

Town of Riverview ENGINEERING DEPARTMENT Monthly Report



To: Colin Smith, CAO

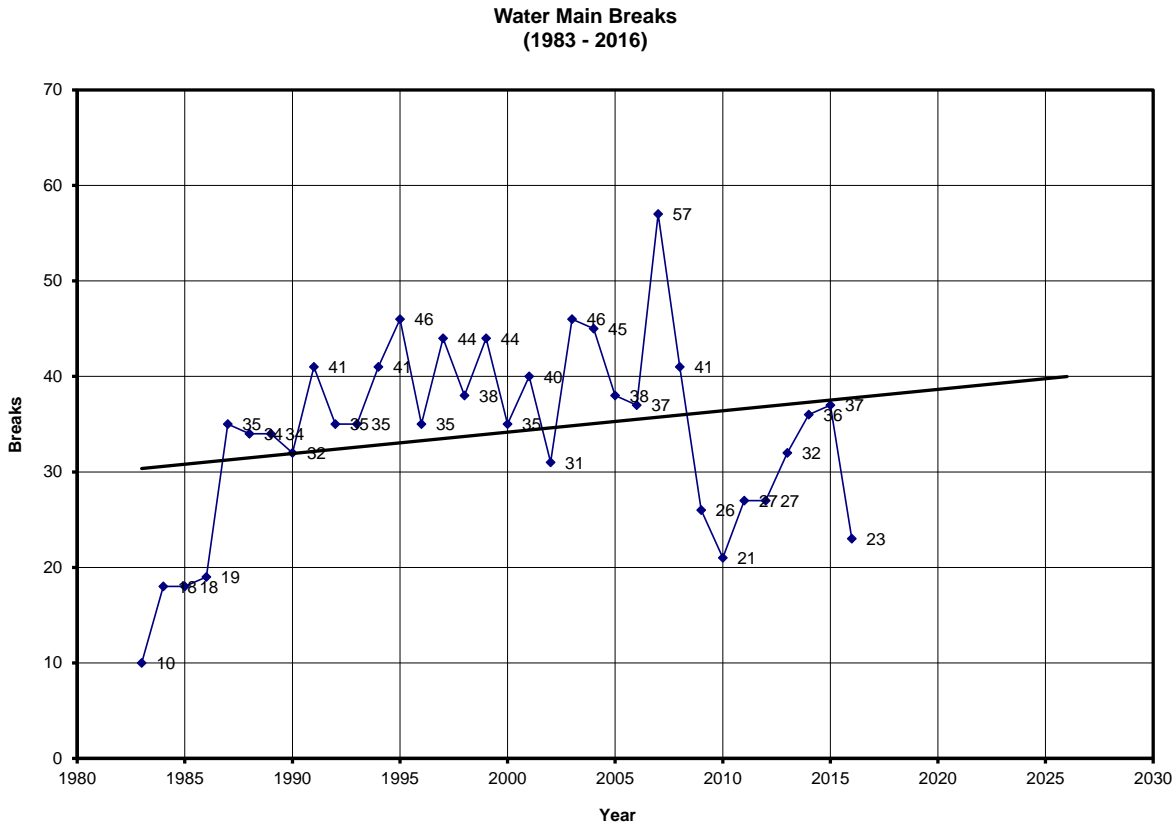
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Date: January 18, 2017

Month & Year: December 2016

Section 1: Operational Dashboard

Metric	Current Period (Month, 2016)	Previous Period (Month, 2015)	Annual Result (2016)	Trend
Number of customer calls with inquiries or concerns	December 109	December 162	2,570	decrease
Asphalt patching using recycled asphalt	None used	\$15,577	\$46,768	decrease
Water main breaks	December 5	December 6	23	reduction



Section 2: Status of Department's Annual Operational Priorities

Priority	Status
Develop a Town Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents.	Engineering and Finance departments are collaborating in order to facilitate the development of the Town's Asset Management Plan.
For service-focused departments, explore the implementation of a service tracking system.	The department will start using a call tracking system.
Continue to promote a positive and safe work culture.	Work in progress
Implement key elements of Destination 2040 that align with the Town's infrastructure requirements.	Committee meetings on hold due to unforeseen circumstances.
Continue annual capital dollar investment for street pavement programs and local improvements.	See Section 4 – Capital Project Updates.
Update the Town's Sanitary Sewer and Storm Sewer Master Plans.	Staff will be preparing a RFP for a storm study.

Continue investment of required infrastructure to support Active Transportation Plan.	Fatima will add sidewalk connectivity to the park, school, Town Hall and library. Cleveland will have a sidewalk added between Grenville and the Elementary school and there will be a trail connectivity between Hillsborough Road and Riverfront trail on Hawkes.
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Section 3: 2017 Capital Project Updates

Priority	Status
Hawkes - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a March 10 th tender call.
Ashburn - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a February 24 th tender call.
Wentworth - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a February 24 th tender call.
Prescott - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a March 31 st tender call.
Olive - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for March 31 st tender call.
Fatima - Local Improvement	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a March 31 st tender call.
Government and Harvey – Watermain Renewal	Pre-design is completed. Staff is working on the final design in anticipation of having the tender ready for a March 10 th tender call.
Pine Glen – Road Reconstruction	Government funding was not provided during our last application. Project has been put on hold.
Bridgedale Blvd. – Phase 1	This project is pending Government funding.
Gunningsville Intersection	Pre-design is being completed by our consultant. This

Reconstruction	project is pending Government funding.
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Section 4: Other Notable Developments & Highlights for Council Attention

The New Operations Center – Construction is nearing completion and staff have moved in phases. Training of staff members on new features of the building will include the new phone system, the key cards for access, the security system, gate access, the fuel control system, and the CCTV monitor system. Certain employees will be trained on the various mechanical components such as air conditioning system, heating, and led lights.

Solid Waste Technical Committee – M Ouellet represents the Town on this Committee. The roll-out of the new 3-Bag system is going well. The transition has been busy but overall very positive and the Commission has been seeing a real difference in the material they're receiving. In the last weeks they've noticed that the majority of material received is in the right colour bags and following along with the schedule. Because of this, the Commission will start enforcing the alternating schedule. They have begun leaving the wrong colour bags behind as of the week of January 16th, 2017.

Transaqua Technical Advisory Committee – M Ouellet represents the Town on this Committee. The Committee continues to meet regularly to discuss the recommendations of the "Wastewater Conveyance, Asset Development and Ownership Study – Preparing the Commission for its next 30 years". Currently working on developing an agreement between GMWC and the municipalities, CSO management and reporting under CCME, planned capital projects, and a rate equalization formula.

Report Approval Details

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This report and all of its attachments were approved and signed as outlined below:

Colin Smith - Jan 18, 2017 - 12:18 PM