



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday, November 13, 2018

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present:

**Mayor Ann Seamans
Deputy Mayor Tammy Rampersaud
Councillor Wayne Bennett
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc**

Staff Present:

**C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Public Works
S. Thomson, Director of Economic Development
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation and Community Relations
D. Pleau, Fire Chief**

Others:

**Paulette Tingley, Youth and Community Coordinator
Alison Davidson, Art Procurement Committee Member**

1. Presentation by the Art Procurement Jury

The Town Clerk reported that the Art Procurement Committee had selected four pieces from the call out to Riverview artists which was carried out in September, 2018 and one from the Art Show recently held at the Riverview Public Library. The Town was pleased to welcome the artists to the Council Chambers and their displayed works of art:

“Home” by Kate Brown (acrylic), “In My Memory” (acrylic) by Dianne Ryan, “Bursts of Color” (encaustic art/beeswax) by Cathy Stafford - not present, “Sky High” (mixed media on linen) by Patricia Winans and “Fly” by Chrystal Moynagh.

2. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:04 p.m.

3. ADOPTION OF THE AGENDA

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

That the agenda for the Regular Council meeting of November 13, 2018 be approved.

Motion Carried

4. DECLARATION OF CONFLICTS OF INTEREST

NIL

5. ADOPTION OF THE MINUTES

a. Regular Council Meeting - October 9, 2018

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor T. Rampersaud

That the minutes of the Regular Council meeting of Tuesday, October 9, 2018 be approved.

Motion Carried

b. Public Hearing/Committee of the Whole - October 22, 2018

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That the minutes of the Public Hearing/Committee of the Whole meeting of October 22, 2018 be approved.

Motion Carried

c. Special Council Meeting - October 22, 2018

Moved by: Councillor W. Bennett

Seconded by: Councillor J. Thorne

That the minutes of the Special Council Meeting held on October 22, 2018 be approved.

Motion Carried

d. Committee of the Whole Meeting - October 25, 2018

Moved by: Councillor W. Bennett

Seconded by: Councillor L. Hansen

That the minutes of the Committee of the Whole meeting of October 25, 2018 be approved.

Motion Carried

6. BUSINESS ARISING FROM THE MINUTES

NIL

7. CORRESPONDENCE

NIL

8. PETITIONS, PRESENTATIONS & DELEGATION

a. Presentation by Bernard LeBlanc, President & CEO

Greater Moncton Romeo LeBlanc International Airport

Bernard LeBlanc introduced Chris Basset, Board chair as well as the Town's representatives Arthur Allan and Patrick Grew.

B. LeBlanc remarked that the YQM Mission is the pursuit of excellence in growing and operating a safe, clean, efficient, friendly and sustainable airport. He highlighted the top four 2018-2019 Strategic Priorities which included providing the best air service and customer experience in New Brunswick; to ensure effective Governance and Financial stewardship; to maintain and strengthen the competitive advantages in Atlantic Canada; and an unwavering commitment to the stakeholder community and the environment.

B. LeBlanc touched on the recent accomplishments/successes which include completing the development of the 2018-2019 Master Plan which incorporated a significant amount of airport customer, user and stakeholder feedback. With respect to long term sustainability, Mr. LeBlanc stated that Airport Carbon Accreditation Level 2 has been achieved, being one of only seven airports in Canada to have reached Level 2 or higher accreditation. He noted that the terminal building lighting has been converted to LED in order to provide energy savings as well as much brighter lighting. He touched on the voltage optimization project which was undertaken to provide long term energy savings and also a parking lot automation project was implemented leading to a significant reduction in operating costs. The above initiatives will generate an annual cost reduction of over \$200,000!

B. LeBlanc remarked that the airport will be seeking Federal rent relief under the category of airports with less than 3 million passengers. He noted that the Atlantic Canada Airport Association as well as Atlantic airports will lobby to reduce or abolish federal rental on smaller National Airport Systems such as YQM (Moncton). It was noted that YQM

commenced rent payments in 2016 and for 2018 the annual payment is estimated at over \$500,000.

B. Bernard noted that over the next few years, they expect a significant amount of regulatory/compliance required in relation to the infrastructure investments. For instance, over \$4 million will be required to implement runway and safety areas by 2021 and over \$6 million to develop a de-icing fluid capture and treatment system by 2019. Mr. LeBlanc remarked that they have been in discussion with TransAqua with regard to these regulations. They are hopeful that these safety/security/regulatory requirements will have government funding available.

B. LeBlanc concluded by highlighting the 2019 priorities and focus areas including major capital projects, revenue diversification, air service expansion and customer and user focused initiatives.

B. LeBlanc responded to questions from Council pertaining to the rent paid to the federal government, the de-icing fluid and the possibility of exploring environmentally friendly options.

B. LeBlanc noted that Mr. Chris Bacich will reach his 9 year limit as Chair and will be stepping aside.

b. Presentation by Nadine Duguay-Lemay, Chief Executive Officer for Dialogue

Nadine Duguay-Lemay stated that she is the Chief Executive Officer for Dialogue which is a non-profit organization, led by a volunteer board of directors, with a mandate to help the Province of New Brunswick to be a more socially cohesive community.

She indicated the organization develops programs and initiatives to help inspire communities and individuals to live together in greater harmony - respecting and celebrating all people as valued members of society.

N. Duguay-Lemay stated that their vision is to create a New Brunswick where every resident feels valued, heard, and that they belong. Their mission is to champion and celebrate social cohesion through understanding, respect, and harmony among all New Brunswickers. This

can be accomplished with the support of Dialogue NB by providing organizational, community, and thought leadership. They work to make everyone feel not only heard and included, but empowered to take action and actualize change toward a more socially cohesive New Brunswick.

N. Duguay-Lemay advised that social cohesion can be described as the links, networks, and relationships that unite people and foster their willingness to cooperate with each other in order to survive and prosper. It can be measured by a variety of political, social, economic and cultural indicators. She touched on a brief explanation of each indicator.

She identified the Action Plan of Dialogue NB which is to take a leadership role by bringing communities and individuals together; creating common spaces for learning and sharing; and to develop programs.

The idea is to appoint a leader from Riverview. This person will collect 6 more people, who will participate in the Train the Trainer workshop on November 17, 2018. That committee would conduct a community self-assessment (political, economic, and social) which would assist in identifying goals.

N. Duguay-Lemay confirmed with Councillor Hansen that the Town's champion would be looking at a year-long commitment and attend monthly meetings. In turn the champion would receive training and then the trainer would train additional members.

N. Duguay-Lemay identified for C. Smith what other municipalities such as Miramichi and Saint John chose to focus on which can be a municipal issue specific to the community.

N. Duguay-Lemay confirmed with Mayor Seamans that the other two communities (Moncton & Dieppe) have officially joined. The membership cost for Riverview would be \$500 per year and can be paid in January 2019.

9. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

Items introduced at Committee of the Whole Meeting of October 22, 2018

a. Community Investment Grants

9.a.1 Sarah Stafford

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council award a grant in the amount of \$100 to Sarah Strafford to support her participation in RDG Design Thinkers Conference in Toronto.

Motion Carried

9.a.2 CTV Christmas Daddies Telethon - December 1, 2018

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council supports the Christmas Daddies Telethon to be held on December 1, 2018 in the amount of \$170.

Motion Carried

9.a.3 Filipino Association of New Brunswick - Moncton Chapter

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That Riverview Town Council waive the rental fee at the Bridgedale Community Centre in the amount of \$70 in support of the Filipino Association of NB - Greater Moncton Chapter for their event to be held on December 15, 2018.

Motion Carried

9.a.4 West Riverview Elementary School

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor L. Hansen

That Riverview Town Council deny the Community Investment request of the West Riverview School to assist in the costs of new free standing sign.

Councillor Thorne confirmed with the Deputy Clerk that the school had been advised that they could reapply in 2019.

Motion Carried

9.a.5 Motion to Deny further 2018 Community Investment Applications

Moved by: Councillor L. Hansen

Seconded by: Councillor W. Bennett

That Riverview Town Council deny all future requests for Community Investment applications for the year 2018 as the budget has been exhausted.

Motion Carried

b. Substance Abuse Policy

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That Riverview Town approve the updated Substance Abuse Policy as presented at the Committee of the Whole meeting of October 22, 2018.

Motion Carried

c. Committee of the Whole Procedures Policy

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That Riverview Town Council accept the staff recommendation to refer the

Committee of the Whole Procedures policy to the Regular Meeting of Council for adoption.

Motion Carried

d. Procurement Policy

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council approve the updated Procurement Policy and Standard as presented at the Committee of the Whole meeting of October 22, 2018.

Motion Carried

e. Accept Revisions to By-Law 600-05-04

A By-Law Relating to the Control of Animals in the Town of Riverview

Moved by: Councillor L. Hansen

Seconded by: Councillor C. Cassista

That Riverview Town Council accept the staff recommendations to implement the proposed amendments to By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.

Motion Carried

f. Snow Removal Plan 2018-2019

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor T. Rampersaud

That Riverview Town Council accept the recommendation contained in the Council report form dated October 22, 2018 to accept changes to the Snow & Ice Control Plan for the upcoming winter (2018-2019) as a pilot project with the understanding that the plan and the outcome will be reported back to Council in the fall of 2019 before adopting the changes permanently.

Councillor Thorne noted that he would like to request the Town, under the new policy, to conduct salting operations at one of the local churches.

C. Smith confirmed with Councillor Thorne that the intent of the policy was not to take on additional clearing/salting but to maintain the existing understanding that has been in place for many years.

Councillor Thorne commented that was not the wording in the policy and the Town should be consistent.

M. Ouellet also confirmed with Council that the intent of the policy was not to offer new services. The intent of the policy was to reflect the arrangement that has been in place for many years. M. Ouellet suggested that the policy did not refer specifically to the arrangements with churches.

C. Smith remarked that if the language in the policy is not clear it could be cleaned up. He reiterated that the intent of the policy was to reflect the snow and ice control services that are employed today. He wanted Council and the public to be aware of the level of service we provide compared to other municipalities. He indicated that the Town has done this service for many years and it is an expectation that has been established and upheld, unless directed otherwise by Council.

Councillor Cassista noted that it is not our role as Council to solicit the churches for more work. She understood that the policy was clear and that the Town is not doing anything different; it is just committing the current snow removal operations, with slight amendments, into a formal policy.

M. Ouellet confirmed with Mayor Seamans that the Town is not doing anything different. She noted that the streets take priority over cleanup work. M. Ouellet commented that the understanding is that the church parking lots are cleared/salted prior to Sunday mass. This would normally be carried out when the Town is undertaking its cleanup work after a storm. The Town cleans and salts the parking lots, which could be done on a week day, as time permits, not necessarily on Sunday morning but ensuring that the parking lots are cleared for mass.

Mayor Seamans remarked that the Town is not encouraging any church to give up the arrangements they already have in place with a private contractor for snow clearing operations.

Councillor Bennett noted that he sees the arrangement with some of the churches as a grandfathered item. He understood that the intent was not to solicit work or take on new churches.

Nay: Councillor Thorne

Motion Carried

g. Electronic Meetings

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Coughlan

That Riverview Town Council accept the staff recommendation to refrain from proceeding, at this time, with changing its procedural by-law to allow for remote electronic participation in Regular or Committee of the Whole meetings but allow for remote participation using teleconference for Emergency meetings of Council.

Motion Carried

10. BY-LAWS

a. By-Law 600-05-04

A By-Law Relating to the Control of Animals in the Town of Riverview -

Second Reading, as amended, by section only, and third reading, as amended, by title only

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That leave be given to introduce second reading, as amended, by section only, and third reading, as amended, by title only, of By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.

Motion Carried

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That second reading, as amended, by section only, be given to By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.

Sections as follows:

- 1. Definitions*
- 2. Registration*
- 3. Seizing & Impounding*
- 4. Aggressive Dogs*
- 5. Complaints*
- 6. Owner's Responsibility*
- 7. Offence*
- 8. Penalty*
- 9. Repeal*
- 10. Ordained & Passed*

Motion Carried

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That third reading, as amended, by title only, be given to By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.

Motion Carried

Town Clerk conducted research regarding the introduction to give leave of a by-law which revealed that other municipalities do not practice the

giving of leave to a by-law; therefore, this will be the last night Council will be giving leave to introduce.

11. NOTICE OF MOTION

NIL

12. NEW BUSINESS

a. Award of Tender 18-72

Supply of One (1) New Truck Mounted Combination Vacuum / Flusher Sewer Cleaner

Moved by: Councillor L. Hansen

Seconded by: Councillor C. Cassista

That Riverview Town Council award Tender 18-72, Supply of One (1) New Truck Mounted Combination Vacuum/Flusher Sewer Cleaner, to Saunders Equipment Limited in the amount of \$514,000.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

M. Ouellet and R. Higson confirmed with Councillor Cassista that originally the equipment was to be acquired in 2018 but because of the lead time to receive the piece of equipment which will be in 2019, subsequently the 2019 budget has been updated to reflect the actual tendered price \$540,000.

Motion Carried

b. Disposal of Property

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That Riverview Town Council approve the sale of 461 Pine Glen Road for \$774,547.50 to Spartaro Holdings Inc. and give staff direction, including authorizing the Mayor and Town Clerk to sign all necessary legal

documentation to finalize all remaining actions to ensure the transaction can be closed on November 15 2018. The proceeds of the sale will be transferred to the Town's Capital Reserve.

C. Smith confirmed that there will be fees paid out of the purchase price, and he will update Council with the actual amount received by the Town upon the closing of the sale. He confirmed that there is one outstanding item with respect to the terms of the sale which is being addressed by the Town's Facility Manager.

C. Smith confirmed with Councillor Bennett that in addition to the purchase price the Town will also realize a savings in the ongoing repairs to the building itself. He noted that if the building were not sold then the Town would have to consider a financial investment into the building.

Mayor Seamans pointed out that once the building is sold the Town will be receiving taxes and not paying them.

Motion Carried

13. COUNCIL STATEMENTS/INQUIRIES

Councillor Thorne pointed out that reference to the church parking lots was contained in the council presentation which summarized the level of service for Snow and Ice Control.

Michel Ouellet confirmed with Councillor Bennett in relation to the double left turn onto Gunningsville Bridge it is not possible to make those permissible green lights because of the national standard.

M. Ouellet did comment that the Department is currently making adjustments to the timing plan which is based on counts. Staff have noticed a long delay heading west bound which is going to be adjusted to remove the long delay. He also remarked that during the recent snow storm drivers reverted to going into a single lane as opposed to using both of the double turning lanes.

The Town Clerk confirmed with Councillor Bennett that the Animal Controller now only serves the Town of Riverview. She has a magnetic sticker which she puts on the side of her vehicle when conducting business on behalf of the Town.

Deputy Mayor Rampersaud noted that it has come to her attention that there have been hypodermic needles found at a few locations in Town which is cause for concern. She noted that there is a Needle Awareness group, but she was wondering where we would direct the public to dispose of them in the event they come across used needles.

Chief Pleau indicated that the Department does not have a program but if found and it was packaged properly it could be brought to the Fire Station and they could dispose of it in a safe manner. He stated that this is not a service they provide but would rather pick them up then leave them for the kids. He also noted that he could not guarantee the service because they are not always there.

Deputy Mayor Rampersaud noted that this issues seems to be discussed more and more perhaps because of heightened awareness due to social media. The Needles Awareness Group is trying to promote themselves and will pick up the used needles.

C. Smith noted that to the best of his knowledge this is the first time this issue has come up.

G. Cole indicated that he will inquire among staff whether they have run across any needles. He also was not aware of a procedure in place to address this instance.

Councillor Hansen reported that in relation to the Gunningsville Bridge drivers are not utilizing two lanes and are having an extremely difficult time to merge if they do. She is of the opinion it is a safety hazard and it is just a matter of time before someone is going to get hit.

Chief Pleau confirmed with Mayor Seamans that volunteer firefighter Shannon Knighton-Whelan is the recipient of a first place photo contest prize sponsored by AA Munro Insurance Company. The photo of firefighting equipment she submitted to the 2018 Fire Hall Photo Campaign won a \$3000 prize. He noted that Ms. Knighton-Whelan has graciously donated the proceeds to the Rebecca Schofield All World Super Play Park project.

14. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That the Regular Council meeting of November 13, 2018 be adjourned at 8:24 p.m.

Motion Carried