

Town of Riverview

Engineering & Public Works Monthly Report



To: Colin Smith, CAO

Prepared by: Michel Ouellet, Director of Engineering & Public Works

Date: March 27, 2017

Month & Year: February 2017

Section 1: Operational Dashboard

Metric	Current Period Feb 2017	Previous Period Jan 2017	Annual Result 2017	Trend
Number of customer calls with inquiries or concerns	321	378	699	Decrease
Asphalt patching using recycled asphalt	\$38, 036	\$30, 340	\$68, 376	Increase
Water main breaks	4	1	5	Increase

Section 2: Status of Department's Annual Operational Priorities

Priority	Status
Develop a Town Asset Management Plan by 2018 that will guide Council's investment decisions on infrastructure requirements and level of service it provides its residents.	Engineering and Finance departments are collaborating in order to facilitate the development of the Town's Asset Management Plan. Full day meetings were held on February 24 and March 14. The sessions were attended by M Ouellet, G Garland, and N Orr.
For service-focused departments, explore the implementation of a service tracking system.	The department has started using a call tracking system. The system is found to be very useful to Public Works. We will continue to explore ways to introduce this system in our day to day operation.
Continue to promote a positive and safe work culture.	The Department continues to promote monthly safety talks. The Department will be reviewing all construction projects using safety and constructability as a filter. A Planning session with all management is scheduled for March 21.

Implement key elements of Destination 2040 that align with the Town's infrastructure requirements.	Committee meetings on hold until the Chair of the committee can return to work.
Continue annual capital dollar investment for street pavement programs and local improvements.	See Section 4 – Capital Project Updates.
Update the Town's Sanitary Sewer and Storm Sewer Master Plans.	Staff will be preparing a RFP for a storm study.
Continue investment of required infrastructure to support Active Transportation Plan.	<p>Fatima will add sidewalk connectivity to the park, school, Town Hall and library.</p> <p>Cleveland will have a sidewalk added between Grenville and the Elementary school.</p> <p>A new trail connectivity will be built on Hawkes between Hillsborough Road and Riverfront trail.</p> <p>Phase 5 of Pine Glen Road will see a new sidewalk and walking trail along the east side to provide a walking connection from Cross Creek Community to Gunningsville Blvd.</p>

Section 3: 2017 Capital Project Updates

Priority	Status
Hawkes - Local Improvement	Drawings have been prepared and a tender was posted on NBON on March 16. A public meeting was held on March 13. The majority of the residents voted against the Local Improvement by-law. A second meeting with the residents will be held on March 28 to provide additional information.
Ashburn - Local Improvement	The tender for Ashburn closed on March 14. The Town received several bids and a letter of recommendation was prepared. The award of the Local Improvement road reconstruction is expected on April 10.
Wentworth - Local Improvement	The tender for Wentworth closed on March 14. The Town received several bids. A public meeting was held on March 13. The majority of the residents voted against the Local Improvement by-law. A second meeting with the residents will be held on March 28 to provide additional information.

Prescott - Local Improvement	Drawings have been prepared and a tender was posted on NBON on March 16. The tender will close on April 4.
Olive - Local Improvement	Drawings have been prepared and a tender was posted on NBON on March 16. The tender will close on April 4. A public meeting was held on March 13. The majority of the residents voted against the Local Improvement by-law. A second meeting with the residents will be held on March 28 to provide additional information.
Fatima - Local Improvement	Staff is working on the final design in anticipation of having the tender ready the tender call.
Government and Harvey – Watermain Renewal	Drawings have been prepared and a tender was posted on NBON on March 10.
Pine Glen – Road Reconstruction	Government funding has been received and a proposal for engineering services by RVA was selected to conduct the design and construction services. A start-up meeting with M Ouellet and G Garland is planned for March 23.
Bridgedale Blvd. – Phase 1	This project is pending Government funding.
Gunningsville Intersection Reconstruction	Pre-design is being completed by our consultant. This project is now being considered for 2018, pending provincial funding. M Ouellet is working with the CAO to prepare a letter outlining the benefits of this project.

Section 4: Subdivisions/Development

Priority	Status
Tuscany Estates, Unit 1, Phase 5 Andover Court – 9 lots	The below ground work construction was completed late fall 2016. The Subdivision registration is in progress.
Tuscany Estates, Unit 2, Phase 3 Venetian Drive – 8 lots	The below ground work construction was completed late fall 2016. The Subdivision registration is in progress.
The Fairways, Unit 2 Burwell Court – 12 lots	The below ground work construction was completed late fall 2016. The Subdivision registration is in progress.