

Town of Riverview

Engineering & Public Works Monthly Report



To: Colin Smith, CAO

Prepared by: Michel Ouellet, Director of Engineering & Public Works

Date: September 18, 2017

Month & Year: June 15 to September 15, 2017

COW 09/25/2017 7c.1

Section 1: Operational Dashboard

Updated by Heather Shea

Metric	Current Period	Previous Period	Annual Result	Trend
Number of customer calls with inquiries or concerns	700		1648	
Service Tracker Report	See Service Tracker Report			
Asphalt patching using recycled asphalt	0	0	\$38,036	Same
Water main breaks	3	1	12	Increase

Section 2: Status of Department's Annual Operational Priorities

Updated by Michel Ouellet

Priority	Status
Develop Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents.	On-going. The Engineering & Public Works Department together with the Parks Department and the Finance Department are collaborating in order to facilitate the development of the Town's Asset Management Plan.
For service-focused departments, explore the implementation of a service tracking system.	See Service Tracker Report
Continue to promote a positive and safe work culture.	The Department continues to hold monthly safety talks. All management employees are attending full-day workshops on Corporate Safety Leadership.

	Next sessions are Sept 27 & Oct 26.
Implement key elements of Destination 2040 that align with the Town's infrastructure requirements.	Committee meetings on hold until the Chair of the committee can return to work.
Continue annual capital dollar investment for street pavement programs and local improvements.	See Section 3 – Capital Project Updates.
Update the Town's Sanitary Sewer and Storm Sewer Master Plans.	The Study has been awarded to WSP. Staff is working with WSP on data collection and storm system intrusive survey.

Section 3: 2017 Capital Project Updates

Updated by Paul Richard/Steven LeBouthillier

✓ Priority	✓ Status
Hawkes - Local Improvement	<ul style="list-style-type: none"> Contractor: Monarch Construction Project successfully completed on schedule and within budget. Certificate of Provisional Acceptance issued.
Ashburn - Local Improvement	<ul style="list-style-type: none"> Contractor: Modern Construction (1983) Ltd Project was completed on schedule and within budget. Residents are satisfied with the work. Certificate of Provisional Acceptance in progress.
Wentworth - Local Improvement & Watermain Renewal	<ul style="list-style-type: none"> Contractor: Modern Construction (1983) Ltd. Project on schedule and within budget Remaining work: landscape reinstatement Once remaining work completed the inspection for the Certificate of Provisional Acceptance to be done.
Prescott - Local Improvement	<ul style="list-style-type: none"> The anticipated completion date is September 21, minor landscape and clean up to be completed this week. Contractor: Dexter Construction Company Ltd. Project on schedule and on budget. Residents are satisfied with the work.
Olive - Local Improvement	<ul style="list-style-type: none"> The anticipated completion date is September 21,

	<p>driveway and landscaping remains to be completed this week.</p> <ul style="list-style-type: none"> • Contractor: Dexter Construction Company Ltd. • Project on schedule and on budget
Old Coach Road – Sanitary Sewer Renewal	<ul style="list-style-type: none"> • Contractor: Dexter Construction Company Ltd. • Project was completed on schedule and within budget. • Certificate of Provisional Acceptance in progress.
Government and Harvey – Watermain Renewal	<ul style="list-style-type: none"> • Contractor: Monarch Construction • Project successfully completed on schedule and within budget. • Certificate of Provisional Acceptance issued.
Asphalt Paving – Various Street (Chesswood, McLellan, Lumsden, Woolridge, Beverly, Hawthorne, Op Center driveway, Turtle creek)	<ul style="list-style-type: none"> • Contractor: MacArthur's Paving & Construction Ltd • Project successfully completed on schedule and within budget. • Certificate of Provisional Acceptance issued. • Note: Woolridge asphalt seal to be differed to 2018. Was not placed this year because of a deficient and outstanding item that occurred during the maintenance period, prior to achieving Certificate of Final Acceptance of the capital project 16-42, identified on June 12, 2017.
Pine Glen – Road Reconstruction	<ul style="list-style-type: none"> • The anticipated completion date is November 3. • Contractor: Birch Hill Construction Ltd. • Contractor on schedule.
Gunningsville Intersection Reconstruction	The Director and staff are working with WSP to complete the design.

Section 4: Subdivisions/Development

Updated by Paul Richard

Priority	Status
Tuscany Estates, Unit 1, Phase 5 Andover Court – 9 lots	The below ground work construction was completed late fall 2016. The Subdivision registration is completed.
Tuscany Estates, Unit 2, Phase 3	The below ground work construction was completed

Venetian Drive – 8 lots	late fall 2016. The Subdivision registration is completed.
The Fairways, Unit 2 Summerdale Court – 12 lots	The below ground work construction was completed late fall 2016. The Subdivision registration is completed. The above ground work is completed but not provisionally accepted.
Dobson Landing Subdivision Unit 1 Phase 1.2	The above ground work was recently completed but not provisionally accepted yet.

Section 5: Other Notable Development & Highlights for Council's Attention:

Updated by Brad Pooley

Priority	Status
Street Name Sign Upgrades – Coverdale Road and Hillsborough	The planned street name sign upgrades are nearly complete. The majority of the street name signs along Coverdale Road and Hillsborough Road have been replaced with larger and/or more easily legible signs. It is anticipated that in the next 1-2 years, the remainder of the street name signs will be upgraded to the new more visible/legible sign format beginning with collector streets and moving to the local streets after that.
Bus Stop Sign Upgrades – Route 81 - Riverview	Approximately 85% of the bus stops on Codiac Transpo Route 81 have now been marked with new bus stop signs. The bus routes in Riverview have lacked a comprehensive marking of stops and routes over the past several years and this improvement to the signage is viewed as a first step in increasing/improving ridership in Riverview. It is the goal of the Engineering Department to upgrade/improve the bus stop signage for Route 80 – Gunningsville in the coming year.

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Report Statistics

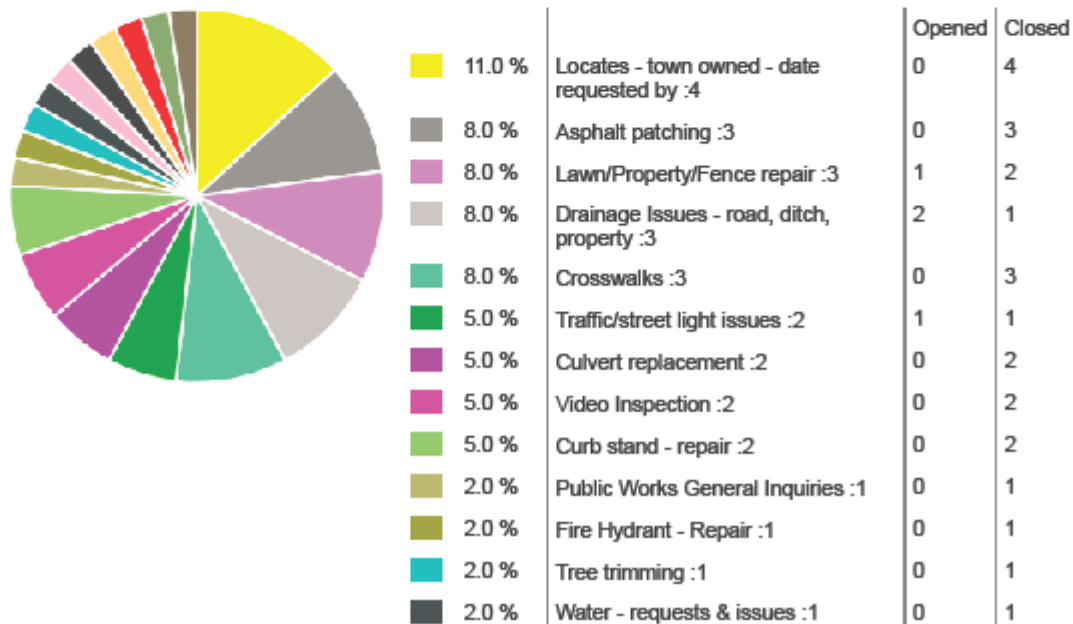
September-20-2017

Service Types : Traffic/street light issues, Asphalt patching, Lawn/Property/Fence repair, Public Works General Inquiries , Drainage Issues - road, ditch, property, Fire Hydrant - Repair, Culvert replacement, Tree trimming, Crosswalks, Locates - town owned - date requested by, Water - requests & issues, Water - Greg, Video Inspection, Curb stand - repair, Sink Hole, BP-2 - curb revision, pool fill, driveway ext, etc, Curb / Sidewalk - repair, Temporary Water, Road Repair/potholes

Date Period : June-15-2017 - July-14-2017

Total Number of Requests :	34
Opened :	5
Closed :	29
Total Time Tracked :	0 hours
Total Cost Tracked :	\$0
Average number of days to close a service request : 11	
Average number of days to close a service request (System wide) : 18	
Number of submissions from the website : 0	
Number of submissions entered by staff : 34	

Total number of requests by Service Type :



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Report Statistics

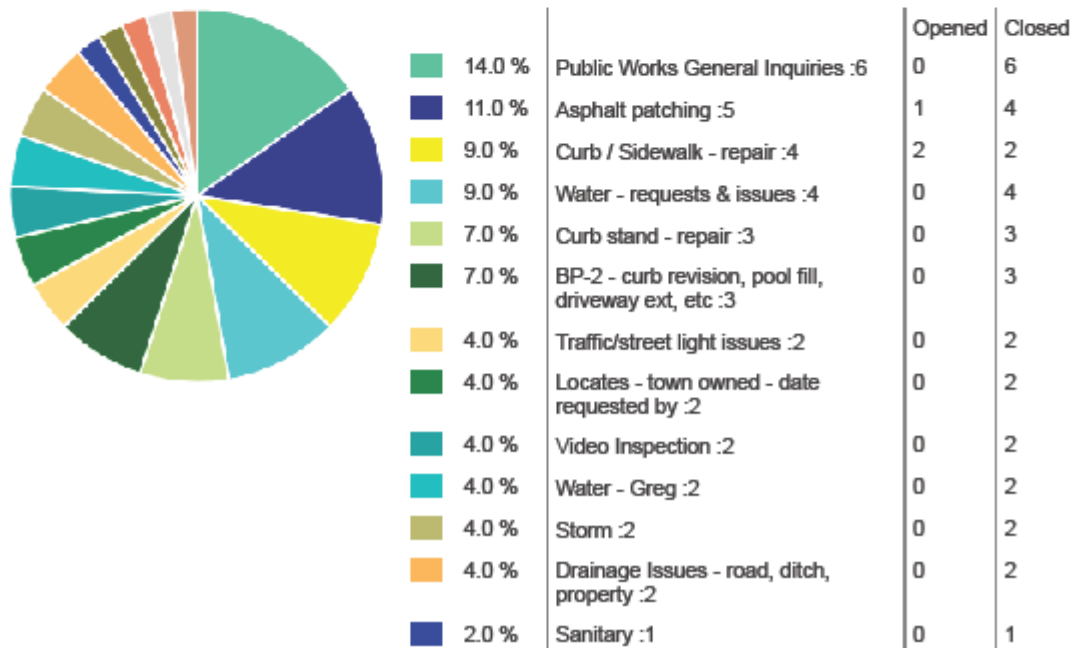
September-20-2017

Service Types : Sanitary , Asphalt patching, Traffic/street light issues, Locates - town owned - date requested by, Curb / Sidewalk - repair, Video Inspection, Water - requests & issues, Curb stand - repair, Public Works General Inquiries , BP-2 - curb revision, pool fill, driveway ext, etc, Water - Greg, Road Repair/potholes, Tree trimming, Excessive Noise, Lawn/Property/Fence repair, Storm , Drainage Issues - road, ditch, property

Date Period : July-15-2017 - August-14-2017

Total Number of Requests :	42
Opened :	4
Closed :	38
Total Time Tracked :	0 hours
Total Cost Tracked :	\$0
Average number of days to close a service request : 16	
Average number of days to close a service request (System wide) : 18	
Number of submissions from the website : 0	
Number of submissions entered by staff : 42	

Total number of requests by Service Type :



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Report Statistics

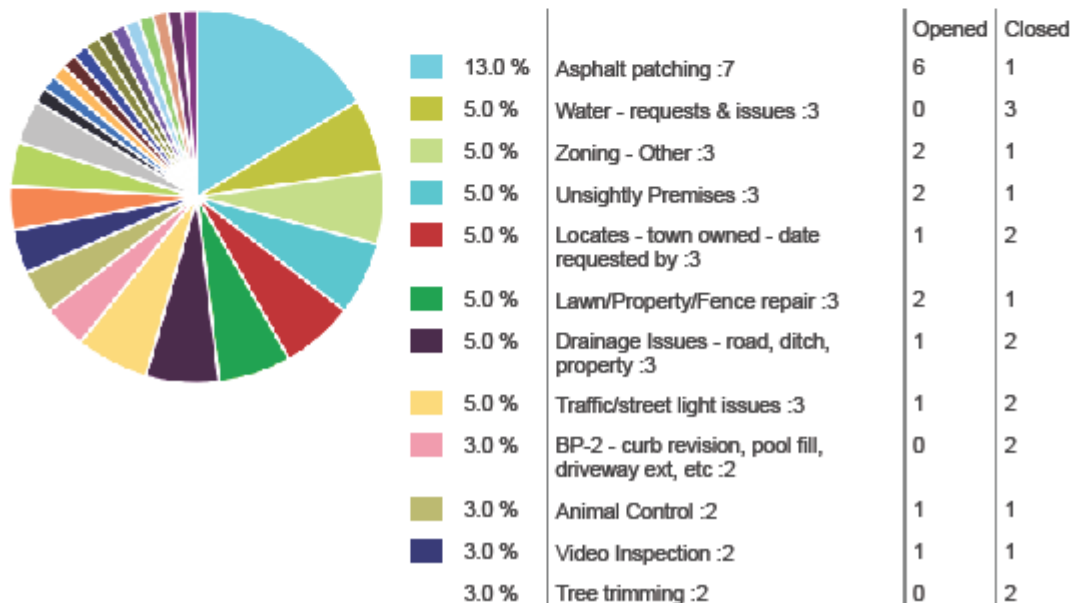
September-20-2017

Service Types : Asphalt patching, Water - requests & issues, Zoning - Other, Parks & Trails, Other, Unsightly Premises, Maintenance & Occupancy, Health, Safety & Welfare, Tall Grass, BP-2 - curb revision, pool fill, driveway ext, etc, Traffic Violation - No Parking, Locates - town owned - date requested by, Sign repair, Garbage, Lawn/Property/Fence repair, Drainage Issues - road, ditch, property, Animal Control, Video Inspection, Traffic/street light issues, Excessive Noise, Tree trimming, Traffic Violation - Commercial Vehicles, Public Works General Inquiries , Sanitary , Storm , Curb / Sidewalk - repair, Zoning - Fences

Date Period : August-15-2017 - September-14-2017

Total Number of Requests :	53
Opened :	24
Closed :	29
Total Time Tracked :	0.25 hours
Total Cost Tracked :	\$0
Average number of days to close a service request : 7	
Average number of days to close a service request (System wide) : 18	
Number of submissions from the website : 0	
Number of submissions entered by staff : 53	

Total number of requests by Service Type :



Report Approval Details

Document Title:	EPW Report 2017-6 (June15-September 15) revised.docx
Attachments:	- EPW Report 2017-6 (June15-September 15) revised.docx
Final Approval Date:	Sep 21, 2017

This report and all of its attachments were approved and signed as outlined below:

No Signature found

Michel Ouellet - Sep 21, 2017 - 10:47 AM

Colin Smith - Sep 21, 2017 - 10:51 AM