



COMMITTEE OF THE WHOLE MEETING

MINUTES

Monday, September 24, 2018

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present:

**Mayor Ann Seamans
Councillor Wayne Bennett
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc
Deputy Mayor Tammy Rampersaud**

Staff Present:

**C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Public Works
S. Thomson, Director of Economic Development
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation and Community Relations
D. Pleau, Fire Chief**

Others:

Superintendent T. Critchlow

Regrets:

Councillor Hansen

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7 p.m.

2. ADOPTION OF THE AGENDA

The Town Clerk advised that there will be an addition to the agenda as item 8f) under Other Business -

Resolution terminating service with the Canadian Radiocommunications Information and Notification Service - Motion to Recommend

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor T. Rampersaud

That the agenda for the Committee of the Whole Meeting of September 24, 2018 be approved as amended.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. CORRESPONDENCE

a. Hon. Stephen Horsman, Minister of Families and Children

Recognize Wellness Week - October 1st - 7th

Taken as information.

5. PETITIONS, PRESENTATIONS & DELEGATIONS

b. Presentation by Debby Warren, Executive Director

ENSEMBLE Services Greater-Grand Moncton

(formerly AIDS Moncton) - Provide overview of Services

Debby Warren, Executive Director of the ENSEMBLE Services Greater-Grand Moncton conducted a PowerPoint presentation. Formerly AIDS Moncton who has been serving the Greater Moncton Area for 30 years. The new branding is a move away from negative stigmatism as well as discrimination. The new name is more inclusive.

D. Warren outlined that their Mission is to alleviating the complex, social challenges by marginalized groups in our community. Its Vision is through empowerment and the hope to build a community that fosters diversity, inclusion and health. Their main focus groups include two priority populations - LGBTQ+ youth and people with drug dependence.

She commented on a program they offer which has received positive feedback and results. It is the "Safe Spaces" (funded in part by United Way) program. The LGBTQ+ youth are 4 times more likely to commit suicide than other youth. The Safe Spaces program is for youth between 13-18 years of age. EMSEMBLE has an alliance with the schools and they work closely with the guidance counselors and provide them with tools/resources to assist the youth. ENSEMBLE also teaches language that is respectful and offer Ally Training to communities.

D. Warren also reported that Opiate Crisis has touched the Greater Moncton Area and thus the need for a Needle Distribution Service. Currently there are 700 people struggling with substance addiction. She indicated that last year 240,000 needles were distributed. In one year, they have seen a 65% increase in demand. They teach safe needle handling and disposal and overdose prevention. It is a very complex health issue, which is most often started by people being prescribed opiates and it spirals from there. D. Warren advised that they started a support group for families because they cannot deal with the addiction of a loved one anymore. It gives the family a place to go and share and know that they are not alone facing this type of situation. As community leaders

your role is to speak up and demand that there are mental health services in place and as well as proper treatment facilities.

Deputy Mayor Rampersaud indicated that she was thankful for the work Mrs. Warren and your staff do. It is thankless work but you are doing an incredible job and making a difference. The Safe Spaces program has, indeed, saved lives.

D. Warren commented that they would be happy to offer training and/or support to the municipality.

a. Presentation by Mohamed Yessaad, Local Immigrations Partnership Coordinator

Greater Moncton Immigration Partnership

Mr. Yessaad, the Coordinator for the Local Immigration Partnership provided an overview of the historic background and the progression to the present day. He reported that in June 2014 the Tri-Communities developed the Immigration Strategy which included 18 strategies. The development of the Local Immigrations Partnership was given the highest priority. The Mission of the Local Immigration Partnership is to make Greater Moncton a welcoming community and also to carry out research to better understand and meet newcomers. The Action Plan is to find solutions and to identify barriers to a newcomer's settlement and community inclusion along with clear and measurable outcomes, intended actions supported by timelines for completion. Mr. Yessad noted that the Goal of Council is to oversee the overall development and execution of the yearly Action Plan; Facilitate and coordinate strategic partnerships between the stakeholders and be responsible to newcomer needs and challenges in the settlement integration process as they arise.

The municipalities provide support through the availability of meeting space, reception space, and translation services. He pointed out that Shane Thomson is chair of the Working Group Entrepreneurship. The LIP is currently working on the Integration Services brochure. They have added the immigration website to the brochure and also added a link to their Facebook and LinkedIn account. These methods are used to promote the member activities. They were also involved in the Greater Moncton newcomers' videos.

Mayor Seamans remarked that Mr. Thomson has been keeping Council up to date and certainly appreciates the presentation and the information which was presented.

6. EXTERNAL REPORTS

a. Building Permit Reports - June, 2018

Taken as information.

b. Building Permit Reports - July, 2018

Taken as information.

c. Building Permit Reports - August, 2018

Taken as information.

d. Codiac RCMP Reports

6.d.1 Report for the Month of June, 2018

Supt. Critchlow pointed out that the reports are available on the Codiac Regional Policing website. He advised that upon review of the numbers specifically for Riverview, these numbers were relatively low. Those numbers compared to the other communities are really good. The RCMP continue to prepare for the legalization of cannabis by implementing training of its members, strengthening

specialized training in order to have more member experts. Supt. Critchlow remarked that intensive training is required to receive this type of specialized training. The RCMP continue to work with the Province in regard to public education, and road side oral screening devices wherein the final product is yet to be approved. He also noted that the Building Committee in relation to the new RCMP building continues to meet its milestones.

Supt. Critchlow also confirmed with Mayor Seamans that he continues to work on the file with respect to the school but is awaiting the return of key personnel in order to include them in a meeting to be arranged.

Report taken as information.

6.d.2 Report for the month of July, 2018

Taken as information.

6.d.3 Report for the month of August, 2018

Taken as information.

6.d.4 Codiac - Weekly Statistics

Taken as information.

7. DEPARTMENTAL REPORTS

a. Administration Department

7.a.2 Budget Planning for 2019 – Reviewing Preliminary Budget Parameters

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to endorse the proposed budget parameters (outlined in the Council

Report Form dated September 24, 2018 prepared by the CAO) for the preliminary 2019 capital and operating budgets for the General and Utility Funds, including the proposed assumptions and parameters for revenue and expenses.

C. Smith had used this method the last couple years. The proposed budget parameters include core assumptions. Staff is going to do its best to work within those guidelines.

Motion Carried

7.a.1 Administration Report for the months of July - September, 2018

C. Smith commented that the first event at the Avenir Centre drew some demand for increased transit services. He just wanted to make Council aware of this development.

C. Smith confirmed with Councillor Thorne that there is no funding formula for the Lions Pool through the Regional Services Commission. Staff simply took the opportunity to write a letter asking whether any further funding is available. C. Smith remarked that the Town did have previous funding but was tied with Canada 150 funding.

Report accepted as presented.

b. Finance Department

7.b.1 Report for the months of June - September, 2018

Report accepted as presented.

c. Engineering & Works

7.c.1 Report for the months of June - September, 2018

Report accepted as presented.

M. Ouellet confirmed that the contract did make provision for delays in completion of project as per the schedule. He pointed out that the contractor is under penalty as of September 20th. Unfortunately the contractor has other projects which have higher penalties (for Province) and chose to work on the completion of those projects before turning its attention to our project. He commented that there is rain expected which will push the completion date out further as paving cannot take place during the rain.

Report accepted as presented.

d. Fire Department

7.d.1 Report for the month of June, 2018

Report accepted as presented.

7.d.2 Report for the month of July, 2018

Report accepted as presented.

7.d.3 Report for the month of August, 2018

Report accepted as presented.

e. Parks, Recreation and Community Relations

7.e.1 Report for the months of July - September, 2018

Mr. Cole highlighted the upcoming Harvest Festival which will run in Riverview from Sept 26-30th. He commented that the Family Fun Day is September 30th.

Report accepted as presented.

f. Business/Economic Development

7.f.1 Report for the month September, 2018

Mr. Thomson recently met with representatives from TechMahindra. One item that they identified as a concern was the level of transit service and the service times which has impacted the retention of its employees.

Report accepted as presented.

g. Human Resources

7.g.1 Report for the months of July - September, 2018

T. Finlay pointed out that upon the request of Council, the department had prepared and attached the student profile document.

Report accepted as presented.

h. Corporate Services

7.h.1 Corporate Services Report for the month of June, 2018

Councillor Cassista expressed her appreciation for inclusion of the links to the press releases within the Corporate Services reports.

Report accepted as presented.

7.h.2 Corporate Service Report for the month of July, 2018

Report accepted as presented.

7.h.3 Corporate Services Report for the month of August, 2018

Report accepted as presented.

8. OTHER BUSINESS

a. Proposed Amendment/Clarification - Signage By-Law

Councillor LeBlanc remarked that he would be making a motion to recommend to rescind the motion he introduced at the Regular Council Meeting of September 10th in regard to portable signage. He commented that he would also be introducing a new motion to amend the purpose being is to add more clarity to the new motion.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor J. Coughlan

That the Committee of the Whole recommend to Town Council to rescind the motion relating to the addition of a 12 month option for portable signs, adopted at the September 10, 2018 Regular Meeting of Council.

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to amend the proposed By-Law 700-60 Regulating the Erection and Use of Portable Signs in the Town of Riverview as follows:

A. Replace subsection 6(f) with: “an application fee in the amount of \$100.00 or \$25.00 for a special permit”

B. Replace subsection 7(4) with “A permit issued hereunder expires on March 31st of the year following the year it was issued, except for a special permit which expires 30 days from the date of issuance.

C. Replace subsection 7(5) with “Despite any other provision of this by-law, the Town of Riverview shall not issue more than two special permits per calendar year for any one lot.

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to amend proposed By-law 700-60 Regulating the Erection and Use of Portable Signs in the Town of Riverview by replacing Section 9 with the following:

9.(1) The total number of portable signs permitted on a lot shall be in accordance with the following table:

Street Frontage	0 – 75m	>75m – 150m	>150m – 225m	>225m
Signs Permitted	1	2	3	4

9.(2) Despite subsection (1), only one portable sign per business is permitted on a lot.

9.(3) Portable signs shall be spaced a minimum distance of 50m from one another.

9.(4) Sandwich signs are exempt from this section and the total number of sandwich signs permitted on a lot shall be in accordance with the Town of Riverview Zoning By-law No. 300-7.

Motion Carried

b. Introduce new Animal By-Law - 600-05-04

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to accept the staff recommendation that Council take the necessary steps to adopt By-law 600-05-04-A By-law Relating to the Control of Animals in the Town of Riverview.

The Town Clerk confirmed with Councillor LeBlanc that the Town staff currently do what we can to encourage people to leash their animals. In the near future, the Town is considering having staff visit certain locations

and make people aware of the requirement to leash their pets in public places. The Town is currently preparing a brochure which staff will also distribute to pet owners at key locations.

The Town Clerk also confirmed with Councillor LeBlanc that in reference to the impounding animals when not properly registered is mostly targeted to animals running at large.

Councillor Thorne stated that he had no issues with the proposed changes to the by-law; however he did question who will have the authority to deem a dog as aggressive and what is considered aggressive.

The Town Clerk remarked that this question is being investigated and are awaiting clarification from the Local Government. She indicated that she did not believe the motion was premature as it was only a motion to recommend. Plus if the by-law required an amended there are also three readings prior to enactment.

Motion Carried

c. Introduce Policy on Riverfront Park Signage

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to give staff direction to research and write a policy restricting the usage of signage along the Riverfront Park for Council's review and approval.

Motion Carried

d. Grant Report - For the Month of September, 2018

Moved by: Councillor C. Cassista

Seconded by: Councillor A. LeBlanc

Councillor Cassista remarked that the Town was able to provide financial assistance for this group through the Sustainability budget of the Economic Development Department.

That the Committee of the Whole recommend to Town Council to deny the Community Investment Application for financial support submitted on behalf of the Engineering Brightness students.

Motion Carried

Moved by: Councillor C. Cassista

Seconded by: Councillor A. LeBlanc

That the Committee of the Whole recommend to Town Council to award a grant in the amount of \$250 in support of the AA Bantam Baseball Team who recently won the Provincial as well as the Atlantic Championships.

Deputy Mayor Rampersaud confirmed with the Deputy Clerk that there is no reason to flag this request. The Deputy Clerk noted that there remains so little funding in this budget it was felt Council should determine how to spend the remaining funds.

Motion Carried

Moved by: Councillor W. Bennett

Seconded by: Councillor A. LeBlanc

That the Committee of the Whole recommend to Town Council to deny the Community Investment Application submitted by the Hazy Grape Theatre Collective for financial support.

Councillor Bennett remarked that the Town already heavily supports two theatre groups.

Motion Carried

Moved by: Councillor W. Bennett

Seconded by: Councillor J. Thorne

That the Committee of the Whole recommend to Town Council to award a grant in the amount of \$500 in support of the Law Enforcement Torch Run being held on November 10, 2018.

Amendment Proposed:

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That a motion to amend to reduce the financial support amount to \$200 for the Law Enforcement Torch Run.

NAY VOTES: Councillor Bennett, Councillor Coughlan, Councillor Thorne

Mayor Seamans cast the tie vote in favour of the amendment.

Motion Carried

A vote was called on the original motion as amended.

Motion Carried

8. OTHER BUSINESS

e. Board Member Appointments by Mayor Seamans

Mayor Seamans made the following appointments:

Capitol Theatre - Brenda P. Orr - 2 year term

Tri-Community Volunteer Policing - Douglas Jones

f. Terminate service with the Canadian Radiocommunications Information and Notification Service

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to adopt a resolution to terminate service with the Canadian Radiocommunications Information and Notification Service and adopt a new Antenna System Siting Protocol in lieu thereof.

Motion Carried

9. COUNCIL STATEMENTS/INQUIRIES

Councillor LeBlanc expressed his appreciation to the Fire Department. He noted that recently there was a major house fire in Riverview and the Department had done an incredible job.

Michel Ouellet confirmed with Councillor Thorne that the removal of the stops sign on Canusa was initially to have been carried out in early summer but ended up being late summer.

Councillor Thorne noted that he had discussed the matter with the Director and agreed that better communication should have taken place in regard to the change. It was suggested that perhaps the Traffic Committee minutes could be included as part of the monthly report.

C. Smith clarified that staff could include the action items of the Traffic Committee in the monthly report but not the Traffic minutes. Those minutes are circulated to Council once approved.

Councillor Thorne remarked that he had received one complaint but was told that originally Monarch was marketed as a street designed for the elderly.

M. Ouellet remarked that he understood that originally the street was built by the developer as an extension but instead it eventually turned into a big development with the parking lot exiting onto Canusa/Monarch. Motorists leaving the driveway of seniors complex are expected to yield to oncoming traffic like any other intersection and abide by the rules of the road.

Michel Ouellet confirmed with Councillor Thorne that yield signs are meant for off ramps or merging. The intersection is now appropriately signed, and motorists must abide by the rules of the road.

Councillor Cassista indicated that she did receive a lot of calls from Monarch Drive because the Town did not earlier communicate the change. As a Council, she remarked that they had not received communication on the change from staff. Councillor Cassista pointed out that there is another area of concern on Canusa and Waterfall. She indicated that motorists are not stopping at the stop sign.

M. Ouellet remarked that he could bring this item to the Traffic Committee to review the intersection. This location has three streets converging at one intersection. It is a very well defined intersection. But if motorists are not obeying the stop sign then there is a concern. He confirmed that there is a standard for the erection of traffic signage but it also takes into account visibility, traffic count, and intersection distance. It is important to sign intersections appropriately to avoid accidents.

Councillor Bennett commented that at the Canusa/Waterfall location there does not appear to be an obstruction. It would be more of a police issue with regard to failure to stop at the stop sign.

M. Ouellet remarked that the RCMP were consulted in regard to the removal of the stop sign on Canusa. However, he was not aware that the Canusa/Waterfall intersection was an issue. Having heard the concerns from Council, it will be reviewed by the Traffic Committee.

Councillor Cassista reminded everyone of the flag raising on Thursday, September 27th at 11:30 at Town Hall in recognition of International Older Persons Day.

M. Ouellet confirmed with Councillor Thorne that, in his opinion, the stop signs should not have been there in the first place at Canusa/Monarch. He noted that in the past the RMCP did do a traffic stop at that location and has issued a number of tickets. The RCMP did a follow up a week later and advised that there

was no change to the traffic pattern which support his findings. The intersection is now properly signed.

Councillor Thorne suggested sending a letter to Shannex outlining the concerns of motorists failing to stop before existing the parking lot onto the road. Further that the rules of the road apply when motorist are existing the seniors complex parking lot.

10. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

That the meeting be adjourned at 8:15 p.m.

Motion Carried