

Town of Riverview ENGINEERING DEPARTMENT Monthly Report



To: Colin Smith, CAO

Prepared by: Michel Ouellet, Director of Engineering & Public Works

Date: February 27, 2017

Month & Year: January 2017

Section 1: Operational Dashboard

Metric	Current Period (Month, 2017)	Previous Period (Month, 2016)	Annual Result (2017)	Trend
Number of customer calls with inquiries or concerns	378*	192	378	increase
Asphalt patching using recycled asphalt	\$30,340	\$32,600	\$30,340	constant
Water main breaks	1	4	1	reduction

* Increase due to Ice Storm, icy sidewalks and crosswalks and changes to the 3-stream garbage collection system

Section 2: Status of Department's Annual Operational Priorities

Priority	Status
Develop a Town Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents.	Engineering and Finance departments are collaborating in order to facilitate the development of the Town's Asset Management Plan.
For service-focused departments, explore the implementation of a service tracking system.	The department has started using a call tracking system.
Continue to promote a positive and safe work culture.	Work in progress

Implement key elements of Destination 2040 that align with the Town's infrastructure requirements.	Committee meetings on hold due to unforeseen circumstances.
Continue annual capital dollar investment for street pavement programs and local improvements.	See Section 4 – Capital Project Updates.
Update the Town's Sanitary Sewer and Storm Sewer Master Plans.	Staff will be preparing a RFP for a storm study.
Continue investment of required infrastructure to support Active Transportation Plan.	Fatima will add sidewalk connectivity to the park, school, Town Hall and library. Cleveland will have a sidewalk added between Grenville and the Elementary school and there will be a trail connectivity between Hillsborough Road and Riverfront trail on Hawkes.

Section 3: 2017 Capital Project Updates

Priority	Status
Hawkes - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for a March 24 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Ashburn - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for a February 24 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Wentworth - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for a February 24 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Prescott - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for a March 9 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Olive - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for March 9 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .

Fatima - Local Improvement	Staff is working on the final design in anticipation of having the tender ready for a March 31 st tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Government and Harvey – Watermain Renewal	Staff is working on the final design in anticipation of having the tender ready for a March 17 th tender call. An RFP for inspection services has been prepared. Proposals are expected on February 22 nd .
Pine Glen – Road Reconstruction	Government funding has been received and an RFP for engineering services such as design and construction services. It should be noted that this project will include a new sidewalk and walking trail along the east side of the new road structure to provide a walking connection from Cross Creek Community to Gunningsville Blvd.
Bridgedale Blvd. – Phase 1	This project is pending Government funding.
Gunningsville Intersection Reconstruction	Pre-design is being completed by our consultant. This project is now being considered for 2018, pending provincial funding.

Section 4: Other Notable Developments & Highlights for Council Attention

The New Operations Center – Construction is complete and staff from Public works, engineering, and parks maintenance have all moved in. Training of various employees required on new features of the building such as the new phone system, the key cards for access, the fuel control system, and the CCTV monitor system is now done. Training on the various mechanical components such as air conditioning system, heating, and led lights is still on-going. Certain small items remain to be completed but the contractor is actively working on addressing these.

Solid Waste Technical Committee – M Ouellet represents the Town on this Committee. The roll-out of the new 3-Bag system is going well. The transition has been busy but overall very positive and the Commission has been seeing a real difference in the material they're receiving. The new enforcement of the wrong colour bags is now in place.

Transaqua Technical Advisory Committee – M Ouellet represents the Town on this Committee. The Committee continues to meet regularly to discuss the recommendations of the "Wastewater Conveyance, Asset Development and Ownership Study – Preparing the Commission for its next 30 years". Currently working on developing an agreement between GMWC and the municipalities, CSO management

and reporting under CCME, planned capital projects, and a rate equalization formula. A draft agreement will be presented to each municipality in the coming months.

Report Approval Details

Document Title:	EPW-Monthly Report-02-27-17.docx
Attachments:	
Final Approval Date:	Feb 22, 2017

This report and all of its attachments were approved and signed as outlined below:

Colin Smith - Feb 22, 2017 - 11:48 AM