



REGULAR MEETING OF COUNCIL

MINUTES

Monday, December 10, 2018

4:00 p.m.

30 Honour House Court - Council Chambers

Members Present:

- Mayor Ann Seamans**
- Deputy Mayor Tammy Rampersaud**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Cecile Cassista**
- Councillor Andrew LeBlanc**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Engineering & Public Works**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks, Recreation and Community Relations**
- D. Pleau, Fire Chief**

1. Presentation of Town of Riverview Service Recognition Pins

T. Finlay, the Director of Human Resources, was very pleased to welcome the employees to the Service Recognition ceremony. Mayor Seamans assisted T. Finlay in presenting the certificates and the service pins to the following staff members:

5 years - Annette Crummey

10 years - Tom Williams, Kyle McCormick, Robert Higson, Jill Greene, Gail Frazee-(absent) and Ken Chappell (absent)

15 years - David Candy, Anne Othen (absent), Michel Ouellet, Bernadine Parsons; and Mary Sanderson

30 years - Lorne Hopper (absent – who had retired earlier this year)

40 years - Gilles Allard

Mayor Seamans offered her congratulations to staff who, Council recognizes, works very hard to make our Town the vibrant community it is!

2. CALL TO ORDER

Mayor Seamans called the meeting to order at 4:10 p.m.

3. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor A. LeBlanc

That the agenda be approved.

Motion Carried

4. DECLARATION OF CONFLICTS OF INTEREST

Councillor LeBlanc stated that he would be declaring a conflict of interest when reference to the Atlantic Wellness Centre was discussed.

5. ADOPTION OF THE MINUTES

a. Regular Council Meeting - November 13, 2018

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That the minutes of the Regular Meeting of Council held on Tuesday, November 13, 2018 be approved.

Motion Carried

b. Committee of the Whole Meeting - November 21, 2018

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor W. Bennett

That the minutes of the Committee of the Whole Meeting held on Wednesday, November 21, 2018 be approved.

Motion Carried

c. Committee of the Whole Meeting - November 26, 2018

Moved by: Councillor W. Bennett

Seconded by: Councillor C. Cassista

That the minutes of the Committee of the Whole Meeting held on Monday, November 26, 2018 be approved.

Motion Carried

d. Committee of the Whole Meeting - December 3, 2018

Moved by: Councillor W. Bennett

Seconded by: Deputy Mayor T. Rampersaud

That the minutes of the Committee of the Whole Meeting held on Monday, December 3, 2018 be approved.

Motion Carried

6. BUSINESS ARISING FROM THE MINUTES

NIL

7. CORRESPONDENCE

NIL

8. PETITIONS, PRESENTATIONS & DELEGATION

NIL

9. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Commencing Expropriation of land located at the corner of Pine Glen Road and Pinewood

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That Riverview Town Council proceed with the process of expropriating land at the corner of Pine Glen Road and Pinewood Road and that a resolution be considered at the Regular Council meeting of December 10, 2018.

Motion Carried

b. Commencing Expropriation of Land - Orin Drive

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council proceed with the process of expropriating land on Orin Drive and that resolution be considered at the Regular Council meeting of December 10, 2018.

Motion Carried

c. Proceed with Re-adoption of Subdivision By-Law 300-61

Moved by: Councillor W. Bennett

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council proceed with the process to re-adopt By-Law 300-61, Subdivision By-Law.

Motion Carried

d. Proceed with adoption of By-Law 700-65

By-Law Related to the Installation of Signs on Lands within, Owned and Administered by the Town of Riverview

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That Riverview Town Council proceed with the process to enact By-Law 700-65, A By-Law Relating to the Installation of Signs on Lands Within, Owned and Administered by the Town of Riverview.

Motion Carried

e. Relationship Grant

Councillor LeBlanc vacated the Council Chambers at 4:16 p.m.

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That Riverview Town Council accept the staff recommendation to deny the Atlantic Wellness Centre's request to be considered as one of the "Relationship Grants" by being provided with a long term commitment of \$10,000 per annum.

Councillor Cassista stated that Atlantic Wellness Centre is an extremely valuable organization. However, the other organizations that are considered in the "relationships" category have been associated with the Town for a very long period. These include the Capitol Theatre, the Riverview Arts Centre and the Boys and Girls Club. She encouraged the Atlantic Wellness Centre to continue to submit an annual Community Investment Application to the Town.

Motion Carried

Councillor LeBlanc resumed his seat in the Council Chambers at 4:18 p.m.

f. Building and Inspection and Municipal Planning Service Agreement

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Coughlan

That Riverview Town Council formally approve the Building and Inspection and Municipal Planning Service Agreement with the Southeast Regional Service Commission.

C. Smith confirmed with Councillor Cassista that the Town Council had previously passed a resolution ending the Town's relationship with the City of Moncton in connection with the Building and Inspection and Municipal Planning services as at December 31, 2019. He noted that the new agreement with the Regional Services Commission will take effect January 1, 2020.

Motion Carried

g. Dialogue NB

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That the Town of Riverview become a Dialogue NB community.

Motion Carried

10. BY-LAWS

a. By-Law 300-61

Subdivision By-Law - 1st reading, by title only

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That first reading, by title only, be given to By-Law 300-61, the Subdivision By-Law.

Motion Carried

b. By-Law 700-65

A By-Law Relating to the Installation of Signs on Lands Within, Owned and Administered by the Town of Riverview - 1st reading, by title only

Moved by: Councillor A. LeBlanc

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 700-65, A By-Law Relating to the Installation of Signs on Lands Within, Owned and Administered by the Town of Riverview.

Motion Carried

11. NOTICE OF MOTION

NIL

12. NEW BUSINESS

a. Resolution - Expropriation of Land located at the corner of Pine Glen Road & Pinewood Road

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

***WHEREAS** it is council's intention to investigate expropriating land located at the corner of Pine Glen Road and Pinewood Road and identified as PID #05058060; and*

***WHEREAS** Section 5(1) of the Expropriations Act states that "any expropriating authority...may, without the consent of the owner, enter upon any land to ascertain its suitability for the purposes for which its expropriation is required", et al; and*

***WHEREAS** Section 5(4) of the Expropriations Act states that "No agent or employee of an expropriating authority that is a local government shall enter on land under the authority of subsection (1) unless the entry has been previously authorized by a resolution of the council of the local government";*

***THEREFORE** the Town Council of the Town of Riverview authorizes its employees and/or a designated agent of the town to enter the premises identified as PID #05058060 in order to perform a survey and appraisal of the land.*

Motion Carried

b. Resolution - Expropriation of Land - Orin Drive

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

***WHEREAS** it is council's intention to investigate expropriating land located at Orin Drive and identified as PID #00981373; and*

WHEREAS Section 5(1) of the Expropriations Act states that *“any expropriating authority...may, without the consent of the owner, enter upon any land to ascertain its suitability for the purposes for which its expropriation is required”, et al; and*

WHEREAS Section 5(4) of the Expropriations Act states that *“No agent or employee of an expropriating authority that is a local government shall enter on land under the authority of subsection (1) unless the entry has been previously authorized by a resolution of the council of the local government”;*

THEREFORE the Town Council of the Town of Riverview authorizes its employees and/or a designated agent of the town to enter the premises identified as PID #00981373 in order to perform a survey and appraisal of the land.

Motion Carried

c. Resolution - Transfer Reserves

12.c.1 Transfer from the General Operating Fund to the General Capital Reserve Fund

Moved by: Councillor J. Thorne

Seconded by: Councillor A. LeBlanc

BE IT RESOLVED that the Town Council of the Town of Riverview authorize the transfer of \$2,500,000 from the 2018 General Operating Fund to the General Capital Reserve Fund.

C. Smith remarked that this amount included a higher budgeted amount than originally proposed due to projected savings in certain line items plus proceeds from the sale of the RCMP building.

Motion Carried

12.c.2 Transfer from General Operating Fund to General Operating Reserve Fund

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

***BE IT RESOLVED** that the Town Council of the Town of Riverview authorize the transfer of \$150,000 from the 2018 General Operating Fund to the General Operating Reserve Fund.*

Motion Carried

12.c.3 Transfer from Utility Operating Fund to Utility Capital Reserve Fund

Moved by: Councillor L. Hansen

Seconded by: Councillor A. LeBlanc

***BE IT RESOLVED** that the Town Council of the Town of Riverview authorize the transfer of \$26,600 from the 2018 Utility Operating Fund to the Utility Capital Reserve Fund.*

Motion Carried

12.c.4 Transfer from Utility Capital Fund to Utility Capital Reserve Fund

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

***BE IT RESOLVED** that the Town Council of the Town of Riverview authorize the transfer of \$420,000 from the Utility Capital Fund to the Utility Capital Reserve Fund.*

Motion Carried

d. **Approval of 2019 General Operating Fund Budget**

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

BE IT RESOLVED that the 2019 General Operating Budget for the Town of Riverview be approved as follows:

Gross Expenditures		\$ 29,416,074
Less Non Tax Revenues		2,549,384
Net Budget		26,866,690
Less Community Funding and Grant Equalization		2,681,707
Warrant to be Raised from Tax Payers		\$ 24,184,983
Assessment Base		\$ 1,518,568,050
Property Tax per \$100.00 of Assessment		\$ 1.5926

R. Higson confirmed with Councillor Cassista that the Equalization Grant figure of approximately \$525,000 was included in the budget.

Councillor Thorne confirmed with Councillor Cassista that he had previously proposed a "one time" increase to the 2019 grants budget by \$10,000; which was consented to by Council.

It should be noted that this increase has been reflected in the budget being voted on this evening.

Deputy Mayor Rampersaud commended staff for putting together a very comprehensive budget package.

Councillor Bennett concurred that the process is a very efficient one which takes into account all the relevant information.

Mayor Seamans noted that the Strategic Planning sessions conducted in April/May made the budget process smoother.

Motion Carried

e. Approval of 2019 General Capital Fund Budget

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor W. Bennett

BE IT RESOLVED that the Town Council of the Town of Riverview approve the 2019 GENERAL CAPITAL Budget as follows:

General Government Services	\$ 997,000
Protective Services - Fire	474,500
Recreation & Culture	2,069,500
Transportation Services	5,728,400
TOTAL	\$9,269,400

Motion Carried

f. Approval of 2019 Utility Operating Fund Budget

Moved by: Councillor A. LeBlanc

Seconded by: Councillor J. Thorne

BE IT RESOLVED that the 2019 Utility Operating Budget for the Town of Riverview in the amount of \$7,820,021 be approved and this amount to be raised through the following Water, Sewer and Sewage Treatment rates:

	<i>Residential</i>	<i>Commercial (per cubic meter)</i>
<i>Water</i>	<i>\$482.00</i>	<i>\$1.76</i>
<i>Sewer</i>	<i>\$204.00</i>	<i>\$0.65</i>
<i>Sewage Treatment</i>	<u><i>\$210.00</i></u>	<u><i>\$0.88</i></u>
Total	\$896.00	\$3.29

Motion Carried

g. Approval of 2019 Utility Capital Fund Budget

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor T. Rampersaud

BE IT RESOLVED that the Town Council of the Town of Riverview approve the 2019 UTILITY CAPITAL Budget as follows:

<i>Environmental Services - Water</i>	<i>\$ 2,165,000</i>
<i>Environmental Services - Sewer</i>	<i>377,000</i>
<i>TOTAL</i>	<i>\$ 2,542,000</i>

Motion Carried

h. Approval of Five Year General Capital Fund Budget (2019-2023)

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor W. Bennett

BE IT RESOLVED that the Town Council of the Town of Riverview approve the Five Year GENERAL CAPITAL Plan (2019-2023) as follows:

	2019	2020	2021	2022	2023
<i>General Government Services</i>	\$ 997,000	\$ 45,000	\$ 125,000	\$ 45,000	\$ 45,000
<i>Protective Services - Fire</i>	474,500	140,000	100,000	165,000	70,000
<i>Recreation & Culture</i>	2,069,500	852,000	508,000	8,430,000	10,290,000
<i>Transportation Services</i>	5,728,400	4,971,000	7,930,000	5,676,000	5,228,000
TOTAL	\$ 9,269,400	\$ 6,008,000	\$ 8,663,000	\$ 14,316,000	\$ 15,633,000

Motion Carried

i. Approval of Five Year Utility Capital Fund Budget (2019-2023)

Moved by: Councillor J. Coughlan

Seconded by: Councillor A. LeBlanc

BE IT RESOLVED that the Town Council of the Town of Riverview approve the Five Year UTILITY CAPITAL Plan (2019-2023) as follows

	2019	2020	2021	2022	2023
<i>Environmental Services - Water</i>	\$2,165,000	\$1,925,000	\$2,595,000	\$2,000,000	\$1,955,000
<i>Environmental Services - Sewer</i>	377,000	400,000	1,600,000	400,000	400,000
TOTAL	\$2,542,000	\$2,325,000	\$4,195,000	\$2,400,000	\$2,355,000

Motion Carried

j. Cancellation of Committee of the Whole meeting for December, 2018

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That the Committee of the Whole Meeting for December, 2018 be cancelled.

Motion Carried

13. COUNCIL STATEMENTS/INQUIRIES

Deputy Mayor Rampersaud provided an update with regard to the Tri-Community Policing organization. She advised that she sits on the Governance Board and that the Tri-Community Policing organization is not going to exist as it currently operates. In the New Year, it will form part of the Auxiliary Policing, which falls under the Codiac Regional Policing Authority budget. As a result of the new governance, the Tri-Community Policing cannot carry over any remaining funds. Deputy Mayor Rampersaud reported that they are going to stock up on items for the Positive Ticketing campaign and other initiatives that will be still ongoing. Also, the Tri-Community Policing van will be gifted to the SPCA and the remainder of the funds will be distributed to some community groups that are closely aligned with their former mandate. Deputy Mayor Rampersaud remarked that these details will be finalized at the board meeting to be held this week.

Deputy Mayor Rampersaud wanted to express to Council the appreciation of the Tri-Community Policing Committee for being a strong supporter of that group over the years.

Councillor Bennett wanted to pass along the thanks of the Capitol Theatre Board for approving their financial request and the ongoing support.

M. Ouellet confirmed with Councillor Bennett that he would review the option of a paved sidewalk versus a concrete one. He did point out that asphalt tends to melt quicker but it also ices up faster as well.

Councillor Bennett commented on the difficulty of navigating the sidewalks because of the snow and ice build-up. He also noted that the bike lanes also have a build-up of snow and ice.

M. Ouellet confirmed with Councillor Bennett that there is some spillage onto the bike lanes when salting the sidewalks.

M. Ouellet confirmed with Councillor Thorne that the local improvement process does take into consideration environmental issues such as the proximity to schools, bus zones, etc. as part of determining the priority for the streets. He remarked that the highest value is placed on the PCI (condition of the pavement), the pavement index report as well as the number of watermain breaks.

Mayor Seamans was pleased to see the newest additions to the Town's Art Procurement inventory hung on the wall in the Council Chambers. This is an ongoing initiative which will continue over the years to help promote and focus on local artists.

14. ADJOURNMENT

Moved by: Councillor W. Bennett

Seconded by: Councillor A. LeBlanc

That the meeting be adjourned at 4:53 p.m.

Motion Carried