

Town of Riverview

Corporate Services Monthly Report



To: Mayor & Council

Prepared by: Annette Crummey, Director of Corporate Services

Date: June 24, 2019

Month & Year: May 2019

Section 1: Operational Dashboard

ANIMAL CONTROL ENFORCEMENT REPORT				
	Current Month	Previous Month	Annual Total	Monthly Trend
Animal Control Issues	47	27	130	↑20
Animal Control Licences	48	50	146	↓2

BY-LAW ENFORCEMENT REPORT		
	Number of Files Currently Opened	Number of Files Closed this Month
Unightly Premises	7	1
Dilapidated Structure	2	0
Zoning – Fences	2	0
Tall Grass	2	0
Maintenance & Occupancy	1	0
Excessive Noise	1	0
Zoning	1	0
Garbage	1	6
Traffic Violations	0	4

Section 2: Status of Department's Annual Operational Priorities

Priority	Status	Responsibility
A SAFE AND WELCOMING COMMUNITY		
<p>Promote Riverview as an inclusive community with a good quality of life for residents</p> <p>Design and implement community events and programs to increase community pride, citizens' engagement and wellbeing.</p> <p>Foster civic engagement and volunteerism.</p>	<p>May 1 Business Spotlight: Beltone</p> <p>May 16 Riverview furthers its commitment to waste reduction by ending home delivery of Events & Activities Guide</p> <p>May 17 Oh deer! Look out for wildlife on the move this spring</p> <p>May 22 Merge lane on Hillsborough Road to be extended 400 metres this summer</p> <p>May 24 Junior Leadership Kick-Off Party - May 27</p> <p>May 29 Come out to Playbourhood! Free, flexible summer fun for Riverview children ages 6-12</p> <ul style="list-style-type: none"> Completed the Town's first annual report, which gives citizens a single place to learn about accomplishments and financial standing. The document includes welcome messages from the Mayor and CAO, year-end updates on the Strategic Plan, a breakdown of the town's budgets by department, council attendance records, a summary of grants and donations as well as audited financial statements. 	Communications Coordinator
PLANNING FOR THE FUTURE		
<p>Complete an Asset Management Plan regarding infrastructure needs.</p> <p>Take a well-planned and fiscally responsible approach to building and maintaining public infrastructure.</p>	<ul style="list-style-type: none"> The facilities coordinator has collected all HVAC equipment inventory from the CRC. A new contract has been established with Orkin to provide pest control services to the Town's Facilities. All facilities waste bins are now being picked up by FERO. 	Facilities Coordinator
SMART & SUSTAINABLE GROWTH		
<p>Riverview Brand Development.</p> <p>Retain and grow our strong local business community.</p>	<ul style="list-style-type: none"> RFP for project management of the Holiday Lights was awarded to Nuttall Restoration. Launched social media campaign for Emergency Preparedness Week (May 5-11, 2019), which included information about essential supplies in a 72-hour kit and promoted the new emergency alerts button on townofriverview.ca. Residents are encouraged to sign up to receive email alerts during a local emergency. 	<p>Director</p> <p>Communications Coordinator</p>

FISCAL RESPONSIBILITY AND SERVICE EXCELLENCE		
Foster a positive and engaging work environment for employees.	<ul style="list-style-type: none"> All Corporate Services staff attended BBQ for Public Works Week. 	All Staff
Provide high quality customer service to residents and businesses.	<ul style="list-style-type: none"> Director and Communications Coordinator met with counterparts from Moncton & Dieppe to discuss communications for the single use plastic bag ban. 	Director & Communications Coordinator

Section 3: Other Notable Developments & Highlights for Council Attention

- The Facilities Coordinator attended the 2 day Energizing Efficiency conference hosted by NBPOWER.
- By-law Enforcement Officer attended Atlantic By-law Officers convention in Nova Scotia.
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