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INDEPENDENT AUDITORS' REPORT

To Her Worship the Mayor and Members of Town Council of the Municipality of the Town of Riverview, New Brunswick:

Report on the Consolidated Financial Statements

We have audited the accompanying consolidated financial statements of the Municipality of the Town of Riverview, New Brunswick, which comprise the consolidated statement of financial position as at December 31, 2018 and the consolidated statements of operations and accumulated surplus, changes in net debt and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

In our opinion, the consolidated financial statements present fairly, in all material respects, the financial position of Municipality of the Town of Riverview, New Brunswick as at December 31, 2018, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis of Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

The Department of Local Government of New Brunswick has requested some additional disclosures based on the Municipal Financial Reporting Manual dated December 16, 2011. The Municipality of the Town of Riverview, New Brunswick has added schedules of regulatory reporting requirements on pages 24 to 26 to comply with these requirements.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Members of Council and Management are responsible for the preparation and fair presentation of the financial statements in accordance with Public Sector Accounting Standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Municipality or to cease operations, or has no realistic alternative but to do so.

INDEPENDENT AUDITORS' REPORT (CONTINUED)

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Municipality's internal control.

Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Municipality to cease to continue as a going concern.

Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the corporation to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED STATEMENT OF FINANCIAL POSITION DECEMBER 31, 2018

	2018	2017
FINANCIAL ASSETS		
Cash in bank (Note 10)	\$ 7,667,344	\$ 2,650,102
Receivables (Note 3)	5,579,367	7,270,035
Pension assets (Note 7)	1,184,500	822,100
	14,431,211	10,742,237
LIABILITIES		
Accounts payable and accrued liabilities (Note 4)	\$ 4,845,955	\$ 5,522,809
Deferred government transfers (Note 5)	920,479	-
Long-term debt (Note 6)	23,666,000	22,184,000
Accrued retirement allowances (Note 8)	1,055,532	1,034,057
	30,487,966	28,740,866
Net debt	<u>(16,056,755</u>)	(17,998,629)
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 9)	149,522,262	144,100,977
Inventories of materials and supplies	608,609	501,246
Prepaid expenses and deposits	46,105	37,034
	<u>150,176,976</u>	144,639,257
Accumulated surplus	\$ <u>134,120,221</u>	\$ <u>126,640,628</u>
APPROVED BY:		
Mayor		
Treasurer		

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS FOR THE YEAR ENDED DECEMBER 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual		
Revenue (Schedule 2)					
Property tax warrant Unconditional transfers from the Provincial	\$ 23,611,174	\$ 23,611,174	\$ 23,498,318		
Government	2,408,142	2,462,272	2,153,830		
Other contributions and government transfers	3,052,510	3,052,678	6,771,823		
Sales of services	1,469,934	1,506,717	1,538,902		
Other revenue from own sources	574,778	604,044	440,376		
Water and sewer revenue	7,028,579	7,156,311	6,805,745		
Total revenue	38,145,117	38,393,196	41,208,994		
Expenses (Schedule 3)					
General government services	2,526,522	2,477,348	2,375,308		
Protective services	6,608,501	6,684,109	6,500,957		
Transportation services	3,595,729	3,675,224	3,701,684		
Environmental health and development services	2,157,775	2,046,149	2,080,926		
Recreation and cultural services	4,845,070	4,643,443	4,588,751		
Water supply	3,046,768	2,915,313	2,836,573		
Sewerage collection and disposal	2,542,854	2,562,434	2,499,330		
Amortization of tangible capital assets (Note 9)	5,099,926	5,099,926	4,851,170		
Interest expense and miscellaneous	929,933	809,657	827,732		
Total expenses	31,353,078	30,913,603	30,262,431		
Annual surplus	\$ <u>6,792,039</u>	7,479,593	10,946,563		
Accumulated surplus at beginning of year		126,640,628	115,694,065		
Accumulated surplus at end of year		\$ <u>134,120,221</u>	\$ <u>126,640,628</u>		

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED STATEMENT OF CHANGES IN NET DEBT FOR THE YEAR ENDED DECEMBER 31, 2018

	2018 Budget	2018	2017
Annual surplus	\$ <u>6,792,039</u>	\$ <u>7,479,593</u>	\$ <u>10,946,563</u>
Acquisition of tangible capital assets	(12,411,960)	(11,575,529)	(12,479,032)
Amortization of tangible capital assets	5,099,926	5,099,926	4,851,170
(Gain) loss on disposal of tangible capital assets	(36,000)	190,763	92,409
Proceeds on sale of tangible capital assets	-	771,481	142,286
Transfer of assets under construction		92,074	<u>17,582</u>
	(7,348,034)	(5,421,285)	<u>(7,375,585</u>)
Change in inventories of materials and supplies	-	(107,363)	(82,844)
Change in prepaid expenses and deposits		<u>(9,071</u>)	(9,282)
	-	(116,434)	(92,126)
Reduction (increase) in net debt	(555,995)	1,941,874	3,478,852
Net debt at beginning of year	(17,998,629)	(17,998,629)	<u>(21,477,481</u>)
Net debt at end of year	\$ <u>(18,554,624</u>)	\$ <u>(16,056,755</u>)	\$ <u>(17,998,629</u>)

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED DECEMBER 31, 2018

	2018	2017
Operating transactions		
Annual surplus	\$ 7,479,593	\$ 10,946,563
Amortization of tangible capital assets	5,099,926	4,851,170
Loss on disposal of tangible capital assets	190,763	92,409
Change in accrued pension liability	(362,400)	(449,400)
Change in accrued retirement allowances	21,475	84,835
Change in receivables	1,690,668	(3,599,965)
Change in accounts payable and accrued liabilities	(676,854)	615,807
Change in inventories of materials and supplies	(107,363)	(82,844)
Change in prepaid expenses and deposits	(9,071)	(9,282)
Cash provided by operating transactions	13,326,737	12,449,293
Capital transactions	<i>y</i>	
Acquisition of tangible capital assets	(11,575,529)	(12,479,032)
Change in assets under construction	92,074	17,582
Change in deferred government transfers	920,479	(458,035)
Proceeds on sale of tangible capital assets	<u>771,481</u>	142,286
Cash applied to capital transactions	(9,791,495)	(12,777,199)
Financing transactions		
Proceeds from long-term debt issue	4,500,000	4,100,000
Long-term debt repayment	(3,018,000)	<u>(4,045,000</u>)
Cash provided by financing transactions	1,482,000	55,000
Increase (decrease) in cash and cash equivalents	5,017,242	(272,906)
Cash and cash equivalents at beginning of year	2,650,102	2,923,008
Cash and cash equivalents at end of year	\$ <u>7,667,344</u>	\$ <u>2,650,102</u>

Purpose of organization

The Municipality of the Town of Riverview, New Brunswick (the "Town") is incorporated and operates under the provisions of the Province of New Brunswick Local Governance Act. As a municipality the Town is exempt from income tax under section 149(1)(c) of the Canadian Income Tax Act as a Public Service Body.

The Town provides municipal services such as police, fire, public works, engineering, parks and recreation, community development and other general government operations.

1. Adoption of new and revised standards and interpretations

At the date of authorization of these financial statements, the accounting standards board of Canada has issued the following new and revised standards, amendments and interpretations which are not yet effective during the period covered by these financial statements.

Public Sector (PS) 3400 Revenue is a new section that establishes standards on how to account for and report on revenue. Specifically, it differentiates between revenue arising from transactions that include performance obligations and transactions that do not have performance obligations. PS 3400 is effective for reporting periods beginning on or after April 1, 2022.

PS 3280 Asset Retirement Obligations establishes standards on how to account for and report a liability for asset retirement obligations. This section assists in determine what qualifies as, and how to account for, an Asset Retirement Obligation. PS 3280 is effective for reporting periods beginning on or after April 1, 2021.

PS 3450 Financial Instruments establishes standards on how to account for and report all types of financial instruments including derivatives. Financial instruments include primary instruments (such as receivables, payables and equity instruments) and derivative financial instruments (such as financial options, futures and forwards, interest rate swaps and currency swaps). PS 3450 is effective for reporting periods beginning on or after April 1, 2021.

The municipality is currently assessing the potential impact on its financial statements of the above standards. The municipality expects the adoption of PS 3400 and 3450 may have an impact on its financial statements, but it is not expected to be material. The municipality expects there to be no material impact on the financial statement for the other standards to be adopted.

There are no other Public Sector standards that are not yet effective that would be expected to have a material impact on the municipality's future financial statements.

2. Summary of significant accounting policies

The consolidated financial statements of the Municipality of the Town of Riverview, New Brunswick are the representations of management prepared in accordance with Canadian generally accepted accounting principles for local governments, as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

The focus of Public Sector Accounting consolidated financial statements is on the financial position of the Town and the changes thereto. The consolidated statement of financial position includes all of the assets and liabilities of the Town.

DECEMBER 31, 2018

2. Summary of significant accounting policies (continued)

The significant aspects of the accounting policies adopted by the Town are as follows:

(a) Reporting entity

These consolidated financial statements reflect the assets, liabilities, revenues, expenditures and changes in net debt and cash flows of the reporting entity. The reporting entity is comprised of all organizations and enterprises accountable for the administration of their affairs and resources to the Town and which are owned or controlled by the Town.

Interdepartmental and organizational transactions and balances are eliminated.

(b) Government transfers

Government transfers are recognized in the consolidated financial statements as revenues in the period in which events giving rise to the transfer occur, provided the transfers are authorized, all eligibility criteria have been met and reasonable estimates of the amounts can be made. Transfers received for which expenses are not yet incurred are included in deferred government transfers.

(c) Deferred revenue

Deferred revenue includes grants, contributions and other amounts received from third parties pursuant to legislation, regulation and agreement which may only be used in certain programs, in the completion of specific work, or the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired. In addition, all funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenues until used for the purpose specified.

(d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net debt for the year.

Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost of the tangible capital asset is amortized on a straight line basis over the estimated useful life as follows:

Land improvements

Buildings

Vehicles and equipment

Computer hardware and software

Roads, streets, sidewalks and culverts

Water and wastewater networks

15 - 25 years

25 - 50 years

5 years

20 - 50 years

30 - 100 years

Assets under construction

Assets under construction are not amortized until the asset is available for productive use.

2. Summary of significant accounting policies (continued)

(d) Non-financial assets

Contribution of tangible capital assets

Tangible capital assets received as contributions are recorded at their fair value and as revenue at the date of receipt. Fair value is determined by the Town's engineering staff using current expected construction costs of similar assets.

Inventories of materials and supplies

Inventories of materials and supplies consist mainly of parts and road maintenance materials and are valued at the lower of cost and net realizable value.

(e) Cash and cash equivalents

Cash and cash equivalents are comprised of cash on hand, demand deposits and short term investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

(f) Employee future benefits

The Town and its employees contribute to the Town of Riverview Employees' Pension Plan, a jointly trusteed defined benefit pension plan. The Plan provides for service pensions based on length of service and rate of pay.

In addition to the Employees' Pension Plan, a retirement allowance is provided for the Town's employees (Note 8).

Employees may carry forward unused sick leave throughout their employment. This sick leave does not vest to the employees, and as such the Town is not required to compensate employees for unused amounts upon leaving employment with the Town.

(g) Budget

The budget figures contained in these consolidated financial statements were approved by council on December 11, 2017 and the Minister of Local Government approved the Operating budgets on January 11, 2018.

(h) Reserve funds

Under the Province of New Brunswick Local Governance Act, Council may establish discretionary reserves for each type of its operating and capital funds. In addition, the Community Planning Act requires that a statutory Land Reserve be established and maintained for the purpose of acquiring and developing land held for public purposes.

Certain amounts, as approved by Town Council, are set aside in reserve funds for future operating and capital purposes. Transfers to and from reserve funds are recorded as an adjustment to accumulated surplus of that fund. Note 2 in the Schedules of Regulatory Requirements indicates the reserve fund balances as supplementary information.

2. Summary of significant accounting policies (continued)

(i) Segmented information

The Town of Riverview is a diversified municipal unit that provides a wide range of services to its residents. For management reporting purposes, the Town's operations and activities are organized and reported by function. This presentation was created for the purpose of recording specific activities to attain certain objectives in accordance with special regulations, restrictions or limitations. Municipal services are provided by departments as follows:

General government services

This department is responsible for the overall governance and financial administration of the Municipality. This includes council functions, general and financial management, legal matters and compliance with legislation as well as civic relations.

Protective services

This department is responsible for the provision of policing services, fire protection, emergency measures, animal control and other protective measures.

Transportation services

This department is responsible for common services, roads and streets maintenance, street lighting, traffic services, parking and other transportation related functions.

Environmental health services and development services

This department is responsible for the provision of waste collection and disposal, planning and zoning, community development, tourism and other municipal development and promotion services.

Recreation and cultural services

The department is responsible for the maintenance and operation of recreational and cultural facilities, including swimming pools, arena, parks and playgrounds and other recreational and cultural facilities.

Water and wastewater system

This department is responsible for the provision of water and sewer services including the maintenance and operation of the underground networks.

(j) Use of estimates

The preparation of the consolidated financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amount of revenues and expenses during the reporting period. These estimates are reviewed periodically, and as adjustments become necessary, they are reported in annual surplus in the period in which they become known. Actual results may differ from those estimates.

2. Summary of significant accounting policies (continued)

(k) Financial instruments

The Town's financial instruments consist of cash, accounts receivable, pension asset (net), accounts payable and accrued liabilities, long-term debt, accrued pension liability and accrued retirement allowances. Unless otherwise noted, it is management's opinion that the Town is not exposed to significant interest, currency or credit risk arising from these financial instruments.

The Town is subject to credit risk through accounts receivable. The Town maintains a provision for credit losses, and minimizes credit risk through on-going credit management.

(I) Revenue recognition

Warrant revenue represents annual property tax levy administered and collected by the Province of New Brunswick on behalf of all New Brunswick Municipalities for municipal services.

Government Transfers are recognized as revenue in the period that the transfer is authorized, eligibility criteria have been met by the Town, and a reasonable estimate of the amount to be received can be made.

Sale of services and other charge revenue including sales of services, licences and permits, fines, other, and water and wastewater are recorded on an accrual basis and recognized as earned which is usually when services are provided or facilities are utilized.

Other revenues are recorded when it is earned, and collection is reasonably assured.

(m) Expense recognition

Expenses are recognized in the period that the goods and services were acquired and a liability was incurred. Expenses are recorded on an accrual basis.

3. Receivables

	2018	2017
Trade receivables - General operating	\$ 291,285	\$ 302,033
Water and sewer receivables - Utility operating	1,290,571	1,248,064
Deferred local improvement receivables	2,137,463	1,908,050
Federal/Provincial government - capital and operating contributions	s 1,348,657	3,158,703
Canada Revenue Agency (HST refundable)	<u>511,391</u>	<u>653,185</u>
	\$ <u>5,579,367</u>	\$ <u>7,270,035</u>
4. Accounts payable and accrued liabilities		
	2018	2017
Accounts payable	\$ 2,146,858	\$ 2,969,706
Contractors' holdbacks	524,540	611,649
Interest on long-term debt	60,497	68,801
Local improvement deferred revenue	1,986,395	1,758,393
Deferred revenue	<u>127,665</u>	<u>114,260</u>
	\$ <u>4,845,955</u>	\$ <u>5,522,809</u>

5. Deferred government transfers

Deferred government transfers represent amounts held at year end to be applied to approved projects. These deferred contributions consist of Gas Tax Funds of \$920,479 (2017 - \$NIL).

6. Long-term debt

New Brunswick Municipal Finance Corporation

Interest rate and due dates	Debenture #	2018	2017					
General capital 3.30% to 4.85% due 2018 1.00% to 4.50% due 2019 1.50% to 3.85% due 2020 1.35% to 3.45% due 2021 2.10% to 5.55% due 2023 1.20% to 3.80% due 2036 1.65% to 3.30% due 2037 2.55% to 3.55% due 2033	AY-16 BB-25 BD-23 BF-21 AZ-27 BP-20 BR-21 BU-20	\$ - 2,740,000 880,000 862,000 455,000 5,520,600 3,940,000 4,500,000	\$ 1,002,000 3,250,000 994,000 959,000 786,000 5,761,800 4,100,000					
		<u>18,897,600</u>	<u>16,852,800</u>					
New Brunswick Municipal Finan	ce Corporation							
Interest rate and due dates	Debenture #	2018	2017					
Utility capital 2.10% to 4.95% due 2018 1.50% to 3.85% due 2020 1.25% to 3.70% due 2023 1.20% to 3.80% due 2036	AY-17, AZ-28 BD-23 BJ-23 BP-20	928,000 160,000 <u>3,680,400</u>	254,000 1,047,000 189,000 3,841,200					
	/	4,768,400	5,331,200					
		\$ <u>23,666,000</u>	\$ <u>22,184,000</u>					
Principal repayments required during the next five years are as follows:								

Principal repayments required during the next five years are as follows:

2019	\$ 4,002,000
2020	2,617,000
2021	1,629,000
2022	992,000
2023	1,021,000

Approval of the Municipal Capital Borrowing Board has been obtained for the debenture debt reported and all the long-term debt has been approved by Order-in-Council of the Provincial Legislature.

7. Accrued pension asset

Pension benefits are provided to employees of the Municipality of the Town of Riverview, New Brunswick under the Town of Riverview Employees' Pension Plan established in 1974. The plan is registered and meets the requirements of Canada Revenue Agency and the Superintendent of Pensions for New Brunswick. The plan is a defined benefit plan with employees contributing 6% of earnings. The Town is currently contributing 8.3% of employees' earnings (2017 - 8.3%).

The contribution by the Town in 2018 was \$594,738 (2017 - \$608,991). Total benefit payments to retirees during the year were \$1,286,884 (2017 - \$1,183,630). A separate pension fund is maintained. The Town is in a net funded position at December 31, 2018 as follows:

	2018	2017
Fair market value of plan assets	\$ 26,180,800	\$ 27,055,200
Accrued benefit obligation	(25,392,800)	(24,298,200)
Funded status	788,000	2,757,000
Unamortized actuarial gains (losses)	<u>396,500</u>	(1,934,900)
Accounting pension asset	\$ <u>1,184,500</u>	\$ <u>822,100</u>

Actuarial valuations for accounting purposes are performed annually using the traditional unit credit method. The most recent valuation of the Pension Plan by the Town's actuaries, Eckler Ltd. was carried out effective December 31, 2017. The valuation results from 2017 were used to extrapolate forward using valuations assumptions, along with actual contributions and benefit payments made during the extrapolation period. The net unamortized actuarial gain (loss) of \$(396,500) (2017 - \$1,934,900) is to be amortized on a straight-line basis over the expected average remaining service life (16 years) of the employee group.

The actuarial valuation was based on a number of assumptions about future events, such as interest rates, employee turnover and mortality. The assumptions used reflect the Town's best estimates:

Discount rate Mortality Normal retirement age	5.5% 2014 Mortality Table projected with C Scale B Earlier of age 65 or Rule		nprovement
	2018		2017
Current period benefit cost Amortization of actuarial gain/losses	\$ 1,010,556 (196,219)	\$ 	871,783 (207,915)
Less: Employee contributions	814,337 <u>(430,024)</u>		663,868 (346,404)
Pension expense Interest recovery on the average accrued ben	384,313 efit obligation (152,025)		317,464 (157,809)
Total expenses related to pension	\$ <u>232,288</u>	\$ <u></u>	<u> 159,655</u>

8. Accrued retirement allowances

The Town provides a retirement allowance to eligible employees reaching the minimum retirement age under the pension plan. This amount is payable to the employee upon retirement. For non-union employees, upon completion of a minimum of 10 or more years service, employees are entitled to 5 days pay for each year of service to a maximum of 125 days. For union employees, upon completion of a minimum of 10 or more years service, employees are entitled to 1 month regular salary for each 5 years service to a maximum of 6 months. The total liability included in these consolidated financial statements for this accrued retirement allowance is \$1,055,532 (2017 - \$1,034,057).



MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES AND OTHER EXPLANATORY INFORMATION DECEMBER 31, 2018

9. Schedule of Tangible Capital Assets

		Land	<u>lm</u>	Land provements	В	Buildings		Vehicles and Equipment		Computer Hardware and Software	C	Assets Under onstruction	Roa Stre Sidev Culv	ets /alks		Water and Sewer Buildings	a Se	ater nd wer pes	To	ital
Cost																				
Balance, beginning of year	\$	1,004,824	\$	9,276,287	\$ 3	32,583,594	\$	12,981,186	\$	586,365	\$	132,953	\$ 96,5	72,440	\$	6,926,796	\$ 46,7	788,209	\$ 206,8	52,654
Add:																				
Additions during the year		-		746,308		1,790,502		1,080,221		17,840		20,542	5,5	37,163		-	2,3	382,953	11,5	75,529
Less:											1									
Disposals during the year	_	(24,217)	_	(51,787)		(1,555,817)	_	(401,688)				(92,074)	(5	57,418)	_		(<u>180,106</u>)	(2,8	63,107)
Balance, end of year	_	980,607	_	9,970,808	;	32,818,279	_	13,659,719	_	604,205		61,421	101,5	52,185	_	6,926,796	_ 48,9	991,056	215,5	65,076
Accumulated amortization							7													
Balance, beginning of year		-		3,288,252		7,135,876		7,860,832		363,017		-	29,98	31,554		2,005,998	12,	116,148	62,7	51,677
Add:																				
Amortization during the year		-		430,654		803,458	•	1,032,009		80,575		-	2,0	17,467		173,170	į	562,593	5,0	99,926
Less:																				
Accumulated amortization on disposals	_		_	(45,825)		(933,490)	_	(401,688)	_		_		(20	69,546)	_		(<u>158,240</u>)	(1,8	08,789)
Balance, end of year	_		_	3,673,081	_	7,005,844	_	8,491,153	_	443,592	_		31,72	29,47 <u>5</u>	_	2,179,168	12,	520,501	66,0	42,814
Net Book Value of Tangible Capital Assets December 31, 2018	\$ <u></u>	980,607	\$ <u>_</u>	6,297,727	\$ <u></u>	<u> 25,812,435</u>	\$ <u>_</u>	<u>5,168,566</u>	\$ <u>_</u>	160,613	\$ <u>_</u>	61,421	\$ <u>69,8</u> 2	<u> 22,710</u>	\$ <u></u>	4,747,628	\$ <u>36,</u> 4	470,55 <u>5</u>	\$ <u>149,5</u>	22,262
Net Book Value of Tangible Capital Assets December 31, 2017	\$	1,004,824	\$ <u>_</u>	5,988,035	\$ <u></u>	<u> 25,447,718</u>	\$ <u>_</u>	5,120,354	\$ <u>_</u>	223,348	\$ <u>_</u>	132,953	\$ <u>66,59</u>	90,886	\$ <u></u>	4,920,798	\$ <u>34,0</u>	672,061	\$ <u>144,1</u>	00,977

10. Short-term borrowings compliance

Interim borrowing for capital

Bank overdrafts are amounts due to the bank with interest payable on a monthly basis at prime less .75% (at December 31, 2018 - 3.2%) These amounts are secured by resolutions signed by the Municipal Capital Borrowing Board, Province of New Brunswick. As of December 31, 2018 the Town had the following Orders in Council outstanding for short-term borrowings:

		General Capital	Utility Capital	Total
OIC# 18-0019	April 9, 2018	\$ <u>900,000</u>	\$	\$ 900,000

As of December 31, 2018 the Town's temporary advances net of amounts receivable in the utility capital funds were within its limits in accordance with the Muncipal Capital Borrowing Act of New Brunswick.

As of December 31, 2018 the Town's temporary advances net of amounts receivable in the general capital fund were in excess of OIC's outstanding for that fund. As a result the Town was not within its limits in accordance with the Muncipal Capital Borrowing Act of New Brunswick for temporary advances in the general capital fund. This matters is as a result of the current financing of the new operations centre. The Town is in the process of developing a plan to rectify this in the short term.

Operating borrowing

As prescribed in the Province of New Brunswick Local Governance Act, the borrowing to finance its General Fund operations is limited to 4% of the Town's operating budget. Borrowing to finance Utility Fund operations is limited to 50% of the Town's operating budget. As of December 31, 2018 the Town had no net borrowing in the General Operating or Utility Operating funds.

In 2018, the Town has complied with these restrictions.

Restricted cash and receivable balances

Included in cash and receivable amounts in the consolidated financial statements are funds restricted by the Town for specific use. Restricted cash and receivables is as follows:

	2018		2017
Riverview P.R.O. Kids	\$ 32,338	\$	29,902
Gas Tax Fund	920,479		-
General Operating Reserve	485,181		329,408
General Capital Reserve	4,286,007		1,753,931
General Parkland Reserve	172,843		169,926
Utility Operating Reserve	105,610		103,828
Utility Capital Reserve	<u> 1,509,713</u>	_	1,044,826
	\$ <u>7,512,171</u>	\$_	3,431,821

Inter-fund borrowing

The Municipal Financial Reporting Manual requires that short-term inter-fund borrowings be repaid in the next year unless the borrowing is for a capital project. In the case of capital projects, the amount borrowed has to be repaid within one year of the completion of the project. The amounts payable between funds are in compliance with the requirements.

11. Contingency

In the normal course of the Town's activities, the Town is subject to a number of claims and litigations. The Town intends to defend and negotiate such claims and litigations. The eventual outcome of these claims and litigations are not determinable at year end.



Schedule 1

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK SCHEDULE OF SEGMENT DISCLOSURES DECEMBER 31, 2018

Revenue	Genera Governm		<u></u> F	Protective	<u>Tra</u>	nsportation		vironmental Health & evelopment		Recreational and Cultural	Wa	ter & Sewer	_	Total 2018		Total 2017
Revenue																
Property tax warrant	\$ 9,205	,536	\$	5,985,230	\$	3,095,159	\$	1,787,272	\$	3,537,977	\$	-	\$	23,611,174	\$	23,498,318
Unconditional transfers from t Provincial Government	the 1,141	,867		548,600		283,699		163,819		324,287		-		2,462,272		2,153,830
Other contributions and government transfers	-			372,448		2,542,215		-	1	-		138,015		3,052,678		6,771,823
Sales of services	359	,993		-		20,245		-		1,126,480		-		1,506,718		1,538,902
Other revenue from own sources	422	,350		6,780		(168,896)	N	171,720	1	-		172,089		604,043		440,376
Water and sewer revenue									_			7,156,310	_	7,156,310		6,805,745
Total revenue	11,129	<u>,746</u>		6,913,058	_	5,772,422	<u> </u>	2,122,811	_	4,988,744		7,466,414	_	38,393,195	_	41,208,994
Expenses																
Salaries and benefits	1,033	,940		2,680,235		1,262,787		215,001		2,769,944		1,405,312		9,367,219		9,075,942
Goods and services	1,448	,609		3,998,675		2,412,436		1,831,148		1,873,498		4,072,435		15,636,801		15,507,588
Amortization, disposals and transfers	303	,286		256,939		3,105,903		-		641,981		791,817		5,099,926		4,851,170
Interest	76	<u>,413</u>		<u>47,861</u>		447,958		16,278	_	46,271		174,876	_	809,657		827,732
	2,862	<u>,248</u>		6,983,710		7,229,084	_	2,062,427		5,331,694		6,444,440		30,913,603		30,262,432
Surplus (deficit)	\$ <u>8,267</u>	<u>,498</u>	\$	(70,652)	\$	(1,456,662)	\$	60,384	\$_	(342,950)	\$	1,021,974	\$_	7,479,592	\$	10,946,562

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED SCHEDULE OF REVENUES DECEMBER 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual
Other contributions and government trans	sfers		
Infrastructure program Gas tax program Contributed assets - developers Fire-local service district Roads and streets Lane marking	\$ 1,557,044 495,000 450,518 372,448 162,000 15,500 \$ 3,052,510	\$ 1,557,044 495,000 450,518 372,448 161,825 	\$ 3,426,555 1,820,815 936,262 410,174 162,105 15,912 \$ 6,771,823
Sales of services	Ψ <u> 3,032,310</u>	Ψ <u>3,032,070</u>	Ψ <u>0,771,023</u>
Community centre Swimming pools Skating rinks and arenas Other recreational programs RCMP building lease Fundy Station lease income Other - culverts, curb cutting	\$ 239,091 216,111 417,110 159,000 231,122 200,000 7,500	\$ 246,066 318,706 402,672 159,035 214,182 145,811 20,245	\$ 244,645 222,045 426,233 210,080 215,948 204,405 15,546
	\$ 1,469,934	\$ <u>1,506,717</u>	\$ 1,538,902
Other revenue from own sources			
Licences and permits			
Building Animal Planning commission	\$ 160,000 23,700 27,500	\$ 125,595 20,915 46,125	\$ 132,374 21,050 33,310
Fines			
Municipal By-Law Other	10,000	6,780	11,060
Local improvement levy Development cost recovery Miscellaneous Gain (loss) on disposal of assets	53,390 15,000 54,152 36,000	238,131 - 85,633 (190,763)	10,767 - 129,527 (92,409)
Return on investments	55,555	(122,122)	(=, :=;)
Interest on cash in bank Interest on past due accounts Interest on reserve funds	6,000 128,200 60,836	56,748 154,044 60,836	11,522 148,623 34,552
Water and comment records	\$ <u>574,778</u>	\$ <u>604,044</u>	\$ <u>440,376</u>
Water and sewerage revenue	ф о ооо осо	ф 2.000.444	ф 0.004.04C
Water user charges - residential - other Sewer user charges - residential - other	\$ 2,999,250 741,000 1,283,550 269,640	\$ 3,026,111 750,507 1,291,860 279,719	\$ 2,891,318 716,093 1,204,436 251,274
Sewer treatment levy Water and sewer other revenue	1,698,900 <u>36,239</u> \$_ 7,028,579	1,722,018 <u>86,096</u> \$_ 7,156,311	1,678,048 64,576 6,805,745
	+ . ,	+ · · · · · · · · ·	+ <u> </u>

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED SCHEDULE OF EXPENSES DECEMBER 31, 2018

General government services	2018 Budget (Unaudited)	2018 Actual	2017 Actual
Legislative			
Mayor Councilors Other	\$ 37,196 123,300 39,587 200,083	\$ 36,150 116,363 35,614 188,127	\$ 33,825 113,343 36,759 183,927
Administrative			
Manager Office building Solicitor Other	243,576 68,286 85,000 174,098 570,960	231,290 79,490 94,634 150,257 555,671	216,296 81,751 83,843 189,081 570,971
Financial and Human Resources	\(\rightarrow\)		
Administrative Accounting and human resources	260,948 535,724 796,672	246,832 541,889 788,721	228,575 465,695 694,270
Other General Government Services			
Civic relations Other general government services Public liability insurance premiums Grants to organizations Assessment costs Building expense - RCMP station	98,700 21,475 107,800 277,303 289,429 164,100 958,807 \$_2,526,522	109,300 21,075 107,050 275,624 289,429 142,351 944,829 \$_2,477,348	62,349 34,138 112,933 290,474 288,046 138,200 926,140 \$ 2,375,308
Protective services			
Police RCMP contract RCMP building consulting fees	\$ 3,409,452 - \$ 3,409,452	\$ 3,409,452 5,200 \$ 3,414,652	\$ 3,499,677 - \$ 3,499,677
Fire			
Administration Volunteers Fire alarm system Fire investigation and prevention Training and development	2,450,276 71,682 24,000 10,550 66,550	2,508,878 65,848 35,381 10,441 48,907	2,298,207 69,017 24,491 8,622 68,452

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED SCHEDULE OF EXPENSES (CONTINUED) DECEMBER 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual
Protective services (continued)			
Fire (continued)			
Station and building Firefighting equipment Other	113,750 168,850 7,750 2,913,408	142,863 193,146 5,748 3,011,212	106,882 137,987 8,932 2,722,590
Other			
Bylaw enforcement Animal and pest control Crosswalk guards	114,946 89,195 81,500 285,641 \$ 6,608,501	82,432 94,619 81,194 258,245 \$ 6,684,109	112,374 86,362 79,954 278,690 \$ 6,500,957
Transportation services			
Common Services Administration General equipment Workshops, yard and other buildings	\$ 864,915 170,530 127,200 1,162,645	\$ 812,684 181,365 117,817 	\$ 807,390 180,459 117,209
Road transport			
Engineering planning, supervision	52,480	43,175	98,294
Roads and streets			
Summer maintenance Culverts and drainage ditches Storm sewers Snow and ice removal	343,300 25,400 14,400 <u>766,045</u> 	374,778 21,217 12,271 905,229 1,313,495	355,842 15,808 21,731 824,641 1,218,022
Street lighting	553,000	546,257	538,407
Traffic services			
Street signs Traffic lane marking Traffic signals Crosswalks Public transit	19,200 55,000 8,000 10,000 586,259 678,459	41,163 45,312 3,217 11,153 559,586 660,431	17,765 54,609 6,762 10,070 652,697 741,903
	\$ <u>3,595,729</u>	\$ <u>3,675,224</u>	\$ <u>3,701,684</u>

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED SCHEDULE OF EXPENSES (CONTINUED) DECEMBER 31, 2018

Environmental health and development services	2018 Budget (Unaudited)	2018 Actual	2017 Actual
Environmental health services			
Garbage and waste collection Landfill costs	\$ 497,900 395,228 893,128	\$ 488,081 395,404 883,485	\$ 473,215 392,636 865,851
Environmental development services			
Community planning Community development agency Economic development and tourism Beautification and land rehabilitation	366,738 78,074 436,835 383,000 1,264,647 \$ 2,157,775	356,780 78,074 359,976 367,834 1,162,664 \$_2,046,149	362,761 78,074 397,625 376,615 1,215,075 \$ 2,080,926
Recreation and cultural services		7	
Administration Community centres and halls Swimming pools Rinks and arenas Parks and playgrounds Other recreational facilities Library Fundy Chocolate River Station Other	\$ 2,457,221 663,818 348,456 426,500 204,300 429,900 31,693 213,632 69,550 \$ 4,845,070	\$ 2,421,538 635,889 373,597 457,013 222,883 224,392 32,019 212,693 63,419 \$ 4,643,443	\$ 2,455,548 642,111 363,198 431,266 239,199 170,684 32,004 188,388 66,353 \$ 4,588,751
Water supply			
Administration Billing and collection Water purchased Other	\$ 117,876 93,030 1,390,000 1,445,862 \$ 3,046,768	\$ 112,352 99,420 1,250,803 	\$ 103,517 88,917 1,284,060 1,360,079 \$ 2,836,573
Sewerage collection and disposal			
Administration Sewerage treatment and disposal Other	\$ 47,535 1,689,698 805,621 \$ 2,542,854	\$ 45,287 1,689,698 827,449 \$ 2,562,434	\$ 41,718 1,668,870 788,742 \$ 2,499,330

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK CONSOLIDATED SCHEDULE OF EXPENSES (CONTINUED) DECEMBER 31, 2018

	2018 Budget (Unaudited)	2018 Actual	2017 Actual
Interest and miscellaneous			
Interest on bank overdraft Interest on long-term debt	\$ 87,003 <u>842,930</u>	\$ 78,291 <u>731,366</u>	\$ 77,200 <u>750,532</u>
	\$ <u>929,933</u>	\$ <u>809,657</u>	\$ <u>827,732</u>



MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK SCHEDULES OF REGULATORY REPORTING REQUIREMENTS DECEMBER 31, 2018

The Department of Local Government of New Brunswick has requested some disclosures in addition to Canadian Public Sector Accounting Standards for monitoring purposes. The Town has provided these disclosure requirements in the following pages

1. Reconciliation of Annual Surplus in Consolidated Financial Statements to Provincial Municipal Reporting Standards

	General Operating Fund	General Capital Fund	Water & Sewer Operating Fund	Water & Sewer Capital Fund	General Reserve Fund	Water & Sewer Reserve Fund	Total
2018 annual fund surplus (deficit) per consolidated financial statements	\$9,359,100	\$ (3,825,291)	\$ <u>1,619,265</u>	\$	\$40,766	\$ <u>20,070</u> \$	7,479,592
Adjustments to annual surplus for funding requirements	9						
Second previous year surplus	29,170	-	4,987	-	-	-	34,157
Transfers between funds:							
Transfer from operating to capital	(6,004,375)	6,004,375	(1,866,387)	1,866,387	-	-	-
Transfer from reserve to capital	-	-	1 - 1	-	-	-	-
Transfer from operating to reserve	(2,650,000)		(26,600)	(420,000)	2,650,000	446,600	-
Recovery of accrued pension liability	(362,400)	-	-	-	-	-	(362,400)
Amortization expense	-	4,308,109	_	791,817	-	-	5,099,926
Contributed tangible capital assets	-	(312,503)	-	-	-	-	(312,503)
Water cost transfer	(300,000)		300,000				-
Total adjustments to 2018 annual surplus (deficit)	(9 <u>,287,605</u>)	9,999,981	(1,588,000)	2,238,204	2,650,000	446,600	4,459,180
2018 annual surplus (deficit)	\$ <u>71,495</u>	\$ <u>6,174,690</u>	\$ <u>31,265</u>	\$ <u>2,503,886</u>	\$ <u>2,690,766</u>	\$ <u>466,670</u> \$	11,938,772

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK SCHEDULES OF REGULATORY REPORTING REQUIREMENTS DECEMBER 31, 2018

2. Statement of reserves

	General Operating	General Capital	General Parkland	Water & Sewer Operating	Water & Sewer <u>Capital</u>	Total 2018	Total 2017
Assets				4			
Cash	\$ <u>485,181</u>	\$ <u>4,286,008</u>	\$ <u>172,843</u>	\$ <u>105,610</u>	\$ <u>1,509,714</u>	\$ <u>6,559,356</u>	\$ <u>3,401,919</u>
Surplus							
Accumulated Surplus, beginning of year Annual surplus	329,408 155,773	1,753,932 2,532,076	169,926 	103,828 1,782	1,044,826 464,888	3,401,920 3,157,436	3,450,367 (48,448)
Accumulated Surplus, end of year	\$ <u>485,181</u>	\$ 4,286,008	\$ 172,843	\$ 105,610	\$ <u>1,509,714</u>	\$6,559,356	\$ <u>3,401,919</u>
Revenue							
Interest Transfer from capital funds Transfers from operating funds	5,773 - <u>150,000</u>	32,076 - 2,500,000	2,917 - -	1,782 - -	18,288 420,000 <u>26,600</u>	60,836 420,000 2,676,600	34,552 - <u>787,000</u>
	155,773	2,532,076	2,917	1,782	464,888	3,157,436	821,552
Expenses		*					
Transfer to capital funds							870,000
Annual surplus (deficit)	\$ <u>155,773</u>	\$ 2,532,076	\$	\$ <u>1,782</u>	\$ <u>464,888</u>	\$ <u>3,157,436</u>	\$ (48,448)

MUNICIPALITY OF THE TOWN OF RIVERVIEW, NEW BRUNSWICK SCHEDULES OF REGULATORY REPORTING REQUIREMENTS DECEMBER 31, 2018

3. Reconciliation of Operating Budget to Public Sector Accounting for year ended December 31, 2018

	<u>Operating</u>	Amortization	Other	Transfers	<u>Total</u>
Revenue					
Warrant of assessment Unconditional transfers from Provincial Government Other contributions and government transfers Sales of services Other revenue from own sources Water and sewer revenue	\$ 23,611,174 2,408,142 549,947 1,469,934 513,940 7,328,579 35,881,716	\$ - - - - - -	\$ - 2,502,563 - 60,838 (300,000) 2,263,401	\$ - - - - - -	\$ 23,611,174 2,408,142 3,052,510 1,469,934 574,778 7,028,579 38,145,117
Expenses		. 74			
General government services Protective services Transportation services Environment health and development Recreation and cultural services Water supply Sewerage collection and disposal Amortization of tangible capital assets Interest expense and miscellaneous	2,564,294 7,009,798 3,648,221 2,166,518 4,948,858 3,088,127 2,559,803 - 929,933 26,915,552	5,099,926 	(37,772) (401,297) (52,492) (8,743) (103,788) (41,359) (16,949) - - (662,400)	- - - - - - - - -	2,526,522 6,608,501 3,595,729 2,157,775 4,845,070 3,046,768 2,542,854 5,099,926 929,933 31,353,078
Transfer from operating fund to capital fund Transfer from operating fund to reserve fund Second previous years' surplus	7,620,721 1,379,600 (34,157) 8,966,164		- - - -	(7,620,721) (1,379,600) 34,157 (8,966,164)	- - - -
Annual surplus	<u>35,881,716</u> \$ <u>-</u>	5,099,926 \$ (5,099,926)	(662,400) \$ 2,925,801	(8,966,164) \$ 8,966,164	31,353,078 \$ 6,792,039