

Town of Riverview

COUNCIL REPORT FORM



Presented to: Mayor & Council

Department: Engineering & Public Works

Date: March 27, 2019

Subject: Surplus/Waste Material Environmental Management
Study

BACKGROUND

A large event (Girl Guide Jamboree) is being held in Riverview in 2021. The event will require a significant area to be converted into a wilderness campground setting. The current snow disposal site at the top of Runnymede Road was selected as an idea site for the event. The site is currently also used for disposal of surplus clean fill material generated by the operations of the public works and parks maintenance department. Unfortunately over the years many residents have also used to site as a garbage dump and it is felt due to the proximity of the site to Mill Creek Park, that the site should be repurposed permanently into a park-like setting.

During the course of our work, the departments generate surplus waste material and the need for a waste management strategy and a new snow hauling location must be identified. The study will confirm surplus material type, approximate quantity, and a feasibility for potential temporary and/or permanent locations for various type of waste materials. The study will also assess the closure requirements for the existing waste disposal sites.

The various waste materials generated from the following activities are:

- Street sweeping
- Sewer flushing
- Hydro-excavation with sewer vacuum truck
- Excavation materials from water main breaks
- Concrete from curb and sidewalk repair work
- Brush and trees from trimming near signs and wind storms
- Asphalt from utility cuts
- Snow from hauling activities

CONSIDERATIONS

Legal:

Financial:

The cost of the study of \$34,960 was not budgeted. We were not aware of the request at budget time.

Options to Fund in 2019

1. The engineering department have operating funds allocated in 2019 for the Pavement Condition Index (PCI) study update. Council could differ the PCI study and use the funds to pay for the waste management study.
2. The Town had allocated capital funds in 2019 to implement AVL in the fleet under the IT Capital Budget. A decision to differ that initiative could be made and the Town could plan to reduce the capital from operating budget by the amount needed to execute this waste management study in 2019. The AVL project should be delayed in the first place as it is an initiative that should be led by the Manager of Public Works and that position is currently being filled.
3. Staff could be directed to proceed with this necessary study and be directed to find operational savings in the overall General Fund Budget to offset the additional expenses associated with this study.

Policy: n/a

Stakeholders:

The closure of the site has a significant impact on the operation of Public Works and Parks maintenance. An alternative site or a new approach to waste management must be developed prior to closure and rehabilitation of the current site.

Strategic Plan:

Interdepartmental Consultation:

The Engineering & Public Works is working with the Parks Recreation & Culture staff to fully understand the needs of everyone and to develop a plan schedule that meets the timelines for the repurposing of the site. Further consultation with key members of both department will occur during the study along with Economic Development.

Communication Plan:

RECOMMENDATION FROM STAFF

Town Council directs to staff to proceed with Option 2 for funding. By reducing the amount transferred from Operating to Capital for the now postponed AVL implementation, Council can use the funds to pay for the waste management study.

Motion: that Town Council approve proceeding with the Waste Management Study in 2019 as outlined in the Staff Council Report Form.

Prepared by: Michel Ouellet

CAO Approval: _____

Date of Approval: _____