

PUBLIC HEARING PROCEDURE AND GUIDELINES

1. The Town Clerk explains the guidelines to be followed in the conduct of the hearing:
 - a. Only one person will be allowed to speak at any given time.
 - b. Members of the public, when speaking, are requested to state for the record their name, address, and the name of the company they represent, if applicable.
 - c. Members of the public are requested to speak directly into the microphone, due to the fact that these proceedings are being recorded (and live streamed).
 - d. Statements from the public should be limited to 10 minutes each. The Chair reserves the right to interrupt comments that extend beyond 10 minutes in order to afford everyone an opportunity to express an opinion.
2. Presentations will be given by Urban Planning staff followed by the Applicant.
3. The Chair then opens the floor for opinions and/or statements from the public. The Chair will call upon each person who submitted comments concerning the application starting in favour and will be followed by those objecting. Each person will be given the opportunity to speak, if they so desire.
4. Once all the members of the public have been given an opportunity to speak, the Chair repeats that all persons present have been given an opportunity to be heard.
5. Public hearing is concluded.

Please note NO decisions are made during the public hearing. Following the Public Hearing the Riverview Town Council will move into the Regular Council Meeting of March 11, 2019 and deal with the agenda items including a proposed First Reading of the Zoning By-Law. A by-law must be given three readings in order to be enacted.