



REGULAR MEETING OF COUNCIL MINUTES

Monday, August 14, 2017

4:00 p.m.

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Deputy Mayor Wayne Bennett
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc
Councillor Tammy Rampersaud

Regrets: Councillor Lana Hansen

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
R. Higson, Director of Finance
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation and Community Relations
D. Pleau, Fire Chief
R. Gauvin, Executive Administrative Assistant

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That the agenda for the Regular Meeting of Council of August 14, 2017 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

a. Regular Council Meeting - July 10, 2017

Moved by: Councillor J. Thorne

Seconded by: Councillor J. Coughlan

That the minutes for the Regular Meeting of Council held on July 10, 2017 be adopted.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

Councillor Cassista inquired if further information had been gathered with reference to her request, from the previous meeting, on the issuance of parking tickets.

C. Smith mentioned he would follow up and report back at the next meeting since he has not had an opportunity to further investigate.

6. CORRESPONDENCE

a. Minister Bill Fraser, Department of Transportation & Infrastructure

Request to submit 2018 - Five Year Designated Highway Plan

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That Riverview Town Council approve the list of projects for the Municipal Designated Highway Five-Year Program as recommended in Council Report Form dated July 17, 2017 and include the project budget in the appropriate capital budget year.

Motion Carried

C. Smith confirmed with Councillor Cassista the first project on the list submitted to the Department of Transportation and Infrastructure for projects that qualify under the municipal designated highway program for 2017 is for intersection improvements at the Gunningsville bridge.

C. Smith confirmed with Councillor Coughlan the request is for a permanent solution to improvements at the Gunningsville intersection.

b. Sally Forster - Request for Partial Street Closure - Summerdale Court

Moved by: Councillor J. Coughlan

Seconded by: Councillor T. Rampersaud

That the Riverview Town Council authorize a partial street closure on Summerdale Court (in the Fairways) from 9:00 a.m. to 5:00 p.m. on Sunday, September 10, 2017 to hold a promotion event. Said approval is also pending the organizers notify all emergency and protective services agencies including but not limited to Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire & Rescue Department, the Public Works Department as well as the Department of Transportation.

Motion Carried

It should be noted that this event was originally scheduled (and approved) for Saturday, July 15, 2017. The event had a change in circumstance and has been postponed until September.

7. PETITIONS, PRESENTATIONS & DELEGATION

NIL

9. BY-LAWS

a. By-Law 700-10-11

A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview - First Reading, by title only

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That leave be given to introduce first reading, by title only, to By-Law 700-10-11, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That first reading, by title only, be given to By-Law 700-10-11, A By-Law to Amend By-Law R700-10-3, a By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

11. NEW BUSINESS

a. Award of Request of Proposals - 17-09

Professional Engineering Services - Storm Water Study

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Riverview Town Council award the Request for Proposal #17-09 for Professional Engineering Services - Storm Water Study to WSP in the amount of \$97,000 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

C. Smith confirmed with Councillor Cassista that Request for Proposals (RFP) do not follow the same process as a tender. RFPs are evaluated on the highest ranking score based on the service required and the design of the proposal. Finances would only be one component of the proposal. In future, company information and ranking scores will be included in the recommendation of awarding an RFP.

C. Smith confirmed with Councillor LeBlanc that the Department of Engineering did not have the expertise in house and needed the personnel to look at this from a professional consultant perspective.

C. Smith confirmed with Councillor Coughlan the intent of the study is to indicate what upgrades would need to be done underground in the McAllister Park and Bridgedale area.

b. Award of Tender 17-25

Supply of One (1) Trunk Mobile Radio, Six (6) Trunk Mobile Portable Radios, including Installation and Programming

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the tender for the Supply of One (1) Trunk Mobile Radio, Six (6) Trunk Mobile Portable Radios, including Installation and Programming, Tender 17-25 be awarded to Bell Mobility Inc. in the amount of \$27,036.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

Chief Pleau confirmed with Councillor Rampersaud the original budget was \$50,000 but due to the diminishing prices in mobile radios, and an agreement made with the province to supply the Town with two radios, the price of purchasing the radios declined.

c. Award of Tender 17-70

One (1) New 2017 4x4 1/2 Ton Extended Truck

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That Riverview Town Council award the Supply & Delivery of One New 2018 4x4 1/2 Ton Double Cab Truck, Tender 17-70, to Lounsbury Automotive Ltd. in the amount of \$30,223.13 which includes a trade-in (a 2007 Ford Ranger and a 2006 Chev Colorado) and HST.

Motion Carried

d. Update - Lions Pool Project

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

That Riverview Town Council proceed with Option #2 with respect to the Lions Pool Project within this year.

Motion Defeated

Moved by: Councillor T. Rampersaud

Seconded by: Deputy Mayor W. Bennett

That Riverview Town Council made a motion to proceed to make the Lions Community Park Pool project a priority during the 2018 budget process.

Motion Carried

G. Cole updated Council on the Lions Community Park Pool project initially intended to start in 2017. Mr. Cole noted through the tender process issues were identified with the existing pool skimming function as well as the existing surge tank that were no longer suitable for continued use. As well, there would be additional work required not contained in the tender for the building such as landscaping, driveway establishment, site signage, and building demolition. Therefore, the costing received from the tender

and request for proposal results significantly exceeded the projected budget for 2017.

Mr. Cole remarked the next step is to determine if the project should continue in its original format or that other options be identified to meet the original vision to create a pool site with a building that will serve both the park and pool.

Council was presented with three alternatives on which direction to consider in order to proceed moving forward with this project. Options presented: 1) Decommission the building and pool, 2) Proceed with the site development using the Lions Park Pool Master Plan 2015, and 3) Proceed with site development but replace pool with a splash pad. After considerable discussion, Council made a motion to defer this item for further discussion during the 2018 budget deliberation process.

e. Council Briefing Report - Endorsement of SENB Food Pledge

A Call to Action

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That the Riverview Town Council endorse and sign the Our Food Southeast New Brunswick Food Pledge.

Motion Carried

f. Interim Financial Summary Highlights – Actual vs. Budget to July

A. Crummey confirmed with Councillor Thorne with regard to door-to-door campaigning, the figures would need to be reviewed and discussed further during the budget process to determine the impact on the Animal Control budget for 2018.

R. Higson mentioned the purpose of the interim financial summary is to highlight and inform Council on the status and progress of the 2017 budget to date based on the actual results to the end of July 2017.

A financial projection report was also presented to Council showing the items that are projected to have a variance between now and December 31, 2017.

g. Grant Report - August 2017

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That the Riverview Town Council deny the request for financial support for the Golf for Kids Sake on September 7, 2017.

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Riverview Town Council support the Greater Moncton Chamber of Commerce through a sponsorship in the amount of \$1,000 for the Excellence Awards taking place on October 25, 2017.

Motion Carried

h. Appointments made by Mayor Seamans

TransAqua

Mayor Seamans appointed Jennifer Dingman to a four-year term to the TransAqua board as the Town's representative. She will be replacing Clarence Sweetland. The Mayor noted Dave Muir is still on the Board as Chair.

Codiac Regional Policing Authority

Mayor Seamans re-appointed Ross MacKay to a three-year term as the Town's representative on the board of the Codiac Regional Policing Authority. Councillor Coughlan is also on the Board.

12. COUNCIL STATEMENTS/INQUIRIES

Councillor Thorne brought up concerns received - 1) big dip in the road at Biggs Drive and Lakeside Drive and asked if this could be verified, 2) comments received that the envelopes for the water and sewer invoices were not sealed properly when received by residents and wondered if the mailing machine could be checked, and 3) mail service on Wentworth not being delivered due to the construction. Councillor Thorne realized this is not in the Town's jurisdiction, but asked if residents could be advised in the initial letters that possible interruption in mail service might occur during the construction period.

C. Smith confirmed with Councillor Thorne that the current ticketing practice is to proceed with ticketing in an area that has had no-parking signs for quite a while. However, if signage has recently been changed in an area, then the procedure is to proceed with a warning ticket.

A. Crummey confirmed with Councillor Thorne the commissioner is advised if there is a special event and to monitor parking, which mostly occurs during winter storms. The commissioner is not on full-time and is called if there is an issue on the weekend.

Councillor Rampersaud wanted to congratulate and recognize Brooklyn Douthwright, from Riverview, with her outstanding performance in winning 4 medals at the Canada Summer Games.

Councillor Coughlan asked if staff was aware of the eco360 grant for the new sorting system and to see if the Town can apply for this grant. C. Smith said he would direct staff to look into this program.

Mayor Seamans thanked the Fire Department for the great work done during the fire that took place a couple of weeks ago as well as the Communications Department for keeping everyone informed.

Chief Pleau mentioned great feedback and many compliments were received on the Town's website, on Facebook, and as well as from other fire departments commenting on the Town's prompt communication strategy and teamwork in keeping residents advised of the situation.

G. Cole presented Council with information from Sculpture Saint John indicating where all sculptures that have been done to date are located on the map, which the Town of Riverview is included. Mr. Cole also noted the Fall Events & Activities Guide will be mailed to residents the week of August 21.

13. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the meeting be adjourned at 5:45 p.m.

Motion Carried

Ann Seamans, Mayor

Annette Crummey, Town Clerk