

Town of Riverview

CAO DEPARTMENT MONTHLY REPORT



To: Mayor and Town Council

Prepared by: Colin Smith, CAO

Date: October 24, 2022

Month & Year: September, October 2022

Section 1: 2022 Priorities

Priority	Activities
Regional and Provincial Engagements	<p><i>To represent the Town and be actively engaged and involved while ensuring that our input and perspective is being included in these regional projects. (I.e., regional policing study, transfer of services to the regional service commission, and other amendments because of local government reform process).</i></p> <p>Actions:</p> <ul style="list-style-type: none">• Riverview participated in a meeting with the regional services commission, Moncton and Dieppe to start deeper conversations about the transition of our region delivering/coordinating social services/homelessness as per the Province's local government reform direction on mandated regional services.• I continue to receive regular updates from the consultants on the regional policing study as they complete their research phases. Other municipalities across Canada have been contacted to provide support and assistance to the consultants so they have comparable data to complete their analysis. The consultants will be in Town in November, and as part of their research and engagement phase, they will be coordinating time to consult with each municipality.
Strategic Plan and Council priorities for 2022	<p><i>Oversight role in executing on the following initiatives in 2022:</i></p> <ul style="list-style-type: none">• <i>To support efforts to secure federal and provincial funding for Council priorities including a third bus, RRC, Water main renewal projects, & playground infrastructure upgrades.</i>• <i>To support the review and update of the Town's ten year financial and capital plan by end of August 2022.</i>• <i>To support and ensure resources are available to support Council priority initiatives in 2022 including the Youth Network, Greater Moncton Homeless Engagement, exploring inclusionary zoning, etc.</i>

Priority	Activities
	<p>Actions:</p> <ul style="list-style-type: none"> • I continue to have regular discussions with RDC on the status of both our watermain renewal projects and Riverview Recreation Complex funding requests. I have received indications that our projects have moved on to the next phase in the evaluation process, including federal government review. No timeframe has been provided on final notice of approval (or not) for both projects. However, we are aware the Province of NB needs to establish a clear plan by March 31, 2023 on how it plans to allocate all the remaining funding of the existing IBA program to the Federal Government for approval. • The Youth Network held its first meeting in October and I was able to attend. Subgroups are working away on a number of specific projects that were identified during last year's discussions. The tone of the group's first meeting this year was very positive.
<p>Operational Management and Oversight</p>	<p><i>Lead the management team in ensuring the organization lives up to the Service Excellence expectation in the Town's strategic plan focusing on shared operational practices and expectations.</i></p> <p>Actions:</p> <ul style="list-style-type: none"> • Q3 performance conversations with the management team were all scheduled in October and will be concluded as expected before the end of this month. • 2023 budget process is in full swing. With the Province's release of both the assessment growth and equalization grant figures for the Town, staff have been working away at developing the details of the budget in line with the budget parameters that were approved by Council in September. I have been working on a more detailed analysis of what options Council has available because of the Province's decision to provide municipalities with the flexibility to amend the non-residential rate for properties. And part of the reason we have that flexibility is the Province has reduced its non-residential rate for properties to allow municipalities the opportunity to consider taking up that tax room. • The Mayor, Tahlia and I met with a couple of developers who were not available for our previous developers' forum in June. The meeting was positive, and in particular, the discussion highlighted the effective working relationship that Town staff have with the developers and how we need to continue to build off that collaborative approach. It was noted during the conversation, by at least one developer, that the housing market in particular could start to see a slow down in 2023 based on current client interests the developer is receiving. • The RRC Technical committee has been working with the architectural firm to make further progress on the design details of that facility. The target is to have an updated presentation to Council before the end of the year.
<p>Corporate Projects & Operational/</p>	<p><i>Lead the management in the execution of the following 2022 projects:</i></p> <ol style="list-style-type: none"> 1) a review of the Town's IT service delivery model. 2) an improved metrics/dashboard reporting system for the Town.

Priority	Activities
Process Improvements	<i>3) to support the transition of local business engagement and sustainability oversight to the Parks Department.</i> Actions: <ul style="list-style-type: none">• N/A