

Town of Riverview

Corporate Services Monthly Report



To: Mayor & Council

Prepared by: Annette Crummey, Director of Corporate Services

Month & Year: January 2019

Section 1: Operational Dashboards

ENFORCEMENT REPORT				
Metric	Current Month	Previous Year	Yearly Total	Annual Trend
Animal Control Issues	19	15	19	↑4
Animal Control Licences	232	109	232	↑123
By-Law Enforcement Requests	2	2	2	Even

Section 2: Status of Department's Annual Operational Priorities

Priority	Status	Responsibility
A SAFE AND WELCOMING COMMUNITY		
<p>Promote Riverview as an inclusive community with a good quality of life for residents</p> <p>Design and implement community events and programs to increase community pride, citizens' engagement and wellbeing.</p> <p>Foster civic engagement and volunteerism.</p> <p>Promote opportunities to maintain community safety.</p>	<ul style="list-style-type: none"> Jan 8 Riverview Shopping Campaign Brings \$100,000 to Small Businesses Jan 16 Riverview names chair of Wellness Centre Steering Committee Jan 18 Residents encouraged to prepare for weekend storm Jan 29 2019 Riverview Winter Carnival celebrates the coolest season with more than 40 activities Feb 13 Winter Storm, Feb. 13 - Update on Municipal Services Pickle Planet Podcast – Riverview Winter Carnival Times & Transcript – Riverview has sledge skates for winter carnival The 2019 Riverview Winter Carnival promotional campaign made 35,508 digital impressions and 13,111 digital engagements. Of the 40+ events celebrating winter wellness between Feb. 1-10, the activities that drew the most attention were the four-part Snowshoe Adventure Series and the accessible equipment loan program from ParaNB. 	Communications Coordinator Director of Corporate Services

Priority	Status	Responsibility
	<ul style="list-style-type: none"> Prepared address and visual presentation for the Chamber of Commerce of Greater Moncton's annual State of the Tri-Communities held on Jan. 30. Focused on quality of place, community partnerships and business development. Live Stream system has been installed and testing will be carried out over the next couple of meetings. First live stream available to the public is expected to happen at the Feb. 25 Committee of the Whole meeting. 	
PLANNING FOR THE FUTURE		
Complete an Asset Management Plan regarding infrastructure needs. Take a well-planned and fiscally responsible approach to building and maintaining public infrastructure.	<ul style="list-style-type: none"> Capital Management Engineering Limited has provided their first Building Condition Assessment draft report. The Facilities Coordinator and Director of Finance are currently reviewing the report and will begin to integrate the data collected in the asset management plan. 	Facilities Coordinator
SMART & SUSTAINABLE GROWTH		
Riverview Brand Development. Retain and grow our strong local business community.	<ul style="list-style-type: none"> Light Up Riverview Committee met to discuss plans for 2019 lights. Work will start earlier this year in hopes of having everything completed before November 1. Liased with and promoted the inclusion of 64 business sponsors and community partners who supported Riverview Winter Carnival. 	Director/ Communications Coordinator
FISCAL RESPONSIBILITY AND SERVICE EXCELLENCE		
Foster a positive and engaging work environment for employees.	<ul style="list-style-type: none"> Staff participated in second annual Soupfest at the Town Hall. Provided website training to skatepark staff and new Community Recreation Worker. 	Director/ Communications Coordinator

Priority	Status	Responsibility
Provide high quality customer service to residents and businesses.	<ul style="list-style-type: none"> Communications Coordinator completed the International Association of Public Participation's (IAP2) two-day course: Strategies for dealing with opposition and outrage in public participation. Takeaways will equip staff to enhance the quality of quality public participation outcomes when emotions are strong. 	Director Director/ Communications Coordinator
Promote a safe work culture.	<ul style="list-style-type: none"> Facilities Coordinator volunteered to fill the alternate position for the Town Hall on the Joint Health & Safety Committee. 	Director

Section 3: Other Notable Developments & Highlights for Council Attention

Annual staff meeting for all staff members held on February 12th. Corporate Services presented plans and goals for 2019.