



REGULAR COUNCIL MEETING AGENDA

Monday, April 10, 2017

7:00 p.m.

30 Honour House Court - Council Chambers

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PUBLIC MEETING

PROPOSED LOCAL IMPROVEMENTS –

Hawkes Street, Ashburn Avenue, Wentworth Drive, Prescott Drive,

Olive Street & Fatima Drive

MONDAY, MARCH 13, 2017

6:30 p.m.

30 Honour House Court - Council Chambers

Members Present:

- Deputy Mayor Cecile Cassista**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Eng & Works**
- S. Thomson, Director of Economic Development**
- Tyla Finlay, Director of Human Resources**
- D. Pleau, Fire Chief**

Regrets: **Mayor Ann Seamans**
 G. Cole, Director of Parks & Recreation

1. CALL TO ORDER

Deputy Mayor Cassista called the meeting to order at 6:30 p.m.

2. Hawkes Street

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Hawkes Street.

No member of the audience wished to speak on the matter.

3. Ashburn Avenue

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Ashburn Avenue.

Charles Jonah indicated that he is the owner of 32 Ashburn which is a rental property and as a result pays higher property taxes (a non-owner occupied rate). He has experienced an increase in property assessment, yet he loses money every month on rental of property as it is vacant. He suggested that improvements to the street should have been done long ago.

Karl Whittiker of 21 Ashburn was told, in the past, when the Town had torn up the street for repairs it would eventually be replaced with curb and gutter. The Mayor, at the time, indicated that improvements would be made but now after many years the local improvements are being proposed at a cost to the property owner which is excessive.

No further comments from audience on Ashburn.

4. Wentworth Drive (Sussex to Traynor)

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Wentworth Drive.

John Melanson of 201 Wentworth Drive. He advised that he had previously paid local improvement charges for a portion of his property which abuts on Randall Drive. At the time, he paid approximately \$900 for that portion on Randall Drive.

The price cost per meter from then until now is a difference of \$62.52 per meter! The cost difference is substantial and he would like an explanation.

C. Smith responded that in 2015 amendments were made to the local improvement by-law to change the charge per meter frontage. He stated that the per meter frontage charge had not been increased in many years. Last year the new increased rate was initiated to property owners on Woolridge, Beverly, and Hawthorne. At this stage in their process, the residents have not been charged. The property owners for these streets will be invoiced in the fall of 2017 for local improvement work carried out last summer. The local improvement revenue from charges to residents represents approximately 10-14% of the total project cost. The remaining costs are paid for by the Town.

Jeremy Babin of 202 Wentworth Drive. He indicated that he is not opposed to the work but the cost. He is of the opinion that the funds collected through property tax should recoup any charges for these types of improvements.

Doug Malpeck of 144 Wentworth Drive. He has resided on Wentworth Drive since May 1977. He stated that he lives on fixed income and the local improvement charge will have a financial impact. He indicated that he has been waiting for years to have this work done. He watched as streets all around his home received local improvements. He is of the opinion that the local improvement work will be an investment to his home. He noted that if the work proceeds, he would like a water shut off valve on his lawn. In his opinion, Mr. Malpeck indicated that the door to door petitioner mislead the residents and the facts were not presented accurately. He stated that he was in favour of upgrade and looked forward to the work being completed.

Dan Harker of 155 Wentworth Drive concurred that a lot of information was not given correctly by petitioner. He noted that it is unclear how much each property owner will be charged. He indicated that in a recent newspaper article the Mayor had made it sound like the work would not proceed if the majority of the owners objected and met the required formula.

Ben Black of 138 Wentworth Drive. He stated that it was a total mismanagement of funds by Council. He suggested that it was totally ridiculous that there was no money for infrastructure projects.

5. Prescott Drive

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Prescott Drive.

No member of the audience wished to speak on Prescott Drive

6. Olive Street

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Olive Street.

No member of the audience wished to speak on Olive Street.

7. Fatima Drive

Deputy Mayor Cassista invited the members of the audience to speak on the matter of the proposed local improvement for Fatima Drive.

Bernadine Cormier of 2 Fatima Drive. While she indicated that she was in agreement of the work being done she was not in agreement with the way it was presented.

8. ADJOURNMENT

Public meeting concluded at 6:48 p.m.

Public Hearing for the proposed rezoning on a portion of Runneymeade Road to immediately follow the Public Meeting.



PUBLIC HEARING

The Town of Riverview is considering proposed changes to the Zoning By-Law. The purpose of the proposed change is to rezone part of PID #05091202, from PRI (Parks, Recreation, Institutional) Zone to RM (Residential Mix) Zone. The rezoning will accommodate the potential for new mixed residential development.

MONDAY, MARCH 13, 2017

6:30 P.M.

30 HONOUR HOUSE COURT – COUNCIL CHAMBERS

Members Present: Deputy Mayor Cecile Cassista
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Wayne Bennett
Councillor Andrew LeBlanc
Councillor Tammy Rampersaud

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Eng & Works
S. Thomson, Director of Economic Development
Tyla Finlay, Director of Human Resources
D. Pleau, Fire Chief

Regrets: Mayor Ann Seamans
G. Cole, Director of Parks & Recreation

Prior to the hearing it was brought to the attention of staff that the notices delivered to the area residents within the 100m radius indicated that the public hearing would commence at 7 p.m. It was determined that the public meeting on local improvements would proceed at 6:30 p.m. and the public hearing on the proposed rezoning would begin at 7 p.m. as per the mail outs received by the home owners.

1. Call to Order

Deputy Mayor Cassista called the public hearing to order at 7 p.m.

2. Public Hearing -

The Town Clerk advised that Sarah Anderson from Urban Planning would be conducting a PowerPoint presentation. The subject parcel of land is located at the southern end of Runneymeade Road and was vested to the Town (many year ago) as Land for Public Purposes and reserved for future recreational space. Since that time the land has remained unused as open and vacant space. She noted that the surrounding area has grown as a mixed use neighbourhood with the benefit of two recreational areas that are close in proximity – Coverdale Recreation Centre playground and Mill Creek Nature Park (which is approximately 523 metres to the south of the subject land).

Sarah Anderson remarked that after extensive review of the recreational objectives for the overall area it was determined that the recreational objectives have been met which resulted in the Planning Advisory Committee submitting a recommendation to proceed with the proposed rezoning.

Sarah Anderson outlined permitted uses of a residential mix zone: single unit dwelling, semi-detached dwelling, two unit dwelling. There are also a number of conditional uses (subject to terms and conditions) which would require going through a process with the Planning Advisory Committee. This process would include an opportunity for the area residents to be heard by the Planning Advisory Committee.

3. Written Objections

Deputy Mayor Cassista called upon the members of the audience who wished to speak on the matter.

Jennifer Campbell of 185 Runneymeade (and is also representing her mother who lives at 183 Runneymeade who was not able to be present). Ms. Campbell

expressed concern regarding the notification. She inquired whether the notice went to home owners in a 60m radius or a 100m radius. She pointed out that the rezoning will affect people in the overall neighbourhood. She inquired as to how many letters were actually sent out. Ms. Campbell inquired as to the definition of residential mixed use, why this particular parcel was selected to be developed? She pointed out that the primary reason they built their home at this location was for the privacy. She indicated that it was a big buying feature for her. Ms. Campbell remarked that the development of the area will increase traffic. Already experience problems with four wheelers going through front lawn. When is it going to take place? She requested a written response to her questions.

Sarah Anderson responded that in terms of notice any landowner within 100m of the subject property would have been notified. She remarked that there are not a great number of homes within the 100m radius. Ms. Anderson agreed to provide confirmation as the number of letters that were distributed. Ms. Anderson noted that, at this point, there is no buyer; therefore, there is no proposed project at this time. The proposed rezoning is just opening up the possibilities. Ms. Anderson remarked that she included the permitted uses and conditional uses in the PowerPoint to make people aware what could go there. If land is going to be sold it is preferable to be sold as residential mixed use.

C. Smith spoke to the question as to why this particular property was selected for rezoning. He indicated that the Town had developed a land management policy which was approved by Council and had directed staff to review its holdings and come forward with recommendations. As a result of staff's review a portion of this particular property was being proposed to be sold. Mr. Smith provided a bit of background as to when this land was originally vested to the plan. At the time there was thought being given to create an outdoor soccer field. However, he indicated that it is no longer the vision for the Town. Other provisions have been made with the upgrades to the soccer fields below the Byron Dobson area. The Directors reviewed and had no plans for this particular area and since there are other play areas in close proximity put forward the recommendation to Council.

Deputy Mayor Cassista called upon members of the audience to speak on the matter.

Bill Hawthorne of 47 Hillsdale indicated that Runneymeade Road is not fit to travel upon and furthermore there are no sidewalks from Hillsdale to Runneymeade Road. To compound the problem when an event is held at the Coverdale Centre motorists park on both sides of the street making it very difficult to navigate. He suggests that these are unsafe conditions and that something has to be done. At the very least, restrict parking on one side of the

street. He indicated that he has no objection to the development of the land but he would very much like to see the parking issues addressed as further development add to traffic congestion.

Michel Ouellet commented that those concerns have been brought to the Traffic Committee. He suggested that there are some things in the works to address those concerns. He confirmed that he would respond to the Mr. Hawthorne who had already brought forward concerns in an email.

Jan Lutes of 189 Runnymede Road. She remarked that she had based the decision to purchase her lot because of the privacy and green space. She pointed out that the mail outs which had been delivered to property owners indicated that the public hearing would be held at 7 p.m.

Colin Smith noted that the matter of the time difference was brought to staff's attention prior to the public hearing and that was why the public hearing was delayed until 7 p.m. He noted that the public meeting regarding local improvements was conducted at 6:30 p.m. In fact the public meeting concluded prior to 7 p.m. and that Town Council had, in fact, waited until 7 p.m. to call the public hearing to order.

Jan Lutes indicated that the Carriage Hill home owners were not notified. She pointed out that Urban Planning had recommended that the mail outs be extended. She inquired as to why the notices were only delivered to how owners within 100m. She referred to issues pertaining to speed, the use of four wheelers and the Town's use of the dump site in the area as well as the excessive speeds of the Town crews accessing the dump site. Ms. Lutes remarked that these are areas of concern. She does not want an apartment building developed on the land in question. She inquired as to the timeline for development and when the by-laws would be finalized. Ms. Lutes inquired how the Town would respond to the residents.

C. Smith remarked that the Town is already addressing traffic concerns. In regard to notification it is the Town's policy to notify property owners within a 100m radius of the property being proposed for rezoning. The Town had followed this policy but was also sharing with a broader audience through social media. He stated that first reading of the by-law is scheduled this evening and that 2nd and final 3rd reading would be considered at the Regular Council meeting held on April 10th.

C. Smith confirmed with Jan Lutes that the sale of land does not go through a tender process. The land would be put up for sale which requires a purchaser. If the Town is successful in attracting a buyer, the sale of the land would be passed

by motion of Council. He remarked that at this point the Town does not have a buyer but if one were to come along in the near future he anticipates that the earliest development could commence would be the summer of 2018, if everything is in order. The only thing taking place at the moment is the consideration of the rezoning of the land in question.

Sarah Anderson confirmed with Jan Lutes the permitted use for the property once it is rezoned to residential mixed use. She outlined the difference between a permitted use and a conditional use. S. Anderson pointed out that a request for a conditional use does not go through Council. A request to consider a conditional use on a property would go through a process with the Planning Advisory Committee. The Planning Advisory Committee is made up of Riverview residents appointed by the Mayor. This process would also provide for an opportunity for the area residents to be heard.

Mr. Jean Doiron 33 of Emery Street. He does not understand why the Town is getting rid of all the baseball fields, soccer fields. Why not build a new recreation centre to enable the parking. Why not have tennis courts and provide something for the kids to do instead of playing on the street.

C. Smith responded that there have been ongoing discussions about the creation of a Wellness Centre, which is five or six years out in the capital plan. He pointed out that eventually Bridgedale Boulevard will be developed which will connect to John's Garden Centre. He suggested that Bridgedale Boulevard would take some of the traffic off those streets.

Bill Hawthorne of 47Hillsdale pointed out that there already exists a large area which is zoned R3. There is already approval for two large apartment buildings by Moemar, plus commercial property on the main level. He suggested that the proposed property being rezoned should be kept down to R1.

Councillor L. Hansen remarked that she was under the understanding that the baseball fields were being revitalized and that they would eventually be turned into smaller t-ball fields.

Lynn MacNeil of 77 Darwin Drive remarked that she had lived in East Riverview since 1972. Over the years, she has seen it develop to where it is now. She is happy to finally see east Riverview being developed and especially the Mill Creek Nature Park. She indicated that she understands the concerns of the residents and the traffic concerns relating to traffic but it is all part of the development of our Town. In her opinion, the Town is doing a good job. She, too, doesn't want to see large apartment buildings developed but knows that there would be a process for public consultation.

Town Clerk confirmed that notice was given as per the Community Planning Act and further that no written objections received only the verbal remarks made during the public hearing.

5. Conclude Public Hearing

Deputy Mayor Cassista declared that the Public meeting conclude at 7:37 p.m.



REGULAR MEETING OF COUNCIL

MINUTES

MONDAY, MARCH 13, 2017

30 Honour House Court - Council Chambers

Members Present: Deputy Mayor Cecile Cassista

Councillor Lana Hansen

Councillor John Coughlan

Councillor Jeremy Thorne

Councillor Wayne Bennett

Councillor Andrew LeBlanc

Councillor Tammy Rampersaud

Staff Present:

A. Crummey, Town Clerk

D. Richard, Deputy Town Clerk

C. Smith, CAO

R. Higson, Director of Finance

M. Ouellet, Director of Eng & Works

S. Thomson, Director of Economic Development

D. Pleau, Fire Chief

Tyla Finlay, Director of Human Resources

Regrets:

Mayor Ann Seamans

G. Cole, Director of Parks & Recreation

1. CALL TO ORDER

Deputy Mayor Cassista called the Regular Meeting of Town Council for March 13, 2017 to order at 7:38 p.m.

Note the Regular Meeting of Council was to immediately follow the public hearing.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor W. Bennett

That the agenda for the Regular Meeting of Council for March 13, 2017 be adopted.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

Nil

4. ADOPTION OF THE MINUTES

a. Regular Meeting of Council - February 14, 2017

Moved by: Councillor W. Bennett

Seconded by: Councillor J. Coughlan

That the minutes of the Regular Meeting of Town Council held on February 14, 2017 be approved.

Motion Carried

b. Committee of the Whole Meeting - February 27, 2017

Moved by: Councillor T. Rampersaud

Seconded by: Councillor W. Bennett

That the minutes of the Committee of the Whole meeting of Town Council held on February 27, 2017 be approved.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

a. Gordon S. Locke, Manager of Subdivision Approval/Deputy Director -

Assent to Tentative Plan of Amending Gordon Hawkes Subdivision,
Hawkes Street

Gordon Locke advised that the tentative plan is designed to extend a cul de sac and create two building lots and land for public purpose. He confirmed that the tentative subdivision plan has gone through the process with the Planning Advisory Committee. He noted that Hawkes Street is a dead end street and has been for a long period of time.

Mr. Locke confirmed with Councillor Bennett that the proposed lots would be zoned R1 and that the properties would be free and clear of the wetlands.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

That Riverview Town approve the variance request from Remi Bourque to exceed the maximum length of a Cul de sac from the required 183m to 196.9m and to reduce the minimum turning radius of a cul de sac from the required 18m to 15m. -

And further that the Town Council of the Town of Riverview assent to the location of Hawkes Street (public); assent to the location of Land for Public Purpose as shown on Tentative Amending Subdivision Plan Amending Plan 54080 and the streets and services be designed and constructed in accordance with the Town of Riverview's current Subdivision Standards and Guidelines and the Owner/Developer to enter into a Subdivision Agreement with the Town of Riverview. Any development within the 30m buffer area is subject to a Watercourse and Wetland Alteration Permit.

Gordon Locke pointed out that Council was only required to assent to the street as the Planning Advisory Committee had already approved the

variance. The members of Council accepted the friendly amendment. The motion read as follows:

That the Town Council of the Town of Riverview assent to the location of Hawkes Street (public); assent to the location of Land for Public Purpose as shown on Tentative Amending Subdivision Plan Amending Plan 54080 and the streets and services be designed and constructed in accordance with the Town of Riverview's current Subdivision Standards and Guidelines and the Owner/Developer to enter into a Subdivision Agreement with the Town of Riverview. Any development within the 30m buffer area is subject to a Watercourse and Wetland Alteration Permit.

Motion Carried

7. PETITIONS, PRESENTATIONS & DELEGATION

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Recommendation on Solar Farm Pre-Feasibility Study

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That Riverview Town Council accept staff's recommendation to defer the NB Power LORESS application at this time.

It should be noted that staff will continue to investigate potential funding sources and partnership models in preparation for any future application opportunities.

Motion Carried

b. Recommendations on Byron Dobson Arena Facility Review

Moved by: Councillor W. Bennett

Seconded by: Councillor T. Rampersaud

That Riverview Town Council direct staff to develop a plan to address the recommendations in the MCW facilities condition assessment and energy audit in the capital and operating budget plans for the Town over the next three to five years. In particular staff is to determine what can be done to address the immediate recommendations identified in the MCW report and what options exist to address the most critical items in 2017 and outline that plan to Council.

Motion Carried

c. Recommendation to Approve updated Municipal Specifications - 2017

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That Riverview Town Council accept the recommendation to endorse the new Standard Municipal Specifications, revision 6.0, dated February 2017.

Motion Carried

d. Approval of Grants:

NB East Bantam Female AAA Hockey

In response to an inquiry from Councillor Bennett it was determined that the tournament was scheduled to be hosted at the Kay Arena and that there were five Riverview players on the team. This information was contained in the grant report presented at the COW meeting of February 27, 2017.

Moved by: Councillor L. Hansen

Seconded by: Councillor J. Coughlan

NB East Bantam Female AAA Hockey

That Riverview Town Council support the NB East Bantam Female AAA Hockey through sponsorship in the amount of \$750 to assist costs with hosting the Atlantic AAA Championships being held at the Kay Arena from April 6-9, 2017.

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

Riverview Skating Club

That Riverview Town Council award a grant in the amount of \$2,500 to the Riverview Skating Club to assist with costs of hosting the Canada NB Spring Skate to be held April 21 – 23, 2017.

Motion Carried

Councillor Bennett stated that he was not in favour of the amount of the grant being proposed for JDRE. He made a motion to reduce the amount to \$500 which did not receive a seconder.

Council proceeded to vote on main motion as follows:

Moved by: Councillor L. Hansen

Seconded by: Councillor T. Rampersaud

Juvenile Diabetes Research Foundation

That Riverview Town Council award a grant in the amount of \$1,500 for a bronze sponsorship in support of the Juvenile Diabetes Research Foundation for the JDRE Walk to be held on June 11, 2017.

Nay Vote: Councillor Bennett

Motion Carried

9. BY-LAWS

a. By-Law 700-10-10 - Traffic

Third Reading, by title only, of By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor L. Hansen

That leave be given to introduce third reading, by title only, of By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That third reading, by title only, be given to By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.

Motion Carried

b. By-Law 300-6-11 - Zoning

A By-Law To Amend the Town of Riverview Zoning By-Law - First Reading, by title only

Town Clerk pointed out the zoning by-law relates to the public hearing held earlier this evening.

Councillor Bennett commented that once the zoning is approved it will be for residential mix and a Project can go ahead with restrictions. His point is that the street cannot accommodate the traffic congestion. He remarked that this particular parcel of land has been vacant for a long period of time but he would support if it were to be single family dwellings.

Colin Smith clarified that if the rezoning were to proceed there is still the need to sell the land. Council is required to approve the sale of land of any which, in this case, would provide another opportunity to discuss it.

S. Thomson pointed out that the land south of the proposed rezoning parcel is currently zoned residential mix. There is also hundreds of acres south of our land which is already zoned residential mix. He clarified that all these lands can be developed without having approval from Council.

Councillor Bennett countered that these lands are not on Runneymeade.

S. Thomson offered that traffic will increase in this area because the zoning already exists.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That leave be given to introduce first reading, by title only, of By-Law 300-6-11, A By-Law to Amend the Town of Riverview Zoning By-Law.

Councillor Bennett stated that he would not be supporting the motion until a better resolution of the issues were outlined. He indicated that he understands the issues of the residents and, in his opinion, would not be appropriate to move forward with a residential mix zone.

For the benefit of the audience Councillor LeBlanc provided the gallery with an explanation as to procedure to give "leave" to a by-law.

Nay vote: Councillor Bennett

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That first reading, by title only, be given to By-Law 300-6-11, A By-Law to Amend the Town of Riverview Zoning By-Law.

Nay votes: Councillor Bennett

Motion Carried

c. By-Law 300-25-05 - Local Improvement - Hawkes Street

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First reading, by title only

Town Clerk confirmed that Notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th.

She advised that there are 14 properties being assessed for the Hawkes Street local improvement and by the deadline date of March 7, 2017 Council received objections from 7 of these properties. As the value of

these 7 properties equals more than 50% of the total value of all properties on Hawkes Street, the criteria to be a sufficient petition against the by-law has been met and will require a unanimous vote of Council on all three readings.

Moved by: Councillor J. Coughlan

Seconded by: Councillor L. Hansen

That leave be given to introduce first reading, by title only, of By-Law 300-25-05, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview, (Hawkes Street)

Councillor LeBlanc indicated that he wanted more answers and clarification and would be addressing this later in the meeting.

Councillor Rampersaud concurs with her colleague. She would like to provide more education to our residents as she would hate to see the residents miss an opportunity due to a lack of understanding of the process.

Unanimous vote of council

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-300-25-05, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Hawkes Street).

Unanimous vote of council

Motion Carried

d. By-Law 300-25-06 - Local Improvement - Ashburn Avenue

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First Reading, by title only

The Town Clerk confirmed that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th. She also reported that there are 36 properties being assessed for the Ashburn Avenue local improvement and by the deadline date of March 7, 2017 Council received objections from 2 of these properties. As the value of these 2 properties equals less than 50% of the total value of all properties on Ashburn Avenue, the criteria to be a sufficient petition against the by-law has not been met and will require a two-thirds vote of Council on all three readings.

One late submission was received and forwarded to Council for their review.

Moved by: Councillor L. Hansen

Seconded by: Councillor J. Thorne

That leave be given to introduce first reading, by title only, of By-Law 300-25-06, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Ashburn Avenue).

Unanimous vote of council

Motion Carried

Moved by: Councillor L. Hansen

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 300-25-06, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Ashburn Avenue).

Unanimous vote of council

Motion Carried

e. By-Law 300-25-07 - Local Improvement - Wentworth Drive (Sussex to Traynor)

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First Reading, by title only

The Town Clerk confirmed that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th. She advised that there are 33 properties being assessed for the Wentworth Drive local improvement and by the deadline date of March 7, 2017 Council received objections from 17 of these properties. As the value of these 17 properties equals more than 50% of the total value of all properties on Wentworth Drive, the criteria to be a sufficient petition against the by-law has been met and will require a unanimous vote of Council on all three readings.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor W. Bennett

That leave be given to introduce first reading, by title only, of By-Law 300-25-07, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Wentworth Drive – Sussex to Traynor).

Unanimous vote of council

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 300-25-07, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Wentworth Drive – Sussex to Traynor).

Unanimous vote of council

Motion Carried

f. By-Law 300-25-08 - Local Improvement - Prescott Drive

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First Reading, by title only

The Town Clerk confirmed that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since

February 15th. She indicated that there are 14 properties being assessed for the Prescott Drive local improvement and by the deadline date of March 7, 2017 Council received no objections. This by-law will require a two-thirds vote of Council on all three readings.

Moved by: Councillor L. Hansen

Seconded by: Councillor T. Rampersaud

That leave be given to introduce first reading, by title only, of By-Law 300-25-08, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Prescott Drive)

Unanimous vote of council

Motion Carried

Moved by: Councillor L. Hansen

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 300-25-08, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Prescott Drive).

Unanimous vote of council

Motion Carried

g. By-Law 300-25-09 - Local Improvement - Olive Street

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First Reading, by title only

The Town Clerk confirmed that Notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th.

There are 6 properties being assessed for the Olive Street local improvement and by the deadline date of March 7, 2017 Council received objections from 4 of these properties. As the value of these 4 properties equals more than 50% of the total value of all properties on Olive Street,

the criteria to be a sufficient petition against the by-law has been met and will require a unanimous vote of Council on all three readings.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That leave be given to introduce first reading, by title only, of By-Law 300-25-09, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Olive Street)

Unanimous vote of council

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 300-25-09, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Olive Street).

Unanimous vote of council

Motion Carried

h. By-Law 300-25-10 - Local Improvement - Fatima Drive

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - First Reading, by title only

The Town Clerk confirmed that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th.

There are 6 properties being assessed for the Fatima Drive local improvement and by the deadline date of March 7, 2017 Council received no objections. This by-law will require a two-thirds vote of Council on all three readings.

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That leave be given to introduce first reading, by title only, of By-Law 300-25-10, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Fatima Drive)

Unanimous vote of Council

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor W. Bennett

That first reading, by title only, be given to By-Law 300-25-10, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Fatima Drive).

Unanimous vote of Council

Motion Carried

Councillor LeBlanc indicated that there appears to be a misunderstanding and miscommunication regarding the local improvements process. He would like to arrange for another information session and made a motion to that effect.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That Council direct staff to meet with residents of all three streets to further explain the local improvement process and answer any questions they may have. The outcome of this meeting will be brought forward to Council before the second reading of the by-laws.

Motion Carried

11. NEW BUSINESS

a. Award of Tender 17-39

Supply & Delivery of One (1) Latest Model 4WD Diesel Ride-On Mower with Trade-in

Moved by: Councillor W. Bennett

Seconded by: Councillor L. Hansen

That Tender 17-39, Supply & Delivery of One (1) Latest Model 4WD Diesel Ride-On Mower with Trade-in (of (1) 2005 Kubota F3560 4WD out front mower) be awarded to Nova International Ltd. in the amount of \$27,427.50 which includes trade-in allowance and applicable taxes and that the Mayor and Town Clerk are authorized to sign all related documents.

Motion Carried

b. Award of Tender 17-40

Supply, Delivery One (1) Latest Model 1-Ton Crew Cab (Gas) Truck, Chassis & Cab with Trade-in

Moved by: Councillor J. Thorne

Seconded by: Councillor T. Rampersaud

That Tender 17-40, Supply & Delivery of One (1) Latest Model One Ton Crew Cab (Gas) Truck with Trade-in (of (1) 2001 Ford One Ton Crew Cab) be awarded to Lounsbury Automotive Ltd. in the amount of \$31,541.31 which includes trade-in allowance and applicable taxes and that the Mayor and Town Clerk are authorized to sign all related documents.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

NIL

13. ADJOURNMENT

Moved by: Councillor A. LeBlanc

Seconded by: Councillor W. Bennett

That the meeting be adjourned at 8:26 p.m.

Motion Carried



COMMITTEE OF THE WHOLE MEETING OF COUNCIL

MONDAY, MARCH 27, 2017

30 Honour House Court - Council Chambers

7 p.m.

MINUTES

Members Present:

- Mayor Ann Seamans**
- Deputy Mayor Cecile Cassista**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Eng & Works**
- G. Cole, Director of Parks & Recreation**
- S. Thomson, Director of Economic Development**
- D. Pleau, Fire Chief**
- Tyla Finlay, Director of Human Resources**
- Supt. Paul Beauchesne – Codiack RCMP**

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

The Town Clerk advised that item 5a would be deleted from agenda.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor A. LeBlanc

That the agenda for the Committee of the Whole for Meeting of March 27, 2017 be approved as amended.

Motion Carried

5. PETITIONS, PRESENTATIONS & DELEGATIONS

a. Presentation to Rebecca Schofield

Deleted from agenda.

b. Presentation by Andrew Boudreau of AC Stevenson & Partners - Review of 2016 Financial Statements

Andrew Boudreau stated that the audited financial statements for the fiscal year ending December 31, 2016 have been prepared and previously distributed to Council for review. He highlighted the audit process and confirmed that there were no material issues. The auditors conducted a review of the system of internal control and concluded that there were no issues nor any fraudulent acts or transactions.

Mr. Boudreau touched upon a few items from the statements including the Independent auditor's report, management's responsibilities and the auditor's responsibility and concluded with an unqualified auditor's opinion.

In response to an inquiry from Deputy Mayor Cassista, Mr. Boudreau confirmed that audit test samplings were performed on all departments during the audit process.

In response to another inquiry from Deputy Mayor Cassista, Mr. Boudreau stated that the interest rate on the long term debt is pre-determined at

the time the debt is issued and the interest rates charge during each year the debt is outstanding.

Mr. Boudreau further confirmed with Deputy Mayor Cassista that certain cash balances are restricted as to their use. Examples of these are the cash balance for ProKIDS and the Gas Tax Reserve Fund. The Gas Tax Reserve Fund amount is kept in a separate bank account used solely for that purpose.

c. Sustainability Update by Shane Thomson

Shane Thomson conducted a powerpoint presentation. He noted that the Mayor had appointed the Sustainability Committee (2014) and, in turn, the Committee had developed a Sustainability Plan of Action adopted by Council in 2015 which contained a number of recommendations.

Mr. Thomson noted that one of the recommendations from the Sustainability Committee was to identify an internal champion of the plan. He was happy to report that Micha Fardy has been named as the Town's internal champion. Another of the recommendations was to incorporate sustainability into Council's decision making process and to create a reporting process. Another recommendation from the Committee was the creation of the Green Team.

He remarked that the Envision Riverview Plan outlining 12 systems which have been identified as priority areas. These include: Built Infrastructure; Culture & Arts; Education; Energy; Health & Wellness; Local Economy; Local Food; Nature; Recreation & Leisure; Transportation; Waste Management and Water. He provided a brief summary of the progress being made.

He remarked that the Integration of the Envision Riverview Community Sustainability Plan Priorities help to inform, guide and measure strategies. As the Town develops it is important to attract new investment through a growth plan that recognizes the significance of its residential neighbourhoods, protection of the natural surrounding and a commitment to long-term sustainability.

The ICSP provides a framework to “Try New Things” with calculated risk, a learning agenda and a storyline for the Town’s aspiration of being a resilient and thriving community. This was demonstrated by the interest generated in the Envision Riverview Micro-Grants which were so successful last year. He commented that the deadline for submission this year is Friday, March 31st.

The Town is once again very excited to host Sustaina-palooza which is set to kick off April 19-22nd for its 3rd year. This year the schedule will include an art exhibit – “Telling Our Story of People and Place”. A full schedule will be made available.

Councillors Bennett and Thorne congratulated the team on their progress and the forward steps being taken to implement the 3 stream waste system.

C. Smith responded to an inquiry from Councillor Thorne regarding the progress being made in the transition to three stream within Town owned buildings. C. Smith noted that each department has been source separating and the janitorial contractor collects and deposits in separate bins. He was happy to report that Riverview is leading in the source separation efforts.

6. EXTERNAL REPORTS

a. Building Permit Report for the month of February, 2017

Mayor Seamans noted that the numbers are up for the month of February in 2017.

b. Development Activity Report for the month of February, 2017

Report accepted.

c. Animal Control Report for the month of February, 2017

Report accepted.

d. Codiac RCMP Report for the month of February, 2017

Supt. Beauchesne confirmed that Council is provided with weekly activity reports. He commented that the stats for Riverview are low - which is excellent! The RCMP are currently working on updating their crime prevention strategy and once finalized he would like to come to Council and present it.

Councillor J. Coughlan noted that Riverview will now be included in the rotation for holding the CRPA meetings.

Supt Beauchesne commented that he had participated in the Battle of the Badges which saw RCMP members compete against the local Fire Departments in a friendly game of hockey whereby the proceeds raised (of approximately \$7,000) were donated to Becca's charity.

7. DEPARTMENTAL REPORTS

a. Administration Department

7.a.1 Administration Report for the month of March, 2017

C. Smith remarked on the new service tracking initiative for the Engineering & Works Department. It is an excellent tool which is used to improve service to our residents.

Councillor Rampersaud applauded the great effort going into the planning of the upcoming Volunteer Recognition Night to be held on April 27th.

Report accepted.

7.a.2 By-Law Infraction Summary

Taken as information.

b. Finance Department

7.b.1 Finance Report for the month of February/March, 2017

R. Higson indicated that the past due accounts totaled approximately \$172,000. He advised that recently the Town had

recovered an old account in the amount of \$10,000 which reduced the outstanding balance.

In response to an inquiry from Councillor Thorne, R. Higson responded that he anticipates the interest on the local improvement projects for 2017 to be approximately 6% annually. He pointed out as the outstanding balance is paid down interest is charged on only the remaining balance.

Report accepted.

c. Engineering & Works

7.c.1 Engineering & Works Report for the month of February, 2017

In response to an inquiry from Deputy Mayor Cassista, M. Ouellet confirmed that there is provision in the Town's documentation that provides any tender may not necessarily be awarded.

M. Ouellet also confirmed that if local improvements on Hawkes Street did not proceed the link to the trail would not proceed either.

M. Ouellet confirmed with Councillor Coughlan that staff had met with residents of Fatima Drive and will be working with them if the project proceeds.

Report accepted.

d. Fire Department

7.d.1 Fire Department report for the month of February, 2017

Report accepted.

e. Parks, Recreation and Community Relations

7.e.1 Parks & Recreation Report for the month of March, 2017

G. Cole indicated that an open house for Ridgeway Park Redevelopment was rescheduled to Wednesday, March 29th from 6-7:30 at Town Hall. He encouraged everyone to attend.

Mayor Seamans remarked that she is still confused on where she can walk on the trail.

G. Cole indicated that there has been a bit of a challenge between user groups. He noted that staff is working on this and also working on mapping which will be made available on the web site. He commented on another issue which is causing difficulty on the trails is pet owners allowing their animals to run at large and also failing to poop and scoop.

Councillor Thorne inquired as to the deadline for submitting summer student applications.

G. Gole indicated that he thought the deadline was the end of February with the hiring process beginning in March.

T. Finlay remarked that the process was commenced a bit early and the deadline for summer student applications was the middle of February. She noted that she will provide an update in her next report to clarify.

Report accepted.

f. Business/Economic Development

7.f.1 Economic Development Report for the month of March, 2017

S. Thomson highlighted the Trail Town Conference being held March 29th & 30th and encouraged Council to drop in. There will also be an exciting announcement made tomorrow evening with respect to a Library partnership pertaining to nature back packs.

Report accepted.

g. Human Resources

7.g.1 Human Resources Report for the month of March, 2017

T. Finlay advised that she had been taking time to meet the staff and getting to know them and what they do.

Report accepted.

8. OTHER BUSINESS

a. Grant Report - March 2017

The Town Clerk confirmed with Deputy Mayor Cassista that the requests that were within staff's limit had been approved.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

That the Committee of the Whole recommend to Town Council to support Gay Pride Week through a financial contribution of \$300.

Deputy Clerk confirmed that this group had not received a community investment grant for 2017.

Councillor LeBlanc noted that this group had done a significant amount and would therefore like to increase the proposed grant.

Councillor LeBlanc proposed a motion to amend to increase to the grant from \$300 to \$1,000.

Deputy Mayor Cassista called for a point of order. She indicated that the Councillor has spoken on the item before making the motion. However, if another member of Council wanted to introduce the motion that would be acceptable.

The Town Clerk investigated but did not see anything that would prevent the motion to amend. She commented that she would check on it further.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor W. Bennett

*That the members of Council consider a **motion to amend** the grant in support of Gay Pride Week from \$300 to \$1,000.*

Motion Carried

Vote was called on the original motion as amended.

Motion Carried

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

That the Committee of the Whole recommend to Town Council to support the Atlantic Nationals breakfast being held in Riverview on July, 2017 in an amount up to \$3,000.

Deputy Clerk confirmed that this group did not receive a community investment grant for 2017.

Deputy Clerk noted that she had recommended that the amount be increased to more accurately reflect the actual amount invoiced in past years. She pointed out that the invoice this year may be more as the cost is based on the number of breakfasts served.

b. Appointments by Mayor Seamans to the Jim DeWolfe Community Spirit Award Committee

Mayor Seamans appointed Gerry Forsythe & Melannie Eldridge to the Jim DeWolfe Community Spirit Award Committee for a one year term.

c. Motion to Recommend - Approval of 2016 Audited Financial Statements

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor W. Bennett

That the Committee of the Whole recommend to Town Council to accept the audited financial statements for the year ending December 31, 2016 prepared by AC Stevenson & Partners, Chartered Professional Accountants.

Motion Carried

9. COUNCIL STATEMENTS/INQUIRIES

C. Smith confirmed with Councillor Thorne that direction was given to staff to arrange another information session on the proposed local improvements for Olive Street, Hawkes Street and Wentworth Drive and to prepare a report for Council that will be included as part of the agenda package for the RCM on April 10th.

G. Cole confirmed with Councillor Bennett that staff could look into the possibility of food trucks at the various town events such as the Concert in the Park Series. Mr. Cole did point out that the Junior Leaders do provide a canteen at such events which is used as a fund raising initiative for them.

G. Cole confirmed with Councillor Hansen that staff would be working on an official opening for Bridgedale Park.

Councillor L. Hansen announced that Division 2 of the U14 Girls Basketball had recently hosted and won the provincial basketball championships! She pointed out that there had been great support from the local businesses including Dairy Queen and Pizza Delight. The Town provided ice packs for the swag bags which were much appreciated.

10. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor C. Cassista

That the meeting be adjourned at 8:18 p.m.

Motion Carried

Town of Riverview COUNCIL REPORT FORM



Presented to: Mayor & Council

Department: Administration

Date: April 4, 2017

Subject: Local Improvement Projects 2017 - Update

BACKGROUND

This report will provided Council a brief update on the proposed 2017 Local Improvement Projects after the information session that was held with residents on Olive, Hawkes and Wentworth on March 28. Council requested a report be provided following that session to help it prepare for the vote on the second and final readings of the various by-laws.

Local Improvement By-law process

On February 14, 2017 Council passed a motion to consider a Special Assessment by-law for the following streets: Ashburn Avenue, Fatima Drive, Hawkes Street, Olive Street, Prescott Drive, and Wentworth Drive (Sussex to Traynor). On February 15, 2017 a notice was published in the Times & Transcript, posted on our website and letters were forwarded to the property owners on all six streets. The second notice was published in the Times & Transcript on February 21, 2017. All notices gave property owners a deadline of March 7 to forward written objections to the Town Clerk.

Objections were received by the deadline from all streets with the exception of Prescott Drive and Fatima Drive, however, only three of those streets met the formula laid out in the *Municipalities Act* to deem them a sufficient petition against the work. Those streets were Hawkes Street, Olive Street and Wentworth Drive.

On March 13, 2017 Council held a Public Meeting to hear arguments for and against the projects from residents. Following that meeting, at the Regular Council Meeting, Council voted unanimously in favour of the first reading of all the bylaws and requested staff to hold an information session with the residents of Hawkes, Olive and Wentworth to further explain the process, refute any misconceptions and answer any further questions.

Information Session

The Information Session was held on Tuesday, March 28 with 18 residents in attendance. Staff from the Administration, Finance and Engineering Departments presented information on the projects and

answered questions. Of the 18 people in attendance, 39% of them had signed a petition against the work and the remaining 61% had not.

The information that was shared with the residents was as follows:

- We provided the audience background on the Town's ten year capital budget plan and its focus on local improvement projects and street pavement projects.
- We provided them an overview of the type of capital road infrastructure projects that occur in Riverview and how they are treated differently (i.e. local improvement projects; watermain renewals; and street pavement projects.)
- We provided an overview of the Town's history with the local improvement by-law and why the Town has applied this by-law to ditched streets being upgrade with new infrastructure, including curb and gutter, on their street.
- We provided them an overview of the work planned for Hawkes; Wentworth; & Olive.
- A summary of the financing options were discussed.
- We outlined the potential next steps in the local improvement by-law process and indicated that there are various results depending on the decisions of Council when they vote on the 2nd and 3rd reading of the by-law.

There were 13 properties represented at the meeting. 8 from Wentworth; 2 from Hawkes; 2 from Olive; 1 from Toth. The residents were very respectful and were willing to hear the information we provided them. Overall we addressed all of the residents' questions and they were satisfied with the responses. They may not have liked some of the responses.

The majority of the feedback received during the session was similar to what Councillors would have heard from other residents in the past. The majority want the work to be done on their street, however they would prefer not to be charged for that work. A common point from a few residents was that they felt that their property taxes should cover this work but they do understand that the Town has been doing local improvement projects like this for years and that the levy is associated with the new infrastructure added to their streets.

The unique feedback per each street was as follows:

- The residents from *Olive Street*, have made it clear, both at the meeting and through various emails, that they do not believe the work is necessary; appear to be ok with having a ditched street; and have no desire to have these improvements completed on their street if they have to pay they levy. We did inform residents on Olive that the Town does not normally hear that residents state they are fine with a ditched street.
- *Wentworth Drive* was the only street where some residents who signed the initial petition asked for their name to be removed off the petition. Wentworth no longer meets the requirement for

unanimous vote. The bulk of questions from this street related to how corner lots are treated and why did the levy rate increase in 2015.

- There were only two residents from *Hawkes* in attendance. The only questions we had related to Hawkes were construction related. I.e. what were the planned change for the fire hydrant on the street and what changes would be made at the street's dead end.

SUMMARY

Staff has received some notices from residents requesting the removal of their names from a petition and, as of the date of this report, following is a summary of the objections received and how they affect the manner in which Council must pass the second and final readings of each by-law if that is the direction from Council.

Ashburn Avenue

There are 36 properties being assessed for Ashburn Avenue. Of those 36 properties, we have received 2 objections to the local improvement project. 50% of the total value of the properties equals \$2,416,500 and the value of the 2 objecting properties total \$272,800.

Ashburn Avenue does not meet the criteria to be a sufficient petition against the project and will require a two-thirds vote of council to pass second and final readings.

Fatima Drive

There are 6 properties being assessed for Fatima Drive. Of those 6 properties, we have received 0 objections to the local improvement project.

Fatima Drive does not meet the criteria to be a sufficient petition against the project and will require a two-thirds vote of council to pass second and final readings.

Staff from the Engineering Department have met with church representatives and have resolved their concerns regarding the work to be completed.

Hawkes Street

There are 14 properties being assessed for Hawkes Street. Of those 14 properties, we have received 7 objections to the local improvement project. 50% of the total value of the properties equals \$890,400 and the value of the 7 objecting properties total \$981,300.

Hawkes Street meets the criteria to be a sufficient petition against the project and will require a unanimous vote of council to pass second and final readings.

The petition forwarded by the residents of Hawkes Street objected specifically to the local improvement levy being imposed on their properties, but indicated that the project should still proceed. Staff contacted our solicitors to inquire whether the Town should consider it a petition against the work and therefore require the unanimous vote to pass. Our solicitors advised that the work and the levy are

connected, so the effect of the petition is to oppose the project. Accordingly, the Town should consider it a petition against the project and Council would need to support the by-law unanimously for it to proceed.

Olive Street

There are 6 properties being assessed for Olive Street. Of those 6 properties, we have received 4 objections to the local improvement project. 50% of the total value of the properties equals \$462,700 and the value of the 4 objecting properties total \$684,300.

Olive Street meets the criteria to be a sufficient petition against the project and will require a unanimous vote of council to pass second and final readings.

Prescott Drive

There are 14 properties being assessed for Prescott Drive. Of those 14 properties, we have received 0 objections to the local improvement project.

Prescott Drive does not meet the criteria to be a sufficient petition against the project and will require a two-thirds vote of council to pass second and final readings.

Wentworth Drive (Sussex to Traynor)

There are 33 properties being assessed for Wentworth Drive. We have received 3 notices from residents requesting to remove their name from the petition. Of those 33 properties, we now have received 14 objections to the local improvement project. 50% of the total value of the properties equals \$2,236,150 and the value of the 14 objecting properties total \$1,820,900.

Wentworth Drive no longer meets the criteria to be a sufficient petition against the project and will now require a two-thirds vote of council to pass second and final readings.

OTHER CONSIDERATIONS FOR COUNCIL

Olive and Hawkes are the two streets that require unanimous vote for the projects to proceed. The following is some additional information to consider.

Olive Street

- This street has 4 of the 6 properties opposed to the project. The residents that attended the information session have said it is 5 of the 6 properties, however a resident was out of town when the petition was signed.
- The residents on this street have been the most adamant with their opposition to the project.
- Water main breaks/cost (since 1981) 3 breaks / \$15,000 (\$5,000 per break)
- Flooded basements reported 2
- Drainage flooding 0
- Cost of patching (since 2003) \$14,000 (+/- \$1,000 per year)

Hawkes Street

- Hawkes is a designated street within the Town’s active transportation plan as it the link between the Riverfront Trail and the active transportation route on Hillsborough Road.
- Improvements to the recreation trail on Hawkes street are planned as part of this project.
- Since this by-law process has started the vacant lot at the end of Hawkes has been acquired by a new owner and that owner is supportive of the local improvement project as it will enable the proposed subdivision plan to proceed. However, his opinion does not impact the results of the petition.
- Water main breaks/cost (since 1981) 11 breaks / \$55,000 (\$5,000 per break)
- Flooded basements reported 14
- Drainage flooding 1
- Cost of patching (since 2003) \$42,000 (+/- \$3,000 per year)

Prepared by: Annette Crummey, Town Clerk
Colin Smith, CAO

RCM – 04/10/2017

That Town Council accept the recommendation to approve the audited financial statements for the year ending December 31, 2016 prepared by AC Stevenson & Partners, Chartered Professional Accountants.

River of Pride

That Riverview Town Council accept the recommendation to support Gay Pride Week through a financial contribution of \$1000.

Atlantic Nationals

That Riverview Town Council accept the recommendation to support the Atlantic Nationals breakfast being held in Riverview on July, 2017 for an amount up to \$3,000.



BY-LAW No. # 300-6-11

A BY-LAW TO AMEND THE TOWN OF RIVERVIEW ZONING BY-LAW No. 300-6

BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW AS FOLLOWS:

The Town of Riverview Zoning By-law, being By-law Number 300-6 enacted on September 9, 2013, and filed in the Albert County Registry Office as number 33178311 on October 4, 2013, is hereby amended as follows:

- 1. Schedule A, the Town of Riverview Zoning Map, is amended as shown on the map attached hereto as Schedule “A7.

ENACTED this ____ day of _____, A.D. 2017.

MAYOR
Ann Seamans

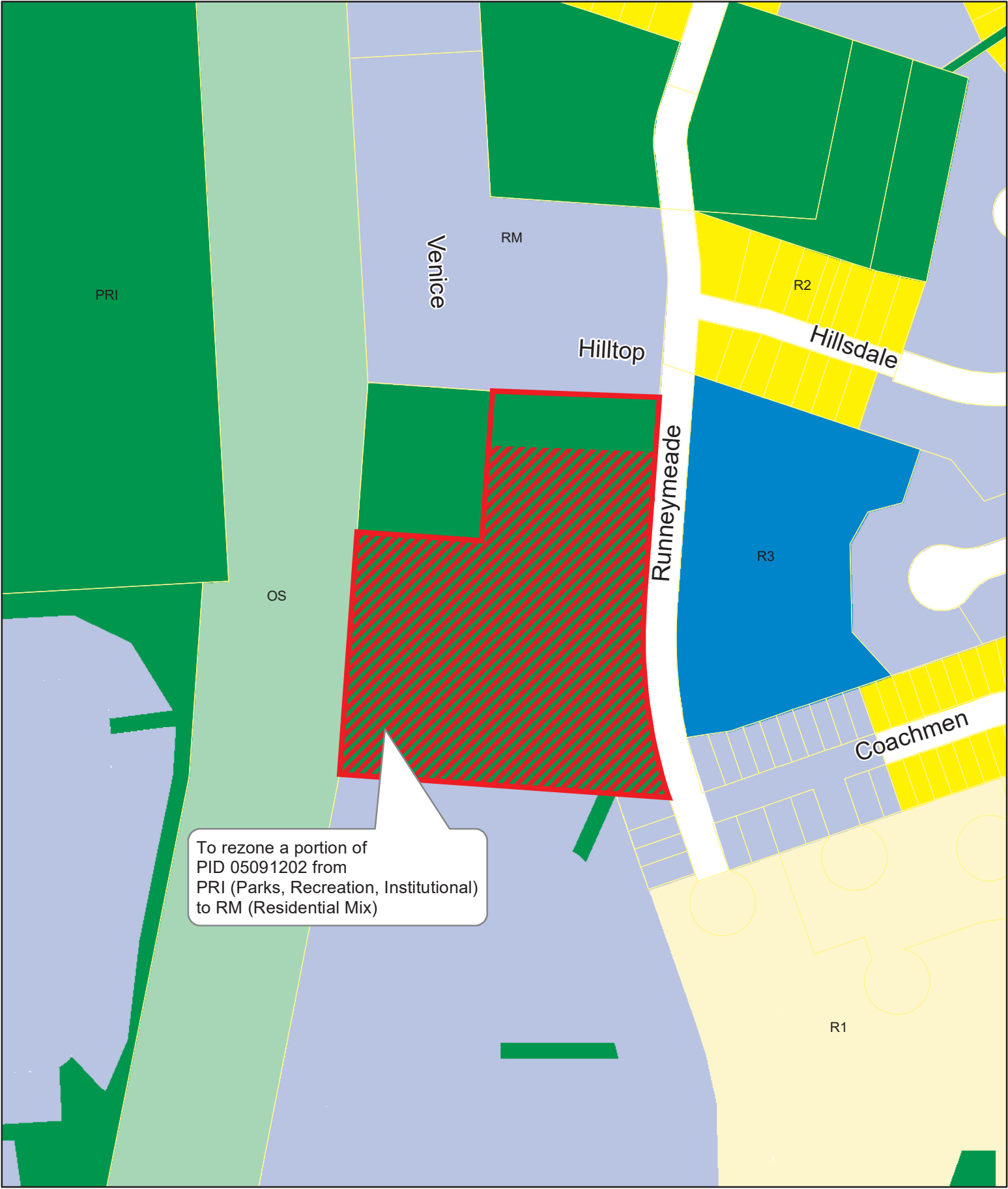
TOWN CLERK
Annette Crummey

First Reading
Second Reading
Third Reading

Schedule "A7"

Town of Riverview Zoning Map

Zoning By-law
300-6-11



To rezone a portion of
PID 05091202 from
PRI (Parks, Recreation, Institutional)
to RM (Residential Mix)

Legend / Légende

- PID / NID 05091202
- Portion Of 05091202
- R1
- R2
- R3
- RM
- PRI
- OS



Scale / échelle 1:3,000



BY-LAW 300-25-05

A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN THE TOWN OF RIVERVIEW

HAWKES STREET

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Hawkes Street (approximately 195m of roadway), including the supply of all materials, equipment and labour required for the construction of a new roadbed, new water main, new water laterals, new fire hydrants, new sanitary sewer main & service laterals, new storm sewer main, manholes, catch basins, concrete curb and gutter, and asphalt base; and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner’s portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.

- 6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.
- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey



BY-LAW 300-25-06

A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN THE TOWN OF RIVERVIEW

ASHBURN AVENUE

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Ashburn Avenue (approximately 400m of roadway), including all materials, equipment and labour required for the construction of new roadbed, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner's portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.
6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.

- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey



BY-LAW 300-25-07

A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN THE TOWN OF RIVERVIEW

WENTWORTH DRIVE (SUSSEX TO TRAYNOR)

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Wentworth Drive (Sussex to Traynor), including the supply of all materials, equipment and labour required for the construction of a new roadbed, new water main, new water laterals, new fire hydrants, catch basins, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades; and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner's portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.
6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.

- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey



BY-LAW 300-25-08

A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN THE TOWN OF RIVERVIEW

PRESCOTT DRIVE

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Prescott Drive (approximately 170m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new storm sewer main, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner’s portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.

- 6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.
- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey



BY-LAW 300-25-09

**A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN
THE TOWN OF RIVERVIEW
OLIVE STREET**

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Olive Street (approximately 155m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new sanitary and storm sewer mains, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, new sanitary and storm service laterals, and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner’s portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.
6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.

- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey



BY-LAW 300-25-10

A BY-LAW IN AMENDMENT TO BY-LAW 300-25, A BY-LAW RELATING TO LOCAL IMPROVEMENTS IN THE TOWN OF RIVERVIEW

FATIMA DRIVE

- WHEREAS the Town Council of the Town of Riverview is committed to the upgrading of the streets within the Town; and
- WHEREAS Section 2a) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Council may authorize the undertaking of the following improvements:
- i. Opening, constructing, widening, straightening, extending, grading, gravelling, leveling, diverting, surfacing or paving of a street;
 - ii. Constructing a sidewalk;
 - iii. Curbing, sodding or planting a street;
 - iv. Constructing, deepening, enlarging, extending or making connections with a surface sewer, domestic sewer, sewerage works, water main or water system.
- WHEREAS Section 4(b) of *By-Law 300-25 – A By-Law Relating to Local Improvements* provides that the Town may, by By-Law authorizing the work to be undertaken, determine and fix the cost of such work to be paid by the owner; and

NOW THEREFORE, BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW THAT:

1. The Director of Engineering and Works is hereby authorized to cause to be undertaken the water main replacement and full reconstruction of Fatima Drive (approximately 120m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new storm sewer main, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, new sidewalk, asphalt base, sanitary and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.
2. Said work will proceed unless:
 - i. The majority of the owners of the abutting parcels to be specially assessed, having a value of at least one-half of all the abutting parcels, petition against proceeding with the proposed work, within the time period allowed; and
 - ii. The Town Council, upon receiving a petition against proceeding with the proposed work, does not vote unanimously to declare the work to be necessary or requisite in the general interest of the community.
3. Except as provided in the Municipalities Act, the cost of the work set out in Section 1 hereof shall be raised through the levy of special frontage assessment on every owner of every abutting lot or parcel of land abutting on that portion of the street whereon a work is or is to be made according to its actual frontage for the owner’s portion of the cost of the work.
4. The uniform rate for the special assessment shall be set at \$115 (one hundred & fifteen dollars) per metre of frontage.
5. Payment may be made in a lump sum or may be made in ten (10) annual installments. If paid by installments, there will be additional charges of \$200 for a lien and interest.

- 6. The first installment shall be paid to the Town one month from the date of issuance of the original bill and the annual installments shall be paid on or before this date, in each year.
- 7. Interest on outstanding amounts of the levy and arrears shall be at a rate determined by the Director of Finance.

First Reading:

Second Reading:

Third Reading:

MAYOR
Ann Seamans

TOWN CLERK
Annette Crummey

Contract 17-01

RCM 04/10/2017

MOTION OF COUNCIL

That the contract for Asphalt Concrete Patching (Utility & General) – Various Streets, Contract **No. 17-01**, be awarded to MacDonald Paving & Construction Limited in the amount of \$383,000.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 21, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Asphalt Concrete Patching (Utility and General) - Various Streets
Contract No. 17-01

Four (4) tenders were received on March 21, 2017 at 11:00 am for the above-mentioned project from the following bidders:

MacDonald Paving and Construction Limited	\$383,000.00 plus HST
Modern Construction (1983) Limited	\$387,950.00 plus HST
MacArthur's Paving & Construction Co. Inc.	\$412,250.00 plus HST
Dexter Construction Company Limited	\$446,650.00 plus HST

All tenders were reviewed to confirm completeness of the submission and all were found to be complete.

I recommend the tender be awarded to the lowest acceptable bid submitted by MacDonald Paving and Construction Limited for \$383,000.00 plus HST. The 2017 Budget is \$361,400.00.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO

Contract 17-03

RCM 04/10/2017

MOTION OF COUNCIL

That the contract for Traffic Lane Markings – Various Streets, Contract **No. 17-03**, be awarded to Stripe Works Ltd. in the amount of \$32,896.80 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 21, 2017

To: Colin Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Traffic Lane Markings – Various Streets,
Contract No. 17-03

One (1) tender was received on March 21, 2017 at 10:30 am for the above-mentioned project.

The tender from the following was reviewed to confirm completeness of the submission and was found to be complete.

Stripe Works Limited\$32,896.80 plus HST

I recommend the tender be awarded to the bid submitted by Stripe Works Limited for \$32,896.80 plus HST. The 2017 budget amount is \$40,000.00.

A handwritten signature in blue ink, appearing to read "M. Ouellet", written over a horizontal line.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

A handwritten signature in blue ink, appearing to read "Colin Smith", written over a horizontal line.

Colin Smith, CAO

Contract 17-04

RCM 04/10/2017

MOTION OF COUNCIL

That the contract for the Supply & Delivery of Crushed Rock, Contract **No. 17-04**, be awarded to Graystone Quarries Inc. in the amount of \$32,475.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 21, 2017

To: Colin Smith, CAO

From: Michel Ouellet, Director Engineering & Works

Re: Supply & Delivery of Crushed Rock, Contract No. 17-04

Four (4) tenders were received on March 21, 2017 at 10:45 am for the above-mentioned standing offer from the following bidder:

Graystone Quarries Inc.	\$ 32,475.00 plus HST
Modern Construction (1983) Ltd	\$ 40,500.00 plus HST
Dexter Construction	\$ 41,340.00 plus HST
T & D Excavating Ltd.	\$ 52,025.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete. The lowest acceptable bid was submitted by Graystone Quarries Inc. for \$ 32,475.00 plus HST.

The submission represents an increase in unit cost of 12.8% compared with last year's unit cost.

A handwritten signature in blue ink, appearing to read "M. Ouellet", written over a horizontal line.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

A handwritten signature in blue ink, appearing to read "Colin Smith", written over a horizontal line.

Colin Smith, CAO

Contract 17-51

**RCM 04/10/2017
11d**

MOTION OF COUNCIL

That the contract for Asphalt Concrete Paving – Various Streets Contract **No. 17-51**, be awarded to MacArthur's Paving & Construction Ltd. in the amount of \$736,176.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 23, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Asphalt Concrete Paving Various Streets
Contract No. 17-51

Four (4) tenders were received on March 21, 2017 at 11:30 am for the above-mentioned project from the following bidders:

MacArthur's Paving & Construction Ltd.	\$ 736,176.00 plus HST
Dexter Construction Company Ltd.	\$ 742,483.00 plus HST
Modern Construction (1983) Ltd.	\$ 749,593.00 plus HST
McDonald Paving & Construction Ltd.....	\$ 757,129.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete.

The 2017 Budget for this work is \$855,000.00. Based on a construction cost of \$767,757.95 (incl. 4.29% HST) plus cost estimate for geotechnical and materials testing \$10,000.00 (incl. 4.29% HST), we expect the project to be approximately \$72,000.00 under budget.

I recommend the tender be awarded to the acceptable bid submitted by MacArthur's Paving & Construction Ltd for \$736,176.00 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO

Contract 17-60

**RCM 04/10/2017
11e**

MOTION OF COUNCIL

That the contract for Hawkes Street Reconstruction, Contract **No. 17-60**, be awarded to Monarch Construction Ltd. in the amount of \$528,810.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: April 5, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Hawkes Street Reconstruction
Contract No. 17-60

Eight (8) tenders were received on April 5, 2017 at 10:30 pm for the above-mentioned project from the following bidders:

Monarch Construction Ltd	\$ 528,810.00 plus HST
Bowser's Construction Ltd.....	\$ 546,050.00 plus HST
Modern Construction Ltd.	\$ 552,470.00 plus HST
Birch Hill Construction Ltd.....	\$ 560,542.43 plus HST
Dexter Construction Company Ltd.	\$ 621,700.00 plus HST
Macdonald Paving & Construction Ltd.	\$ 622,430.00 plus HST
Phillips Bros Excavating Ltd.	\$ 638,430.00 plus HST
MacArthur's Paving & Construction Ltd.	\$ 641,900.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete.

The 2017 Budget for this work is \$770,000.00. Based on a construction cost of \$551,495.95 (incl. 4.29% HST), cost estimate for geotechnical and materials testing plus engineering fees of \$58,000.00 (incl. 4.29% HST), we expect the project to be approximately \$160,000.00 under budget.

I recommend the tender be awarded to the acceptable bid submitted by Monarch Construction Ltd. for \$528,810.00 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO

RCM 04/10/2017
11f

MOTION OF COUNCIL

That the Town Council of the Town of Riverview award Contract 17-61, Ashburn Avenue Reconstruction to Modern Construction (1983) Ltd. the amount of \$693,630.00 (plus HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.



Date: March 15, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Ashburn Avenue Reconstruction
Contract No. 17-61

Seven (7) tenders were received on March 14, 2017 at 1:30 pm for the above-mentioned project from the following bidders:

Modern Construction Ltd.	\$ 693,630.00 plus HST
Phillips Bros Excavating Ltd.	\$ 699,750.00 plus HST
Monarch Construction Ltd.	\$ 708,850.00 plus HST
Macdonald Paving & Construction Ltd.	\$ 710,325.00 plus HST
Dexter Construction Company Ltd.	\$ 711,445.00 plus HST
Birch Hill Construction Ltd.	\$ 728,120.56 plus HST
MacArthur's Paving & Construction Ltd.	\$ 955,700.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete.

The 2017 Budget for this work is \$1,000,000.00. Based on a construction cost of \$723,386.73 (incl. 4.29% HST), cost estimate for geotechnical and materials testing plus engineering fees of \$60,000.00 (incl. 4.29% HST), we expect the project to be approximately \$216,000.00 under budget.

I recommend the tender be awarded to the acceptable bid submitted by Modern Construction Ltd. for \$693,630.00 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO

Contract 17-62

**RCM 04/10/2017
11g**

MOTION OF COUNCIL

That the contract for Wentworth Drive Street Reconstruction, Contract **No. 17-62**, be awarded to Modern Construction (1983) Ltd. in the amount of \$1,057,831.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 23, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Wentworth Street Reconstruction & Watermain Renewal
Contract No. 17-62

Seven (7) tenders were received on March 14, 2017 at 1:00 pm for the above-mentioned project from the following bidders:

Modern Construction (1983) Ltd.	\$ 1,057,831.00 plus HST
Dexter Construction Company Ltd.	\$ 1,094,270.50 plus HST
McDonald Paving & Construction Ltd.	\$ 1,181,819.00 plus HST
Phillip Bros. Excavating Ltd.	\$ 1,223,787.50 plus HST
Monarch Construction Ltd.	\$ 1,243,148.00 plus HST
Birch Hill Construction Ltd.	\$ 1,274,716.97 plus HST
MacArthur's Paving & Construction Ltd.	\$ 1,461,807.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete.

The 2017 Budget for this work is \$ 1,585,000.00. Based on a construction cost of \$1,103,211.95 (incl. 4.29% HST) plus cost estimate for geotechnical and materials testing and engineering fees of \$ 80,000.00 (incl. 4.29% HST), we expect the project to be approximately \$ 401,000 under budget.

I recommend the tender be awarded to the acceptable bid submitted by Modern Construction (1983) Ltd. for \$ 1,057,831.00 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO

Contract 17-73

**RCM 04/10/2017
11h**

MOTION OF COUNCIL

That the contract for the Supply of a 2017 Plow Loader, Contract No. 17-73, be awarded to SMS Equipment Inc. in the amount of \$239,400.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and that the Mayor and Town Clerk be authorized to execute all related documentation.

.....



Date: March 29th, 2017
To: Colin Smith
From: Michel Ouellet, Director Engineering & Public Works
Re: Contract 17-73 Supply of 2017 Plow Loader

In accordance with the *Public Purchasing Act*, we are taking advantage of another agency's public tender process. In 2017, the City of Fredericton tendered and awarded for the supply and delivery of a plow loader. Their tender meets our specification. The current price of the bid item:

SMS Equipment Inc \$239,400.00 plus HST

The budget for the plow loader is \$270,000. It is recommended that the Town of Riverview award the purchase of the plow loader to SMS in the amount of \$239,400.00 plus HST.

A handwritten signature in black ink, appearing to read "M. Ouellet".

Michel Ouellet, P.Eng.
Director Engineering & Works

I agree with the above-mentioned recommendation.

A handwritten signature in black ink, appearing to read "Colin Smith".

Colin Smith, CAO

Contract 17-81

RCM 04/10/2017
11i

MOTION OF COUNCIL

That the contract for Watermain Renewal – Government Road & Harvey Road, Contract No. 17-81, be awarded to Modern Construction (1983) Ltd. in the amount of \$489,650.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.



Date: March 31, 2017

To: C. Smith, CAO

From: M. Ouellet, Director of Engineering & Works

Re: Water Renewal – Government Road & Harvey Road
Contract No. 17-81

Seven (7) tenders were received on March 28, 2017 at 1:30 pm for the above-mentioned project from the following bidders:

Modern Construction Ltd.	\$ 489,650.00 plus HST
Dexter Construction Company Ltd... ..	\$ 564,967.00 plus HST
Monarch Construction Ltd.	\$ 607,650.00 plus HST
Birch Hill Construction Ltd.....	\$ 638,884.15 plus HST
Macarthur's Paving and Construction Ltd.....	\$ 649,150.00 plus HST
Phillips Bros Excavating Ltd... ..	\$ 650,050.00 plus HST
Macdonald Paving and Construction Ltd... ..	\$ 674,950.00 plus HST

The tenders were reviewed to confirm completeness of the submission and were found to be complete.

The 2017 Budget for this work is \$640,000.00. Based on a construction cost of \$510,655.98 (incl. 4.29% HST), cost estimate for geotechnical and materials testing plus engineering fees of \$60,000.00 (incl. 4.29% HST), we expect the project to be approximately \$69,000.00 under budget.

I recommend the tender be awarded to the acceptable bid submitted by Modern Construction Ltd. for \$489,650.00 plus HST.

Michel Ouellet, P.Eng.
Director of Engineering & Public Works

I agree with the above-mentioned recommendation.

Colin Smith, CAO