ 62.10	\$ 539.78
Caserne: Best Friends	94	24.95	\$ 2,345.30	\$ 304.89	\$ 2,650.19
Total			\$ 112,331.78	\$ 14,603.13	\$ 126,934.91
Other:					
French Bar Show Tickets			\$ 1,814.16	\$ 235.84	\$ 2,050.00
English Bar Show Tickets			\$ 30,163.72	\$ 3,921.28	\$ 34,085.00
Total			\$ 31,977.88	\$ 4,157.12	\$ 36,135.00
Stand-Up Show Fees:					
French Bar Shows				\$ -	\$ -
Igloo			\$ -	\$ -	\$ -
St. James Gate - Fox Creek			\$ 500.00	\$ 65.00	\$ 565.00
English Bar Shows				\$ -	\$ -
Pump House Brewery			\$ 2,000.00	\$ 260.00	\$ 2,260.00
Igloo			\$ 1,000.00	\$ 130.00	\$ 1,130.00
St. James Gate - Fox Creek			\$ 1,250.00	\$ 162.50	\$ 1,412.50
Moosers			\$ 500.00	\$ 65.00	\$ 565.00
Tide & Boar			\$ 1,000.00	\$ 130.00	\$ 1,130.00
Old Triangle			\$ 1,500.00	\$ 195.00	\$ 1,695.00
Press Club			\$ 250.00	\$ 32.50	\$ 282.50

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

Cheers			\$ 1,500.00	\$ 195.00	\$ 1,695.00
Five Bridges			\$ 1,000.00	\$ 130.00	\$ 1,130.00
Coverdale Centre			\$ 500.00	\$ 65.00	\$ 565.00
Total			\$ 11,000.00	\$ 1,430.00	\$ 12,430.00
Sponsorships:					
Private Sector Cash:					
Juste pour rire (rendez-vous)			\$ 15,000.00		\$ 15,000.00
Southeastern Mutual			\$ 5,000.00		\$ 5,000.00
BMW			\$ 5,000.00		\$ 5,000.00
Molson			\$ 2,000.00		\$ 2,000.00
Leons			\$ 1,000.00		\$ 1,000.00
Total			\$ 28,000.00	\$ -	\$ 28,000.00
Private Sector In-Kind					
Discount Car			\$ 250.00		\$ 250.00
Tim Hortons			\$ 2,500.00		\$ 2,500.00
BMW			\$ 2,500.00		\$ 2,500.00
Taylor Printing			\$ 1,000.00		\$ 1,000.00
DMCI (Labour)			\$ 1,500.00		\$ 1,500.00
V Hotel			\$ 2,500.00		\$ 2,500.00
Newsprint Ads			\$ 10,000.00		\$ 10,000.00
Radio Ads			\$ 10,000.00		\$ 10,000.00
Total			\$ 30,250.00	\$ -	\$ 30,250.00
Federal Government:					
Heritage Canada			\$ 30,000.00		\$ 30,000.00
Total			\$ 30,000.00	\$ -	\$ 30,000.00
Other Government:					
Moncton			\$ 7,500.00		\$ 7,500.00
Dieppe			\$ 2,000.00		\$ 2,000.00
Riverview			\$ 2,500.00		\$ 2,500.00
New Brunswick			\$ 7,000.00		\$ 7,000.00
Total			\$ 19,000.00	\$ -	\$ 19,000.00
Other:					

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

Downtown Moncton Inc.			\$ 3,500.00		\$ 3,500.00
Total			\$ 3,500.00	\$ -	\$ 3,500.00

Cash Revenue Total	\$	235,809.66	\$	20,190.26	\$ 286,249.92
In-Kind Revenue Total	\$	30,250.00	\$	-	\$ 30,250.00
Revenue Grand Total	\$	266,059.66	\$	20,190.26	\$ 316,499.92

Expenditures:			Actuals	HST	Totals
----------------------	--	--	----------------	------------	---------------

Administration:

Salaries and Fees:

Management Fees	\$	35,239.91	\$	4,581.19	\$ 39,821.10
Support Staff Fees	\$	600.00			\$ 600.00
Artistic Director Fee	\$	5,000.00	\$	650.00	\$ 5,650.00
JFL Co-Production Fees	\$	15,677.64	\$	2,038.09	\$ 17,715.73
Translation Fees	\$	750.00	\$	97.50	\$ 847.50
Professional Development	\$	3,000.00	\$	390.00	\$ 3,390.00
Total		\$ 60,267.55		\$ 7,756.78	\$ 68,024.33

General Expenses:

Office Supplies	\$	500.00	\$	65.00	\$ 565.00
Transportation / Mileage	\$	500.00	\$	65.00	\$ 565.00
Communication	\$	500.00	\$	65.00	\$ 565.00
Catering					
Wrap Party - In-Kind	\$	500.00	\$	24.53	\$ 524.53
Green Room	\$	305.59	\$	39.73	\$ 345.32
Board Meetings	\$	635.27	\$	82.59	\$ 717.86
Green Room - In kind	\$	1,500.00	\$	195.00	\$ 1,695.00
Hospitality	\$	459.34	\$	36.55	\$ 495.89
Postage/Shipping	\$	50.00	\$	6.50	\$ 56.50
Bank Fees	\$	279.44	\$	36.33	\$ 315.77
Miscellaneous			\$	-	\$ -
Total		\$ 5,229.64		\$ 616.22	\$ 5,845.86

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

Presenting:
Artist Fees:

Jeremy Hotz	\$	23,139.85	\$	3,008.18	\$	26,148.03
Laurent Paquin	\$	10,000.00	\$	1,300.00	\$	11,300.00
Debra DiGiovanni - Gala	\$	2,975.00			\$	2,975.00
Debra DiGiovanni - Caserne	\$	529.52			\$	529.52
Debra DiGiovanni - Income Tax	\$	525.68			\$	525.68
Darcy Michael - Standard	\$	2,500.00	\$	325.00	\$	2,825.00
Darcy Michael - Caserne	\$	529.52	\$	68.84	\$	598.36
Mike Wilmot	\$	3,000.00	\$	390.00	\$	3,390.00
Tim Nutt	\$	2,500.00	\$	325.00	\$	2,825.00
Derek Seguin - French	\$	1,500.00	\$	195.00	\$	1,695.00
Derek Seguin - English	\$	1,500.00	\$	195.00	\$	1,695.00
Simon B. Cotter	\$	2,000.00	\$	260.00	\$	2,260.00
Marito Lopez	\$	2,000.00	\$	260.00	\$	2,260.00
Peter Anthony	\$	2,000.00	\$	260.00	\$	2,260.00
Rob Bebenek	\$	2,000.00	\$	260.00	\$	2,260.00
Adrienne Fish	\$	2,000.00	\$	260.00	\$	2,260.00
Kyle Bottom	\$	2,000.00	\$	260.00	\$	2,260.00
Laurie Elliot	\$	2,000.00	\$	260.00	\$	2,260.00
Mike Delamont	\$	2,000.00	\$	260.00	\$	2,260.00
K. Trevor Wilson	\$	2,000.00	\$	260.00	\$	2,260.00
Yannick de Martino	\$	750.00	\$	97.50	\$	847.50
Jessey Sheehy	\$	500.00	\$	65.00	\$	565.00
Daniel Pinet	\$	500.00	\$	65.00	\$	565.00
Nathan Dimitroff	\$	600.00	\$	78.00	\$	678.00
Luc LeBlanc	\$	200.00	\$	26.00	\$	226.00
Total		\$ 69,249.57		\$ 8,478.52		\$ 77,728.09
Travel:						
Airfare	\$	7,510.56	\$	976.37	\$	8,486.93
Bus	\$	50.98	\$	6.63	\$	57.61
Ground Transport						
Enterprise Car & Truck - In-kind	\$	250.00			\$	250.00

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

BMW In-Kind			\$ 2,500.00		\$ 2,500.00
Gas			\$ 260.99	\$ 33.93	\$ 294.92
Cabs			\$ 56.52	\$ 7.35	\$ 63.87
Total			\$ 10,629.05	\$ 1,024.28	\$ 11,653.33

Accommodations:

Artists Hotel	80	80	\$ 6,400.00	\$ 832.00	\$ 7,232.00
V Hotel In-kind			\$ 2,500.00		\$ 2,500.00
Total			\$ 8,900.00	\$ 832.00	\$ 9,732.00

Venue:

Capitol Theatre			\$ 9,489.91	\$ 1,233.69	\$ 10,723.60
Casern Theatre			\$ 445.00	\$ 57.85	\$ 502.85
Tide & Boar Split			\$ 624.19	\$ 81.14	\$ 705.33
Total			\$ 10,559.10	\$ 1,372.68	\$ 11,931.78

Technical and Front of House:

Capitol Technical Fees			\$ 1,595.25	\$ 207.38	\$ 1,802.63
Casern Technical Fees			\$ 92.00	\$ 11.96	\$ 103.96
Capitol FOH Manager			\$ 350.00	\$ 45.50	\$ 395.50
Caseme FOH Fees			\$ 75.00		\$ 75.00
Bar Show Tech Rental			\$ 453.91	\$ 59.01	\$ 512.92
Technical Director			\$ 1,750.00		\$ 1,750.00
Bar Show Technicians			\$ 1,905.00	\$ 15.60	\$ 1,920.60
Total			\$ 6,221.16	\$ 339.45	\$ 6,560.61

Facility operating expenses:

Capitol Box Office Fee			\$ 5,693.94	\$ 740.21	\$ 6,434.15
Caseme Box Office Fee			\$ 149.50	\$ 19.44	\$ 168.94
Capitol Comp Ticket Fees			\$ 617.50	\$ 80.28	\$ 697.78
Caseme Comp Ticket Fees			\$ 46.00	\$ 5.98	\$ 51.98
Capitol Socan Fees			\$ 146.40	\$ 19.03	\$ 165.43
Capitol Usher Fees			\$ 260.00	\$ 33.80	\$ 293.80
Total			\$ 6,913.34	\$ 898.73	\$ 7,812.07

Promotion:

Salaries and Fees:

Poster Distribution			\$ 500.00	\$ 65.00	\$ 565.00
---------------------	--	--	-----------	----------	-----------

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

DMCI Signage Labour In-kind			\$ 1,500.00		\$ 1,500.00
Graphic / Web Design			\$ 9,430.00	\$ 1,225.90	\$ 10,655.90
Total			\$ 11,430.00	\$ 1,290.90	\$ 12,720.90
General Expenses:					
Printing					
Cansel					
Poster Board Mounts			\$ 186.90	\$ 24.30	\$ 211.20
Taylor Printing					
Programs			\$ 2,550.00	\$ 331.50	\$ 2,881.50
Bar Show Tickets			\$ 540.00	\$ 70.20	\$ 610.20
Posters			\$ 300.00	\$ 39.00	\$ 339.00
Flyers			\$ 545.00	\$ 70.85	\$ 615.85
I.D. Badges			\$ 425.00	\$ 55.25	\$ 480.25
Printing In-kind			\$ 1,000.00		\$ 1,000.00
Taylor					
News Print Marketing				\$ -	\$ -
Times & Transcript			\$ 4,854.73	\$ 631.11	\$ 5,485.84
L'Acadie nouvelle			\$ 1,975.00	\$ 256.75	\$ 2,231.75
Snapd			\$ 510.00	\$ 66.30	\$ 576.30
Capitol			\$ 663.64	\$ 86.27	\$ 749.91
JFL					
News Print In-Kind			\$ 10,000.00		\$ 10,000.00
Radio Marketing				\$ -	\$ -
Newcap Radio			\$ 6,475.00	\$ 841.75	\$ 7,316.75
Radio Beauséjour			\$ 2,012.39	\$ 261.61	\$ 2,274.00
Radio In-Kind			\$ 10,000.00	\$ 1,300.00	\$ 11,300.00
Moncton Tourism Guide (Hawk)			\$ 85.00	\$ 11.05	\$ 96.05
Billboard					
EAS			\$ 1,500.00	\$ 195.00	\$ 1,695.00
Pattison Bus Panels			\$ 2,000.00	\$ 260.00	\$ 2,260.00
Billboard In-Kind				\$ -	\$ -
Tim Hortons			\$ 500.00		\$ 500.00
Facebook Ads			\$ 372.92	\$ 48.48	\$ 421.40
Kijiji Ads			\$ 48.00	\$ 6.24	\$ 54.24
Merchandising				\$ -	\$ -

HubCap Comedy Festival de l'humour Inc.
Year Ending March 31, 2016

Artist Swag			\$ 363.50	\$ 47.26	\$ 410.76
Committee Swag			\$ 491.00	\$ 63.83	\$ 554.83
Total			\$ 47,398.08	\$ 4,666.75	\$ 52,064.83
Celebrity Roast Expenses					
General Expenses:					
Delta Beauséjour			\$ 7,380.65	\$ 959.48	\$ 8,340.13
Moncton Headstart			\$ 4,411.79		\$ 4,411.79
Total			\$ 11,792.44	\$ 959.48	\$ 12,751.92
Cash Expenditure Total			\$ 218,339.93	\$ 28,235.80	\$ 276,825.73
In-Kind Expenditure Total			\$ 30,250.00		
Expense Grand Total			\$ 248,589.93		
Cash Surplus / Deficit			\$ 17,469.73	-\$ 8,045.54	

Robert Gallant - General Manager



Marshall Button - President





December 23, 2016

Mayor & Council
Town of Riverview
30 Honour House Court
Riverview, NB E1B 3Y9

Re: 2016 HubCap Comedy Festival Event Report

Your Worship and Council,

The 16th edition of the HubCap Comedy festival was held from February 6-10, 2016 attracting another great crowd of close to 8,000 people. Your contribution of \$2,500 helped us continue this important arts festival that helps inject much needed funds into our local economy at a traditionally quiet time of year. Each year this event includes events at Riverview businesses as well as a show during your annual Winter Carnival Festival.

This non-profit arts festival relies heavily on ticket sales to reach our break-even point financially, but municipal and corporate funding remains essential to subsidize all the great shows we offer the public. Your funding helps with marketing expenses to promote shows both in Riverview and at the Capitol Theatre. In addition to a strong local crowd of supporters, the 30 percent of festival goers who come from outside the region inject a significant amount of money into the local economy

As a non-profit organization our sponsorships are necessary to keep this cultural event alive and well. While we do receive support from the corporate community, the support of your municipality remains crucial to our operations.

Our sincere thanks for your continued support,

Robert Gallant
General Manager

537 Rue Mountain Road ~ Moncton, NB ~ E1C 2N6
Tel/Tél.: 506-855-8525 ~ Fax/Téléc.: 506-855-8112
info@hubcapcomedyfestival.ca ~ www.hubcapcomedyfestival.ca

Community Investment Preliminary Checklist Annual Grant

Organization Name: La Bikery Co-operative

Date Received: Nov. 30 / 16

Amount Requested: \$15,000

Sector(s) Served: Community Engagement

Community Priority Area(s)

- 1) Recreation + Leisure
- 2) Health + Wellness
- 3) Community Engagement
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

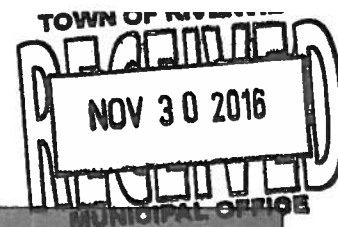
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ N/A

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: CoopÈrativeLa Bikery Co-operative

Address: 120 Assomption Blvd

City: Moncton

Postal Code: E1C 1A4

Telephone: 506-830-2453

Name of Primary Contact: Krysta Cowling

Position in Organization: Executive Director

Email: director@labikery.ca

Name of President or Board Chair: Jennifer Kay

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 15,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input checked="" type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>2012</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Krysta Cowling</td> <td>Executive Director</td> </tr> <tr> <td>Jennifer Kay</td> <td>Board President</td> </tr> <tr> <td>Brigitte LeBlanc</td> <td>Treasurer</td> </tr> <tr> <td>Michel Desjardins</td> <td>Secretary</td> </tr> <tr> <td>Gordon Williams</td> <td>Member at Large</td> </tr> <tr> <td>MÈlanie Bilodeau</td> <td>Member at Large</td> </tr> <tr> <td>Marc Gallant</td> <td>Member at Large</td> </tr> </tbody> </table>					Name	Position	Krysta Cowling	Executive Director	Jennifer Kay	Board President	Brigitte LeBlanc	Treasurer	Michel Desjardins	Secretary	Gordon Williams	Member at Large	MÈlanie Bilodeau	Member at Large	Marc Gallant	Member at Large
Name	Position																			
Krysta Cowling	Executive Director																			
Jennifer Kay	Board President																			
Brigitte LeBlanc	Treasurer																			
Michel Desjardins	Secretary																			
Gordon Williams	Member at Large																			
MÈlanie Bilodeau	Member at Large																			
Marc Gallant	Member at Large																			

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

La Bikery Co-operative is a community bicycle centre that exists to foster a sustainable, bicycle-positive environment. We see Greater Moncton as a place where people feel empowered to bring cycling into their daily lives, where they are comfortable riding and commuting, while having the skills to maintain and repair their own bicycles.

La Bikery Co-operative will benefit the community as a whole by creating an inclusive, bilingual and welcoming space that:

1. Promotes sustainable transportation by providing access to bicycles and resources.
2. Operates a workspace with the help of volunteers and the necessary tools for hands-on bicycle maintenance and repair.
3. Re-uses, recycles, and rebuilds bicycles otherwise destined for the landfill.
4. Provides resources, workshops and seminars on cycling, road safety and bicycle maintenance.
5. Encourages a healthy community by promoting bicycling as a low-impact fitness activity and active transportation option.
6. Seeks collaborations with individuals, groups, non-profit organizations, governments, and businesses.
7. Celebrates a culture of cycling by organizing social events, group rides, and creative outreach initiatives.

La Bikery offers a vibrant, supportive community space that connects individuals of all walks of life through active living and skill sharing, and in doing so empowers citizens to do their own repair and maintenance by offering access to the specialized tools, knowledge and parts required to maintain and repair a bicycle. La Bikery's programs benefit residents of the tri-communities and give

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☒ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

La Bikery was addressed as an organization to deliver programming on public education on active transportation in the Active Transportation Plan developed by the Town of Riverview. La Bikery is also identified as a community asset in the Envision Riverview Integrated Community Sustainability Plan in the areas of Health & Wellness and Healthy, Affordable, and Convenient Transportation. As an organization, La Bikery provides Riverview Residents with skill-building, community engagement, and accessible transportation through our programs. La Bikery is the only organization in the tri-communities that runs a public shop space giving access to affordable means to do repair and maintenance on a bicycle. La Bikery is also the only organization that focuses on educating commuter and recreational cyclists in the tri-community area. Funding from the Town of Riverview will allow La Bikery to focus resources on addressing these community needs. La Bikery is dedicated to developing connectivity and tri-community inclusion for both visitors and residents by celebrating the Riverfront Trail, a natural space that spans all three of them.

Given that La Bikery is situated in Moncton, a breakdown of how our programming benefits Riverview is provided:

Riverview Based Programming:

~~Group bike rides promoting safe cycling and the use of active transportation~~

3. List the location of the program, project or initiative that will be funded by the grant.

Riverfront Trail (Riverview and Moncton) and La Bikery

4. What is the date of the program, project or initiative?

Ongoing, with a focus on April - September

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	60	220
Event Attendees	45	205
Other (Please Specify)		
Total Number of Beneficiaries	105	435

6. How many volunteers will be involved in the activities supported by the grant?
70 _____ Volunteers
7. How many hours will these volunteers contribute?
500 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>The Town of Riverview will be featured on the La Bikery website as a contributor. The Town of Riverview logo will also appear on all event posters for La Bikery, currently this includes 2 large annual riding events and Gear Swap. The Town of Riverview will be recognized for this</p> <p>Speaking Opportunities:</p> <p>The Town of Riverview will be publicly thanked at our 2 large annual events and Gear Swap.</p> <p>Other:</p> <p>La Bikery is open to discussing additional ways to recognize Riverview that suit the town and</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>La Bikery is directly supporting community and municipal plans including the Active Transportation Plan, the 2016 Strategic Plan, the Sustainability at Home Checklist and the Envision Riverview - Integrated Community Sustainability Plan. La Bikery accomplishes this through community bike rides which introduce participants to trails/routes in the Riverview community while building skills and confidence in bike safety. Workshops, bike rides, Reycle-A-Bike and open shop hours all contribute to growing skills in the community, resulting in citizens that feel more comfortable and confident choosing cycling as a mode of transportation. This, in turn, reduces car traffic and GHG emissions. La Bikery's rental bike program works on connecting and creating partnerships with local businesses and promotes tourism in the Riverview community. In addition, La Bikery supports connecting the tri-communities in developing a sustainable transportation network, as outlined in Our Riverview Municipal Development Plan. Overall, La Bikery creates partnerships, supports community and turns cycling a healthy and sustainable transportation option into a more realistic</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Canada Summer Jobs		\$5,000
Tourism, Heritage and Culture - Physical Activity - Active C		\$5,000
Province of NB - One Job Pledge		\$18,200
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Moncton - Major and Multi-year Grant	\$15,000	
City of Moncton - Quality of Life		\$4,000
Downtown Moncton Centre-Ville		\$500
Non-government		
Earned income	\$8,700	\$4,755
User fees	\$2,700	\$2,840
Fundraising	\$1,000	\$1,010
Foundations (specify)	0	0
Private donations	\$2,200	\$220
Other (specify)		
Sponsorships	\$1,000	\$3,000
Applicant organization's contributions to the project/program		
Cash	\$15,000	
In-kind (other)		
City of Moncton	\$9,000	
Professional Services (Design, Printing, Consulting)	\$3,000	
Total Revenue	\$57,600	\$44,525

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	\$40,000	\$24,552
Administration	\$1,395	
Rent or mortgage	\$8,000	
Program/project supplies	\$10,085	
Advertising and promotion	\$3,430	\$2,000
Other (specify)		
Insurance	\$1,764	
Contracts, Honorariums, Rewards and In-kind Services	\$4,000	
Training and Conferences	\$3,000	\$3,000
Other: Phone, Internet and Miscellaneous	\$1,900	
Total Expenses	\$73,574	\$29,552

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.


Application Prepared By:


Signature

Krysta Cowling
Print Name

Nov 15th 2016
Date

Application Approved By:


Signature

Jennifer Kay
Print Name

Nov 15 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

'La Bikery Co-operative

'Comparative Income Statement

,

	<u>'Actual 04/01/2015 to 12/31/2015</u>	<u>'Actual 04/01/2014 to 03/31/2015</u>
'REVENUE		
'Sales Revenue		
'Merchandise Sales	745.99	1058
'New Part Sales	1074.53	1015.65
'Used Part Sales	181	158
'Bicycle Sales (P-Recycle A Bike)	3753.22	280
'Bike Rental Revenue (P-Bike Rental)	1043.9	0
'Food Sales	0	32
'Net Sales	<u>6798.64</u>	<u>2543.65</u>
'Federal Government		
'Canada Summer Jobs	4000	2795
'Total Federal Governemnt	<u>4000</u>	<u>2795</u>
'Provincial Government		
'Prov of NB (Workforce Exp)	15840	2160
'Total Provincial Government	<u>15840</u>	<u>2160</u>
'Private Sector		
'National Co-Operators	1500.46	5667.14
'Mountain Equipment Co-Operative	16264.73	1083.35
'Donations	941.3	1132.45
'Total Private Sector	<u>18706.49</u>	<u>7882.94</u>
'Other Revenue		
'City of Moncton (Quality of Life)	4000	4000
'Bike Rental Sponsorship	3650	7500
'Sponsorship Revenue	250	2000
'City of Moncton Services	1000	1500
'Town of Riverview	300	475
'Fundraising & Donation Revenue	352.86	0
'Grant Revenue	1500	0
'Memberships	513.5	510
'Miscellaneous Revenue	0	2
'Workshop Revenue	0	46.5
'Total Other Revenue	<u>11566.36</u>	<u>16033.5</u>

'TOTAL REVENUE	<u>56911.49</u>	<u>31415.09</u>
'EXPENSE		
'Program Costs		
'Workshop Honorariums	<u>0</u>	<u>725</u>
'Total Programs Cost	<u>0</u>	<u>725</u>
'Cost of Goods Sold		
'Merchandise Cost	369.23	360
'Bike Parts Cost	652.36	4510.31
'Bike Rental Expenses	21.08	5112
'Credit Card Commissions	57.2	45.71
'Inventory Variance	-5575.75	-5381.52
'Freight Expense	<u>21</u>	<u>120</u>
'Total Cost of Goods Sold	<u>-4454.88</u>	<u>4766.5</u>
'Payroll Expenses		
'Wages & Salaries	32784.91	10428.79
'EI Expense	862.89	274.47
'CPP Expense	<u>1402.92</u>	<u>358.69</u>
'Total Payroll Expenses	<u>35050.72</u>	<u>11061.95</u>
'General & Administrative Expenses		
'Accounting & Legal Expense	765.21	951.81
'Business Fees & Memberships Expense	120	100
'Advertising & Promotions Expense	113.71	182.24
'Contract Services	3748.25	935.46
'Board Expense	153.65	516.08
'Courier & Postage Expense	218.75	38.85
'Insurance Expense	1491.72	1620.71
'Interest & Bank Charges	48.63	31.23
'Internet Expense	510.7	478.76
'Office Supplies Expense	328.29	34.92
'Web hosting Expense	200.34	76.8
'Workshop Supplies Expense	71.13	915.49
'Miscellaneous Expenses	159.72	44.33
'Workshops & Conferences	401	221.48
'Repair & Maintenance Expense	0	62.81
'Recycle A Bike	0	217
'Food and Refreshments Expense	80.88	13.98
'Events Expense	887.23	1131.87

'Travel	73.06	0
'Depreciation Expense	<u>440.55</u>	<u>354.45</u>
'Total General & Admin. Expenses	<u>9812.82</u>	<u>7928.27</u>
 'TOTAL EXPENSE	 <u>40408.66</u>	 <u>24481.72</u>
 'NET INCOME	 <u>16502.83</u>	 <u>6933.37</u>
 'Generated On: 03/21/2016		

Community Investment Preliminary Checklist Annual Grant

Organization Name: MAGnumA

Date Received: Nov 29/2016

Amount Requested: \$1,500.00

Sector(s) Served: Arts & Culture

Community Priority Area(s)

- 1) Diversity through
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>1981</u>	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

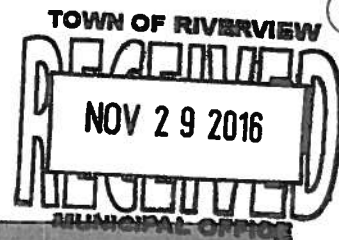
No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO

Did not receive funding in 2016.

n/a

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: MAGMA-AMGM

Address: 22 Church Street, Suite C170

City: Moncton

Postal Code: E1C 0P7

Telephone: (506)858-9659

Name of Primary Contact: Kayla Keenan

Position in Organization: Community Connections Coordinator

Email: kayla.keenan@magma-amgm.org

Name of President or Board Chair: Vinay Wadnikop

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1,500

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input checked="" type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	2013	2014	2015	2016																
Grant Received	\$ _____	\$ _____	\$ _____	\$ _____																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>128033180RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1981</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Moncef Lakouas</td> <td>Secretary</td> </tr> <tr> <td>Marie-Claire Muirhead</td> <td>1st Vice President</td> </tr> <tr> <td>Lam Bui (Lisa)</td> <td>2nd Vice President</td> </tr> <tr> <td>Georges Wybouw</td> <td>Past President</td> </tr> <tr> <td>Camelia Radu</td> <td>Treasurer</td> </tr> <tr> <td>Caroline Gingles</td> <td>Anglophone East School District</td> </tr> <tr> <td>Councillor Charles Leger</td> <td>City of Moncton</td> </tr> </tbody> </table>					Name	Position	Moncef Lakouas	Secretary	Marie-Claire Muirhead	1st Vice President	Lam Bui (Lisa)	2nd Vice President	Georges Wybouw	Past President	Camelia Radu	Treasurer	Caroline Gingles	Anglophone East School District	Councillor Charles Leger	City of Moncton
Name	Position																			
Moncef Lakouas	Secretary																			
Marie-Claire Muirhead	1st Vice President																			
Lam Bui (Lisa)	2nd Vice President																			
Georges Wybouw	Past President																			
Camelia Radu	Treasurer																			
Caroline Gingles	Anglophone East School District																			
Councillor Charles Leger	City of Moncton																			

8. Is your organization in "good standing" with the Town of Riverview?

☒ Yes ☐ No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

MAGMA's mission is to enrich and enhance the well being of our community by fostering and nurturing respect, understanding, acceptance of and assisting people from all heritages.

MAGMA's mandate is to:

- assist new immigrants and refugees in their settlement, orientation; and adaptation
- create cultural awareness in the community at large
- encourage appreciation and sharing of our diverse cultural values
- foster harmonious relations, nurturing respect, and understanding amongst people of all heritages
- provide training in the Canadian official language of one's choice
- protect and promote human rights

We propose to host a series of events in the Greater Moncton Area for Black History Month. Activities will be held in all 3 municipalities throughout the month of February, with a final gala event in Downtown Moncton on February 28, 2017. These events will be open to everyone in the public, free of charge and will serve to educate our community about Black History in the Maritimes, while engaging members of all different cultures.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

Funding would go toward the execution of family-oriented activities in Riverview, as well as the final gala event in Downtown Moncton on February 28th. This is an opportunity for all 3 municipalities to work together to create a cultural event that is accessible to everyone in the Greater Moncton Area. We will be bringing the history, art and food of black culture in New Brunswick and celebrating this heritage together as a community. This will be a space for people of all different backgrounds to connect and learn together, and experience new things.

When we think of Black History, we often think of things that have happened far away in history. We think of Africa. We think of the slave trade that occurred in many parts of North America. We do not, typically, think of the rich history that exists here in New Brunswick, in Moncton, Dieppe and Riverview. But, the history is there, and we want to make it accessible to everyone in our community. This grant would help us educate and empower the residents of Riverview, Moncton and Dieppe and it would allow us to bridge the gaps that we currently face. MAGMA is the best organization to address this need because we are the main organization who has been organizing Black History Month events here in Greater Moncton. We already have a great following, ample resources and connections, and we have new and exciting partnerships that will make Black History Month 2017 the best yet.

3. List the location of the program, project or initiative that will be funded by the grant.

Across the Greater Moncton Area

4. What is the date of the program, project or initiative?

February 2017 (Gala - February 28)

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	200	1,000
Event Attendees	100	400
Other (Please Specify)		
Total Number of Beneficiaries	300	1,400

6. How many volunteers will be involved in the activities supported by the grant?
50 _____ Volunteers
7. How many hours will these volunteers contribute?
5 each _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>The Town of Riverview logo will be placed on all promotional materials, will be thanked on our website and social media outlets.</p> <p>Speaking Opportunities:</p> <p>A representative from the Town of Riverview will be invited to speak at the gala event.</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>While there are some wonderful cultural initiatives and events currently being held in the Town of Riverview, there seems to be a gap in the area of Black History. This is something that MAGMA would be thrilled to help introduce and we want to support the cultural development of the Town of Riverview in any way we can. Many efforts have been put in place recently to increase collaboration between the 3 municipalities of the Greater Moncton Area, and we view this as another opportunity to strengthen those partnerships and work together toward a common goal.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

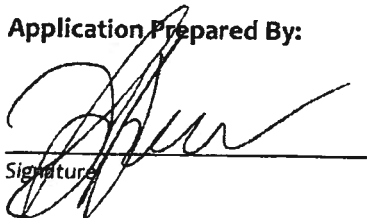
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Province of NB - Department of Post-Secondary		
Education, Training and Labour		\$3,000
Multicultural Grants Program		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Moncton - Cultural Grant		\$2,000
City of Dieppe		\$1,500
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
		\$2,000
In-kind (other)		
Total Revenue		\$8,500

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		\$2,000
Administration		\$750
Rent or mortgage		\$1000
Program/project supplies		\$2,500
Advertising and promotion		\$250
Other (specify)		
Catering		\$2,500
Total Expenses		\$9,000

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Kayla Keenan
Print Name

Nov. 29, 2016.
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.
ASSOCIATION MULTICULTURELLE DU GRAND MONCTON INC.

Financial Statements

March 31, 2016



L. BOURQUE & ASSOCIATES P. C. INC.

CHARTERED PROFESSIONAL ACCOUNTANTS | COMPTABLES PROFESSIONNELS AGRÉÉS

CONTENTS

	Page
Independant Auditor's Report	1
Financial Statements	
Statement of Operations	2
Statement of Changes in Net Assets	3
Statement of Financial Position	4
Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8
Independant Auditor's Report on Additional Information	9
Additional Information	
Statement of Operations - Settlement Program	10
Statement of Operations - Resettlement Assistance Program	11
Statement of Operations - General	12



L. BOURQUE & ASSOCIATES P. C. INC.

CERTIFIED GENERAL ACCOUNTANTS | COMPTABLES GÉNÉRAUX ACCRÉDITÉS

INDEPENDENT AUDITOR'S REPORT

To the Directors of Multicultural Association of Greater Moncton Area Inc.

We have audited the accompanying financial statements of Multicultural Association of Greater Moncton Area Inc., which comprise the statement of financial position as at March 31, 2016, and the statements of operations, changes in net assets and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Qualified Opinion

As discussed in Note 8 to the financial statements, due to an ongoing dispute, the appropriate amount of rent cannot be determined and, therefore, disputed amounts, which could be significant, are not reflected in the financial statements as at March 31, 2016. Also, in common with many not-for-profit organizations, Multicultural Association of Greater Moncton Area Inc. derives revenue from donations and fundraising activities of which the completeness is not susceptible of satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of Multicultural Association of Greater Moncton Inc.

Qualified Opinion

In our opinion, except for the possible effects of the matters described in the "Basis for Qualified Opinion" paragraph, the financial statements present fairly, in all material respects, the financial position of the Multicultural Association of Greater Moncton Inc. as at March 31, 2016, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

L. Bourque & Associates P.C. Inc.

Chartered Professional Accountants
June 2, 2016
Dieppe, NB

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.**Statement of Operations**

Year ended March 31,

2016**2015**

Revenues

Immigration, Refugees and Citizenship Canada	\$ 1,888,038	\$ 1,395,572
Province of New Brunswick	179,334	209,575
Federal government	11,800	10,633
Other grants	70,510	89,698
Donations	38,803	27,000
Interest income	1,656	2,550
Other income and special events	16,047	38,460
	<hr/>	<hr/>
	2,206,188	1,773,488

Expenses

Administration expenses	-	1,580
Advertising and promotion	16,338	21,249
Bad debt	-	1,862
Board of directors' expenses	3,543	3,391
Childminding supplies	1,977	1,368
Cleaning and repairs	3,295	4,217
Conferences	-	610
Equipment rental	45,508	47,001
HST (non-recovered portion)	44,413	25,165
Insurance	8,086	2,011
Interest and bank charges	2,302	2,795
Miscellaneous	4,176	5,610
New comers temporary accommodations	404,233	33,051
Office equipment	17,030	3,129
Office supplies and postage	32,883	37,313
Professional fees	14,040	9,228
Rent	171,707	167,451
Resource materials, transportation and programs	173,921	151,092
Salaries and benefits	1,218,373	1,204,914
Scholarships	1,526	1,705
Special events and projects	11,657	20,116
Telecommunications	21,897	22,088
Travel	13,845	9,726
	<hr/>	<hr/>
	2,210,750	1,776,672

Deficiency of revenues over expenses

\$ (4,562)	\$ (3,184)
------------	------------

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.**Statement of Changes in Net Assets**

Year ended March 31,

2016**2015**

	<u>Invested in capital assets</u>	<u>Internally restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Total</u>
Balance, beginning of year	\$ 1,630	\$ 30,857	\$ 116,821	\$ 149,308	\$ 156,150
Deficiency of revenues over expenses	-	-	(4,562)	(4,562)	(3,184)
Amortization of capital assets	(652)	-	-	(652)	(3,658)
Balance, end of year	<u>\$ 978</u>	<u>\$ 30,857</u>	<u>\$ 112,259</u>	<u>\$ 144,094</u>	<u>\$ 149,308</u>

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Statement of Financial Position

March 31,

2016**2015**

ASSETS

Current assets

Cash	\$	71,835	\$	9,806
Current portion of investments (note 3)		51,417		-
Accounts receivable		371,353		152,700
Harmonized sales tax receivable		46,722		25,138
Prepaid expenses		16,011		8,994

557,338 196,638

Investments (note 3)

21,206 70,974

Capital assets (note 4)

978 1,630

\$ 579,522 \$ 269,242

LIABILITIES

Current liabilities

Accounts payable and accrued liabilities	\$	165,825	\$	66,000
Government remittances payable		37,242		26,506
Deferred revenue		232,361		27,428

435,428 119,934

NET ASSETS

Invested in capital assets

978 1,630

Internally restricted

30,857 30,857

Unrestricted

112,259 116,821

144,094 149,308

\$ 579,522 \$ 269,242

ON BEHALF OF THE BOARD

_____, Director

_____, Director

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.**Statement of Cash Flows**

Year ended March 31,

2016**2015**

Operating activities

Deficiency of revenues over expenses \$ (4,562) \$ (3,184)

Net change in non-cash working capital items

Accounts receivable (218,653) (135,321)

Harmonized sales tax receivable (21,584) 1,276

Prepaid expenses (7,017) 1,964

Accounts payable and accrued liabilities 99,825 4,172

Government remittances payable 10,736 13,759

Deferred revenue 204,933 (103,300)

63,678 (220,634)

Investing activitiesNet decrease (increase) in investments 49,768 (44,232)

Cash and cash equivalents increase (decrease)

113,446 (264,866)

Cash and cash equivalents, beginning of year9,806 274,672

Cash and cash equivalents, end of year

\$ 123,252 \$ 9,806

Represented by:

Cash \$ 71,835 \$ 9,806

Term deposits 51,417 -

\$ 123,252 \$ 9,806

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Notes to the Financial Statements

March 31, 2016

1. Statutes of incorporation and nature of activities

Multicultural Association of Greater Moncton Area Inc. (the organization), is an incorporated non-profit organization and, as such, is exempt from tax on income under paragraph 149(1)(l) of the Income Tax Act. Its goals are to protect and promote human rights, to create cultural awareness and encourage the sharing of cultures, to be a medium of contact and communication between all the various ethnic and cultural identities, to foster harmonious relations among people of all cultures and to assist new immigrants and refugees to become oriented in the community. The organization has been granted the charitable status.

2. Summary of significant accounting policies

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when they are received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Contributed services

Volunteers contribute several hours per year to assist the Organization in carrying out its service delivery activities. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements unless the fair value can be reasonably estimated.

The following contributed services were recognized in the financial statements:

	2016	2015
Festival paid services	\$ 24,399	\$ 28,940
Festival services in kind	18,611	27,758
	<u>\$ 43,010</u>	<u>\$ 56,698</u>

Cash and cash equivalents

The organization's policy is to disclose bank balances under cash and cash equivalents, including bank overdrafts with balances that fluctuate frequently from being positive to overdrawn, and term deposits with a maturity period of one year or less from the date of acquisition.

Capital assets

Capital assets are recorded at cost. The organization's policy is to capitalize purchases of \$1,000 or more. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided on the basis of their estimated useful life using the following methods and rates.

	Methods	Rates
Equipment	Straight line	5 years
Computer equipment	Diminishing balance	3 years

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Notes to the Financial Statements

March 31, 2016

2. Summary of significant accounting policies (continued)**Use of estimates**

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the current period. These estimates are subject to measurement uncertainty, and actual results could therefore differ from these estimates.

Financial instruments

The organization initially measures its financial assets and liabilities at fair value. The organization subsequently measures all its financial assets and financial liabilities at amortized cost.

3. Investments

	2016	2015
Term deposits, 2.0% to 3.0%, maturing from June 2016 to August 2017	\$ 72,623	\$ 70,974
Current portion	51,417	-
	<u>\$ 21,206</u>	<u>\$ 70,974</u>

4. Capital assets

	2016			2015
	Cost	Accumulated Amortization	Net Book Value	Net Book Value
Equipment	\$ 18,290	\$ 17,312	\$ 978	\$ 1,630
Computer equipment	42,472	42,472	-	-
	<u>\$ 60,762</u>	<u>\$ 59,784</u>	<u>\$ 978</u>	<u>\$ 1,630</u>

5. Financial instruments

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at the reporting date of March 31, 2016.

Credit risk

For grants receivable, the organization assesses, on a continuous basis, amounts receivable on the basis of amounts for which ultimate collection is reasonably assured based on their estimated realizable value.

Interest rate risk

The organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed-interest instruments subject the organization to a fair value risk.

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Notes to the Financial Statements

March 31, 2016

6. Economic dependence

The organization acts as a service provider delivering several programs to newcomers for Citizenship and Immigration Canada. A significant portion of the revenues of the organization are from Citizenship and Immigration Canada.

7. Contractual obligations

The organization leases two vehicles under leases expiring in August 2016 and December 2016 respectively. Future minimum lease payments total \$9,006 and include the following payments over the next year : 2017, \$9,006.

The organization also leases premises under a lease expiring in February 2030. As explained in Note 8, due to an ongoing dispute, the appropriate amount of rent that will be disbursed in future years cannot be determined.

8. Contingency

A dispute has emerged between the lessor of the premises and the organization relating to the actual square footage being used and the increase in operating expenses being charged. The disputed rent, which could be significant, has not been recorded in the expenses of the organization. The issue is ongoing and has yet to be resolved.

INDEPENDENT AUDITOR'S REPORT ON OTHER INFORMATION

To the Directors of Multicultural Association of Greater Moncton Area Inc.

The audited financial statements of the Multicultural Association of Greater Moncton Area Inc. as at March 31, 2016 and our report thereon are presented in the preceding section of this report. The following information is presented for purposes of additional analysis and is not required for a fair presentation of the financial position, results of operations, or changes in cash flows of the organization.

Such information has been subjected to the auditing procedures applied in our examination of the financial statements and, in our opinion, is fairly stated in all material respects in relation to the financial statements taken as a whole as stated in the Independent Auditor's Report on page 1.

L. Bourque & Associates P.C. Inc.

Chartered Professional Accountants
June 2, 2016
Dieppe, NB

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Additional Information

March 31,

2016**2015**

**Statement of Operations - Immigration, Refugees and Citizenship Canada Contribution Agreements
Settlement Program****Revenues**

Immigration, Refugees and Citizenship Canada

\$ 1,264,648 \$ 1,219,876

Expenses

Advertising and promotion	6,908	8,051
Childminding supplies	1,287	1,368
Cleaning and repairs	3,270	4,217
Equipment rental	3,872	5,163
HST (non-recovered portion)	15,721	14,383
Insurance	8,086	2,011
Interest and bank charges	1,820	1,836
Miscellaneous	2,567	2,094
Office equipment	17,030	3,129
Office supplies and postage	25,327	23,925
Professional fees	7,786	6,628
Rent	143,357	124,851
Resource materials, transportation and programs	57,848	74,998
Salaries and benefits	942,972	925,981
Special events and projects	2,963	6,330
Telecommunications	18,302	15,852
Travel	5,532	7,223

1,264,648 1,228,040

Deficiency of revenues over expenses**\$ - \$ (8,164)**

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Additional Information

March 31,

2016**2015**

**Statement of Operations - Immigration, Refugees and Citizenship Canada Contribution Agreements
Resettlement Assistance Program****Revenues**

Immigration, Refugees and Citizenship Canada

\$	606,645	\$	154,317
----	---------	----	---------

Expenses

HST (non-recovered portion)

22,045	2,986
--------	-------

Miscellaneous

-	1,458
---	-------

New comers temporary accommodations

404,391	33,051
---------	--------

Office supplies and postage

3,206	771
-------	-----

Professional fees

3,600	2,400
-------	-------

Rent

18,000	18,000
--------	--------

Resource materials, transportation and programs

21,842	3,593
--------	-------

Salaries and benefits

110,897	90,110
---------	--------

Telecommunications

2,657	2,951
-------	-------

Travel

20,007	1,012
--------	-------

606,645	156,332
---------	---------

Deficiency of revenues over expenses

\$	-	\$	(2,015)
----	---	----	---------

MULTICULTURAL ASSOCIATION OF GREATER MONCTON AREA INC.

Additional Information

March 31,

2016**2015**

Statement of Operations - General**Revenues**

Immigration, Refugees and Citizenship Canada	\$	16,745	\$	33,379
Province of New Brunswick		179,334		209,575
Federal government		11,800		10,633
Other grants		70,510		89,698
Donations		38,803		27,000
Interest income		1,656		2,550
Other income and special events		16,046		38,460
		<u>334,894</u>		<u>411,295</u>

Expenses

Administration expenses	-	1,580
Advertising and promotion	9,271	13,198
Bad debt	-	1,862
Board of directors' expenses	2,433	3,391
Conferences	1,109	610
Equipment rental	41,636	41,838
HST (non-recovered portion)	6,648	7,796
Interest and bank charges	482	959
Miscellaneous	1,609	2,058
Office supplies and postage	5,065	12,617
Professional fees	2,654	200
Rent	10,350	24,600
Resource materials, transportation and programs	78,571	84,501
Salaries and benefits	164,926	188,823
Scholarships	1,526	1,705
Special events and projects	9,002	13,786
Telecommunications	938	3,285
Travel	3,236	1,491
	<u>339,456</u>	<u>404,300</u>

Excess (deficiency) of revenues over expenses

\$	(4,562)	\$	6,995
----	---------	----	-------

Community Investment Preliminary Checklist Annual Grant

Organization Name: Metro Baseball Assoc.

Date Received: Nov. 30/16

Amount Requested: \$4000

Sector(s) Served: Recreation + Leisure

Community Priority Area(s)

- 1) Recreation + Leisure
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? ☐ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ N/A

NOV 30 2016

MUNICIPAL OFFICE

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Metro Baseball Association

Address: 23 Warren Ave.

City: Riverview

Postal Code: E1b 3M5

Telephone: 386-1399

Name of Primary Contact: Dave Doucette

Position in Organization: Treasurer

Email: dwd@crandallnb.com

Name of President or Board Chair: Mike Donahoe

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 4000.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☐ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input checked="" type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	2013	2014	2015	2016																
Grant Received	\$ 0	\$ 0	\$ 0	\$ 0																
3. Are you an incorporated not-for-profit organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
4. Are you a registered charity?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____																				
5. Are you a sporting organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
6. When was your organization established?																				
Year <u>2014</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Mike Donahoe</td> <td>chairman</td> </tr> <tr> <td>Jody Dunnett</td> <td>Vice chair</td> </tr> <tr> <td>Dave Leblanc</td> <td>Secretary</td> </tr> <tr> <td>Dave Doucette</td> <td>Treasurer</td> </tr> <tr> <td>Jaret Guimond</td> <td>Director General</td> </tr> <tr> <td>Garda Huber</td> <td>director Media</td> </tr> <tr> <td>John Hunter</td> <td>Coach Co-ordinator</td> </tr> </tbody> </table>					Name	Position	Mike Donahoe	chairman	Jody Dunnett	Vice chair	Dave Leblanc	Secretary	Dave Doucette	Treasurer	Jaret Guimond	Director General	Garda Huber	director Media	John Hunter	Coach Co-ordinator
Name	Position																			
Mike Donahoe	chairman																			
Jody Dunnett	Vice chair																			
Dave Leblanc	Secretary																			
Dave Doucette	Treasurer																			
Jaret Guimond	Director General																			
Garda Huber	director Media																			
John Hunter	Coach Co-ordinator																			

8. Is your organization in "good standing" with the Town of Riverview?

☒ Yes ☐ No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Metro Baseball Association is committed to providing each player with opportunities to help them grow as an athlete and a person.

The Metro Baseball Association values competition that builds each player's self-esteem through preparation, determination, focus, commitment and sportsmanship.

It is the Association's mission to provide each Mudcats player with the opportunity to play baseball at a competitive level and to develop skills such as leadership, teamwork, and discipline.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☒ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

funding will be applied to the costs of team uniforms, new equipment that requires replacement on an annual basis from wear and tear. Hall rental is very expensive and extra funds would allow us to train earlier in the spring at a rented facility to allow our players to be ready for the upcoming season of play.

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview, Moncton , Dieppe

4. What is the date of the program, project or initiative?

program is summer based with off pre sea

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	20 +/-	35+/-
Event Attendees	40/game	60/game
Other (Please Specify)		
Total Number of Beneficiaries	580	875

6. How many volunteers will be involved in the activities supported by the grant?
25 _____ Volunteers
7. How many hours will these volunteers contribute?
1500 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Website / Facebook / Twitter accounts / any write ups in local papers etc.. association sponser</p> <p>Speaking Opportunities:</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>Metro Baseball Association was created on the basis that the Players in the Riverview Minor Baseball Association after PeeWee division would have a competitive association to play in if they chose to move on to Midget and Junior baseball.with all 3 local associations joining up to create the MBA you have top talent from all 3 groups that can and have competed at National levels since the inception of the Association</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

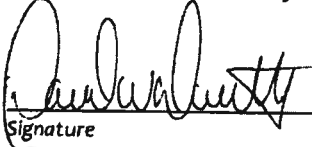
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
	0	
Other federal and/or provincial funding (specify)		
	0	
Other Community grants (specify municipality)		
Non-government		
Earned income	23700	
User fees	1800	
Fundraising		
Foundations (specify)	0	
Private donations	0	
Other (specify)		
Applicant organization's contributions to the project/program		
Cash	1500	
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits	0		
Administration	250		
Rent or mortgage	0		
Program/project supplies	10126		
Advertising and promotion	0		
Other (specify)			
Total Expenses			

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

DAVID W DOUCETTE
Print Name

NOV 28/2016
Date

Application Approved By:


Signature

MIKE DONAHOE
Print Name

NOV 29/16
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

MBA Budget 2016

Income

Player Registrations	60	\$	325.00	\$	19,500.00
Team Ticket sales	60	\$	50.00	\$	3,000.00
JR Home games Admission 50/50	12	\$	75.00	\$	900.00
Canteen (NET Profits only)	1	\$	300.00	\$	300.00
				\$	-
				\$	-
				\$	-

Total Income **\$ 23,700.00**

Expenses:

BNB Fees	Association Fee		1	\$	325.00	\$	325.00	
	Insurance		75	\$	15.00	\$	1,125.00	
	JR Team		1	\$	1,000.00	\$	1,000.00	
	MAAA		1	\$	850.00	\$	850.00	
	MAA		1	\$	450.00	\$	450.00	
	MAA		1	\$	450.00	\$	450.00	
	Ticket Fees		60	\$	20.00	\$	1,200.00	\$ 5,400.00
Tournamant	MAAA		2	\$	350.00	\$	700.00	\$ 700.00
Umpire	JR Team		12	\$	100.00	\$	1,200.00	
	MAAA		12	\$	90.00	\$	1,080.00	
	MAA		14	\$	85.00	\$	1,190.00	
	MAA		14	\$	85.00	\$	1,190.00	
	Assign fees		4	\$	100.00	\$	400.00	\$ 5,060.00
Equipment	Balls	ROML	25	\$	85.00	\$	2,125.00	
		85 cc	12	\$	80.00	\$	960.00	\$ 3,085.00
Uniforms	Pants	Players	60	\$	60.00	\$	3,600.00	****
		Coaches	12	\$	60.00	\$	720.00	****
	Hats	Players	60	\$	15.00	\$	900.00	****
		Coaches	15	\$	15.00	\$	225.00	boxes of 15
	Undershirtts	Players	60	\$	18.00	\$	1,080.00	
		Coaches	12	\$	18.00	\$	216.00	\$ 6,741.00
Misc	Office expenses		1	\$	250.00	\$	250.00	
	indoor sessions		10	\$	75.00	\$	750.00	
	Nationals		2	\$	1,000.00	\$	2,000.00	
						\$	-	\$ 3,000.00
User fee						\$	-	
	fields 3 x\$10 x60		60	\$	30.00	\$	1,800.00	\$ 1,800.00
								\$ 25,786.00

- \$ 2,086.00

Community Investment Preliminary Checklist Annual Grant

Organization Name: Marston Headstart

Date Received: Nov. 29 / 2016

Amount Requested: \$3000.00

Sector(s) Served: Health & Wellness

Community Priority Area(s)

- 1) Health & Wellness
- 2) Community Engagement
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? 1974	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____

Did not receive funding in 2016

n/a

NOV 29 2016

MUNICIPAL OFFICE

PART ONE: GENERAL INFORMATIONName of Applicant Organization: ~~Mary O'Donnell~~

MONCTON HEADSTART

Address: 1111 Mountain Road

City: Moncton

Postal Code: E1C 2S9

Telephone: 858-8252

Name of Primary Contact: Mary O'Donnell

Position in Organization: Executive Director

Email: mary.odonnell@monctonheadstart.com

Name of President or Board Chair: Mark St-Pierre

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 3,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>	\$ <u>0</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>119044311RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1974</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Jean-Marie Roy</td> <td>Past President</td> </tr> <tr> <td>Mark St. Pierre</td> <td>President</td> </tr> <tr> <td>Darren Hansen</td> <td>Vice-President</td> </tr> <tr> <td>Nicole Leger</td> <td>Secretary/Treasurer</td> </tr> <tr> <td>Mary O'Donnell</td> <td>Exec Director/ex-officio member</td> </tr> <tr> <td>Maura McKinnon</td> <td>Member</td> </tr> <tr> <td>Heather Elliott (and 4 others)</td> <td>Members</td> </tr> </tbody> </table>					Name	Position	Jean-Marie Roy	Past President	Mark St. Pierre	President	Darren Hansen	Vice-President	Nicole Leger	Secretary/Treasurer	Mary O'Donnell	Exec Director/ex-officio member	Maura McKinnon	Member	Heather Elliott (and 4 others)	Members
Name	Position																			
Jean-Marie Roy	Past President																			
Mark St. Pierre	President																			
Darren Hansen	Vice-President																			
Nicole Leger	Secretary/Treasurer																			
Mary O'Donnell	Exec Director/ex-officio member																			
Maura McKinnon	Member																			
Heather Elliott (and 4 others)	Members																			

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Moncton Headstart is a charitable non-profit early family intervention agency serving families in Greater Moncton. Various social service agencies refer families that are deemed medium to high risk to Headstart. The families that Headstart helps have suffered from some or all of the following issues: poverty; hunger, abandonment, despair, substance abuse and low self-esteem. All of our families have one thing in common, a determination to make their lives better.

Headstart offers our families highly professional core programs aimed at providing long-term strategies for a healthy family life and improved economic circumstances. These programs are the HighScope® children's program and the Headstart Parents' Program. These programs help over 250 individuals; children aged 2 to 5 years old and their parents every three years.

Headstart's core programs aim to prepare the referred children for integration into the school environment starting in kindergarten, while helping their families build healthy relationships, improve self-esteem, develop new skills, enhance existing skills, and encourage self-sufficiency.

Based on conversations with our families, Headstart has created Community Outreach programs to address the needs of struggling families from all over Greater Moncton. These programs are School Supplies (now a co-operation between Headstart, the Salvation Army and Food Depot Alimentaire), Coats for Kids, Toyland, Fresh for Less, Tooth Fairy, Open Doors adult learning, and the Lorne Preston Education Fund. Community Outreach programs serve over 3,000 families and individuals every year, of which we estimate that 15-20 percent is from the Riverview community.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?		
<p>We propose to use the funding to help Headstart meet the needs of the core programs that are HighScope® and the Parents' Program, the Mapleton Teaching Kitchen and Future Horizons housing. These programs provide the long-term strategies that help improve family life and our families' economic circumstances for a brighter future.</p> <p>Ensuring our Core Program funding will allow us to continue to offer the important suite of Community Outreach Programs. These programs are run by our expert staff on a volunteer basis to provide the immediate relief sought by our families and families in all of the Greater Moncton communities. Donations fund all of our Community Outreach Programs. We have seen significant increases in the number of families using these programs, School Supplies saw a 26% increase in 2016; Coats for Kids was up 52% in 2016; and Toyland helped over 1,600 children experience the joy of Christmas in 2015. Community Outreach programs are available to everyone living in the Greater Moncton region.</p> <p>We estimate that Riverview residents represent approximately 15 - 20 percent of the over 3,000 whom we assist every year. No other organization can consistently deliver the level, breadth and quality of services delivered by Moncton Headstart.</p>		
3. List the location of the program, project or initiative that will be funded by the grant.		
<u>Headstart building & various locations in South East NB</u>		
4. What is the date of the program, project or initiative?		
<u>Operating year 2017-2018</u>		
5. Approximately how many people will benefit from the activities supported by the grant?		
	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	<u>7</u>	<u>120</u>
Audience Members/		
Event Attendees	<u></u>	<u></u>
Other (Please Specify)	<u>510-680</u>	<u>2770-2600</u>
<u>Community Outreach</u>		
Total Number of Beneficiaries	<u>517-687</u>	<u>2890-2720</u>

Community Investment Application 2017-Annual Grants


PART THREE: FINANCIAL INFORMATION		
Please provide the following applicable financial information about the activities for which you are applying for funding.		
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Province of NB - \$200,000 received in 2016-2017		400,000
requested additional funds		
Other federal and/or provincial funding (specify)		
Province of NB (daycare assistance)		276,200
Province of NB (QIF & summer students)		110,000
Other Community grants (specify municipality)		
United Way (Headstart and Mapleton Teaching Kitchen)	130,000	130,000
City of Moncton	30,000	30,000
Non-government		
Earned income		
User fees		50,000
Fundraising		50,000
Foundations (specify)		
Private donations		178,000
Other (specify)		
Rent		3,500
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		1,227,700

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		928,000
Administration		83,500
Rent or mortgage		26,664
Program/project supplies		53,000
Advertising and promotion		
Other (specify)		
Heat/lights/water & sewer/taxes		75,000
Transportation		31,000
Total Expenses		1,197,164

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

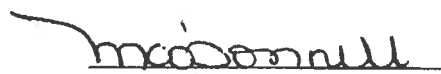
Application Prepared By:


Signature

MARY O'DONNELL
Print Name

11/29/2016
Date

Application Approved By:


Signature

MARY O'DONNELL
Print Name

11/29/2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

MONCTON HEADSTART INC.
Financial Statements
Year Ended March 31, 2016

MONCTON HEADSTART INC.
Index to Financial Statements
Year Ended March 31, 2016

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 12
Revenues (<i>Schedule 1</i>)	13
Expenditures (<i>Schedule 2</i>)	14

INDEPENDENT AUDITOR'S REPORT

To the Directors of MONCTON HEADSTART INC.

We have audited the accompanying financial statements of MONCTON HEADSTART INC., which comprise the statement of financial position as at March 31, 2016 and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

(continues)

Independent Auditor's Report to the Directors of MONCTON HEADSTART INC. *(continued)*

Basis for Qualified Opinion

In common with many charitable organizations, MONCTON HEADSTART INC. derives revenue from donations, fundraising activities and cash program activities, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of MONCTON HEADSTART INC. Therefore, we were not able to determine whether any adjustments might be necessary to donations, fundraising and other revenues, excess of revenues over expenditures, and cash flows from operations for the year ended March 31, 2016, current assets and net assets as at March 31, 2016.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of MONCTON HEADSTART INC. as at March 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.


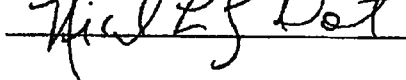
Dieppe, New Brunswick
June 21, 2016


EPR Robichaud & Associates Inc.
Chartered Professional Accountants

MONCTON HEADSTART INC.
Statement of Financial Position
March 31, 2016

	2016	2015
ASSETS		
CURRENT		
Cash	\$ 164,865	\$ 205,388
Accounts receivable	40,289	25,249
Harmonized sales tax recoverable	12,105	13,270
Prepaid expenses	16,205	19,024
	<u>233,464</u>	<u>262,931</u>
RESTRICTED CASH AND INVESTMENTS (Note 3)	412,047	433,745
INVESTMENT - QUOTED SHARES	-	24,386
CAPITAL ASSETS (Note 4)	<u>627,716</u>	<u>670,901</u>
	<u>\$ 1,273,227</u>	<u>\$ 1,391,963</u>
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable and accrued liabilities	\$ 69,126	\$ 43,561
Deferred revenues (Note 5)	166,200	168,046
Current portion of long term debt (Note 7)	26,664	26,664
	<u>261,990</u>	<u>238,271</u>
DEFERRED CAPITAL CONTRIBUTIONS (Note 6)	70,077	74,355
LONG TERM DEBT (Note 7)	<u>202,242</u>	<u>228,906</u>
	<u>534,309</u>	<u>541,532</u>
NET ASSETS		
Invested in capital assets	328,733	340,976
Restricted for endowment (Note 8)	20,000	20,000
Internally restricted (Note 9)	369,259	390,282
Unrestricted	<u>20,926</u>	<u>99,173</u>
	<u>738,918</u>	<u>850,431</u>
	<u>\$ 1,273,227</u>	<u>\$ 1,391,963</u>

ON BEHALF OF THE BOARD

 Director
 Director

The accompanying notes are an integral part of these financial statements

MONCTON HEADSTART INC.
Statement of Revenues and Expenditures
Year Ended March 31, 2016

	2016	2015
REVENUES		
Grants (Schedule 1)	\$ 401,830	\$ 445,202
Department of Education and Early Childhood Development (In-home, daycare and support fees)	290,164	279,652
Donations (Schedule 1)	206,627	211,814
Fundraising	69,244	62,937
Mapleton Teaching Kitchen (Schedule 1)	68,820	74,634
Other	28,062	12,139
Investment income	13,827	4,359
Rental	2,400	8,300
Donation - Moncton Headstart Foundation Inc. (Note 9)	-	419,601
	<u>1,080,974</u>	<u>1,518,638</u>
EXPENDITURES		
Salaries and wages	740,972	717,296
Mapleton Teaching Kitchen (Schedule 2)	95,044	100,795
Occupancy (Schedule 2)	75,345	71,795
Professional fees	45,747	17,819
Designated Programs (Schedule 2)	43,967	41,114
Funded Programs (Grants) (Schedule 2)	40,795	89,277
Children's and Parents Programs	22,643	21,722
Transportation (Schedule 2)	20,620	37,209
Fundraising	14,313	10,288
Administration	12,774	10,266
Training	12,256	5,273
Telecommunications	7,251	7,382
Bank and Investment	5,932	3,717
Other	4,079	4,577
Lorne Preston Educational Fund (Scholarships & Fundraising) (Note 8)	3,244	2,849
	<u>1,144,982</u>	<u>1,141,369</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES FROM OPERATIONS	<u>(64,008)</u>	<u>377,269</u>
OTHER REVENUE (EXPENDITURE)		
Amortization of deferred contributions	4,278	3,923
Amortization of capital assets	(39,991)	(41,034)
Realized loss on disposal of investments	(559)	-
Loss on disposal of capital assets	(3,194)	(284)
Unrealized gain (loss) on investments	(8,039)	6,949
	<u>(47,505)</u>	<u>(30,446)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (111,513)</u>	<u>\$ 346,823</u>

The accompanying notes are an integral part of these financial statements

MONCTON HEADSTART INC.
Statement of Changes in Net Assets
Year Ended March 31, 2016

	Invested in Capital Assets	Restricted for Endowment	Internally Restricted	Unrestricted	2016	2015
NET ASSETS - BEGINNING OF YEAR						
Excess of revenues over expenditures	\$ 340,976	\$ 20,000	\$ 390,282	\$ 99,173	\$ 850,431	\$ 503,608
Repayment of long term debt	(38,907)	-	2,777	(75,383)	(111,513)	346,823
Interfund transfer (Note 9)	26,664	-	-	(26,664)	-	-
	-	-	(23,800)	23,800	-	-
NET ASSETS - END OF YEAR	\$ 328,733	\$ 20,000	\$ 369,259	\$ 20,926	\$ 738,918	\$ 850,431

The accompanying notes are an integral part of these financial statements

MONCTON HEADSTART INC.
Statement of Cash Flows
Year Ended March 31, 2016

	2016	2015
OPERATING ACTIVITIES		
Excess of revenues over expenditures	\$ (111,513)	\$ 346,823
Items not affecting cash:		
Amortization of deferred contributions	(4,278)	(3,923)
Amortization of capital assets	39,991	41,034
Loss on disposal of capital assets	3,194	284
Unrealized gain on unrestricted investment - quoted shares	-	(3,427)
	<u>(72,606)</u>	<u>380,791</u>
Changes in non-cash working capital:		
Accounts receivable	(15,040)	(4,930)
Harmonized sales tax recoverable	1,165	(3,047)
Prepaid expenses	2,819	(802)
Due from restricted funds	-	(1,263)
Accounts payable and accrued liabilities	25,565	(8,587)
Deferred revenues	(1,846)	54,440
	<u>12,663</u>	<u>35,811</u>
Cash flow from operating activities	<u>(59,943)</u>	<u>416,602</u>
INVESTING ACTIVITIES		
Purchase of capital assets	-	(35,707)
Purchase of investment - quoted shares	-	(20,959)
Proceeds from sale of investment - quoted shares	24,386	-
Cash flow from (used by) investing activities	<u>24,386</u>	<u>(56,666)</u>
FINANCING ACTIVITY		
Repayment of long term debt	(26,664)	(26,664)
Cash flow used by financing activity	<u>(26,664)</u>	<u>(26,664)</u>
INCREASE (DECREASE) IN CASH FLOW	<u>(62,221)</u>	<u>333,272</u>
Cash - beginning of year	<u>639,133</u>	<u>305,861</u>
CASH - END OF YEAR	<u>\$ 576,912</u>	<u>\$ 639,133</u>
CASH CONSISTS OF:		
Cash	\$ 164,865	\$ 205,388
Restricted cash and investments	<u>412,047</u>	<u>433,745</u>
	<u>\$ 576,912</u>	<u>\$ 639,133</u>

The accompanying notes are an integral part of these financial statements

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

1. PURPOSE OF THE ORGANIZATION

Moncton Headstart Inc ("the Organization") is incorporated under the laws of the Province of New Brunswick as a non-profit organization and is registered as a charity under the Income Tax Act. The Organization is dedicated to providing quality early family intervention and support services to help children and their families realize their full potential. Moncton Headstart Inc. pursues standards of excellence and values mutually respectful relationships.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared by management in accordance with Canadian Accounting Standards for Not-for-Profit Standards in Part III of the CPA Handbook.

a) Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution if easily determined. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its residual value. Capital assets are amortized over their estimated useful lives on a declining balance basis at the following rates:

Building	4%
Land improvements	8%
Playground	8%
Equipment	20%
Computer equipment	30%
Motor vehicles	30%

b) Financial Instruments

Financial instruments are recorded at fair value on initial recognition. Equity instruments and pooled funds that are quoted in an active market are subsequently measured at fair value. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Organization has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Organization determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Organization expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

(continues)

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

c) Revenue recognition

The Organization follows the deferral method of accounting for contributions which include donations and grants.

Operating grants are recorded as revenue in the period to which they relate. Grants approved but not received at the end of an accounting period are accrued. Where a portion of a grant relates to a future period, it is deferred and recognized in that subsequent period.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized. Contributions restricted for the purchase of capital assets are deferred and amortized into revenue on a declining balance basis, at a rate corresponding with the amortization rate for the related capital assets.

Endowment contributions are recognized as direct increases in endowment net assets.

Department of Social Development fees, rental and transportation are recognized as revenue when the services are provided.

Externally restricted investment income (Lorne Preston Education Fund) is recognized as revenue in the year in which the related expenditures are recognized.

Internally restricted and unrestricted investment income are recognized when earned.

All changes in fair value are recognized in the statement of operations as part of the unrealized gain (loss) on investments.

d) Donated goods

The Organization receives contributions in the form of donated goods for the School Supplies, Coats for Kids, Christmas Aid, and Children's programs. The contributions for donated goods have not been recognized in the financial statements because of the difficulty in determining fair value.

e) Contributed services

Volunteers contribute a significant amount of their time each year. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

f) Expenditures allocation

Expenditures directly related to a specific program are charged to the program that they benefit.

In addition, salaries are allocated to designated and funded programs based on estimate of staff time related to each program.

(continues)

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

g) Measurement uncertainty

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

3. RESTRICTED CASH AND INVESTMENTS

	2016	2015
Restricted for endowment - Cash	\$ 1,215	\$ 9,932
Restricted for endowment - Investment, pooled funds	41,573	33,531
Restricted for endowment (note 8)	42,788	43,463
Internally restricted - Cash	493	279,131
Internally restricted - Investment, quoted shares	-	32,723
Internally restricted - Investment, pooled funds	368,766	78,428
Internally restricted (note 9)	369,259	390,282
	\$ 412,047	\$ 433,745

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Land	\$ 58,108	\$ -	\$ 58,108	\$ 58,108
Building	749,281	264,348	484,933	505,139
Land improvements	77,474	59,478	17,996	19,561
Playground	107,948	85,986	21,962	23,872
Equipment	47,420	31,438	15,982	20,510
Computer equipment	6,151	4,426	1,725	5,125
Motor vehicles	118,059	91,049	27,010	38,586
	\$ 1,164,441	\$ 536,725	\$ 627,716	\$ 670,901

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

5. DEFERRED REVENUES

	2016	2015
Christmas Aid Campaign	\$ 51,743	\$ 45,381
Lorne Preston Educational (note 8)	22,788	23,463
Volunteer	13,199	14,147
Community Parenting	13,857	13,857
School Supplies	4,976	10,236
Tooth Fairy	20,275	15,570
Mapleton Teaching Kitchen (project funding)	10,211	7,480
Creating a Place for Food	-	334
Other	716	2,359
Literacy (CALC)	4,401	2,894
Quality Improvement Funding Support	11,243	12,335
Coats for Kids	1,791	1,390
Fundraising campaigns	11,000	18,600
	\$ 166,200	\$ 168,046

6. DEFERRED CAPITAL CONTRIBUTIONS

Deferred capital contributions related to capital assets represent the unamortized amount of donations and grants received for the purchase of capital assets. The amortization of deferred capital contributions is recorded as revenue in the statement of revenues and expenditures.

	2016	2015
Beginning balance	\$ 74,355	\$ 78,278
Less: Amortization	(4,278)	(3,923)
	\$ 70,077	\$ 74,355

7. LONG TERM DEBT

	2016	2015
Scotiabank - loan bearing interest at 4.80% per annum, repayable in monthly payments of \$2,222 plus interest. The loan will be renewed in October 2019 and is secured by 1st charge collateral mortgage over property located at 1111 Mountain Road, Moncton, N.B.	\$ 228,906	\$ 255,570
Current portion of long term debt	(26,664)	(26,664)
	\$ 202,242	\$ 228,906

Principal repayment terms are approximately:

(continues)

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

7. LONG TERM DEBT (continued)

2017	\$ 26,664
2018	26,664
2019	26,664
2020	26,664
2021	26,664
Thereafter	95,586
	<u>\$ 228,906</u>

8. RESTRICTED FOR ENDOWMENT

The Restricted for Endowment Fund recognized as the Lorne Preston Educational Fund ("the Fund") provides financial assistance to former students (or parents) of the Organization who successfully pursue post-secondary education in a recognized course of study from an accredited educational institution.

The Fund, where possible, shall remain a minimum balance of \$20,000. Contributions and investment income relating to the Fund are treated as externally restricted contributions and income is recognized as revenue in the year in which the related expenditures are recognized.

	2016	2015
The Fund consists of the following:		
Restricted for endowment	\$ 20,000	\$ 20,000
Deferred revenues - Lorne Preston Educational	22,788	23,463
	<u>42,788</u>	<u>43,463</u>
Transactions Included in the Statement of Revenues and Expenditures:		
Fundraising	2,370	2,521
Donation	1,001	399
Investment	812	13
	<u>4,183</u>	<u>2,933</u>
Scholarships and fundraising	(3,244)	(2,849)
Bank charges and administration	(342)	(84)
Unrealized loss on investments	(597)	-
	<u>-</u>	<u>-</u>

MONCTON HEADSTART INC.
Notes to Financial Statements
Year Ended March 31, 2016

9. INTERNALLY RESTRICTED

Moncton Headstart Foundation Inc. ("The Foundation") was established to raise funds. In October 2013, the Board of Directors began the process of winding up its operations. As part of the wind up and dissolution, the Foundation decided to contribute its funds to the Organization without any restrictions. At March 31, 2015, the funds had been received in full and had been recognized in the Statement of Revenues and Expenditures. The funds have been designated as internally restricted funds by the Board of Directors of the Organization, which will be available to the Organization at the discretion of the Board of Directors for operations, capital requirements, endowments, etc.

During the 2015-2016 fiscal year, the Board approved transfers of funds to the unrestricted fund for consulting fees relating to fundraising activities.

10. RELATED PARTY TRANSACTIONS

The Organization received rental income of \$ 2 400 (2015- \$2,400) from Future Horizons Housing Inc. As at March 31, 2016, an amount of \$ 7,888 (2015 - \$3,700) was due from Future Horizons Housing Inc. and is included in accounts receivable.

11. FINANCIAL INSTRUMENTS

Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting obligations associated with its financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities. The Organization manages its liquidity risk by monitoring its operating requirements. The Organization prepares budget and cash forecasts to ensure it has sufficient funds to fulfill its obligations. There has been no change to the risk exposures from 2015.

Market risk

Market price risk is the risk that the value of an instrument will fluctuate as a result of changes in market prices, whether those changes are caused by factors specific to an individual investment, its issuer or all factors affecting all instruments traded in the market. As investments are carried at fair value with fair value changes recognized in the statement of revenues and expenditures, all changes in market conditions will directly result in an increase (decrease) in excess (deficiency) of revenues over expenditures. Market price risk is managed by the construction of a diversified portfolio using pooled funds with underlying securities being traded on various markets and across various industries.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Organization is exposed to interest rate risk on its fixed interest rate financial instruments. Fixed interest rate instruments subject the board to a fair value risk, since fair value fluctuates inversely to changes in market interest rates.

12. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

MONCTON HEADSTART INC.**Revenues****(Schedule 1)****Year Ended March 31, 2016**

	2016	2015
GRANTS		
High Scope Children's Program	\$ 200,000	\$ 200,000
Salaries (QIFS & Summer Students)	112,190	105,925
United Way (operational)	50,000	50,000
Literacy - CALC	38,358	37,687
Volunteer	948	413
Building Optimal Learning Environments	-	1,011
Creating a Place for Food	334	50,166
	\$ 401,830	\$ 445,202
DONATIONS		
Christmas Aid Campaign	\$ 30,726	\$ 33,736
School Supplies	12,297	7,053
Lorne Preston Educational Fund (note 8)	1,001	399
Coats for Kids	309	139
Tooth Fairy	95	186
Outreach	540	-
Subtotal	44,968	41,513
Undesignated	161,659	170,301
	\$ 206,627	\$ 211,814
MAPLETON TEACHING KITCHEN		
Grant - United Way (operational)	\$ 35,000	\$ 50,000
Project Funding	7,809	8,654
Fundraising and service fees	23,184	15,890
Donations	2,827	90
	\$ 68,820	\$ 74,634

The accompanying notes are an integral part of these financial statements

MONCTON HEADSTART INC.**Expenditures****(Schedule 2)****Year Ended March 31, 2016**

	2016	2015
MAPLETON TEACHING KITCHEN		
Salaries and wages	\$ 61,503	\$ 72,166
Administration and travel	2,109	2,371
Projects and programs	31,432	26,258
	\$ 95,044	\$ 100,795
OCCUPANCY		
Insurance	\$ 10,186	\$ 9,756
Interest on long term debt	11,737	12,371
Provincial and municipal taxes	10,704	10,812
Repairs and maintenance	20,373	18,270
Electricity	22,345	20,586
	\$ 75,345	\$ 71,795
DESIGNATED PROGRAMS		
Christmas Aid Campaign	\$ 30,726	\$ 33,736
School Supplies	12,297	7,053
Coats for Kids	309	139
Tooth Fairy	95	186
Outreach	540	-
	\$ 43,967	\$ 41,114
FUNDED PROGRAMS (GRANTS)		
Literacy (CALC)	\$ 38,358	\$ 37,687
Volunteer	948	413
Building Optimal Learning Environments	-	1,011
Creating a Place for Food	1,489	50,166
	\$ 40,795	\$ 89,277
TRANSPORTATION		
Fuel	\$ 7,924	\$ 6,195
Insurance and registration	1,394	2,096
Repairs and maintenance	7,753	13,414
Transportation	830	12,658
Staff travel	2,719	2,846
	\$ 20,620	\$ 37,209

The accompanying notes are an integral part of these financial statements

Community Investment Preliminary Checklist Annual Grant

Organization Name: Nb Southeast Shuffleboard Assoc.

Date Received: Nov. 16 /16

Amount Requested: \$500

Sector(s) Served: Recreation + Leisure

Community Priority Area(s)

- 1) Recreation + Leisure
- 2) Health + Wellness
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ *N/A*

NOV 16 2016

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: *New Brunswick South East Shuffeboard Assoc.*

Address: *56 Applewood Road*

City: *Moncton, NB* Postal Code: *E1B 6P3* Telephone: *586-6546*

Name of Primary Contact: *Shirley Keaton*

Position in Organization:

Email: *sicoates@nbnet.nb.ca*

Name of President or Board Chair: *Donald Breaux*

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 500.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☐ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☐ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input type="radio"/> Arts and Culture <input checked="" type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
Year	2013	2014	2015	2016
Grant Received	\$ <u>510.00</u>	\$ _____	\$ _____	\$ _____
3. Are you an incorporated not-for-profit organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
4. Are you a registered charity?				
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____				
5. Are you a sporting organization?				
<input checked="" type="radio"/> Yes <input type="radio"/> No				
6. When was your organization established?				
Year <u>1993</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:				
Name		Position		
Don Breaux		President		
Bill Nichol		1 st Vice		
Mike LeBlanc		2 nd Vice		
Fernando Bourgeois		Treasurer		
Joan Hockey		Secretary		

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

We hope to purchase supplies for playing Shuffleboard, i.e. markers, erasers, glass beads, mats and also to help pay for Hall Rental. Our player number is down during the winter months.

The game of Shuffleboard is open to anyone in the Town of Riverview, Moncton and Dieppe that would like to play, or learn to play. It is held every Tuesday afternoon from September to early June, 1:30 - 4:00 p.m.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☒ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The grant will be used for supplies (markers, erasers, glass beads, mats, new marking boards and frames to hold the boards). We will also use some of it for the hall rental because our player number attendance is down during some of the winter months due to some going to warmer climates.

The Shuffleboard game is good for seniors, gets them off of the couch and active for a few hours a week. It also is one of the least expensive ways to keep active. It is also a good way to meet friends.

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview Lakeside Centre

4. What is the date of the program, project or initiative?

September to June each year.

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	21	45
Audience Members/		
Event Attendees		
Other (Please Specify)		
Total Number of Beneficiaries	21	45

6. How many volunteers will be involved in the activities supported by the grant?

0 Volunteers *(everyone that plays help set up and put away at the end of the game.)*

7. How many hours will these volunteers contribute?

0 Hours

8. How will the Town of Riverview be recognized for this contribution? Please provide details.

Promotional Materials/Ads/Websites:

Speaking Opportunities:




Other:

9. How does your activity complement other activities currently being provided in Riverview?

10. Please attach to this application the most current audited or reviewed financial statement for your organization.

FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
		
Other federal and/or provincial funding (specify)		
		
Other Community grants (specify municipality)		
		
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage		1864.50
Program/project supplies		975.08
Advertising and promotion		
Other (specify)		
Insurance \$ 325.00		325.00
Membership Fees for NB 25.00		25.00
Relocating Equipment		0
Total Expenses		2214.50

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

Shirley Coates
Signature

Shirley Coates
Print Name

10-18-2016
Date

Application Approved By:

Don Breau
Signature

Don Breau
Print Name

10-18-2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

The New Brunswick Shuffleboard Association Inc.
Statement of Operations
For the year ended June 30, 2016

Revenue:

Players fees, 50/50 and membership dues	\$ 5,954.35
Grant - City of Moncton	<u>3,000.00</u>
Total revenue	\$ 8,954.35

Expenses:

Rental - Moncton	\$ 2,400.00	
Rental - Riverview	1,864.50	
Supplies	975.08	
Insurance	316.05	
Moving equipment	112.78	
PEI mini tournament	164.42	
Membership - Canadian Shuffleboard Association	25.00	
Turkey shoot	39.82	
Valentine treats	10.67	
Fruit cakes and supplies	36.78	
Postage	14.10	
Cleaning mops	16.95	
Paint and tape	<u>51.66</u>	<u>\$ 6,027.81</u>

Net Profit for the year \$ 2,426.54
=====

Bank balance – July 1, 2015	\$ 8,546.40
Add deposits for year	<u>8,792.00</u>
	17,338.40
Deduct cheques	<u>6,027.81</u>
Bank balance – June 30,2016	\$ 11,310.59 =====

Community Investment Preliminary Checklist Annual Grant

Organization Name: Riverview Scouting Group Committee
 Date Received: Nov 30/2016
 Amount Requested: \$1,750.00

Sector(s) Served: Recreation & Leisure

Community Priority Area(s)

- 1) Recreation & Leisure
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>1914</u>	<input checked="" type="checkbox"/>	

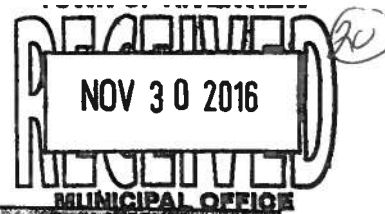
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐



Name of Applicant Organization: <u>Riverview Scouting (Group Committee)</u>		
Address: <u>7 Manor Ridge Drive</u>		
City: <u>Lr. Coovendale</u>	Postal Code: <u>E1S 1S4</u>	Telephone: <u>381-1041</u>
Name of Primary Contact: <u>Darryl Tozer</u>		
Position in Organization: <u>Group Commissioner</u>		
Email: <u>dktozer@NB.Sympatico</u>		
Name of President or Board Chair: <u>Darryl Tozer</u>		
Funding Requested		
Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.		
Total Amount Requested: \$ <u>1750.00</u>		
Application Checklist (Please use this checklist to ensure that you are returning a completed application)		
<input type="checkbox"/> Have you completed Part 1 "General Information" in full?		
<input type="checkbox"/> Have you completed a separate application form for each project, program or initiative you are requesting funding for?		
<input type="checkbox"/> Have you attached a copy of the most current audited or reviewed financial statement for your organization?		
<input type="checkbox"/> Have you completed Part 3 "Financial Information" in full?		
<input type="checkbox"/> Have all appropriate signatures been applied?		

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or townclerk@riverview.ca.

1. What is the main sector your organization serves? Select one.

- ☐ Arts and Culture
☒ Recreation and Leisure
☐ Health and Wellness
☐ Community Engagement
☐ Other (please specify): _____

2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?

Year	2013	2014	2015	2016
Grant Received	\$ <u>500</u>	\$ <u>500</u>	\$ <u>500</u>	\$ <u>1750.00</u>

3. Are you an incorporated not-for-profit organization?

☐ Yes
 ☒ No

4. Are you a registered charity?

☒ Yes
 ☐ No

If yes, please provide your charitable number: 10776 1694 RR0028

5. Are you a sporting organization?

☐ Yes
 ☒ No

6. When was your organization established?

Year 1914

7. Does your organization have a volunteer board of directors or executive?

☒ Yes
 ☐ No

Please list your board/executive members in the table below:

Name	Position
Deeryl Torner	Group Commissioner
Wendy Holt	Registrations
Lisa Cannon	Secretary
Annette Daigle	Board (Group) Member
Kim Bauer	Board (Group) Member
Kim Hall	Board (Group) Member
Julie Butland Reider	" " "

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

To help develop well rounded
youth, better prepared for
success in life.

COMMUNITY INVESTMENT APPLICATION	
1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)	
The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.	
1. <input type="checkbox"/>	Diversity through Culture and Arts Residents... <ul style="list-style-type: none">• Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;• Have access to arts and cultural activities to gather, stay connected and celebrate community• Have access to a range of local cultural spaces for meeting, sharing and participating.
2. <input checked="" type="checkbox"/>	Recreation and Leisure Residents... <ul style="list-style-type: none">• Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity• Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.
3. <input type="checkbox"/>	Health and Wellness Residents... <ul style="list-style-type: none">• Are physically, mentally and emotionally healthy;• Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;• Have a sense of belonging and feel safe and respected
4. <input type="checkbox"/>	Community Engagement Residents... <ul style="list-style-type: none">• Experience a culture and environment of comfort and trust so that people can collaborate and engage• Have opportunities to discuss and resolve issues together• Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

The money requested is to be used for training our Leaders with "Respect" training and first aid. Respect training is being used in other activities such as sports. The training is now being offered to Scaters (leaders) unfortunately at a cost. But it will give us the best trained leaders to put on the best program in the safest environment

3. List the location of the program, project or initiative that will be funded by the grant.

Riverview

4. What is the date of the program, project or initiative?

Required training by August 31 / 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	_____	_____
Audience Members/	_____	_____
Event Attendees	<u>48</u>	_____
Other (Please Specify)	_____	_____
Total Number of Beneficiaries	<u>48</u>	_____

6. How many volunteers will be involved in the activities supported by the grant?

50 Volunteers

7. How many hours will these volunteers contribute?

Avg 6 Hours Per week (meetings, camps, volunteer

8. How will the Town of Riverview be recognized for this contribution? Please provide details.

Promotional Materials/Ads/Websites:

Speaking Opportunities:

Share With Parents of Youth involved in program

Other:

Approx 90 youth

9. How does your activity complement other activities currently being provided in Riverview?

As you may know we also provide support to some of your Summer Youth Programs (ie Camp Training)
Some of our leaders are involved in other town programs such as hockey coaches

10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Please provide the following applicable financial information about the activities for which you are applying for funding.

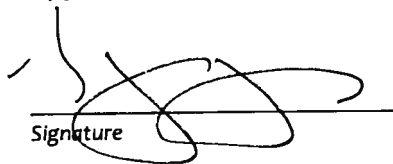
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
	Ø	
Other federal and/or provincial funding (specify)		
	Ø	
Other Community grants (specify municipality)		
	Ø	
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
	Ø	
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	Ø	

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	0	
Administration		
Rent or mortgage		
Program/project supplies		
Advertising and promotion		
Other (specify)		
Total Expenses	0	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Darryl Torner
Print Name

Nov 30/16
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Income	2014 - 2015	2015 - 2016	Budget Items	2014 - 2015	2015 - 2016	Actual	Balance
Lions Club	\$3,000.00	\$3,000.00	Badge & Neckers	\$505.49	\$200.00	\$203.65	-\$3.65
UPS Grant	\$1,000.00	\$0.00	Bank Fees	\$106.91	\$120.00	\$131.11	-\$11.11
Town Of River Grant	\$500.00	\$1,750.00	Donation	\$200.00	\$0.00	\$0.00	\$0.00
Apple Day	\$174.03	\$131.92	Equipment	\$2,985.45	\$2,380.00	\$3,211.00	-\$831.00
Scout Trees	\$125.23	\$100.00	Food	\$292.65	\$300.00	\$0.00	\$300.00
Blue Cross	\$0.00	\$500.00	Misc. / Gifts	\$186.72	\$650.00	\$494.52	\$155.48
			Office	\$25.00	\$0.00	\$0.00	\$0.00
	\$4,799.26	\$5,481.92	Rental	\$244.50	\$250.00	\$128.50	\$121.50
			Trailer	\$93.89	\$400.00	\$371.00	\$29.00
			Training	\$410.00	\$500.00	\$450.00	\$50.00
Carry over Bank Balance		\$1,656.07	Leader Uniform / Manual	\$186.39	\$600.00	\$497.44	\$102.56
			Youth Fees	\$322.00	\$200.00	\$0.00	\$200.00
			Federal Park Pass	\$0.00	\$272.80	\$283.30	-\$10.50
Approx. working budget		\$7,137.99	Federal Park Pass	\$0.00	\$136.40	\$141.15	-\$4.75
			Budget to Carry Over	\$0.00	\$1,000.00	\$1,000.00	\$0.00
				\$5,559.00	\$7,009.20	\$6,911.67	\$226.32

Annette Crummey

From: DK Tozer <dktozer@nb.sympatico.ca>
Sent: November-30-16 11:53 PM
To: Annette Crummey
Subject: Grant Application - Riverview Scouting
Attachments: Scan20004.TIF; Scan20005.TIF; Scan20006.TIF; Scan20007.TIF; Scan20008.TIF; Scan20009.TIF; Scan20010.TIF; Scan20011.TIF; Scan20012.TIF; Scan2.TIF; Scan20001.TIF; Scan20002.TIF; Scan20003.TIF

Deputy Town Clerk

I also included at your request what we did with the funding you gave us last year. You find invoices for canoes and epoxy. The epoxy was used both for placing skid (landing) plates on our canoes and repairs to our older ones to help extend the life of the both of them.

I also enclosed a couple of pictures, the first it may not show up as well but when we purchased the canoe it was snowing. We were very anxious to get them and we really appreciate your support in making that happen. The second photo shows the youth working on the canoes themselves apply the skid plates.

If you have any problems with the documents or questions, please feel free to contact me.

Thank you

Darryl Tozer
Group Commissioner
Riverview Scouting
381-1041

Total Control Panel

[Login](#)

To: clerk@townofriverview.ca
From: dktozer@nb.sympatico.ca

Message Score: 1
My Spam Blocking Level: Low

High (60): Pass
Medium (75): Pass
Low (90): Pass

[Block](#) this sender
[Block](#) nb.sympatico.ca

This message was delivered because the content filter score did not exceed your filter level.

www.kayakexchange.ca
Bus: (506) 961-1326

Riverview Scouting
Brian Manship
9 Berkley Drive
Riverview, NB E1B 2L4

Ship Date:[illegible]

CARD *****8636
CARD TYPE VISA
DATE 2016/10/18
TIME 6:16 12:33:55
INVOICE # 1084335

RECEIPT NUMBER
C84025781-001-207-306-0

PURCHASE
TOTAL

\$154.27

VISA
A0000000031010
45D539FB8AC35736
0000000000-E800
3A4374B8CA06F7A0
0000000000-F800

APPROVED

AUTH# 006383 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

isville Road & 1541 Mountain Road
Moncton, NB
Phone 506-857-2303

LANDAUTO ALL SPECIAL ORDERS AND ALL ELECTRICAL
ARE NON RETURNABLE - ALL RETURNED
ARE SUBJECT TO ADMIN CHARGES 20%

Invoice

Invoice Date	Page
18/10/2016	1/1
Invoice No.	
1 - 1084385	



E1G 3W1		Ship To					
lo.	Customer No. 7751	Telephone (506) 867-4456	Payment CASH				
Clerk matthew bourgeois	Conditions NET	GST / HST	PST				
Product	Description	List	Gross (unit)	%	Net (unit)	Sub-Total	Tax

FREIGHT OUT	FREIGHT OUT						FP
8960535	G/FLEX EPOXY ADH	134.15	134.150		134.150	134.15	FP

ILL PAY WHEN COMES IN

~~154.27~~

154.27

61.34

215.61

Payment: Visa 154.27

Change: 0.00

Delivered By	Received In Good Condition By X	Sub-Total	GST / HST	PST	Total
		134.15	20.12	0.00	154.27
Administration Charges 2 % Per Mth. 24 % Per Annum On Overdue Account					

GST / HST #: 10354 1355 RT0001, PST #:

12:33:05 PM



50 Lewisville Road & 1541 Mountain Road
Moncton, NB
Phone 506-857-2303

Invoice

Invoice Date	Page
07/10/2016	1/1
Invoice No.	
1 - 1082802	



LIKE OUR FACEBOOK PAGE

@ FACEBOOK.COM/MARSHLANDAUTO

ALL SPECIAL ORDERS AND ALL ELECTRICAL
ARE NON RETURNABLE - ALL RETURNED
ARE SUBJECT TO ADMIN CHARGES 20%

Sold to					Ship To							
BRIAN MONCTON												
MONCTON NB					E1G 3W1							
Ship To		Order No.			Customer No.		Telephone		Payment			
		0			3838		(000) 000-0000		CASH			
		Slms		Clerk		Conditions		GST / HST		PST		
		1		KEEGAN ROBSON		NET						
Qty	Qty	*	Line	Product	Description	List	Gross	%	Net	Sub-Total	Tax	
1	1		998	FREIGHT OUT	FREIGHT OUT							FP
2	2		902	8960520	G/FLEX EPOXY KIT	26.67	26.670		26.670	53.34		FP

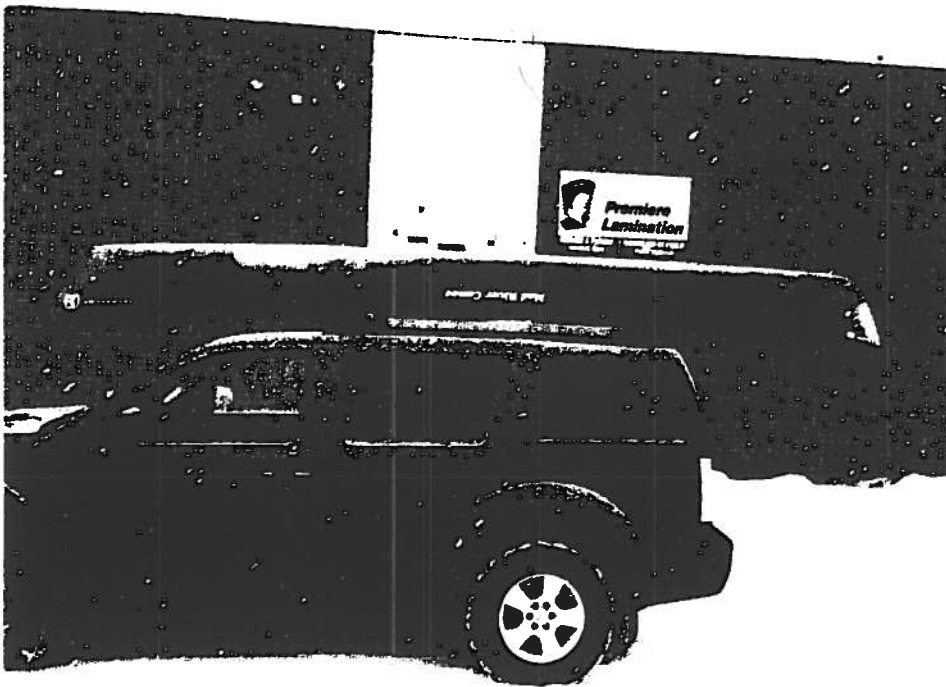
Payment :Visa 61.34

Change : 0.00

Delivered By	Received In Good Condition	Sub-Total	GST / HST	PST	Total
By X		53.34	8.00	0.00	61.34
Administration Charges					
2 % Per Mth. 24 % Per Annum On Overdue Account					

GST / HST #: 10354 1355 RT0001, PST #:

5:48:29 PM



Community Investment Preliminary Checklist Annual Grant

Organization Name: Town of Riverview Seniors Roundtable

Date Received: Nov. 30 /16

Amount Requested: \$800

Sector(s) Served: Community Engagement

Community Priority Area(s)

- 1) Community Engagement
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

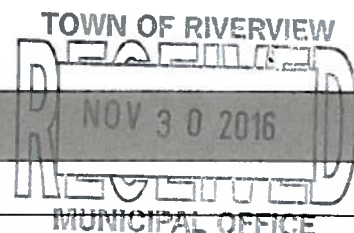
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		<input checked="" type="checkbox"/>
2	Is the applicant affiliated with any other level of government?		<input checked="" type="checkbox"/>
3	Is the applicant affiliated with any political organization?		<input checked="" type="checkbox"/>
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		<input checked="" type="checkbox"/>
5	Is the request for an exemption of taxes?		<input checked="" type="checkbox"/>
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		<input checked="" type="checkbox"/>
7	Is the request deemed suitable only for private enterprise?		<input checked="" type="checkbox"/>
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		<input checked="" type="checkbox"/>
9	Will the request benefit only the organization's membership?		<input checked="" type="checkbox"/>
10	Does any other level of government have legislated responsibility to fund the applicant?		<input checked="" type="checkbox"/>
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		<input checked="" type="checkbox"/>

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES ☒ NO ☐

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Town of Riverview Seniors Roundtable

Address: 293 Randall Drive

City: Riverview, NB

Postal Code: E1B 2V1

Telephone: 506 386 8625

Name of Primary Contact: Evelyn Forsythe

Position in Organization: Treasurer

Email: gmforsythe39@gmail.com

Name of President or Board Chair: Lyn MacNeill ,Chair

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$800.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.					
<input type="checkbox"/> Arts and Culture <input type="checkbox"/> Recreation and Leisure <input type="checkbox"/> Health and Wellness <input checked="" type="checkbox"/> Community Engagement <input type="checkbox"/> Other (please specify): _____					
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?					
Year	2013	2014	2015	2016	2017
Grant Received	\$ 800	\$ 800	\$ 800	\$ 800	\$800
3.					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
4. Are you a registered charity?					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide your charitable number: _____					
5. Are you a sporting organization?					
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
6. When was your organization established?					
2006					
7. Does your organization have a volunteer board of directors or executive?					
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please list your board/executive members in the table below:					
Name		Position			
Lyn MacNeill		Chair			
Evelyn Forsythe		Treasurer			
Gerald Forysthe		Secretary			

8. Is your organization in “good standing” with the Town of Riverview?		
<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If “No”, explain why:		
9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)		
<p>The Town of Riverview Seniors Roundtable was established February 2006 following <u>adoption of council</u> motion to support a proposal submitted by community advocates for seniors. To engage seniors in the actions and investments of Council and the Mayor with respect to policies, programs and services to support the quality of life for seniors in the Town of Riverview. Work with other levels of government, non- profit organizations and the community to facilitate and enhance co-ordination and integration of services for seniors</p> <p>The COMMITTEE shall hold regular bi-monthly meetings, with the exceptions of July, and August. Meetings are held four times per year. If a special issue of interest was to emerge, a meeting could be called at any time to conduct the business of the Roundtable. In the event of school closure due to inclement weather on the regularly scheduled meeting day, the meeting will be postponed to the following week.</p>		

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ Diversity through Culture and Arts

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ Recreation and Leisure

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ Health and Wellness

Residents...

- Are physically, mentally and emotionally healthy;

- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ Community Engagement

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

3. List the location of the program, project or initiative that will be funded by the grant.

March, 2017 - Spring Tea,
Fundy Chocolate River Station, Cocoa Room, October 2, 2017, International Older Person Past Program attached (2016)

4. What is the date of the program, project or initiative?

Project - March , 2017 - October 2, 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	180	unknown
Event Attendees	Average 180	unknown
Other (Please Specify)	Events open to public	
Total Number of Beneficiaries	Unknown	unknown

6. How many volunteers will be involved in the activities supported by the grant? 20

20 Volunteers includes Riverview Girl Guides and Veterans
7. How many hours will these volunteers contribute?
We do not catalogue hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials//Websites: Social media, Local media,</p> <p>Speaking Opportunities: Mayor or Councillor</p> <p>Other: Government Officials and Community Speakers</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>Engagement of residents of the Community Promoting and engagement of the Business community Participating with EMO developing Seniors Disaster Preparedness Brochure Charter for Business Development (Economic Development)</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.
See attached Attachment Financial Report

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)	N/A	N/A
Other federal and/or provincial funding (specify)	N/A	N/A
Other Community grants (specify municipality)		
Town of Riverview – off set cost to Older Person Celebration	\$800	
Non-government		
Earned income	N/A	
User fees	N/A	
Fundraising	N/A	
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program	N/A	
Cash	N/A	
Community Cash donation received Business and	\$900	
In-kind (other) Riverview Seniors Club photo copying used of photo copy equipment	\$1000 value	
In kind Hall rental Cocoa room	\$500 value	
Prizes value from Business community and Organization	\$1600 value	
Total Revenue	\$1700	

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	N/A	
Administration	N/A	
Rent or mortgage	N/A	
Program/project supplies	\$1458.85	
Advertising and promotion	N/A	
Other (specify) Bank Charges	\$27.50	
Total Expenses	\$1486.35	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Evelyn Forsythe
Print Name

November 30, 2016
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ **Approved**

Date of Council Meeting: _____

☐ **Denied**

Amount Approved: _____

Town of Riverview Seniors Roundtable

Budget - 2017

Administration

Office Supplies	\$300.00
Host International Older Person Celebration	1500.00
Host Spring Tea March 2017	\$500.00
Brochure	\$300.00

Total	\$2600.00
--------------	------------------

Town of Riverview Seniors Roundtable

Financial Report January 16, 2016

Bank Balance January 18, 2016			\$2239.65
Income			\$1700.00
		Total	\$3939.65

Expense

Operating expense - hosting events and administration	\$1458.85		
Bank Charges	\$27.50		
	Total	\$1486.35	-\$1486.35

Bank Balance October 31, 2016	\$2453.30
--------------------------------------	------------------

Committee

Lyn MacNeill, Chair
Evelyn Forsythe, Treasurer
Gerry Forsythe, Secretary
Phyllis MacMillan
Kelly Bastarache
Gloria Rowsell
John Melanson
Janet Metzler
Al Urquhart
Donald Kennedy
J.R. MacDonald
Judy King
Deputy Mayor, Cecile Cassista, Liaison



Program Design by Town of
Riverview Seniors Roundtable

Town of Riverview Seniors' Roundtable Sixth annual celebration

October 2, 2016
2 - 4 PM



United Nations International Older
Persons' Day

Take a Stand Against Ageism

Fundy Chocolate River Station

391 Coverdale Road, Riverview, NB

The Seniors Roundtable gratefully appreciates the support from the Town of Riverview, Mayor, Council & staff, the Business Community and Organizations in recognition of the United Nations International Older Persons' Day.

Gold

Town of Riverview
Talk About Furniture
Cocoa Room Event Centre
Lakeview Tower Inc.
Aerus Electrolux
Riverview Lioness Club
Dents & Stones Automotive
Parkland (Shannex) Riverview
Riverview Seniors Club
Riverview Lions Club

Silver

Home Hardware
Andrez Printing, Pizza Delight
Prestige Dry Cleaners
Inglis Jewelers, Maggie's Flowers
Atlantic Superstore, Sobeys Riverview
Silvery Moon Restaurant
La Spa-Riverview, Kings Crown Hair Cutters
Parklane Bowling Centre, Avon,
Tim Hortons, Guardian Drugs,
Paradise Beauty, Steve's Diner
Ambiance Beauty Salon, Wine Kitz
Hugh's Auto Body Inc., Kay's Framing
The Good Guys Brew Shoppe & Micro Winery
Riverview Tire,
Jean Coutu, Shoppers Drug Mart
A Keen Eye: Photos by Phyllis
Cover to Cover Books
Altos Restaurant
Simply for Life (SFL)
The Covered Bridge Quiltery



Program

O' Canada

Gerry Forsythe

Town Crier

Opening Prayer
Bethel Presbyterian Church

Rev. Charles Cook

MC

Lyn MacNeill

Greetings
Leader Official Opposition
MLA for Riverview

**Mayor Ann Seamans
Bruce Fitch**

**Presentation
Centenarian**

**Mayor Ann Seamans
Alex McLeod**

Lyn MacNeill

Presentation

Refreshment Serving - **Riverview Seniors Club**
Rose McLeod, Kathy Ervin, Carol Ladham, Pat Thorne

Variety of Prizes to be drawn

Entertainment

Ivan & Vivian Hicks & Sussex Avenue Fiddlers
Sound System - **Bob Lee Productions Ltd.**

Registry & Tickets

John Melanson, Gloria Rowsell, Eileen Melanson

Photographer: **Phyllis MacMillan**

Special Door Prize donated by "Talk About Furniture"



Community Investment Preliminary Checklist Annual Grant

Organization Name: Tri Community RCMP Volunteer Policing Services
 Date Received: Nov. 30/16
 Amount Requested: \$1,500

Sector(s) Served: Community Engagement

Community Priority Area(s)

- 1) Community Engagement
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

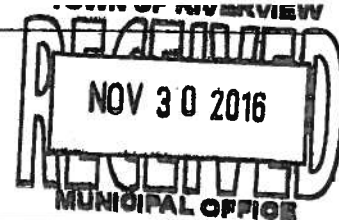
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO



PART ONE - GENERAL INFORMATION		
Name of Applicant Organization: Tri- Community RCMP Volunteer Policing Services		
Address: PO Box 1045		
City: Moncton, NB	Postal Code: E1C 8P2	Telephone: 506.856.4302
Name of Primary Contact: Germaine Mercier		
Position in Organization: Treasurer		
Email: germaine.mercier@gmail.com		
Name of President or Board Chair: Co-Chairs: Cpl. Mike Gaudet & Daryl Crossman		
Funding Requested		
Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.		
Total Amount Requested: \$ 1,500		
Application Checklist (Please use this checklist to ensure that you are returning a completed application)		
<input checked="" type="checkbox"/> Have you completed Part 1 "General Information" in full?		
<input checked="" type="checkbox"/> Have you completed a separate application form for each project, program or initiative you are requesting funding for?		
<input checked="" type="checkbox"/> Have you attached a copy of the most current audited or reviewed financial statement for your organization?		
<input checked="" type="checkbox"/> Have you completed Part 3 "Financial Information" in full?		
<input checked="" type="checkbox"/> Have all appropriate signatures been applied?		

Collection of Information Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca .
--

1. What is the main sector your organization serves? Select one.																						
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input checked="" type="radio"/> Community Engagement <input type="radio"/> Other (please specify): _____																						
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																						
Year	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																		
Grant Received	\$ <u>1,000</u>	\$ <u>2,000</u>	\$ <u>1,500</u>	\$ <u>1,500</u>																		
3. Are you an incorporated not-for-profit organization?																						
<input checked="" type="radio"/> Yes <input type="radio"/> No																						
4. Are you a registered charity?																						
<input type="radio"/> Yes <input checked="" type="radio"/> No If yes, please provide your charitable number: _____																						
5. Are you a sporting organization?																						
<input type="radio"/> Yes <input checked="" type="radio"/> No																						
6. When was your organization established?																						
Year <u>1998</u>																						
7. Does your organization have a volunteer board of directors or executive?																						
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Name</th> <th style="width: 30%;">Position</th> </tr> </thead> <tbody> <tr> <td>See attached listing.</td> <td></td> </tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> <tr><td> </td><td></td></tr> </tbody> </table>					Name	Position	See attached listing.															
Name	Position																					
See attached listing.																						

8. Is your organization in "good standing" with the Town of Riverview?

☒ Yes ☐ No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Mandate/ Objective:

- To promote and foster a liberal and progressive attitude of cooperation between the general public and the Codiak Regional RCMP;
- To promote the efficiency of the Codiak Regional RCMP services to the public through a network of volunteers who assist the RCMP by alleviating a number of tasks presently performed by police officers;
- To educate the public on safety programs. For example, the Tri-Community Volunteers are heavily invested in Elementary School education for Halloween safety, as well as Bicycle and Crosswalk safety.

PART FIVE: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ Diversity through Culture and Arts

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ Recreation and Leisure

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☐ Health and Wellness

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ Community Engagement

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

Please see the 2017 Proposed Budget.

The Tri-Community RCMP Volunteer Policing Services is unique and the services are provided over the Tri-Community.

"Volunteers are an integral component in the successful delivery of community policing services, and are especially important at the detachment level where their work is often hands on with that of our members, staff, and community clients"(http://www.rcmp-grc.gc.ca/vol-ben/index-eng.htm).

3. List the location of the program, project or initiative that will be funded by the grant.

Tri-Community

4. What is the date of the program, project or initiative?

2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	_____	_____
Audience Members/	_____	_____
Event Attendees	_____	_____
Other (Please Specify)	_____	_____
Total Number of Beneficiaries	Tri-Commu _____	Tri-Commu _____

6. How many volunteers will be involved in the activities supported by the grant?
<u>16</u> Volunteers
7. How many hours will these volunteers contribute?
<u>20-30</u> Hours / wk .
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites: Websites: New FaceBook page being implemented.</p> <p>Speaking Opportunities:</p> <p>City Council presentations</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
Our activities are unique and help augment the policing services of the Codiac Regional RCMP.
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

Community Investment Application 2017-Annual Grants

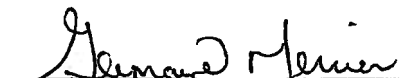
PART THREE FINANCIAL INFORMATION		
Please provide the following applicable financial information about the activities for which you are applying for funding.		
	Confirmed	Potential
Revenue		
Federal and/or provincial grants (specify ministry and program)		
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Dieppe		2,800
City of Moncton		4,000
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits		
Administration		
Rent or mortgage		
Program/project supplies		
Advertising and promotion		
Other (specify)		
See Proposed 2017 Budget		
Total Expenses		

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:


Signature

Germaine Merier
Print Name

Nov 30, 2016
Date

Application Approved By:

Signature

Print Name

Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

TRI-COMMUNITY RCMP VOLUNTEER POLICING SERVICES
Proposed 2017 Operating Budget

Revenues	City of Dieppe	\$2,800	
	Town of Riverview	\$1,500	
	City of Moncton	\$4,000	
	Total Revenues		\$8,300
Expenditures	AGM/ Volunteer Banquet	\$575	
	Office Supplies	\$2,000	
	Volunteer Uniforms	\$2,500	
	Vehicle Expenses (Vehicle + Golf Cart)	\$1,500	
	Volunteer Supplies/ Promotional	\$3,000	
	Total Expenditures		\$9,575
	SURPLUS (DEFICIT)		(\$1,275)

Tri-Community RCMP Volunteer Policing Services Inc.
Executive Board of Directors

Co-Chair: Corporal Mike Gaudet

Co-Chair: Daryl Crossman (also Volunteer Coordinator)

Secretary: Cindy Shand

Treasurer: Germaine Mercier

City of Dieppe Representatives: Councilor Roger LeBlanc and Councilor Jordan Nowlan;

Town of Riverview Representatives: Councilor Tammy Rampersaud and Ronald Jean;

City of Moncton Representatives: Councilor Shawn Crossman and Linda Moreau;

Volunteer Coordinator: Daryl Crossman;

Volunteer: Ena Kehoe

TRI COMMUNITY RCMP
VOLUNTEER POLICING SERVICES
FINANCIAL STATEMENTS 2015

Prepared by:
Germaine Mercier, CPA CMA
Treasurer

**TRI COMMUNITY RCMP VOLUNTEER POLICING SERVICES
REVENUE & EXPENDITURES
FOR THE CALENDAR YEAR 2015**

REVENUES

GRANT CITY OF MONCTON	4,000.00
GRANT TOWN OF RIVERVIEW	1,500.00
GRANT CITY OF DIEPPE	3,000.00
GAIN ON TRADE OF VAN	0.00
MUSICAL RIDE/ GOVERNMENT OF CANADA	10,000.00
MUSICAL RIDE/ GOVERNMENT OF CANADA	10,000.00
TERM DEPOSIT INTEREST	285.51
TOTAL REVENUE	<u>28,785.51</u>

EXPENDITURES

DEPRECIATION - '13 van	4,729.04
SUPPLIES	8,963.61
UNIFORMS	2,522.83
BANQUET	575.41
MISCELLANEOUS/ Volunteer Centre of SouthEastern NB	243.75
VEHICLE EXPENSES	0.00
TOTAL EXPENDITURES	<u>17,034.64</u>

SURPLUS (DEFICIT)	<u><u>11,750.87</u></u>
--------------------------	--------------------------------

Germaine Mercier, CPA CMA

**TRI COMMUNITY RCMP VOLUNTEER POLICING SERVICES
BALANCE SHEET
FOR THE YEAR ENDED DECEMBER 31, 2015**

ASSETS		2015	2014	2013
CASH		\$32,280.66	\$ 16,086.26	\$ 7,678.01
TERM DEPOSIT ISSUED Nov 20, 2015 (1 yr)	\$20,300.00			
ACCRUED INTEREST TO 2015	<u>31.54</u>			
TOTAL TERM DEPOSITS AND INTEREST		20,331.54	20,046.03	20,642.47
ACCOUNTS RECEIVABLE			0.00	1,488.00
VEHICLE	\$28,374.23			
less Accumulated Depreciation	<u>(10,246.25)</u>			
TOTAL FIXED ASSETS		<u>18,127.98</u>	<u>22,857.02</u>	<u>27,586.06</u>
TOTAL ASSETS		<u>\$70,740.18</u>	<u>\$ 58,989.31</u>	<u>\$ 57,394.54</u>
LIABILITIES & RETAINED EARNINGS				
LIABILITIES				
ACCOUNTS PAYABLE		\$ -	\$ -	\$ -
TOTAL LIABILITIES				
RETAINED EARNINGS				
BALANCE JAN 01/15	\$58,989.31			
SURPLUS/(DEFICIT) for Current year	<u>11,750.87</u>			
TOTAL RETAINED EARNINGS		<u>70,740.18</u>	<u>58,989.31</u>	<u>57,394.54</u>
TOTAL LIABILITIES & RETAINED EARNINGS		<u>\$70,740.18</u>	<u>\$ 58,989.31</u>	<u>\$ 57,394.54</u>

Germaine Mercier, CPA CMA

TRI COMMUNITY RCMP VOLUNTEER POLICING SERVICES
STATEMENT OF CHANGE IN CASH POSITION
FOR THE YEAR ENDED DECEMBER 31,2015

Cash balance, January 1, 2015		\$16,086.26
-------------------------------	--	-------------

Add cash inflows

Grants/ Tri- Community	\$8,500.00	
Proceeds on trade in of van	\$0.00	
Musical Ride/ Government of Canada	\$20,000.00	
Redemption of GIC	<u>\$20,300.00</u>	\$48,800.00

Deduct outflows

SUPPLIES	\$8,963.61	
UNIFORMS	\$2,522.83	
BANQUET	\$575.41	
VEHICLE EXPENSES	\$0.00	
Miscellaneous	\$243.75	
GIC purchase	<u>\$20,300.00</u>	(\$32,605.60)

Decrease in accounts receivable		<u>\$0.00</u>
---------------------------------	--	---------------

Cash balance, December 31, 2015		<u>\$32,280.66</u>
---------------------------------	--	---------------------------

GIC purchase date	Principal	Int rate	<u>2011</u>	<u>2012</u>	Interest earned <u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
20-Oct-11	\$20,000	1.75%	69.04 87.48 (Ray calculated)	351.21	268.43 cashed Oct 28, 2013			\$20,707.12
21-Jun-12	\$20,000	2.09%		219.88	422.60	204.66		\$20,847.13
5-Nov-14	\$20,000	1.50%				46.03	253.97	\$20,300.00
20-Nov-15	\$20,300	1.35%					31.54	\$20,574.81
Interest				<u>571.09</u>	<u>691.03</u>	<u>250.69</u>	<u>285.51</u>	<u>243.27</u>

Used 2008 Chev Express cargo van

	Cap cost	Depn exp	NBV	Accum dep
Vehicle cost Nov 2008	\$22,071.14		\$22,071.14	
2009	\$22,071.14	\$3,678.52	\$18,392.62	\$3,678.52
2010	\$18,392.62	\$3,413.66	\$14,978.96	\$7,092.18
2011	\$14,978.96	\$3,678.52	\$11,300.44	\$10,770.70
2012	\$11,300.44	\$3,678.52	\$7,621.92	\$14,449.22
2013	\$7,621.92	\$3,043.60	\$4,578.32	\$17,492.82
Proceeds on disposal	\$6,215.00			
Less NBV	\$4,578.32			
Gain on sale	\$1,636.68			

** Van sold Oct 30 as trade in for new 2013 Ford E-150

2013 Ford E-150

	Cap cost	Depn exp	NBV	Accum dep
Vehicle cost Oct 2013	\$28,374.23	\$788.17	\$27,586.06	\$788.17
2014	\$27,586.06	\$4,729.04	\$22,857.02	\$5,517.21
2015	\$22,857.02	\$4,729.04	\$18,127.98	\$10,246.25
2016	\$18,127.98	\$4,729.04	\$13,398.94	\$14,975.29
2017	\$13,398.94	\$4,729.04	\$8,669.90	\$19,704.33
2018	\$8,669.90	\$4,729.04	\$3,940.87	\$24,433.36
2019	\$3,940.87	\$3,940.87	\$0.00	\$28,374.23

Germaine Mercier

From: Germaine Mercier <germaine.mercier@gmail.com>
Sent: Friday, December 23, 2016 8:29 AM
To: Germaine Mercier
Subject: Fwd: FW: IMPORTANT - Riverview Annual Funding
Attachments: ATT00001.png

----- Forwarded message -----

From: Daryl & Mona Crossman <daryl@nb.sympatico.ca>
Date: Thu, Dec 22, 2016 at 2:45 PM
Subject: Re: Fwd: FW: IMPORTANT - Riverview Annual Funding
To: Mike Gaudet <Michel.Gaudet@rcmp-grc.gc.ca>, germaine.mercier@gmail.com

Mike:

This is a report of 2015 and 2016: Volunteers are an Non-Profit Group

1. Van is on the road each day Monday thru Friday in all three Tri Community locations making deliveries to detachments or doing radar checks, cell phone or seatbelt checks.
2. Each spring all Elementary schools in Riverview, Moncton and Dieppe (Grade 3) are given presentations on Bicycle Safety, covering in excess of 1000 students.
3. Each Fall all Elementary schools in Riverview, Moncton and Dieppe (Grade 2) are given presentations on Crosswalk Safety and Halloween Safety, covering in excess of 1000 students.
4. A new program was launched last March outlining Senior Fraud and Scams that are taking place and this was presented at various senior homes in Riverview, Moncton and Dieppe and will be carried out on a regular basis during the month of March as March is Fraud Month.
5. All volunteers are trained in use of radar and are utilized in collecting information on "Hot Spots" in the 3 communities prior to sending active members to set-up radar speed checks.
6. Volunteers are involved in various activities such as the Bike Rodeo-Riverview, Riverview Town Clean-up, Touch-a-Truck Program, Police Week, Santa Claus parade.
7. Retrieval of lost or stolen bikes, as well as processing the paper work on theses items.
8. Parking lots surveillance is carried out in all 3 communities to ensure Handicap parking is properly being adhered to. As well as the Christmas Blitz to ensure parcels and valuables are being properly stored out of sight.
9. During the summer months our parks are patrolled by our golf cart on a regular basis.

Community Investment Preliminary Checklist Annual Grant

Organization Name: Tri-County Ground Search + Rescue

Date Received: Nov. 29/16

Amount Requested: \$1000

Sector(s) Served: Public Service

Community Priority Area(s)

- 1) Health + Wellness
- 2) Community Engagement
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO



PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Tri-County Ground Search and Rescue

Address: P.O. Box 28021

City: Moncton, NB

Postal Code: E1C 9N4

Telephone: 506-874-7999

Name of Primary Contact: Aimee Gallie

Position in Organization: Treasurer

Email: treasurer@tcgsar.nb.ca

Name of President or Board Chair: Craig Winsor

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1,000

"Any amount is greatly appreciated."

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for? *N/A*
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input checked="" type="radio"/> Other (please specify): <u>Public Service by way of Ground Search and Rescue</u>																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	2013	2014	2015	2016																
Grant Received	\$ <u>1,000</u>	\$ <u>1,000</u>	\$ <u>1,000</u>	\$ <u>1,000</u>																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>119269033 RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1987</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Craig Winsor</td> <td>President</td> </tr> <tr> <td>Cedric Mallais</td> <td>1st VP of Human Resources</td> </tr> <tr> <td>Aimee Gallie</td> <td>Treasurer</td> </tr> <tr> <td>Patrick Nagle</td> <td>Secretary</td> </tr> <tr> <td>Peter Clarkson</td> <td>2nd VP of External Affairs</td> </tr> <tr> <td>Jacques Schofield</td> <td>VP or Operational Support</td> </tr> <tr> <td>Dawn Chase</td> <td>Executive Search Manager</td> </tr> </tbody> </table>					Name	Position	Craig Winsor	President	Cedric Mallais	1st VP of Human Resources	Aimee Gallie	Treasurer	Patrick Nagle	Secretary	Peter Clarkson	2nd VP of External Affairs	Jacques Schofield	VP or Operational Support	Dawn Chase	Executive Search Manager
Name	Position																			
Craig Winsor	President																			
Cedric Mallais	1st VP of Human Resources																			
Aimee Gallie	Treasurer																			
Patrick Nagle	Secretary																			
Peter Clarkson	2nd VP of External Affairs																			
Jacques Schofield	VP or Operational Support																			
Dawn Chase	Executive Search Manager																			

8. Is your organization in “good standing” with the Town of Riverview?

☒ Yes ☐ No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

Our mission is to provide Ground Search and Rescue services to our communities "So that others may live." (Upon the request of the responsible authority in our area of operations).
Our mandate is to locate the lost/missing subject and return them to their loved ones.

Tri-County GSAR has been operational for 30 years, providing search and rescue services to the police forces in the Kent, Westmorland, and Albert counties, as well as providing assistance to other teams in the province as required. We also do evidence searches for the RCMP, and participate during emergency measures events under EMO, when requested.

The group is a completely volunteer-based registered charity comprised of an average of 40 members, and depends on community support for operating funds. We train hard, so that we are prepared 24/7. Our members develop and deliver training programs to the community (Hug-A-Tree & Survival), raise our operating funds, maintain our Command Post and Equipment Trailer, and administer the team.

We also participate in community activities, such as Touch A Truck, and Riverview Clean-up Day.

(Please also see attached 'What we do/Where does the money come from, and where does it go')

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following **community priority areas**.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

We plan to use the funding to add to our asset replacement fund (to eventually replace our aging Command Post and Equipment) so that we will always be prepared to deliver Search and Rescue Services to the communities we serve.

When a resident/loved one from the community of Riverview is reported missing/lost - our team is always available to respond 24/7. We are fully trained, have the equipment, and the dedication it takes to provide search and rescue services. Our communities come first.

3. List the location of the program, project or initiative that will be funded by the grant.

Moncton, New Brunswick

4. What is the date of the program, project or initiative?

Current and ongoing building of Asset replacement fund.

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	<u>All</u>	<u>other 'tri-county' residents</u>
Audience Members/		
Event Attendees	<u></u>	<u></u>
Other (Please Specify)	<u>The lost/missing persons</u>	<u></u>
Total Number of Beneficiaries	<u></u>	<u></u>

6. How many volunteers will be involved in the activities supported by the grant?
<u>Approx 40</u> Volunteers
7. How many hours will these volunteers contribute?
<u>hundreds</u> Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>Tri-County Ground Search and Rescue website</p> <p>Speaking Opportunities:</p> <p>Presentations to community groups upon request</p> <p>Other:</p> <p>ongoing participation in Riverview Clean-up Day</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>We provide a service that isn't offered by any other specially trained Search and Rescue group in the community, but just like Riverview Fire Fighters, we are there for the citizens of the Town of Riverview 24/7.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION		
Please provide the following applicable financial information about the activities for which you are applying for funding.		
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
Our team does not receive provincial or federal grants	2015 year	2017 year
Our Provincial GSAR Association receives funding and after covering their expenses, disperses it among the team	5,000 (for 2 yrs)	2,500
Other federal and/or provincial funding (specify)		
None		
Other Community grants (specify municipality)		
Town of Riverview	1,000.00	?
Non-government		
Earned income	1774.00	unknown
User fees	840.00	600.00
Fundraising	6431.00	5,000?
Foundations (specify)		
Private donations	11,427.00	2,000?
Other (specify)	3,120.00	1,600?
Interest Income \$3,007 plus Sales to members \$113		
Applicant organization's contributions to the project/program		
Cash		
Asset Replacement Fund		
In-kind (other)		
Volunteer service of our members, contributing 100's of hours		
Total Revenue	29,592.00	11,700.00 ?

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	0	0
Administration	2,167	
Rent or mortgage	0	0
Program/project supplies	913	
Advertising and promotion	0	0
Other (specify)		
Readiness	4,063	
Training	273	
Vehicle expenses	4,601	
Depreciation	1,511	
Total Expenses	13,528	13,000⁺ (Estimation)

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

A Mallie
Signature

Aimee Gallie
Print Name

Nov 29th 2016
Date

Application Approved By:

N. Munser
Signature

Craig Winsor
Print Name

Nov 29th 2016
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

Tri-County Ground Search and Rescue Inc.

What we do:

Provision of Ground Search and Rescue Services for the policing authorities in our areas of operation.
Emergency response assistance under the direction of EMO.
Presentation of the 'Hug a Tree' program to schools and other associations upon request.

Where does the money come from, and where does it go?

Annual estimated budget: \$15,000

Tri-County GSAR is a totally volunteer organization, and must raise the funds required to maintain the service they provide. The government provides limited annual funding to the New Brunswick Search and Rescue Association, and after the provincial association expenses are covered, there is only around \$2,500 per year for each SAR team in the province. The funds received through various means, such as grants, fund raisers, charitable donations, etc. are used to cover regular training, CP costs, equipment maintenance, as well as building an asset replacement fund.

Command Post (CP) & Trailer expenses: Insurance, registration, tires, batteries, oil changes, windshield replacement this past year, door seals, antennas, power inverter, frame repair on the trailer, specialized plugs, etc. And of course, fuel to run the truck and generators – the current CP & Trailer have been in operation for over 10 years (a 1998 Ford Van was 'used' when TCGSAR purchased it in 2004, to convert it to our CP which was operational by July 2005), so the older it gets, the more repairs are required, to maintain a truck of that age.

Equipment: Maintaining radios, Computers, Printers, Pagers, Generators, Emergency Kit, Ropes, Stretcher, etc. (all have 'life spans')

Training: "train hard, search easy" (two meetings per month have a training component, plus weekend 'day/ night' field trainings are held), and team equipment and resources are used, so that the training environment reflects the actual search environment, which obviously adds to the wear and tear costs.

Membership: As with any volunteer group, TCGSAR must always be diligent in their retention of members, as well as doing what they can to attract new members. There are costs associated with this endeavor, and the minimal \$30.00 membership fee to join the team and the \$15.00 annual renewal of membership fee - doesn't cover it all.

Asset Replacement fund: It is estimated that to replace the CP & Trailer TCGSAR will most likely have to have at least \$150,000 + as it's not just the CP and trailer, it is also the customization costs for the Command Post set-up, etc... The team puts great effort into ensuring that it is prepared to replace the CP and trailer when necessary (by having an asset replacement fund in place), so the team can always meet the **24/7** mandate... it can't be stressed enough, how fortunate TCGSAR are to have very good members who are so diligent in maintaining the truck, which extends the lifespan, minimizes costs, and insures that it is always ready to roll. The winter of 2014-2015 was very challenging, and the team had to ensure that the vehicles were kept free and clear of snow and ice. Unfortunately, the team does not have its own inside storage space available for the CP and trailer, and must rely on the generosity of others for accessible parking space (spring/summer/fall kept at the St. George Blvd fire station's back parking lot, and in 2015/2016 for 4 months of the winter – we paid for inside parking at a facility off Brandon Street).

The team's goal is to always have funds accumulated to maintain operations for at least one full year, as well as to continue to build the asset replacement fund, so as to be able to source a replacement truck for a good deal - hopefully in advance of the old one biting the dust (so to speak) in the *middle of a search*. Such a scenario would definitely not be good for the subject, and would be extremely difficult for the members of Tri-County GSAR.

As always, TCGSAR is forever grateful for the support received from the communities it serves.

"So that others may live"

Respectfully



Aimee Gallie

Treasurer

Tri-County Ground Search and Rescue Inc.

Tri-County Ground Search and Rescue Group, Inc.

Financial Statements



Prepared by:

**Aimee Gallie
Treasurer**

31 December 2015

Tri-County Ground Search and Rescue Group, Inc.

Comparative Balance Sheet

As of 31 December 2015

	Assets	2015	2014
Current Assets			
Cash ¹		19,053	13,096
Investments ²		147,738	134,730
Accts. Rec. & Prepaid Exp. ³		1,220	2,512
Sales to Members Inventory ⁴		-498	-400
Membership Share – Omista ⁵		<u>100</u>	<u>100</u>
Total Current Assets		167,613	150,038
Capital Assets⁶			
Computer Hardware		0	0
Search Equipment		1,257	1,572
Vehicles		6,818	7,898
Communication Equipment		322	403
High Angle Rescue Equipment		0	0
Medical Equipment		<u>143</u>	<u>178</u>
		8,540	10,051
Total Capital Assets			
Total Assets		\$176,153	160,089
Liabilities and Retained Surplus			
Liabilities			
Accounts Payable		0	0
Retained Surplus			
Retained Surplus – Previous Year		160,089	146,043
*Adjustment to offset 'rounding'		0	1
Current Year Surplus (Deficit)		16,064	14,045
Total Retained Surplus		176,153	160,089
Liabilities and Retained Surplus		\$176,153	\$160,089

Tri-County Ground Search and Rescue Group, Inc.

Comparative Income Statement For The Year Ended 2015

		2015	2014	
Income				
Sales to Members ⁷	226		21	
Cost of Goods Sold	<u>-113</u>		<u>125</u>	
Gross Margin		113		-104
Search Income	6,221		4,877	
Direct Search	<u>-4,447</u>		<u>-1,940</u>	
Expenses ⁸				
Search Revenue		1,774		2,937
Donations				
Received	10,110		2,094	
Non-receipted	<u>2,317</u>		<u>2,683</u>	
Total Donations Revenue		12,427		4,777
Fund Raising Income ⁹	6,431		11,606	
Fund Raising Expense	<u>0</u>		<u>0</u>	
Fund Raising Revenue		6,431		11,606
Other Income				
NBGSAR Grant ¹⁰	5,000		2,500	
NBGSAR Recovery ¹¹	0		0	
Membership Dues	840		645	
Other ¹²	<u>3,007</u>		<u>2,523</u>	
Total Other Revenue		8,847		5,668
Total Income		\$29,592		\$24,884
Expenses				
Administrative ¹³	2,167		1,107	
Readiness	4,063		2,979	
Equipment	913		693	
Training	273		1,030	
Vehicle	4,601		3,142	
Vehicle Depreciation	1,080		1,350	
Other Depreciation	<u>431</u>		<u>538</u>	
Total Expenses		\$13,528		10,839
Surplus (Deficit)		16,064	14,045	

Notes to Financial Statements

¹ The cash account includes funds raised from Liquor Store fundraiser.

² Investments are composed of GICs including interest earned, with the Omista Credit Union.

³ A/Rs are comprised of outstanding Search Invoice amounts, and amount of HST to be refunded to the team by the Canada Revenue Agency rebate program

⁴ These items represent goods or equipment that is purchased by the procurement officer and resold to the team member for their personal search kit. The procurement officer maintains a separate control for these items. The purchase and sale is recorded as a flow-through in the Income and Expense Statement only to ensure funds trace-ability. A separate spreadsheet is maintained by the procurement officer to control the sale, purchase and cost of goods sold. Richard Foran was procurement officer for the fiscal year.

⁵ This represents the membership share for joining the credit union. It remains in a separate account until TCGSAR changes financial institutions.

⁶ Depreciation for 2015 was taken at 20%. Capital Assets with accumulated depreciation are as follows:

Category	Cost	Depreciation 2015	Accum Depreciation	Net Asset Incl salvage value
Search Equipment	14,757	314	13,500	1,257
Vehicles				
New Command Post ^a	32,710	514	28,654	4,056
New Trailer ^c	21,566	566	18,804	2,762
Communications Eq.	11,920	81	11,598	322
	0	0	0	0
Medical Eq.	5,506	36	5,363	143

a) Original Cost: \$32,710 – 2,000 (salvage value) = 30,710 to be depreciated

b) New Trailer : \$21,566 - 500 (salvage value) = 21,066 to be depreciated

In 2011 a new generator and a UPS were purchased and added to 'Search Equipment' category for depreciation

⁷ The Sales to Members cost and sales represent a flow-through in the Income Statement. The detailed inventory is maintained by the Procurement officer/Treasurer and is available for member viewing.

⁸ Search expenses posted during the year, and/to be refunded by the RCMP

⁹ This is the amount raised through the fund raisers, during the fiscal period, less receipted donations to fund raiser. (The team also received donations in 2015 after a presentation to the group '100 Women Who Care' and this amount is included in the \$10,110 receipted donations area just before item 9)

¹⁰ TCGSAR received grant funds during the fiscal year \$2,500 for 2014 and \$2,500 for 2015 (from the New Brunswick government but channelled through the NBGSAR)

¹¹ NBGSAR Recovery contains the income for programs reimbursed by the NBGSAR. There were no recoveries during the fiscal year.

¹² This includes interest income of \$3,007.46 posted to GL 4802 earned on GIC's

¹³ Administrative Expenses of \$2,167 are as follows:

Bank Charges	\$ 0.
Sales Tax Expense	\$ 950.35
D&O liability Insurance	\$ 0.00 (paid by NBGSAR for 2015)
Other	\$ 1,216.65 (internet & website maintenance; post office box; member events; office supplies & postage, etc)

*Reviewed by A. Walker
March 4th 2016
506-856-8804*



Tri-County Ground Search and Rescue Group, Inc.

P.O. Box 28021, Moncton, NB E1C 9N4

November 3, 2016



To Whom it may concern:

Tri-County Ground Search and Rescue Group will be celebrating its 30th anniversary next year. The team was founded in 1987. Since its inception, Tri-County has provided search and rescue services to the police forces in the Kent, Westmorland and Albert counties and provides assistance to other teams in the province as required. In the past 30 years, we have responded to over 200 search operations. The Group is a *completely volunteer-based* registered charity and depends on community support for operating funds. Our average of forty members must respond to searches (24/7), develop and deliver training programs, raise our operating funds and administer the team.

We ask our members to be prepared to contribute over 100 hours of training and 100 hours in searching a year, and the total cost of their personal equipment can exceed \$1,500. We ask a lot of our members, but our reward, is being able to return a lost/missing person to their family.

Although we do recover direct operating expenses from the different police forces when we are called out, and minimal financial assistance from the provincial government, the Group must still raise over \$12,000 a year to maintain our basic operations. Over the past several years, we have worked hard on our fundraisers so that we not only meet our annual budget needs of approximately \$15,000, but will be able to replace our command post and equipment trailer within the next few years because we have been proactive in establishing an asset replacement fund. Unfortunately, our major fund raising project of the past cannot be held, as the venue, NB Liquor Stores have stopped allowing this practice. This places significant pressure on our finances.

In addition to basic operations, the team must finance the acquisition/maintenance of our operating equipment: a mobile command post, equipment trailer, medical equipment, communications equipment, and computer equipment used to operate our Geographical Information Systems (GIS). We are constantly upgrading our geographic information systems to allow us to professionally direct search operations. We must also maintain radio communications equipment to ensure we can adequately coordinate field teams.

Tri-County would (as always) appreciate any assistance you provide to our team.

Craig Winsor

President

www.tcgsar.nb.ca

info@tcgsar.nb.ca

Community Investment Preliminary Checklist Annual Grant

Organization Name: Unicorn Children's Centre Inc.

Date Received: Nov. 29, 2016

Amount Requested: \$1,750.00

Sector(s) Served: Health & Wellness

Community Priority Area(s)

- 1) Health & Wellness
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a <u>not-for-profit</u> , charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year? <u>1982</u>	<input checked="" type="checkbox"/>	

Checklist 2

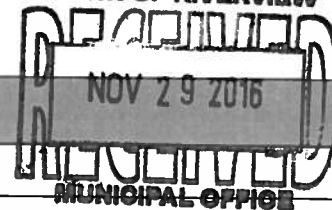
Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ n/a.

New applicant & has not received funding in previous years.



(24)

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Unicorn Children's Centre Inc.

Address: 500 Cleveland Ave.

City: Riverview

Postal Code: E1B 1Y2

Telephone: 387-4160

Name of Primary Contact: Sandra Kent

Position in Organization: Executive Director

Email: unicornchildrenscenter@rogers.com

Name of President or Board Chair: Tyla Finlay

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 1750.00

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.																				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input checked="" type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input checked="" type="radio"/> Other (please specify): <u>Non-profit Childcare</u>																				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?																				
Year	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>																
Grant Received	\$ _____	\$ _____	\$ _____	\$ _____																
3. Are you an incorporated not-for-profit organization?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No																				
4. Are you a registered charity?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>1927 5543 RR0001</u>																				
5. Are you a sporting organization?																				
<input type="radio"/> Yes <input checked="" type="radio"/> No																				
6. When was your organization established?																				
Year <u>1982</u>																				
7. Does your organization have a volunteer board of directors or executive?																				
<input checked="" type="radio"/> Yes <input type="radio"/> No Please list your board/executive members in the table below:																				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Position</th> </tr> </thead> <tbody> <tr> <td>Tyla Finlay</td> <td>Chairperson</td> </tr> <tr> <td>Corry Alward</td> <td>Vice-chairperson</td> </tr> <tr> <td>Lori Ann Doucet</td> <td>Secretary</td> </tr> <tr> <td>Katherine Lewis</td> <td>Director</td> </tr> <tr> <td>Tammy MacDonald</td> <td>Director</td> </tr> <tr> <td>Jason Lewis</td> <td>Director</td> </tr> <tr> <td>Jillian Forsey</td> <td>Director</td> </tr> </tbody> </table>					Name	Position	Tyla Finlay	Chairperson	Corry Alward	Vice-chairperson	Lori Ann Doucet	Secretary	Katherine Lewis	Director	Tammy MacDonald	Director	Jason Lewis	Director	Jillian Forsey	Director
Name	Position																			
Tyla Finlay	Chairperson																			
Corry Alward	Vice-chairperson																			
Lori Ann Doucet	Secretary																			
Katherine Lewis	Director																			
Tammy MacDonald	Director																			
Jason Lewis	Director																			
Jillian Forsey	Director																			

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Unicorn Children's Centre is a community non-profit children's centre that focuses on nurturing creative connections for kids.

Mission Statements:

1. Unicorn Children's Centre will work with the community to enhance childcare services for the early years.
 2. Unicorn Children's Centre will provide a nurturing, caring and creative environment for all children.
 3. Unicorn Children's Centre will reach out to community organizations and will advocate for Early Childhood learning and development.
- Unicorn Children's Centre will allow children to participate in community based activities.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ Diversity through Culture and Arts

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ Recreation and Leisure

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ Health and Wellness

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ Community Engagement

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

According to recent statistics, only 15% of Riverview children (kindergarten to grade 5) eat more than 5 fruit or vegetables daily. As well, 33% (1/3) of these children battle obesity.

Here at the Unicorn Children's Centre, we have provided childcare programming in Riverview since 1982. We take great pride in providing excellent nutrition daily to our various children's groups. We not only follow Canada's Food Guide, but this year we launched our 'Garden Project'. We involved all our classes in growing vegetables, maintaining the gardens, harvesting the food and delivering it to the kitchen for preparation by our chef.

This year we plan to enhance our program with more gardens, new curriculum about where our food comes from (compliments of the Government of Manitoba) and to incorporate learning from the garden into the kitchen, to enforce the value of healthy eating. This hands on approach will enable the children of our community to learn about healthy eating, making the right choices and life skills that are essential for long term well-being.

3. List the location of the program, project or initiative that will be funded by the grant.

500 Cleveland Avenue

4. What is the date of the program, project or initiative?

May 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	125+ _____	_____
Event Attendees	_____	_____
Other (Please Specify) Children and Parents	250+ _____	_____
Total Number of Beneficiaries	375 approx _____	_____

6. How many volunteers will be involved in the activities supported by the grant?
3-4 _____ Volunteers
7. How many hours will these volunteers contribute?
5-10 _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites:</p> <p>We will recognize The Town of Riverview on our website, on our Facebook page and in our monthly newsletter.</p> <p>Speaking Opportunities:</p> <p>We have an opportunity to speak about our sustainable project on CBC Radio Moncton.</p> <p>Other:</p> <p>We will also promote our program at our annual summer fair.</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>I am currently unaware of any other after school/preschool/children's programs currently being offered primarily focused on battling childhood obesity and teaching the importance of healthy eating. We intend to enhance our program with time and try to reach as many young children as possible in the community.</p> <p>As well, I should mention that we also offer a wide variety of exercise programs. Throughout the year we offer swimming lessons, yoga (preschools), zumba and dance on Fridays.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

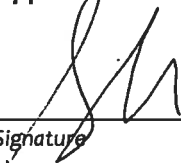
	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
New Brunswick After School Hours Grant		2425.00
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
New Brunswick Children's Foundation	\$3200.00	
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	\$3200.00	\$2425.00

Community Investment Application 2017-Annual Grants

Expenses		
Salaries and benefits	1325.00	
Administration	425.00	
Rent or mortgage	-	
Program/project supplies	2275.00	
Advertising and promotion	345.00	
Other (specify)		
Total Expenses	4370.00	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

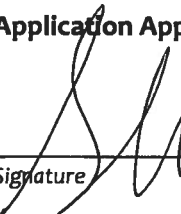
Application Prepared By:


Signature

Sandra Kent
Print Name

11/25/2016
Date

Application Approved By:


Signature

Sandra Kent
Print Name

11/25/2016
Date

For Office Use Only

☐ **Approved**

Date of Council Meeting: _____

☐ **Denied**

Amount Approved: _____

UNICORN CHILDREN'S CENTRE INC.
FINANCIAL STATEMENTS
(Unaudited)
DECEMBER 31, 2015



Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

INDEX

	<u>Page</u>
REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement 1 - Statement of Financial Position	2
Statement 2 - Statement of Changes in Net Assets	3
Statement 3 - Statement of Operations	4
Statement 4 - Statement of Cash Flows	5
Notes to the Financial Statements	6 - 8



Stevenson & Partners
CHARTERED PROFESSIONAL ACCOUNTANTS

AC Stevenson & Partners CPA LLP
548 Pinewood Road
Riverview, N.B., Canada
E1B 5J9
506 387 4044 Tel
506 387 7270 Fax
sp@partnersnb.com

REVIEW ENGAGEMENT REPORT

To the Members of
Unicorn Children's Centre Inc.

We have reviewed the statement of financial position of **Unicorn Children's Centre Inc.** as at **December 31, 2015** and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the organization.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian accounting standards for not-for-profit organizations.

Riverview, NB
June 1, 2016

Stevenson & Partners

Chartered Professional Accountants

UNICORN CHILDREN'S CENTRE INC.
STATEMENT OF FINANCIAL POSITION
(Unaudited)
DECEMBER 31, 2015

	2015	2014
ASSETS		
Current:		
Cash	\$ 81,325	\$ 83,675
Accounts receivable	13,268	10,056
Due from government agencies	<u>5,789</u>	<u>5,193</u>
	100,382	98,924
Property and equipment (Note 2)	<u>125,380</u>	<u>96,534</u>
	<u>\$ 225,762</u>	<u>\$ 195,458</u>
LIABILITIES		
Current:		
Accounts payable and accrued liabilities	\$ 15,548	\$ 27,866
Unearned revenue	8,630	5,861
Current portion of long-term debt (Note 3)	<u>7,853</u>	<u>-</u>
	32,031	33,727
Long-term debt (Note 3)	22,612	-
Deferred contribution	<u>-</u>	<u>70</u>
	54,643	33,797
NET ASSETS		
Net assets	<u>171,119</u>	<u>161,661</u>
	<u>\$ 225,762</u>	<u>\$ 195,458</u>

APPROVED ON BEHALF OF THE BOARD

Director

Director

UNICORN CHILDREN'S CENTRE INC.
STATEMENT OF CHANGES IN NET ASSETS
(Unaudited)
FOR THE YEAR ENDED DECEMBER 31, 2015

	<u>Unrestricted</u>	<u>Restricted (Note 4)</u>	<u>Total 2015</u>	<u>Total 2014</u>
Balance, beginning of year	\$ 157,367	\$ 4,294	\$ 161,661	\$ 175,181
Excess (deficiency) of revenues over expenditures	<u>12,458</u>	<u>(3,000)</u>	<u>9,458</u>	<u>(13,520)</u>
Balance, end of year	<u><u>\$ 169,825</u></u>	<u><u>\$ 1,294</u></u>	<u><u>\$ 171,119</u></u>	<u><u>\$ 161,661</u></u>



UNICORN CHILDREN'S CENTRE INC.
STATEMENT OF OPERATIONS
(Unaudited)
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
Revenues:		
Childcare fees	\$ 531,959	\$ 550,288
Operating grants	122,207	163,206
Fundraising	1,942	3,159
Other revenue	326	251
Gain on sale of capital assets	2,700	-
	<u>659,134</u>	<u>716,904</u>
Direct costs:		
Wages and benefits - care staff	463,958	525,445
Groceries	24,150	21,289
Other direct costs	964	941
	<u>489,072</u>	<u>547,675</u>
Revenue less direct costs	<u>170,062</u>	<u>169,229</u>
Expenditures:		
Advertising and promotion	1,402	2,469
Bad debts	2,990	4,185
Depreciation	9,745	4,725
Insurance	3,932	3,939
Interest and bank charges	3,653	2,809
Interest on long-term debt	1,197	-
Office	9,751	14,796
Professional fees	3,163	3,094
Property taxes	4,523	4,519
Rent	14,700	13,900
Repairs and maintenance	13,397	13,091
Supplies	6,878	9,066
Telephone	2,338	2,550
Utilities	10,384	10,220
Vehicle	14,222	16,724
Wages and benefits - administration	58,329	76,662
	<u>160,604</u>	<u>182,749</u>
Excess (deficiency) of revenues over expenditures for the year		
- Statement 2	<u>\$ 9,458</u>	<u>\$ (13,520)</u>

UNICORN CHILDREN'S CENTRE INC.
STATEMENT OF CASH FLOWS
(Unaudited)
FOR THE YEAR ENDED DECEMBER 31, 2015

	2015	2014
Cash flows from operating activities:		
Excess (deficiency) of revenues over expenditures	\$ 9,458	\$ (13,520)
Adjustments for non-cash items:		
Depreciation	9,745	4,725
Gain on sale of property and equipment	(2,700)	-
	<u>16,503</u>	<u>(8,795)</u>
Change in non-cash working capital balances:		
Short term investment	-	17,162
Accounts receivable	(3,212)	(1,492)
Due from/to government agencies	(596)	(1,465)
Accounts payable and accrued liabilities	(12,318)	15,158
Unearned revenue	<u>2,769</u>	<u>(7,955)</u>
Cash flows from operating activities	<u>3,146</u>	<u>12,613</u>
Cash flows from investing activities:		
Purchase of property and equipment	(41,109)	(13,425)
Proceeds on disposal of property and equipment	<u>5,218</u>	<u>-</u>
Cash flows used in investing activities	<u>(35,891)</u>	<u>(13,425)</u>
Cash flows from financing activities:		
Repayment of long-term debt	(10,153)	-
Proceeds of long-term debt	40,618	-
Deferred contribution	<u>(70)</u>	<u>(18)</u>
Cash flows from (used in) financing activities	<u>30,395</u>	<u>(18)</u>
Net decrease in cash	(2,350)	(830)
Cash, beginning of year	<u>83,675</u>	<u>84,505</u>
Cash, end of year - Statement 1	<u>\$ 81,325</u>	<u>\$ 83,675</u>



UNICORN CHILDREN'S CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
DECEMBER 31, 2015

Description of major business activity:

Unicorn Children's Centre Inc. is a not-for-profit organization incorporated under the laws of the Province of New Brunswick. It provides childcare programs to children from its Riverview facility. As a not-for-profit corporation, the company is exempt from income taxes under the Income Tax Act, and is a registered charity.

1. Significant accounting policies:

These financial statements are prepared in accordance with Canadian accounting standards for not-for-profit organizations. The significant policies are detailed as follows:

(a) Fund accounting restricted -

The revenues and expenses related to the collection of unrestricted donations and fund raising activities are reported in the General Fund. The Restricted Fund reports amounts for which the use is restricted by the donors and related investment income on the fund balance.

(b) Accounting estimates -

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenues and expenses during the reported period. Actual results could differ from these estimates.

(c) Property and equipment -

Property and equipment are recorded at cost. The organization provides for depreciation using the following methods at rates designed to depreciate the cost of the property and equipment over their estimated useful lives. The annual depreciation rates and methods are as follows:

Buildings	4% diminishing balance
Furniture and fixtures	20% diminishing balance
Vehicles	30% diminishing balance

(d) Cash and cash equivalents -

Cash comprises cash on hand and cash in banks not subject to compensating banking or other restrictions. Cash equivalents are held for the purpose of meeting short-term cash commitments rather than for investing or other purposes. Bank overdrafts are considered cash equivalent when they are repayable on demand and the balance fluctuates frequently between positive and overdrawn.



UNICORN CHILDREN'S CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
DECEMBER 31, 2015

1. Significant accounting policies (cont'd)

(e) Financial instruments -

(i) Measurement of financial instruments

The organization initially measures its financial assets and liabilities at fair value.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess (deficiency) of revenues over expenditures in the period incurred.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

The organization has not designated any financial asset or financial liability to be measured at fair value.

(ii) Financial instrument risks

Unless otherwise noted it is management's opinion that the organization is not exposed to significant interest, currency, market, liquidity or credit risks arising from these financial instruments.

(f) Revenue recognition -

Revenue from childcare fees and operating grants are recognized on an accrual basis for the period to which the child care services relate.

2. Property and equipment:

	Cost	2015 Accumulated depreciation	Net Book Value	2014 Net Book Value
Land	\$ 29,632	\$ -	\$ 29,632	\$ 29,632
Buildings	124,171	67,914	56,257	58,601
Furniture and fixtures	41,365	37,359	4,006	5,008
Vehicles	63,715	28,230	35,485	3,293
	<u>\$ 258,883</u>	<u>\$ 133,503</u>	<u>\$ 125,380</u>	<u>\$ 96,534</u>

UNICORN CHILDREN'S CENTRE INC.
NOTES TO THE FINANCIAL STATEMENTS
(Unaudited)
DECEMBER 31, 2015

3. Long-term debt:

	2015	2014
Loan payable to Omista Credit Union bearing interest at 5% per annum, repayable in monthly payments of \$766 including interest, due July 2019. The loan is secured by vehicle with a net book value of \$34,942.		
Less current portion	\$ 30,465	\$ -
	<u>7,853</u>	<u>-</u>
Long-term	<u>\$ 22,612</u>	<u>\$ -</u>
Estimated principal repayments are as follows:		
2016	\$ 7,853	
2017	8,255	
2018	8,677	
2019	5,679	

4. Other information:

Restricted net assets are comprised of the remainder of amounts that were segregated by the Board of Directors for purposes of capital asset acquisitions. In 2014 a total of \$12,466 was expended for exterior siding for the building. In 2015, another \$3,000 was expended as part of the acquisition cost of a vehicle.

5. Credit risk:

Credit risk arises from the potential that a debtor will be unable to meet its obligations. The group conducts a thorough assessment of its debtors prior to granting credit, and actively monitors the financial health of its debtors on a continuing basis. As determined by management, the accounts receivable net of applicable provisions for losses, approximates fair market value.

Community Investment Preliminary Checklist Annual Grant

Organization Name: Université de Moncton (Sponsorship Program)

Date Received: _____

Amount Requested: \$30,000 (\$3,000 per year for ten years)

Sector(s) Served: Post Secondary Education

Community Priority Area(s)

- 1) Diversity through Culture + Arts
- 2) Health + Wellness
- 3) Community Engagement
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? ☒ No? _____ (Explain)

Scholarship Program

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	<input checked="" type="checkbox"/>	
2	Is the applicant in good standing with the Town of Riverview?	<input checked="" type="checkbox"/>	
3	Are some of the required funds being raised through other means?	<input checked="" type="checkbox"/>	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	<input checked="" type="checkbox"/>	
5	Does the organization have a volunteer board of directors or executive?	<input checked="" type="checkbox"/>	
6	Has the organization been in operation for at least one year?	<input checked="" type="checkbox"/>	

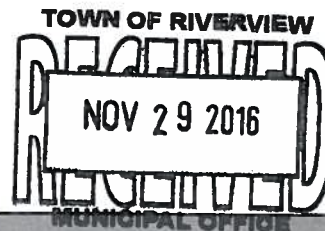
Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

***** MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *****

Forwarded report outlining where the 2016 Annual grant funds were used YES _____ NO _____ *N/A*

**PART ONE: GENERAL INFORMATION**

Name of Applicant Organization: Université de Moncton

Address: 18 av Antonine-Maillet

City: Moncton

Postal Code: E1A 3E9

Telephone: 506-858-4883

Name of Primary Contact: Linda Schofield

Position in Organization: Executive Dir., University Relations, Philanthropic Development, and Evolution Fundraising Campaign

Email: linda.schofield@umoncton.ca

Name of President or Board Chair: Raymond Thériage, President and Vice-Chancellor

Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 30,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for? *N/A*
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.				
<input type="radio"/> Arts and Culture <input type="radio"/> Recreation and Leisure <input type="radio"/> Health and Wellness <input type="radio"/> Community Engagement <input checked="" type="radio"/> Other (please specify): <u>Post-secondary Education</u>				
2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?				
<u>Year</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Grant Received	\$ <u>3,000</u>	\$ <u>--</u>	\$ <u>--</u>	\$ <u>--</u>
3. Are you an incorporated not-for-profit organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
4. Are you a registered charity?				
<input checked="" type="radio"/> Yes <input type="radio"/> No If yes, please provide your charitable number: <u>108160979RR0001</u>				
5. Are you a sporting organization?				
<input type="radio"/> Yes <input checked="" type="radio"/> No				
6. When was your organization established?				
Year <u>1963</u>				
7. Does your organization have a volunteer board of directors or executive?				
<input type="radio"/> Yes <input checked="" type="radio"/> No Please list your board/executive members in the table below:				
Name	Position			
*Please refer to attached document	"Conseil des gouverneurs 2016-2017"			
for the list of our board members.*	<u>Appendix A</u>			

8. Is your organization in "good standing" with the Town of Riverview?



Yes



No

If "No", explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

The Université de Moncton is the largest French-language university outside Quebec. Since its creation in 1963, it has awarded more than 50,000 degrees and has become the single most important centre for the social, cultural and economic development of New Brunswick's Acadian population.

Université de Moncton offers 180 study programs, including 38 at the master's degree level and 7 at the doctorate level. Fields of study include administration, arts, education, engineering, forestry, law, nursing, nutrition, psychology, sciences, social work, etc. More than 30 research centers, chairs, and institutes are presently active.

Some 5000 students are enrolled at Université de Moncton, 70% of whom are from New Brunswick. They benefit from a personalized teaching style with quality that can only be provided in a medium-sized university. With one of the lowest faculty-student ratios in the country, exchanges between the professors and students and the overall quality of learning are enhanced.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following **community priority areas**.

1. ☒ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☒ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?		
<p>The Town of Riverview has been a long-time supporter of the Université de Moncton.</p> <p>Your \$30,000 donation to the Excellence Campaign in 2005 served to establish the Town of Riverview Scholarship Fund. Since 2009, we have awarded a total of \$6,850 in scholarships to nine Riverview-area students. Students who feel supported and have less financial worries are more likely to succeed and to become fully engaged in their community.</p> <p>By partnering with us again with a pledge of \$30,000 to the Evolution Campaign, payable over a ten-year period, you will enhance the Town of Riverview Scholarship Fund and enable us to offer a greater number and even more substantial scholarships to promising young leaders from your community.</p> <p>Students chose the Université de Moncton for its excellence in education, research opportunities and a very high job placement rate upon graduation. Your contribution will help the Université de Moncton attract and retain dynamic and talented Riverview residents, and ensure that they are well supported to pursue excellence in their academic and professional endeavours.</p>		
3. List the location of the program, project or initiative that will be funded by the grant.		
<p>Town of Riverview Scholarship Fund at the Université de Moncton</p>		
4. What is the date of the program, project or initiative?		
<p>Ongoing. This Scholarship Fund was established in 2005.</p>		
5. Approximately how many people will benefit from the activities supported by the grant?		
	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants Audience Members/	N/A	N/A
Event Attendees	N/A	N/A
Other (Please Specify) Scholarship recipients	2+ / year	N/A
Total Number of Beneficiaries	To be determined	N/A

6. How many volunteers will be involved in the activities supported by the grant?
N/A _____ Volunteers
7. How many hours will these volunteers contribute?
N/A _____ Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites: The Town of Riverview will continue to be recognised as a valued contributor to the Université de Moncton in various promotional materials and publications. For instance, the names of Town of Riverview Scholarship recipients are published yearly in the graduation program.</p> <p>Speaking Opportunities: To be determined.</p> <p>Other: We are pleased to extend invitations to Town of Riverview representatives to attend the University's various public events.</p>
9. How does your activity complement other activities currently being provided in Riverview?
N/A
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
*Please refer to the relevant sections in the enclosed		
Université de Moncton's verified financial statements.*	Appendix B	
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
Non-government		
Earned income		
User fees		
Fundraising		
Foundations (specify)		
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue		

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits			
Administration			
Rent or mortgage			
Program/project supplies			
Advertising and promotion			
Other (specify)			
Total Expenses			

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.

Application Prepared By:

Linda Schofield
Signature

Linda Schofield
Print Name

November 29, 2016
Date

Application Approved By:

R. Th  berge
Signature

Raymond Th  berge
Print Name

November 29, 2016
Date

For Office Use Only	
<input type="checkbox"/> Approved	Date of Council Meeting: _____
<input type="checkbox"/> Denied	Amount Approved: _____

UNIVERSITÉ DE MONCTON
Conseil des gouverneurs
2016-2017

NOM	OCCUPATION	QUALITÉ	MANDAT
Valérie Albert	Étudiante	Élue par les étudiantes et les étudiants de la constituante d'Edmundston	Mai 2016 - avril 2017 Premier mandat Renouvelable
Jeannita Bernard	À la retraite	Membre représentant la région de l'Atlantique (IPE)	Sept. 2014 - sept. 2017 Premier mandat Renouvelable
Annie Hélène Boudreau	Professeure	Élue par l'Association des professeures et des professeurs de la constituante de Shippagan	Juil. 2015 - juin 2018 Premier mandat Renouvelable
Jean Roch Cayouette	À la retraite	Membre représentant la région du Nord-Ouest du Nouveau-Brunswick	Sept. 2016 - sept. 2019 Premier mandat Renouvelable
Marc-Antoine Chiasson	Président alUMni	Élu par l'Association des anciens, anciennes et amis de la région du Sud-Est du Nouveau-Brunswick	Nov. 2016 – nov. 2018 Premier mandat Renouvelable
Adélarde Cormier	Pédagogue à la retraite	Membre résidant dans la région du Sud-Est nommé par le lieutenant-gouverneur en conseil	Nov. 2013 - 2016 Premier mandat Renouvelable
Keith Coughlan	Conseiller scolaire à la retraite	Membre représentant la région du Sud-Est du Nouveau-Brunswick	Sept. 2014 - sept. 2017 Premier mandat Renouvelable
Micheline Daigle-LeBlanc, vice-présidente	Coach de cadre et experte-conseil en développement organisationnel	Membre représentant la région de l'Atlantique (NE)	Déc. 2014 - sept. 2017 Premier mandat Renouvelable
Étienne Dako	Professeur	Élu par l'Association des professeurs et des professeurs de la constituante de Moncton	Juillet 2016 - juin 2017 Premier mandat Renouvelable
Édith Doucet	Greffière du Conseil exécutif et secrétaire au Cabinet	Membre représentant l'extérieur des régions du Nord-Ouest, Nord-Est et du Sud-Est du Nouveau-Brunswick	Déc. 2015 - sept. 2018 Premier mandat Renouvelable
Kassim Doumbia	Surveillant Programmes et Services de logement – Ministère du Développement social	Membre représentant la région du Nord-Est du Nouveau-Brunswick	Mars 2016 – sept. 2018 Premier mandat Renouvelable

NOM	OCCUPATION	QUALITÉ	MANDAT
Corinne A. Godbout	Conseillère juridique / Avocate	Membre représentant la région du Sud-Est du Nouveau-Brunswick	Déc. 2015 – sept. 2018 Premier mandat Renouvelable
Roxann Guerrette	Étudiante	Élue par les étudiantes et les étudiants de la constituante de Moncton	Avril 2016 - mars 2017 Premier mandat Renouvelable
Gilles Lanteigne	Président Association des anciens, anciennes et amis	Élu par l'Association des anciens, anciennes et amis de la région du Nord-Est du Nouveau-Brunswick	Sept. 2016 - sept. 2019 Premier mandat Renouvelable
Samuel LeBreton	Analyste régional Direction générale des services stratégiques Région de l'Atlantique Service Canada	Membre représentant l'extérieur des régions du Nord-Ouest, Nord-Est et du Sud-Est du Nouveau- Brunswick	Sept. 2016 - sept. 2019 Premier mandat Renouvelable
Benoît Long	Sous-ministre adjoint principal, Gouvernement du Canada	Membre résidant à l'extérieur du Nouveau- Brunswick	Sept. 2014 - sept. 2017 Premier mandat Renouvelable
Blanca Navarro Pardiñas	Professeure	Élue par l'Association des professeures et des professeurs de la constituante d'Edmundston	Mai 2015 - avril 2017 Deuxième mandat Renouvelable
Victor-Urbain Ngollo-Ngollo	Étudiant	Élu par les étudiantes et les étudiants de la constituante de Shippagan	Mai 2016 - avril 2017 Premier mandat Renouvelable
Marie-France Pelletier	Administrateur en chef du Service canadien d'appui aux tribunaux administratifs	Membre résidant à l'extérieur du Nouveau- Brunswick	Sept. 2016 - sept. 2019 Deuxième mandat Renouvelable
Josée Rioux-Walker	Chef de département CCNB-Campus d'Edmundston	Membre représentant la région du Nord-Ouest du Nouveau-Brunswick	Sept. 2016 - sept. 2019 Deuxième mandat Renouvelable
Paulette Robert	À la retraite	Membre représentant la région du Nord-Est du Nouveau-Brunswick	Avril 2015 - sept. 2017 Premier mandat Renouvelable
Jean-Claude Savoie	Chancelier	D'office	
Raymond Théberge	Recteur et vice-Chancelier	D'office	
Chantal Thériault	Représentante Association des anciens, anciennes et amis	Élue par l'Association des anciens, anciennes et amis de la région du Nord-Ouest du Nouveau-Brunswick	Sept. 2016 - sept. 2019 Premier mandat Renouvelable

NOM	OCCUPATION	QUALITÉ	MANDAT
Neil Vibert	Vice-président des opérations Chemex Solutions	Membre résidant dans la région du Nord-Est nommé par le lieutenant-gouverneur en conseil	Sept. 2013 – 2016 Premier mandat Renouvelable
À nommer		Membre représentant la région du Nord-Ouest Nommé par le lieutenant-gouverneur en conseil	Premier mandat Renouvelable
À nommer		Membre résidant à l'extérieur des régions du Nord-Ouest, du Nord-Est et du Sud-Est du Nouveau-Brunswick, nommé par le lieutenant-gouverneur en conseil	Premier mandat Renouvelable

ASSISTENT AUX RÉUNIONS EN Y AYANT VOIX CONSULTATIVES

NOM	OCCUPATION	QUALITÉ	MANDAT
Marc Angers	Directeur du service des communications, des affaires publiques et du marketing	D'office	
Lynne Castonguay	Secrétaire générale	D'office	
Jacques Paul Couturier	Vice-recteur Campus d'Edmundston	D'office	
À déterminer	Vice-rectrice, vice-recteur aux affaires étudiantes et internationales	D'office	
Edgar Robichaud	Vice-recteur à l'administration et aux ressources humaines	D'office	
André Samson	Vice-recteur à l'enseignement et à la recherche	D'office	
Sid-Ahmed Selouani	Vice-recteur Campus de Shippagan	D'office	



ÉTATS FINANCIERS

AU 30 AVRIL 2016

ÉTATS FINANCIERS

Exercice clos le 30 avril 2016

RAPPORT DE L'AUDITEUR INDÉPENDANT	1
ÉTATS FINANCIERS :	
État des résultats	2
État de l'évolution de l'actif net	3
État de la situation financière	4
État des flux de trésorerie	5
Notes complémentaires	6 à 17



Le 24 septembre 2016

Rapport de l'auditeur indépendant

**Aux membres du Conseil des gouverneurs de
L'Université de Moncton**

Nous avons effectué l'audit des états financiers ci-joints de l'Université de Moncton, qui comprennent l'état de la situation financière au 30 avril 2016 et les états des résultats, de l'évolution de l'actif net et des flux de trésorerie pour l'exercice clos à cette date, ainsi que les notes complémentaires constituées d'un résumé des principales méthodes comptables et d'autres informations explicatives.

Responsabilité de la direction pour les états financiers

La direction est responsable de la préparation et de la présentation fidèle de ces états financiers conformément aux normes comptables canadiennes pour les organismes sans but lucratif, ainsi que du contrôle interne qu'elle considère comme nécessaire pour permettre la préparation d'états financiers exempts d'anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs.

Responsabilité de l'auditeur

Notre responsabilité consiste à exprimer une opinion sur les états financiers, sur la base de notre audit. Nous avons effectué notre audit selon les normes d'audit généralement reconnues du Canada. Ces normes requièrent que nous nous conformions aux règles de déontologie et que nous planifions et réalisons l'audit de façon à obtenir l'assurance raisonnable que les états financiers ne comportent pas d'anomalies significatives.

Un audit implique la mise en œuvre de procédures en vue de recueillir des éléments probants concernant les montants et les informations fournis dans les états financiers. Le choix des procédures relève du jugement de l'auditeur, et notamment de son évaluation des risques que les états financiers comportent des anomalies significatives, que celles-ci résultent de fraudes ou d'erreurs. Dans l'évaluation de ces risques, l'auditeur prend en considération le contrôle interne de l'entité portant sur la préparation et la présentation fidèle des états financiers afin de concevoir des procédures d'audit appropriées aux circonstances, et non dans le but d'exprimer une opinion sur l'efficacité du contrôle interne de l'entité. Un audit comporte également l'appréciation du caractère approprié des méthodes comptables retenues et du caractère raisonnable des estimations comptables faites par la direction, de même que l'appréciation de la présentation d'ensemble des états financiers.

Nous estimons que les éléments probants que nous avons obtenus sont suffisants et appropriés pour fonder notre opinion d'audit.

*PricewaterhouseCoopers LLP/s.r.l./s.e.n.c.r.l.
Place de la Cité, Tour Cominar, 2640, boulevard Laurier, bureau 1700, Québec (Québec) Canada G1V 5C2
Tél. : +1 418 522-7001, Téléc. : +1 418 522-5663, www.pwc.com/ca/fr*

~PwC~ s'entend de PricewaterhouseCoopers LLP/s.r.l./s.e.n.c.r.l., une société à responsabilité limitée de l'Ontario.



Opinion

À notre avis, les états financiers donnent, dans tous leurs aspects significatifs, une image fidèle de la situation financière de l'Université de Moncton au 30 avril 2016, ainsi que des résultats de ses activités et de ses flux de trésorerie pour l'exercice clos à cette date, conformément aux normes comptables canadiennes pour les organismes sans but lucratif.

PricewaterhouseCoopers s.r.l./s.e.n.c.r.l.¹

¹ CPA, auditrice, CA, permis de comptabilité publique n° A118597

ÉTAT DES RÉSULTATS
Exercice clos le 30 avril 2016

	<u>2016</u>	<u>2015</u>
Produits :		
Scolarité		
Temps complet	26 429 723 \$	27 444 493 \$
Temps partiel	3 353 706	3 505 233
Subventions provinciales		
Non restreintes	64 344 883	64 344 883
Restreintes	12 192 969	12 662 094
Subventions fédérales	14 628 543	13 811 939
Services vendus	6 578 387	6 100 168
Revenus de placement (note 3)	2 927 688	2 943 118
Dons	575 803	652 593
Amortissement des apports reportés afférents aux immobilisations (note 4)	7 347 225	7 576 197
Résidences et entreprises	7 864 012	7 871 343
Autres revenus	4 886 200	4 482 759
	<u>151 129 139</u>	<u>151 394 820</u>
Charges :		
Salaires et avantages sociaux	102 647 895	102 543 047
Frais de déplacements	2 527 095	2 824 048
Matériel et fournitures	4 523 037	4 548 717
Communications	544 394	661 024
Services publics	5 145 575	5 671 311
Assurances	420 864	448 661
Bourses d'études	6 282 781	5 757 348
Services contractuels	1 057 710	875 764
Honoraires	3 192 025	2 962 683
Publications et publicité	841 059	1 082 409
Coût des marchandises vendues	1 661 756	1 780 255
Intérêts sur la dette à long terme	348 642	361 326
Intérêts et frais bancaires	92 368	81 322
Location et entretien d'équipement	1 271 187	1 169 843
Acquisitions des bibliothèques	1 809 068	1 759 168
Mobilier et équipement	940 855	929 406
Améliorations des bâtiments et terrains	2 235 286	1 634 165
Charges liées aux régimes de pension (note 5)	658 740	1 027 739
Autres dépenses	2 623 725	2 886 709
Amortissement des immobilisations	9 238 897	9 714 499
	<u>148 062 959</u>	<u>148 719 442</u>
Excédent des produits sur les charges de l'exercice	<u><u>3 066 180 \$</u></u>	<u><u>2 675 378 \$</u></u>



ÉTAT DE L'ÉVOLUTION DE L'ACTIF NET

Exercice clos le 30 avril 2016

	2016					2015
	Investi en immobilisations	Reçu à titre de dotations	Affecté, Recherche et Fiducie	Non affecté	Total	Total
Solde au début de l'exercice	23 495 005 \$	71 482 945 \$	7 534 527 \$	(58 300 233) \$	44 212 244 \$	36 749 358 \$
Excédent des produits sur les charges (des charges sur les produits)	(2 713 560)	0	1 254 422	4 525 318	3 066 180	2 675 378
Apports reçus à titre de dotations	0	729 024	0	0	729 024	2 984 686
Intérêts capitalisés	0	1 094 829	0	0	1 094 829	514 422
Investissement en immobilisations (note 6)	1 292 878	0	0	(1 292 878)	0	0
Affectations d'origine interne (note 6)	1 682 250	0	(1 996 386)	314 136	0	0
Régimes de pension - réévaluations et autres éléments	0	0	0	(19 197 900)	(19 197 900)	1 288 400
Solde à la fin de l'exercice	<u>23 756 573 \$</u>	<u>73 306 798 \$</u>	<u>6 792 563 \$</u>	<u>(73 951 557) \$</u>	<u>29 904 377 \$</u>	<u>44 212 244 \$</u>

ÉTAT DE LA SITUATION FINANCIÈRE

Au 30 avril 2016

	2016	2015
ACTIF		
Actif à court terme		
Encaisse	11 133 276 \$	10 371 565 \$
Placements temporaires	36 534 479	29 140 671
Comptes à recevoir (note 14)		
Étudiants	996 693	1 021 034
Autres	1 243 279	1 298 018
Subventions à recevoir	5 228 988	13 907 321
Stocks	803 273	813 503
Charges payées d'avance	1 725 770	1 633 146
	<u>57 665 758</u>	<u>58 185 258</u>
Placements (note 7)	82 615 311	86 364 051
Immobilisations corporelles (note 8)	<u>117 697 076</u>	<u>123 822 626</u>
	<u>257 978 145 \$</u>	<u>268 371 935 \$</u>
PASSIF		
Passif à court terme		
Comptes à payer	3 914 323 \$	4 051 216 \$
Salaires et retenues salariales (note 9)	9 339 395	8 709 586
Vacances à payer	5 914 727	5 519 122
Revenus reportés	996 816	916 619
Emprunt bancaire (note 10)	0	466 026
Portion à court terme de la dette à long terme (note 11)	857 246	756 621
Apports reportés (note 12)	29 337 120	36 239 523
	<u>50 359 627</u>	<u>56 658 713</u>
Dette à long terme (note 11)	9 222 685	8 956 702
Passif au titre des régimes de pension (note 5)	70 159 700	55 078 300
Apports reportés afférents aux immobilisations (note 4)	98 331 756	103 465 976
	<u>228 073 768</u>	<u>224 159 691</u>
Actif net		
Investi en immobilisations	23 756 573	23 495 005
Reçu à titre de dotations	73 306 798	71 482 945
Affecté	6 792 563	7 534 527
Non affecté	(73 951 557)	(58 300 233)
	<u>29 904 377</u>	<u>44 212 244</u>
	<u>257 978 145 \$</u>	<u>268 371 935 \$</u>
Engagements (note 13)		
Pour le Conseil des gouverneurs,		
		
Recteur et vice-chancelier	Vice-recteur à l'administration et aux ressources humaines	

ÉTAT DES FLUX DE TRÉSORERIE
Exercice clos le 30 avril 2016

	2016	2015
Activités de fonctionnement		
Excédent des produits sur les charges	3 066 180 \$	2 675 378 \$
Éléments sans incidence sur l'encaisse :		
Amortissement des immobilisations	9 238 897	9 714 499
Amortissement des apports reportés afférents aux immobilisations	(7 347 225)	(7 576 197)
Gain à la disposition de placements	(76 967)	(1 996 512)
Variation de la juste valeur des placements	5 204 894	(2 029 771)
Perte (gain) à la disposition d'immobilisations	826	(2 064)
Charges liées aux régimes de pension	(4 116 500)	(3 182 700)
	5 970 105	(2 397 367)
Variation nette des éléments hors caisse du fonds de roulement	(4 652 474)	40 823
	1 317 631	(2 356 544)
Activités de financement		
Nouveaux emprunts	1 750 000	2 630 745
Apports en espèces reçus à titre de dotations et intérêts capitalisés	1 823 853	3 499 108
Remboursement de la dette à long terme et des emprunts	(1 849 418)	(2 850 026)
Apports en espèces reçus pour financer l'achat d'immobilisations	2 213 005	5 256 058
	3 937 440	8 535 885
Activités d'investissement		
Acquisitions de placements	(35 016 943)	(9 345 144)
Dispositions de placements	33 637 756	7 766 494
Acquisitions d'immobilisations	(3 177 081)	(6 694 404)
Produit de disposition d'immobilisations	62 908	59 438
	(4 493 360)	(8 213 616)
Variation de l'encaisse	761 711	(2 034 275)
Encaisse au début de l'exercice	10 371 565	12 405 840
Encaisse à la fin de l'exercice	11 133 276 \$	10 371 565 \$

NOTES COMPLÉMENTAIRES
30 avril 2016

1. OBJECTIF DE L'ORGANISME

L'Université de Moncton (l'« Université ») est l'université acadienne de langue française du Nouveau-Brunswick prenant la relève des collèges classiques qui ont contribué à sa création en 1963. L'Université entend être un lieu privilégié de perfectionnement personnel et un instrument de développement culturel, social et économique. Sa vocation est à la fois régionale, nationale et internationale. La mission principale de l'Université est l'enseignement, la recherche, les services à la collectivité et la créativité. Dans sa constitution actuelle, elle regroupe trois campus universitaires situés dans les trois principales régions francophones du Nouveau-Brunswick, soit à Moncton, à Edmundston et à Shippagan. L'Université, constituée en vertu des lois de la province du Nouveau-Brunswick, est un organisme sans but lucratif et un organisme de bienfaisance enregistré exonéré d'impôts en vertu de la *Loi de l'impôt sur le revenu*.

2. PRINCIPALES CONVENTIONS COMPTABLES

Ces états financiers sont préparés conformément à la Partie III du *Manuel CPA Canada – Comptabilité*, Normes comptables canadiennes pour les organismes sans but lucratif, qui énonce les principes comptables généralement reconnus (PCGR) pour les organismes sans but lucratif au Canada. Ces états financiers comprennent les principales méthodes comptables décrites ci-après.

Fonds non affecté

Ce fonds comprend les opérations afférentes à la prestation des services d'enseignement, qui se veut la mission première de l'Université. Les produits incluent principalement les subventions gouvernementales et les produits liés aux frais de scolarité. Les charges incluent majoritairement les coûts de l'enseignement, les services de soutien pédagogique, les dépenses administratives et les frais liés à l'entretien des bâtiments.

Recherche subventionnée

Les produits de ce fonds incluent ceux reçus pour le soutien à la recherche de source extérieure de l'Université obtenus sous forme de subventions ou de contrats. Les charges admissibles identifiées selon les termes retracés aux ententes sont comptabilisées dans ce fonds lorsque les coûts sont engagés.

Fiducie

Les produits de ce fonds comprennent ceux normalement reçus de source extérieure à l'Université qui ne sont pas des revenus destinés à la recherche. Les charges admissibles sont normalement spécifiées dans les ententes conclues avec les organismes ou celles identifiées pour une activité spécifique.

Dotation

Tous les dons reçus durant l'exercice sont comptabilisés à titre d'augmentation de l'actif net du fonds, de même que les revenus de placements capitalisés. Les dons doivent être conservés à perpétuité. Seuls les revenus de placement équivalents aux charges engagées dans l'exercice aux fins spécifiées dans les ententes avec les donateurs sont comptabilisés à titre de produits de l'exercice. Le solde des revenus de placement gagnés et non comptabilisés à titre de produits de l'exercice est transféré aux exercices futurs dans les apports reportés.

NOTES COMPLÉMENTAIRES
30 avril 2016

2. PRINCIPALES CONVENTIONS COMPTABLES (SUITE)

Immobilisations

Les produits de ce fonds comprennent les subventions restreintes, l'amortissement des apports reportés afférents aux immobilisations et autres revenus aux des dépenses de nature capitale. On entend par « dépenses de nature capitale » les constructions et les rénovations majeures d'immeubles ainsi que les achats de terrains, de mobiliers et d'équipements. Les charges incluent l'amortissement des immobilisations et les dépenses non capitalisées. Les dettes afférentes aux immobilisations sont également incluses dans le fonds des immobilisations.

Utilisation d'estimations

La préparation d'états financiers conformément aux principes comptables généralement reconnus du Canada exige que la direction ait recours à des estimations et à des hypothèses qui ont une incidence sur les montants de l'actif et du passif comptabilisés et sur la présentation des éléments d'actif et de passif éventuels à la date des états financiers, ainsi que sur les montants comptabilisés des produits et des charges au cours de l'exercice. Les résultats réels pourraient différer des résultats estimatifs.

Constatation des produits

L'Université applique la méthode du report pour comptabiliser les apports. Les apports affectés sont constatés à titre de produits de l'exercice au cours duquel les charges connexes sont engagées. Les apports non affectés sont constatés à titre de produits lorsqu'ils sont reçus ou à recevoir si le montant à recevoir peut faire l'objet d'une estimation raisonnable et sa réception est raisonnablement assurée. Les apports reçus à titre de dotations sont constatés à titre d'augmentation directe dans l'actif net.

L'Université applique la méthode du report pour comptabiliser l'aide gouvernementale et les contributions d'origine externe reçues afin de financer l'acquisition d'immobilisations. Ces montants sont comptabilisés à titre d'« apports reportés afférents aux immobilisations » et sont amortis et comptabilisés aux revenus au même rythme que l'amortissement des immobilisations correspondantes.

Les revenus de placement affectés sont constatés à titre de produits dans l'exercice au cours duquel les charges connexes sont engagées. Les revenus de placement non affectés sont constatés à titre de produits lorsqu'ils sont gagnés.

Les frais de scolarité sont constatés à titre de produits dans la même période au cours de laquelle les cours sont offerts.

Les revenus provenant des services vendus et des résidences et entreprises ainsi que les autres revenus sont constatés lorsqu'un bien est transféré ou un service est rendu et que le montant peut être évalué.

NOTES COMPLÉMENTAIRES
30 avril 2016

2. PRINCIPALES CONVENTIONS COMPTABLES (SUITE)

Instruments financiers

Les placements à long terme sont comptabilisés à la juste valeur à chaque date de l'état de la situation financière. Toute variation de la juste valeur est enregistrée à l'excédent des produits sur les charges dans l'exercice au cours duquel ces variations surviennent. Tous les autres instruments financiers sont inscrits au coût amorti.

Les frais de transaction liés à l'acquisition et à la disposition de placements ainsi que les frais de gestion des placements sont passés en charges à mesure qu'ils sont engagés.

Dépréciation

Les actifs financiers évalués au coût sont soumis à un test de dépréciation s'il existe des indications possibles de dépréciation. Le montant de réduction de valeur est comptabilisé aux résultats. La moins-value déjà comptabilisée peut faire l'objet d'une reprise de valeur dans la mesure de l'amélioration, soit directement ou par l'ajustement du compte de provision, sans être supérieure à ce qu'elle aurait été à la date de reprise si la moins-value n'avait jamais été comptabilisée. Cette reprise de valeur est comptabilisée aux résultats.

Immobilisations corporelles

Les immobilisations corporelles acquises sont comptabilisées au coût. Les apports reçus sous forme d'immobilisations sont comptabilisés à la juste valeur à la date de l'apport. Les immobilisations corporelles sont amorties de la façon suivante :

- Terrains athlétiques, eau et égouts, stationnements, routes et lumières – 20 %, solde dégressif;
- Immeubles – 5 %, solde dégressif;
- Mobilier et équipement non informatique – 10 ans, méthode de l'amortissement linéaire; et,
- Équipement informatique – 5 ans, méthode de l'amortissement linéaire.

Dépréciation des actifs à long terme

Lors d'événements ou de circonstances pouvant indiquer une perte de valeur, l'Université réévalue la valeur comptable des actifs à long terme. Une perte de valeur existe lorsque la valeur comptable d'un actif ou d'un groupe d'actifs excède les flux monétaires futurs non actualisés que procurera cet actif ou ce groupe d'actifs. Le montant de toute perte de valeur, le cas échéant, représente l'excédent de la valeur comptable sur la juste valeur de l'actif. La juste valeur de ces actifs est déterminée par les flux monétaires actualisés. Au cours de l'exercice 2016, aucune dépréciation n'a été constituée à cet égard.

NOTES COMPLÉMENTAIRES
30 avril 2016

2. PRINCIPALES CONVENTIONS COMPTABLES (SUITE)

Évaluation des stocks

Les stocks pour revente sont évalués au moindre du coût et de la valeur de réalisation nette, le coût étant déterminé selon la méthode de l'épuisement successif.

Les stocks de fournitures diverses sont évalués au moindre du coût et de la valeur de remplacement, le coût étant déterminé selon la méthode du coût moyen.

Régimes de pension des salariés

L'Université offre à ses employées et employés deux régimes de pension à prestations définies.

L'Université comptabilise ses obligations au titre des régimes à prestations définies à mesure que les salariés rendent les services qui leur permettent de gagner des prestations de retraite. Les obligations au titre des prestations définies à la clôture de l'exercice sont déterminées en fonction des plus récents rapports d'évaluations actuarielles établis aux fins de la capitalisation. La date d'évaluation des actifs des régimes et des obligations au titre des prestations définies coïncide avec la date de clôture de l'exercice de l'Université. La date des plus récentes évaluations actuarielles complètes des régimes de pension établies aux fins de la capitalisation est le 31 décembre 2014, et celles-ci ont été extrapolées au 30 avril 2016.

Dans son état de la situation financière à la clôture de l'exercice, l'Université constate les obligations au titre des prestations définies, déduction faite de la juste valeur des actifs des régimes, et ajustées de toute provision pour moins-value. Le coût des régimes pour l'exercice est constaté dans les résultats. Le coût des services passés découlant des modifications des régimes et les réévaluations et autres éléments sont constatés dans l'actif net.

Les réévaluations et autres éléments correspondent au total des éléments suivants : la différence entre le rendement réel des actifs des régimes et les rendements calculés à l'aide du taux d'actualisation; les gains et pertes actuariels; les incidences des provisions pour moins-value, s'il y a lieu, dans le cas d'un actif net au titre des prestations définies; les coûts des services passés; et les gains et pertes auxquels donnent lieu les règlements et compressions.



NOTES COMPLÉMENTAIRES
30 avril 2016

3. REVENUS DE PLACEMENT

Les revenus de placement, incluant les variations de la valeur marchande des placements, se présentent comme suit :

	<u>2016</u>	<u>2015</u>
Revenus tirés de ressources non affectées	686 402 \$	752 065 \$
Revenus (pertes) tirés de ressources affectées :		
Fonds de recherche	570	1 390
Fonds de fiducie	101	59 164
Fonds de dotation	(3 187 862)	5 839 599
Fonds des immobilisations	<u>15 878</u>	<u>0</u>
Total des revenus (pertes) sur placements au cours de l'exercice	(2 484 911)	6 652 218
Plus (moins): amortissement des apports reportés :		
Fonds de recherche	(70)	(84)
Fonds de fiducie	4	2 361
Fonds de dotation	5 428 543	(3 711 377)
Fonds des immobilisations	<u>(15 878)</u>	<u>0</u>
Total des revenus de placement constatés à titre de produits	<u>2 927 688 \$</u>	<u>2 943 118 \$</u>

4. APPORTS REPORTÉS AFFÉRENTS AUX IMMOBILISATIONS

Les apports reportés afférents aux immobilisations représentent l'aide gouvernementale et les contributions d'origine externe reçues afin de financer l'acquisition d'immobilisations. Les variations survenues dans le solde des apports reportés pour l'exercice sont les suivantes :

	<u>2016</u>	<u>2015</u>
Solde au début de l'exercice	103 465 976 \$	105 786 115 \$
Plus : apports reçus sous forme d'espèces et dons en nature	2 213 005	5 256 058
Moins : montants amortis dans les résultats	<u>(7 347 225)</u>	<u>(7 576 197)</u>
Solde à la fin de l'exercice	<u>98 331 756 \$</u>	<u>103 465 976 \$</u>

NOTES COMPLÉMENTAIRES
30 avril 2016

5. RÉGIMES DE PENSION DES SALARIÉS

Les informations relatives aux régimes de pension à prestations définies se présentent comme suit :

	<u>2016</u>	<u>2015</u>
Passif au titre des prestations définies		
Obligations au titre des prestations définies	(338 662 400) \$	(334 704 700) \$
Juste valeur des actifs des régimes	<u>268 502 700</u>	<u>279 626 400</u>
Total	<u>(70 159 700) \$</u>	<u>(55 078 300) \$</u>
 Coût des régimes de pension pour l'exercice		
Coût des services rendus	3 800 000 \$	3 549 600 \$
Coût financier	<u>3 297 000</u>	<u>3 691 500</u>
Total	<u>7 097 000 \$</u>	<u>7 241 100 \$</u>
 Charges liées aux régimes de pension		
Coût des régimes pour l'exercice	7 097 000 \$	7 241 100 \$
Cotisations de l'Université comptabilisées aux salaires et avantages sociaux	<u>(6 438 260)</u>	<u>(6 213 361)</u>
Total	<u>658 740 \$</u>	<u>1 027 739 \$</u>

6. VIREMENTS INTERFONDS

Au cours de l'exercice, les affectations interfonds ont été les suivantes :

1. Des fonds non affectés de 1 292 878 \$ ont été transférés au fonds des immobilisations pour le financement des achats d'immobilisations au montant de 531 897 \$ et pour le remboursement de 760 981 \$ sur la dette à long terme.
2. Des fonds non affectés de 2 659 561 \$ ont été transférés aux fonds de recherche, de fiducie, et d'immobilisations afin de financer les dépenses futures relatives au développement professionnel (630 308 \$), des projets d'investissement en capital et des réparations relatives à certains édifices (1 238 361 \$), des dépenses relatives à des projets spécifiques (732 134 \$) et pour d'autres activités de recherche et de fiducie (58 758 \$).

NOTES COMPLÉMENTAIRES
30 avril 2016

6. VIREMENTS INTERFONDS (SUITE)

3. Des fonds non affectés de 221 051 \$ ont été transférés aux fonds de fiducie et d'immobilisations afin de combler des soldes déficitaires de l'exercice.
4. Des fonds de 3 559 \$ provenant des fonds de recherche, de fiducie et d'immobilisations ont été transférés aux fonds non affectés.
5. Des fonds de 3 191 189 \$ provenant du fonds de fiducie ont été transférés aux fonds non affectés afin de couvrir une portion des contributions additionnelles versées dans les régimes de pension.

7. PLACEMENTS

Le portefeuille de placement se compose des éléments suivants :

	<u>2016</u>	<u>2015</u>
Actions de sociétés cotées en Bourse et fonds de placement	41 745 967 \$	53 200 326 \$
Obligations et titres du marché monétaire	36 266 151	28 646 661
Dépôts à terme	<u>4 603 193</u>	<u>4 517 064</u>
	<u>82 615 311 \$</u>	<u>86 364 051 \$</u>

NOTES COMPLÉMENTAIRES
30 avril 2016

8. IMMOBILISATIONS CORPORELLES

	2016		2015	
	Coût	Amortissement cumulé	Valeur nette	Valeur nette
Terrains	4 117 476 \$	0 \$	4 117 476 \$	4 112 762 \$
Terrains athlétiques, eau et égouts, stationnements, routes et lumières	11 585 042	7 226 561	4 358 481	5 448 102
Immeubles	200 522 503	103 861 155	96 661 348	100 614 928
Mobilier et équipement non informatique	39 232 426	29 442 057	9 790 369	10 527 501
Équipement informatique	12 685 202	9 915 800	2 769 402	3 119 333
	268 142 649 \$	150 445 573 \$	117 697 076 \$	123 822 626 \$

9. SALAIRES ET RETENUES SALARIALES

	2016	2015
Salaires à payer	7 480 640 \$	7 546 636 \$
Retenues salariales à payer	1 858 755	1 162 950
	9 339 395 \$	8 709 586 \$

10. EMPRUNT BANCAIRE

L'Université dispose de marges de crédit autorisées totalisant 3 000 000 \$ (soit 1 000 000 \$ pour chacun des campus de Moncton, d'Edmundston et de Shippagan), portant intérêt au taux de base commercial de la Caisse populaire acadienne ltée moins 0,15 %. Au 30 avril 2016, ces facilités de crédit sont inutilisées (466 026 \$ au 30 avril 2015).



NOTES COMPLÉMENTAIRES
30 avril 2016

11. DETTE À LONG TERME

	<u>2016</u>	<u>2015</u>
Campus de Moncton, hypothèque 5,375 %, remboursable par versements semi-annuels de 28 549 \$, incluant capital et intérêts, dernier versement échéant le 1 ^{er} juillet 2016 (résidence LaFrance). (<i>Valeur nette comptable : 856 944 \$</i>)	27 804 \$	81 243 \$
Campus de Moncton, hypothèque 6,23 %, remboursable par versements mensuels de 15 243 \$, incluant capital et intérêts, dernier versement échéant le 8 janvier 2020 (résidence Médard-Collette). (<i>Valeur nette comptable : 4 514 392 \$</i>)	609 823	749 838
Campus d'Edmundston, hypothèque sur bâtiment, remboursé au cours de l'exercice 2016.	0	584 701
Campus d'Edmundston, hypothèque 2,88 %, remboursable par versements mensuels de 8 190 \$, incluant capital et intérêts, dernier versement échéant le 1 ^{er} septembre 2040 (résidence). (<i>Valeur nette comptable : 657 841 \$</i>)	1 712 290	0
Campus de Shippagan, hypothèque 2,05 %, remboursable par versements mensuels de 9 474 \$, incluant capital et intérêts, dernier versement échéant le 15 septembre 2030 (résidence). (<i>Valeur nette comptable : 1 743 525 \$</i>)	1 411 316	1 484 891
Campus de Moncton, hypothèque 2,05 %, remboursable par versements mensuels de 26 874 \$, incluant capital et intérêts, dernier versement échéant le 8 septembre 2030 (résidence Médard-Collette). (<i>Valeur nette comptable : 4 514 392 \$</i>)	4 002 733	4 196 151
Campus de Moncton, sans intérêts, remboursable par versements annuels de 148 351 \$ plus taxes, dernier versement échéant le 17 février 2018 (équipements informatiques). (<i>Valeur nette comptable : 681 213 \$</i>)	325 334	488 002
Campus de Moncton, hypothèque 3,12 %, remboursable par versements mensuels de 5 397 \$, incluant capital et intérêts, dernier versement échéant le 10 avril 2025 (Parc scientifique). (<i>Valeur nette comptable : 7 308 211 \$</i>)	470 258	519 497
Campus de Shippagan, hypothèque 3,12 %, remboursable par versements mensuels de 11 205 \$, incluant capital et intérêts, dernier versement échéant le 27 avril 2025 (IRZC). (<i>Valeur nette comptable : 3 104 628 \$</i>)	1 520 373	1 609 000
	<u>10 079 931</u>	<u>9 713 323</u>
Moins : portion échéant au cours du prochain exercice	<u>857 246</u>	<u>756 621</u>
	<u><u>9 222 685 \$</u></u>	<u><u>8 956 702 \$</u></u>



NOTES COMPLÉMENTAIRES
30 avril 2016

11. DETTE À LONG TERME (SUITE)

Les remboursements en capital des emprunts hypothécaires à effectuer durant les cinq (5) prochains exercices sont les suivants :

2017	-	857 246 \$
2018	-	850 827 \$
2019	-	711 487 \$
2020	-	689 006 \$
2021	-	570 217 \$

12. APPORTS REPORTÉS AFFÉRENTS AUX FONDS SPÉCIFIQUES

	2016				2015
	Affectés, Immobilisations	Affectés, Dotation	Affectés, Recherche et Fiducie	Total	Total
Solde au début de l'exercice	2 201 997 \$	13 306 749 \$	20 730 777 \$	36 239 523 \$	31 559 491 \$
Revenus gagnés et reportés aux exercices futurs (constatés dans l'exercice) et autres ajustements	(599 626)	(5 458 955)	146 904	(5 911 677)	5 206 810
Revenus de placement capitalisés	0	(1 094 829)	0	(1 094 829)	(514 422)
Affectations d'origine interne	0	(17 137)	121 240	104 103	(12 356)
Solde à la fin de l'exercice	<u>1 602 371 \$</u>	<u>6 735 828 \$</u>	<u>20 998 921 \$</u>	<u>29 337 120 \$</u>	<u>36 239 523 \$</u>



NOTES COMPLÉMENTAIRES
30 avril 2016

13. ENGAGEMENTS

L'Université s'est engagée par des ententes jusqu'en avril 2021 pour la location d'équipements, la location de véhicules, des contrats de construction et divers services. Le solde des engagements en vertu de ces ententes s'établit à 2 111 058 \$. Les paiements minimums exigibles au cours des cinq (5) prochains exercices sont les suivants :

2017	-	1 072 996 \$
2018	-	506 938 \$
2019	-	286 920 \$
2020	-	213 409 \$
2021	-	30 795 \$

14. INSTRUMENTS FINANCIERS

L'Université, par l'intermédiaire de ses instruments financiers, est exposée à divers risques, sans pour autant être exposée à des concentrations de risques. L'analyse suivante indique l'exposition de l'Université à ces divers risques au 30 avril 2016.

Risque de liquidité

Le risque de liquidité est le risque que l'Université éprouve des difficultés à honorer des engagements liés à des passifs financiers. L'Université est exposée à ce risque principalement en regard des comptes à payer, des salaires et retenues salariales, des vacances à payer et de la portion à court terme de la dette à long terme.

Risque de taux d'intérêt

Le risque de taux d'intérêt est le risque que la juste valeur ou les flux de trésorerie futurs d'un instrument financier fluctuent en raison des variations de taux d'intérêt. L'Université est exposée au risque de taux d'intérêt en ce qui concerne l'encaisse, les placements temporaires et certains autres placements à taux d'intérêt fixes et variables, ainsi que la dette à long terme à taux d'intérêt fixes, comme le décrit à la note 11. Les instruments à taux d'intérêt fixes assujettissent l'Université à un risque de juste valeur puisque celle-ci varie de façon inverse aux variations des taux d'intérêt du marché. Les instruments financiers à taux variables assujettissent l'Université à des fluctuations des flux de trésorerie futurs connexes. L'Université gère son portefeuille de placement en fonction de ses besoins de trésorerie et de façon à optimiser ses revenus d'intérêts.

Risque de change

De l'encaisse et certains fonds de placement en actions sont libellés en devises. Par conséquent, cette encaisse, ces placements et les revenus afférents sont exposés aux fluctuations des devises. Au 30 avril 2016, l'encaisse et les placements libellés en devises et convertis en dollars canadiens représentent 375 000 \$ (0 \$ au 30 avril 2015).

NOTES COMPLÉMENTAIRES
30 avril 2016

14. INSTRUMENTS FINANCIERS (SUITE)

Risque de crédit

Le risque de crédit est le risque qu'une partie à un instrument financier manque à l'une de ses obligations et amène de ce fait l'autre partie à subir une perte financière.

Les principaux actifs financiers de l'Université assujettis au risque de crédit comprennent l'encaisse et les comptes à recevoir. La valeur comptable des actifs financiers à l'état de la situation financière représente le risque de crédit maximal à la date de l'état de la situation financière.

Le risque de crédit de l'Université est principalement attribuable à ses comptes à recevoir. Les montants sont présentés dans l'état de la situation financière, déduction faite de la provision pour créances douteuses.

La provision pour créances douteuses a fait l'objet d'une estimation par la direction de l'Université en fonction de l'expérience antérieure et de son évaluation de la conjoncture économique actuelle. Afin de réduire le risque, la direction a adopté des politiques de crédit qui comprennent une révision régulière des limites de crédit. La provision pour créances douteuses s'établit à 1 108 380 \$ au 30 avril 2016 (982 859 \$ au 30 avril 2015).

Le risque de crédit lié à l'encaisse est limité puisqu'elle est détenue dans des institutions financières jugées reconnues.

Risque de prix autre

Le risque de prix autre est le risque que la juste valeur ou les flux de trésorerie futurs d'un instrument financier fluctuent en raison des prix du marché. L'Université est exposée au risque de prix autre en raison de ses placements dans des actions cotées en Bourse, dont la valeur fluctue en fonction de la cote boursière.

15. TRANSACTION ENTRE APPARENTÉS

Le 2 octobre 2015, l'U de M Développement Inc., fiduciaire de la Fiducie de Biens de l'Université de Moncton (la « Fiducie » ou le « bailleur »), créée le 30 juin 2014, a conclu un contrat de location de terrain appartenant à l'Université avec une entreprise privée (le « locataire »). Ce contrat a été conclu dans le cadre d'un projet de construction d'un complexe résidentiel pour personnes âgées (le « contrat » ou le « bail »).

Selon les termes de ce contrat, le locataire s'est engagé à verser des paiements de loyer à la Fiducie selon les conditions décrites et convenues dans le bail.

Community Investment Preliminary Checklist Annual Grant

Organization Name: YWCA Manchester

Date Received: Nov 30 / 2016

Amount Requested: \$15,000.00

Sector(s) Served: Health & Wellness

Community Priority Area(s)

- 1) Health + Wellness
- 2) _____
- 3) _____
- 4) _____

Does request fit with definition of "Annual Grant"? Yes? _____ No? _____ (Explain)

Checklist 1

Any NO response is an immediate disqualification.

No.	Question	Yes	No
1	Is the organization's service boundaries include Riverview? OR Does at least one service, program or activity take place in Riverview? OR Are 50% or more of individuals served reside in Riverview?	✓	
2	Is the applicant in good standing with the Town of Riverview?	✓	
3	Are some of the required funds being raised through other means?	✓	
4	Is the organization a not-for-profit, charitable, youth or sporting organization?	✓	
5	Does the organization have a volunteer board of directors or executive?	✓	
6	Has the organization been in operation for at least one year? <u>1920</u>	✓	

Checklist 2

Any YES response is an immediate disqualification.

No.	Question	Yes	No
1	Is the applicant a "for profit" organization?		✓
2	Is the applicant affiliated with any other level of government?		✓
3	Is the applicant affiliated with any political organization?		✓
4	Is the applicant a religious organization? <i>Recreation or Cultural programs offered by churches are allowed</i>		✓
5	Is the request for an exemption of taxes?		✓
6	Does the program overlap or duplicate an existing program? <i>Unless it can be proven to complement the existing program</i>		✓
7	Is the request deemed suitable only for private enterprise?		✓
8	Is the request from a provincial or national charity? <i>Unless it provides direct services to the citizens of Riverview</i>		✓
9	Will the request benefit only the organization's membership?		✓
10	Does any other level of government have legislated responsibility to fund the applicant?		✓
11	Does any of the applicant's activities breach the New Brunswick Human Rights Act?		✓

******* MANDATORY CRITERIA FOR CONSIDERATION OF A 2017 ANNUAL GRANT *******

Forwarded report outlining where the 2016 Annual grant funds were used YES ✓ NO

Community Investment Application 2017-Annual Grants

PART ONE: GENERAL INFORMATION

Name of Applicant Organization: Young Women@s Christian Association (YWCA Moncton)

Address: 135 Kendra Street

City: Moncton

Postal Code: E1C 9V9

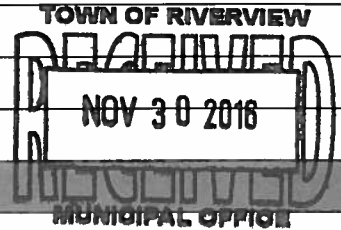
Telephone: 506-855-4349

Name of Primary Contact: Karen Geraghty

Position in Organization: Office Manager

Email: info@ywcamoncton.com

Name of President or Board Chair: Sherry Sparks



Funding Requested

Annual grants are awarded to organizations for programs, projects or operating expenses. Successful recipients of annual grants will not be eligible for other sponsorships or donations in the same grant year.

Total Amount Requested: \$ 15,000

Application Checklist (Please use this checklist to ensure that you are returning a completed application)

- ☒ Have you completed Part 1 "General Information" in full?
- ☒ Have you completed a separate application form for each project, program or initiative you are requesting funding for?
- ☒ Have you attached a copy of the most current audited or reviewed financial statement for your organization?
- ☒ Have you completed Part 3 "Financial Information" in full?
- ☒ Have all appropriate signatures been applied?

Collection of Information

Personal information, as defined by the NB Right to Information and Protection of Privacy Act (RTIPPA) is collected in accordance with the provisions of RTIPPA. Personal information on this form will be used for the purpose of assessing Community Investment Applications, making decisions about funding allocations, reporting on statistics about the Community Investment program, and to send you updates about the program and allocations. If you have questions about the collection, use, and disclosure of this information, contact the Town of Riverview's Town Clerk at 506-387-2136 or acrummey@townofriverview.ca.

1. What is the main sector your organization serves? Select one.

- ☐ Arts and Culture
☐ Recreation and Leisure
☒ Health and Wellness
☐ Community Engagement
☐ Other (please specify): _____

2. Are you currently receiving or have you received funding from the Town of Riverview in the last 3 years?

Year	2013	2014	2015	2016
Grant Received	\$ 0	\$ 0	\$ 1000	\$ 1000

3. Are you an incorporated not-for-profit organization?

☒ Yes
 ☐ No

4. Are you a registered charity?

☒ Yes
 ☐ No

If yes, please provide your charitable number: _____

5. Are you a sporting organization?

☐ Yes
 ☒ No

6. When was your organization established?

Year 1920

7. Does your organization have a volunteer board of directors or executive?

☒ Yes
 ☐ No

Please list your board/executive members in the table below:

Name	Position
Sherry Sparks	Board President
Marilyn Hayre	Board Treasurer
Sara Sears	Secretary
Catherine Vienneau-Leclair	Member
Joanne Keith	Member
Sarah Dionne	Member
Crossman & Josephine Simbaga	Member

8. Is your organization in “good standing” with the Town of Riverview?



Yes



No

If “No”, explain why:

9. What is the mission and mandate of your organization? In your answer please also include details of your main activities and the people who benefit from these activities. (Use 250 words or less)

YWCA Moncton exists to support and empower women and their families through advocacy and integrated services that foster independence, wellness and equity for all.

YWCA Provides women and youth in the Greater Moncton Area with the opportunity to gain skills and knowledge through:

-Empowerment: leadership and skills development, employability services, financial literacy training and more.

-Personal Security: addresses the issue of violence against women through violence prevention programs and national YWCA Campaigns.

-Shelter and Housing: supportive housing programs for women who are homeless or precariously housed.

-Resource and Referral: free resources and referrals for various women's issues; mental health, body image, eating disorders, addictions and more.

-Youth Services: provides programs for youth that promote healthy peer relationships, positive self-esteem, academic achievement and positive school experiences.

PART TWO: ANNUAL GRANT APPLICATION

1. Which of the Community Priority Areas does your project, program or organization positively contribute to? (Check all that apply)

The Riverview Grant program is designed to support community goals. These goals will be reviewed every three years to ensure they continue to be relevant to the community, the Community Investment Strategy and the Grant program. Organizations must demonstrate in their application how they will support at least ONE of the following community priority areas.

1. ☐ **Diversity through Culture and Arts**

Residents...

- Enjoy arts culture and heritage opportunities that are accessible, affordable and contribute to individual and community identity;
- Have access to arts and cultural activities to gather, stay connected and celebrate community
- Have access to a range of local cultural spaces for meeting, sharing and participating.

2. ☐ **Recreation and Leisure**

Residents...

- Have sport and recreation opportunities that are accessible, affordable and contribute to individual and community identity
- Have opportunities through sport and recreation to gather, participate, stay connected and celebrate community.

3. ☒ **Health and Wellness**

Residents...

- Are physically, mentally and emotionally healthy;
- Have equitable, affordable, accessible, effective and appropriate resources to support and maintain their health;
- Have a sense of belonging and feel safe and respected

4. ☐ **Community Engagement**

Residents...

- Experience a culture and environment of comfort and trust so that people can collaborate and engage
- Have opportunities to discuss and resolve issues together
- Are involved in civic life and have ownership of what is happening in Riverview

2. Describe in detail what you propose to do with the funding and how this will benefit Riverview residents by contributing to your chosen priority area. What is the need and why is your organization the best to address this need?

Funding from the Town of Riverview will be used to ensure Riverview residents have access to the YWCA Jean E. S. Irving Centre for Women's and Children through subsidized transportation costs, targeted advertising of service and awareness campaigns and continued partnership with Riverview High School.

-The CWC is designed to break the complex and deep rooted bonds of intergenerational poverty. This bilingual facility will address the most common barriers to women's success; supportive housing, access to transportation, and affordable child care, as well as the new regional hub for YWCA programs and services in Moncton, Riverview and Dieppe.

-Early Learning and Child Care Centre: providing children with the positive and stable foundation for a lifetime of learning and success.

-Health and Wellness Centre: providing essential pre and post natal care, as well as mental health supports, fitness programs and private consultations.

-Teaching Kitchen: fostering food literacy and healthy meal preparation for young mothers and children.

-Youth Empowerment Centre: designed to help young people build positive self-esteem and make empowered and informed choices.

3. List the location of the program, project or initiative that will be funded by the grant.

135 Kendra Street, Moncton NB

4. What is the date of the program, project or initiative?

on going 2017

5. Approximately how many people will benefit from the activities supported by the grant?

	Number of Riverview Residents	Number of Non-Riverview Residents
Program Participants	300	1200
Audience Members/		
Event Attendees		
Other (Please Specify)		
Total Number of Beneficiaries		

6. How many volunteers will be involved in the activities supported by the grant?
30 Volunteers
7. How many hours will these volunteers contribute?
200 Hours
8. How will the Town of Riverview be recognized for this contribution? Please provide details.
<p>Promotional Materials/Ads/Websites: Town of Riverview logo will be posted on YWCA's website, Donor Wall located at the Administrative wing of the CWC, listed in our Annual Report, press release with photo.</p> <p>Speaking Opportunities: The Town of Riverview is welcome to speak at the Grand Opening of the Centre Spring 2017.</p> <p>Other:</p>
9. How does your activity complement other activities currently being provided in Riverview?
<p>the CWC compliments the work of Riverview High School guidance counsellors, Riverview Boys and Girls Club, the Atlantic Wellness Centre by offering referral services and support (such as presentations, individuals case management, etc.) for young pregnant and mothering women. The YWCA movement is the largest national provider of shelter to women, serving 25,000 women, children and teen girls including 6,000 fleeing domestic violence each year. YWCA is the largest provider of literacy, life skills, employment and counselling programs in the country, and the second largest provider of childcare services. YW Canada is a member association of World YWCA, which unites 25 million women and girls worldwide and spans 125 countries. YWCA has been serving Greater Moncton since 1920. We enjoy partnerships with organizations including RBGC, RHS and committees such as December 6th. The CWC is an economic empowerment solution to gender poverty issue. It will allow YWCA to support women in the Greater Moncton Area. The Town of Riverview's support will ensure access for Riverview residents.</p>
10. Please attach to this application the most current audited or reviewed financial statement for your organization.

PART THREE: FINANCIAL INFORMATION

Please provide the following applicable financial information about the activities for which you are applying for funding.

	Confirmed	Potential
Revenue:		
Federal and/or provincial grants (specify ministry and program)		
HPS Affordable Housing Grant	\$58,000	
Other federal and/or provincial funding (specify)		
Other Community grants (specify municipality)		
City of Moncton Operational Grant		\$25,000
Town of Riverview Operational Grant		\$15,000
City of Dieppe		\$15,000
South Eastern Regional Adult Baord	\$21,000	
Non-government		
Earned income		
User fees		
Fundraising	\$447,000	
Foundations (specify)		\$4,800
Private donations		
Other (specify)		
Applicant organization's contributions to the project/program		
Cash		
In-kind (other)		
Total Revenue	\$526,000	\$59,800

Community Investment Application 2017-Annual Grants

Expenses			
Salaries and benefits		\$8750	
Administration		\$2,250	
Rent or mortgage		\$3,000	
Program/project supplies		\$200	
Advertising and promotion		\$200	
Other (specify)		\$600	
Total Expenses		\$15,000	

We certify that, to the best of our knowledge, the information provided in this application is accurate and complete and is endorsed by the group or organization which we represent and any funds should they be approved will be used only for the event described.


Application Prepared By:


Signature

KAREN GERAGHTY
Print Name

Nov. 29/16
Date

Application Approved By:


Signature

JEWELL MITCHELL
Print Name

Nov 29/16
Date

For Office Use Only

☐ Approved

Date of Council Meeting: _____

☐ Denied

Amount Approved: _____

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
FINANCIAL STATEMENTS
DECEMBER 31, 2015

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
FINANCIAL STATEMENTS
DECEMBER 31, 2015

	Page
Independent auditor's report	2 - 3
Statement of income	4
Changes in net assets	5
Statement of financial position	6
Statement of cash flows	7
Note to financial statements	8 - 15



le choix qui compte | direction that counts

INDEPENDENT AUDITOR'S REPORT

To the Directors of
Young Women's Christian Association of/de Moncton

We have audited the accompanying financial statements of Young Women's Christian Association of/de Moncton, which comprise the statement of financial position as at December 31, 2015, and the statements of income, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

COMPTABLES PROFESSIONNELS AGRÉÉS | CHARTERED PROFESSIONAL ACCOUNTANTS

1040 rue Champlain Street, Suite 301, Dieppe, NB E1A 8L8 | Tel 506.855.3098 | Fax 506.855.3099 | eprrobichaud.ca

Une firme membre indépendante du groupe EPR Canada Inc. | An independent member firm of EPR Canada Group Inc.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

In common with many charitable organizations, the Association derives revenue from donations, membership fees, fundraising and bequest, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, our verification of these revenues was limited to the amounts recorded in the records of the association and we were not able to determine whether any adjustments might be necessary to contributions, excess of revenues over expenses, current assets and net assets.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects, the financial position of Young Women's Christian Association of/de Moncton as at December 31, 2015, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink, appearing to read 'EPR Robichaud' followed by a stylized flourish.

EPR Robichaud & Associates Inc.
Chartered Professional Accountants

Dieppe, NB
May 26, 2016

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
STATEMENT OF INCOME
FOR THE YEAR ENDED DECEMBER 31, 2015

4

	2015	2014
REVENUES		
Government funding	\$ 289,509	\$ 395,958
Rogers Youth Fund	147,442	193,951
YWCA	117,055	50,782
United Way	85,609	130,037
Capital Campaign donations (note 9)	85,088	-
Program fees for housing projects	38,778	51,695
TD Financial Literacy Grant Fund	31,320	28,680
Donations and bequests	5,582	27,203
Fundraising revenue	30,308	49,509
GreenShield grant	21,272	-
Other grants	8,264	6,480
Income from investments	4,278	7,614
Other revenues	4,062	8,288
Amortization of deferred contributions	1,200	2,399
	<u>869,767</u>	<u>952,596</u>
EXPENSES		
Advertising and promotion	41,979	9,328
Amortization	1,200	2,399
Bookkeeping fees	21,152	20,697
Building occupancy and other	42,901	33,669
Development costs	57,274	82,160
General and office	27,906	23,105
Insurance	4,159	4,224
Interest and bank charges	4,315	4,088
Meetings and conventions	17,010	9,452
Memberships	6,790	7,842
Professional fees	12,487	8,141
Program consulting fees	32,031	70,110
Program supplies	15,613	20,979
Salaries and wages	430,843	425,580
Scattered Housing program (note 11)	132,024	179,543
Telephone	7,814	7,422
Training	3,751	21,842
Travel	9,421	5,009
	<u>868,670</u>	<u>935,590</u>
EXCESS OF REVENUES OVER EXPENSES	<u>\$ 1,097</u>	<u>\$ 17,006</u>

The accompanying note is an integral part of these financial statements.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON

CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2015

5

	Capital Account Fund	Invested in Capital Assets	Unrestricted Fund	2015 Total	2014 Total
BALANCE, BEGINNING OF YEAR	\$ 432,592	\$ 163,000	\$ 103,623	\$ 699,215	\$ 519,209
Excess of revenues over expenses	3,900	-	(2,803)	1,097	17,006
Acquisition of capital assets	-	1,385,032	(1,385,032)	-	163,000
Return of donated land parcel	-	(163,000)	-	(163,000)	-
Interfund transfer (Disposition of investment)	(225,500)	-	225,500	-	-
Proceeds from bank loan	-	(825,000)	825,000	-	-
Addition of deferred contributions	-	(188,286)	188,286	-	-
Transfer of prior year deferred contributions	-	(146,246)	146,246	-	-
BALANCE, END OF YEAR	<u>\$ 210,992</u>	<u>\$ 225,500</u>	<u>\$ 100,820</u>	<u>\$ 537,312</u>	<u>\$ 699,215</u>

The accompanying note is an integral part of these financial statements.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
STATEMENT OF FINANCIAL POSITION
AS AT DECEMBER 31, 2015

6

	2015	2014
ASSETS		
CURRENT		
Cash	\$ 254,766	\$ 310,598
Restricted Cash - Capital Account Fund (note 8)	876,159	432,592
Accounts receivable	81,812	70,298
Harmonized sales tax recoverable	21,634	17,236
Project under development (note 3)	-	151,246
Prepaid expenses	<u>2,264</u>	<u>1,625</u>
	1,236,635	983,595
CAPITAL ASSETS (note 4)	<u>1,386,231</u>	<u>165,399</u>
	\$ <u>2,622,866</u>	\$ <u>1,148,994</u>
LIABILITIES		
CURRENT		
Bank loan (note 5)	\$ 825,000	\$ -
Accounts payable and accrued liabilities	135,635	181,075
Deferred contributions - Capital Account Fund	665,167	-
Deferred income (note 6)	<u>124,021</u>	<u>120,059</u>
	1,749,823	301,134
DEFERRED CONTRIBUTIONS (note 7)	<u>335,731</u>	<u>148,645</u>
	<u>2,085,554</u>	<u>449,779</u>
NET ASSETS		
Capital Account Fund (note 9)	210,992	432,592
Invested in Capital Assets	225,500	163,000
Unrestricted Fund	<u>100,820</u>	<u>103,623</u>
	<u>537,312</u>	<u>699,215</u>
	\$ <u>2,622,866</u>	\$ <u>1,148,994</u>
COMMITMENT (note 12)		

Approved on behalf of the Board,

_____, Director

_____, Director

The accompanying note is an integral part of these financial statements.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2015

7

	2015	2014
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 1,097	\$ 17,006
Non-cash items:		
Amortization of capital assets	1,200	-
Amortization of deferred contributions	<u>(1,200)</u>	<u>-</u>
	<u>1,097</u>	<u>17,006</u>
Net change in non-cash items related to operating activities:		
Accounts receivable	(11,514)	(25,311)
Harmonized sales tax recoverable	(4,398)	1,671
Prepaid expenses	(639)	(230)
Accounts payable and accrued liabilities	(45,440)	75,482
Deferred contributions - Capital Account Fund	665,167	-
Deferred income	<u>3,962</u>	<u>(43,409)</u>
	<u>607,138</u>	<u>8,203</u>
	<u>608,235</u>	<u>25,209</u>
INVESTING ACTIVITIES		
Acquisition of capital assets	(1,385,032)	-
Decrease (increase) of project under development	151,246	3,814
Increase (decrease) in deferred contributions	<u>188,286</u>	<u>(8,814)</u>
	<u>(1,045,500)</u>	<u>(5,000)</u>
FINANCING ACTIVITY		
Net change in bank loan	<u>825,000</u>	<u>-</u>
INCREASE IN CASH AND CASH EQUIVALENTS	387,735	20,209
CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR	<u>743,190</u>	<u>722,981</u>
CASH AND CASH EQUIVALENTS, END OF YEAR (note 10)	\$ <u>1,130,925</u>	\$ <u>743,190</u>

The accompanying note is an integral part of these financial statements.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

8

1. NATURE OF OPERATIONS

Young Women's Christian Association of/de Moncton (the "Association") provides opportunities, resources and support for women to empower and enrich their lives. Information, counselling, referrals and programs are offered through the Women's Resource Centre. The Association is incorporated under the Business Corporations Act of New Brunswick as a non-profit organization and is exempt from income tax as a registered charity under the Income Tax Act.

2. SIGNIFICANT ACCOUNTING POLICIES

The Association applies the Canadian accounting standards for not-for-profit organizations in Part III of the CPA Canada Handbook – Accounting.

Revenue recognition

The Association follows the deferral method of accounting for contributions which include donations and grants.

Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Externally restricted contributions are recognized as revenue in the year in which the related expenses are recognized.

Any income earned through the investments of the Capital account fund shall be added to and remain part of the fund.

Program fees are recognized as revenue when the services are provided.

Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the reported amounts of revenues and expenses for the periods covered. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Invested in capital assets

This fund records the activities associated with the Association's capital assets.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

9

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Equipment is amortized over their estimated useful lives on a diminishing balance method at the rate of 50%.

Deferred contributions

Contributions used to acquire capital assets are recorded as deferred contributions and are amortized on the same basis and according to the same rates as the related capital assets.

Allocation of expenses

Expenses directly related to a specific program are charged to the program they benefit.

In addition, salaries are allocated based on estimates of staff time related to each program and administrative expenses are allocated based on the floor area occupied by a program.

Financial instruments

Measurement of financial instruments

The Association initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The Association subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in net income in the period incurred.

Impairment

For financial assets measured at cost or amortized cost, the Association determines whether there are indications of possible impairment. When there is an indication of impairment, and the Association determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in net income. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

10

2. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial instruments (continued)

Transaction costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in net income over the life of the instrument using straight-line method.

3. PROJECT UNDER DEVELOPMENT

Prior to the purchase of land and building located on Kendra Street, expenses were incurred and were recognized as "project under development". For the 2015 fiscal year, the "project under development" is recognized as a capital asset.

4. CAPITAL ASSETS

	2015		2014	
	Cost	Accumulated amortization	Net book value	Net book value
Land	\$ 80,000	\$ -	\$ 80,000	\$ 163,000
Building	1,305,032	-	1,305,032	-
Equipment	<u>18,379</u>	<u>17,180</u>	<u>1,199</u>	<u>2,399</u>
	<u>\$ 1,403,411</u>	<u>\$ 17,180</u>	<u>\$ 1,386,231</u>	<u>\$ 165,399</u>

A building with a carrying value of \$1,305,032 is not amortized because it is not available for use.

5. BANK LOAN

The Association has a bank loan of \$825,000, which is due on April 30, 2016, with an interest rate at prime plus 1.25% per annum. No principal repayment is required.

The loan is secured by a general security agreement constituting a first ranking security interest in all personal property and a collateral mortgage in the amount of \$2,025,000 constituting a first charge on land and building with a net book value of \$1,385,032.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON**NOTE TO FINANCIAL STATEMENTS****AS AT DECEMBER 31, 2015****11****6. DEFERRED INCOME**

	2015	2014
Crossroads project	\$ -	\$ 1,131
Department of Justice - grant	43,256	-
Department of Justice - rentals & subsidies	450	-
Eating Disorder Resource Centre	1,487	211
Financial Literacy program	-	9,823
GreenShield grant	38,727	-
Innovation Media	-	5,609
Literacy Skills for Employment program	12,688	4,500
No Fixed Address	-	1,255
Outreach - designated donations	3,113	3,113
Scattered Housing - designated donations	7,717	7,968
Scattered Housing - rentals & subsidies	(68)	-
Status of Women	-	9,521
Strong Girl Strong World	2,156	-
Transitionnelle - promotion & development	-	25,356
Victim of Crime	-	293
Women on the Move	4,932	-
Young Women Collective	2,756	3,837
Youth Thrive	-	47,442
YWCA - SJ Women of Distinction	<u>6,807</u>	<u>-</u>
	<u>\$ 124,021</u>	<u>\$ 120,059</u>

7. DEFERRED CONTRIBUTIONS

	2015	2014
Beginning balance	\$ 148,645	\$ 159,859
Contributions received during the year	188,286	-
Decrease in contributions (expenses incurred)	-	(8,815)
Amortization	<u>(1,200)</u>	<u>(2,399)</u>
Ending balance	<u>\$ 335,731</u>	<u>\$ 148,645</u>

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

12

8. RESTRICTED CASH - CAPITAL ACCOUNT FUND

	2015	2014
The Fund consists of the following:		
Cash	\$ 651,299	\$ 929
Short-term investments	267,284	424,201
Due from (to) operations	(42,424)	4,582
Accrued interest	<u>-</u>	<u>2,880</u>
	<u>\$ 876,159</u>	<u>\$ 432,592</u>

9. CAPITAL ACCOUNT FUND

The Capital Account Fund was created as an internally restricted fund by the Association's Board of Directors. The Capital Account Fund provides funding for some of the building's renovations and of its subsequent operating costs. Withdrawals of the Fund will be approved by the Board of Directors on the recommendation of the Finance and Property Committee.

The Fund is currently financed by externally restricted donations and bequests.

The Fund consists of the following :

Capital Account Fund (page 5)	\$ 210,992
<u>Deferred contributions - Capital Account Fund (page 6)</u>	<u>665,167</u>
<u>Total Capital Account Fund</u>	<u>\$ 876,159</u>

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

13

9. CAPITAL ACCOUNT FUND (continued)

Transactions included in the Statement of income :

	2015	2014
REVENUES		
Capital Campaign donations	\$ 85,088	\$ -
Income from investments	<u>378</u>	<u>-</u>
	<u>85,466</u>	<u>-</u>
EXPENSES		
Advertising and promotion	21,078	-
Building occupancy and other	213	-
Development costs	56,777	-
General and office	5,075	-
Interest and bank charges	1,257	-
Professional fees	550	-
Travel	<u>516</u>	<u>-</u>
	<u>85,466</u>	<u>-</u>
	<u>\$ -</u>	<u>\$ -</u>

10. CASH FLOWS

Cash and cash equivalents:

	2015	2014
Cash	\$ 254,766	\$ 310,598
Restricted Cash - Capital Account Fund	<u>876,159</u>	<u>432,592</u>
	<u>\$ 1,130,925</u>	<u>\$ 743,190</u>

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

14

11. SCATTERED HOUSING PROGRAM

	2015	2014
Advertising and promotion	\$ 10	\$ 700
Bookkeeping fees	5,212	5,176
Building occupancy and other	47,987	56,426
General and office	702	1,017
Memberships	1,267	-
Program supplies	4,956	6,618
Salaries and wages	65,882	94,620
Telephone	3,212	8,740
Training	1,771	4,986
Travel	<u>1,025</u>	<u>1,260</u>
	<u>\$ 132,024</u>	<u>\$ 179,543</u>

12. COMMITMENT

The Association has a lease with respect to its premises that expires in September 2016. The remaining commitment according to this lease is \$21,275.

13. FINANCIAL INSTRUMENTS

Financial risks

The Association is exposed to various risks through its financial instruments, without being exposed to concentrations of risk. The main risks are broken down below.

Liquidity risk

Liquidity risk is the risk that the Association will encounter difficulty in meeting obligations associated with financial liabilities. The Association is exposed to this risk mainly in respect of its bank loan and accounts payable and accrued liabilities.

Credit risk

Credit risk is the risk that one party to a financial asset will cause a financial loss for the Association by failing to discharge an obligation. The Association's credit risk is mainly related to accounts receivable and harmonized sales tax recoverable.

YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF/DE MONCTON
NOTE TO FINANCIAL STATEMENTS
AS AT DECEMBER 31, 2015

15

13. FINANCIAL INSTRUMENTS (continued)

For the other receivables, the Association determines, on a continuing basis, the probable losses and sets up a provision for losses based on the estimated realizable value.

Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Association is exposed to interest rate risk on its floating-interest rate financial instruments. Floating interest rate instruments subject the Association to related cash flow risk.

14. COMPARATIVE FIGURES

Certain figures for 2014 have been reclassified to conform to the presentation adopted in 2015.

Town of Riverview Grant Status Report 2016

Organization Name:

YWCA Moncton

Contact Person:

Karen Geraghty

Title:

Office Manager

Telephone Number:

506-855-4349 Ext. 103

E-mail:

info@ywcamoncton.com

Grant Amount: \$1000

Brief overview of how the funding from the Town of Riverview was spent.

The \$1000 grant allowed residents from Riverview to access YWCA's programs and services:

- Assisted with transportation: Gave cab and city bus vouchers to program participants.**
- Eating Disorder Support: The grant allowed the YWCA to complete intake sessions and make referrals with individuals seeking help with Eating Disorders.**
- Allowed individuals to access affordable, effective and appropriate services, resources and referrals to maintain their health.**

Brief overview of how the funding impacted the organization:

The funding from the Town of Riverview, allowed YWCA to continue Empowering and Supporting women and their families through advocacy and integrated services that foster independence, wellness and equity.

Report submitted December 21, 2016

**By: Karen Geraghty, YWCA Office Manager
135 Kendra Street
Moncton, NB E1C 9V9**