



## Town of Riverview

### Parks, Recreation & Community Relations Department Monthly Report

To: Colin Smith - CAO  
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 Date: March 20, 2019  
 Month & Year: March 2019

#### Section 1: Operational Dashboard

Metric	Previous Period	Current Period	Annual Result	Trend
Pro Kids (Placements)	Fall 2018: 133	Winter 2019: 93 placements	2018 total: 93	Decrease <i>We have seen the number of applications decrease since adding "income level" to the applications. I believe we are now funnelling the funds to cover registration fees for those in the community who truly need the help the most.</i>  2018 total: 545 2017 total: 590
<b>JUMPSTART (Riverview only)</b>	Fall 2018: 36	Winter 2019: 59 placements	2019 Total: 59	
<b>TOTAL #</b> of children helped (P.R.O. Kids + Jumpstart)	Fall 2018: 169	Winter 2019: 152 placements	2019 Total: 152	
Total from previous year	Fall 2017: 177	Winter 2018: 175 placements	2018 Total: 545	
Coverdale Centre Weekly Usage (Mon.-Fri. 9 am-6 pm)				<i>Kitchen use up slightly with an additional user for the month.</i>  <i>Hall use was down slightly as there were mid-week events in February, however not in March.</i>
Kitchen	Feb. 2019: 45.0%	Mar. 2019: 48.7%		
Hall	Feb. 2019: 49.7%	Mar. 2019: 45.5%		

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Skate Park (Participants)	Dec. 2018: 249 Dec. 2017: 368	Jan. 2019: 290 Jan. 2018: 517	2019 YTD: 290	<b>Increase over 2017</b> 2018 total: 3,964 2017 total: 2,843
Swimming Lesson Registration	Winter 2018: 515 Winter 2017: 332	Winter 2019: 651	2019 YTD: 651	<b>Increasing</b> Total 2018: 2,282 Total 2017: 1,873 Total 2016: 1,544
60 + Registration	Fall 2018: 199 Fall 2017: 200	Winter 2019: 140 Winter 2018: 128	Total 2019: 140 YTD	<b>Increasing</b> Total 2018: 866 Total 2017: 754 Total 2016: 551
Adult Fitness & Wellness Classes	Fall 2018: 145 Fall 2017: 335	Winter 2019: 93 Aquatic Fitness Winter '19: 116 Winter 2018: 106	2019 total: 93 YTD Aquatic Fitness YTD: 116	<b>Decrease</b> (Note: *Aqua fitness programs have moved to Aquatics with a total of 338 for 2018.) Total 2018: 441 * Total 2017: 1,158 Total 2016: 1,166
Children's Programs	Fall 2018: 56 Fall 2017: 65	Winter 2019: 55 Winter 2018: 69	2019 total: 55 YTD	<b>Decrease</b> (Less total number of camps offered in summer 2018, & more camps covering 2 week periods rather than one week produced a smaller number of actual registrations in 2018.)  Total 2018: 714 Total 2017: 1,176 Total 2016: 1,023

**Section 2: Status of Department's/Section's Operational Priorities for 2018**

Priority	Status
<b>Tenders</b>	<p><b>The following Request for Proposals (RFP) and Tenders, have been posted to NBON:</b></p> <p>Lions Community Park Pool (RFP): Closes March 29<sup>th</sup>, 2019</p> <p>Youth Services Review (RFP): Closes March 25<sup>th</sup>, 2019.</p> <p>Consulting Services for the Provision of a Wellness Centre Functional &amp; Technical Program (RFP): Closed March 15<sup>th</sup> and currently under review.</p> <p>Parks &amp; Recreation Administration Building Roof Repair (Tender): Closes April 2<sup>nd</sup>, 2019.</p>

<b>A Safe and Welcoming Community</b>	<p><b>Community Events</b></p> <p><b>March Break</b> March Break camp was full and the children and staff had a great week full of active outdoor play in the snow, creativity with arts and crafts, making friends and connecting with nature.</p>
<b>Planning for the Future</b>	<p><b>Summer Students</b> Summer Student Interviews took place throughout the end of February and beginning of March with under the leadership of the Human Resources Department. Some positions have been filled and the rest of the positions will be offered in the coming week.</p> <p><b>Art Procurement</b> The Art Procurement Committee met and discussed hosting an exhibit in 2019. The timeline they are looking at is summer for this event. The Committee has a multitude of ideas and will be meeting the beginning of April to discuss them.</p> <p><b>Community Garden</b> Registration for the 2019 season has been open to returning users and the general public. As of Feb. 14th, 2019, 32 of 40 in ground plots and 12 of 20 raised beds have been rented.</p> <p><b>Sport Wall of Fame</b> The Sport Wall of Fame Committee met in late February and are now looking for a couple of new members to sit on the committee. They are also calling for nominations for this years' induction.</p>
<b>Smart and Sustainable Growth</b>	N/A
<b>Fiscal Responsibility and Service Excellence</b>	<p><b>Winter Outdoor Activity</b> It has been a busy season at the Winter Wonderland activity centres (Toboggan Hill, Snow Board Run, Skating Oval) as well as the trails in Mill Creek Nature Park (Cross Country, Walking, Snow Shoeing, Fat Biking). However, as we move from Winter to Spring we have closed both these venues to winter activity as of Monday March 18<sup>th</sup>, 2019 as we prepare for an equally active spring/summer season.</p>

### Section 3: Other Notable Development & Highlights for Council's Attention

#### Staff Development

Recreation Coordinator (Aquatics) attended the Sports Event Congress from March 18-21, hosted by the Canadian Sport Tourism Alliance. The congress brings municipalities, sponsors, event rights holders and tourism associations together to review current issues, trends and opportunities related to sport tourism.

Community Recreation Worker (Aquatic) participated in a training session relating to "Risk in an Aquatic Environment," delivered by the Lifesaving Society of New Brunswick. The focus of this session related to best practices in incident and scene management, including: prevention, reporting, communication, critical incident stress, and the inquest process.

Community Recreation Worker (Aquatic) participated in “Staffing: How to Navigate Immigration Recruitment – Who, What, Where, When & Why?” This opportunity was hosted by the Chartered Professionals in Human Resources (CPHR-NB). Further details: [http://cphrnb.ca/learn-and-connect/?event\\_id=708&calendar\\_year=2019&calendar\\_month=03](http://cphrnb.ca/learn-and-connect/?event_id=708&calendar_year=2019&calendar_month=03)

### **February Movie**

Given the success of the Winter Carnival movie, “Small Foot”, in February it is of interest that this event was filled to capacity; just under 300 people. The majority of those attending were families with young children.