



REGULAR MEETING OF COUNCIL MINUTES

Monday, June 11, 2018

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc
Deputy Mayor Tammy Rampersaud

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Public Works
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation and Community Relations

Regrets: Councillor Wayne Bennett

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the agenda for the Regular Council meeting of June 11, 2018 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

a. Regular Council Meeting - May 14, 2018

Moved by: Councillor L. Hansen

Seconded by: Councillor C. Cassista

That the minutes for the Regular Council Meeting of May 14, 2018 be approved.

Motion Carried

b. Committee of the Whole Meeting - May 28, 2018

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor T. Rampersaud

That the minutes for the Committee of the Whole meeting of May 28, 2018 be approved.

Councillor Cassista remarked that the Mayor's comments were not included in the minutes with respect to the Community Investment Application submitted by Al Kavanaugh.

Mayor Seamans noted that the minutes reflected the end result of the motion to recommend.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

a. Yvonne Moore - Request route approval for Big Bike

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Riverview Town Council authorize the Heart and Stroke "Big Bike" to parade through the Town as per the routes identified in their correspondence on August 30th, August 31st and September 7, 2018. Said authorization is pending notification of protective services and emergency services including 911 and Ambulance NB; as well as the Public Works Department and the Riverview Fire & Rescue Department."

Motion Carried

7. PETITIONS, PRESENTATIONS & DELEGATION

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Approval of Fire Department Strategic Plan 2018 - 2023

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That Riverview Town Council adopt the Riverview Fire and Rescue Strategic Plan 2018-2023 as presented on May 28, 2018.

Deputy Clerk pointed out that the motion should refer to the Riverview Fire and "Rescue" Strategic Plan 2018-2023. It was an omission on her behalf. The friendly amendment was accepted.

Motion Carried

b. Ratify Grant Requests

8.b.1 Act Two - C3 Leadership

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That Town Council decline the sponsorship opportunity put forth by C3 Leadership - Act Two.

Councillor Cassista noted that she had reviewed the Community Investment Application which included a couple of negative responses which disqualified the organization for funding.

Mayor Seamans indicated that C3 Leadership were notified that they did not receive funding from the Town but still wanted her to bring greetings on behalf of the Town at their event.

Motion Carried

8.b.2 Miss Teen Maritime International

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That Town Council award a Community Investment grant in the amount of \$100 to Brittany Colpitts to assist in travel costs associated with her duties as Ms., Miss & Miss Teen Maritime International.

Motion Carried

c. Endorsement of 10 Year Capital Plan

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That Town Council endorse the updated 10 year general capital budget plan and direct staff to use it to guide the development of the annual general capital and operating budgets.

And further that Council also commits to reviewing and updating its 10 year capital budget plan on an annual basis as assumptions and priorities may change over the years.

Councillor Coughlan stated that he has been absent for the last two Council meetings. He indicated that he reviewed the material and fully supports the motion.

C. Smith confirmed with Councillor Thorne that the information and supporting documents formed part of the agenda package for the Committee of the Whole meeting on May 28th. Since it is a public document, the public can assess it through that means. He remarked that it was not his intention to make a special post on the Town's web site.

Councillor Thorne wanted to ensure that the public is looking at the up to date version of the plan. He wanted to prevent confusion by the public if they were able to access older versions.

C. Smith stated that he appreciates this comment and will take steps to ensure that this does not happen.

Deputy Mayor Rampersaud indicated that she was very pleased with the process and the end result as it outlines Council's priorities.

Motion Carried

9. BY-LAWS

NIL

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Award of Tender 18-03 - Lane Markings - Various Streets

Moved by: Councillor J. Coughlan

Seconded by: Councillor C. Cassista

That the tender for Traffic Lane Markings - Various Street, Tender 18-03, be awarded to Stripe Works Ltd. in the amount of \$32,156.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

M. Ouellet confirmed with Councillor Cassista that while the tender closed on March 6, 2018 the Town was waiting on a safety certification document which was a condition of the award of the tender. That was the reason for the delay in the award of the tender.

Mayor Seamans noted that currently the lines are not visible in some places making it dangerous.

Deputy Clerk confirmed with Mayor Seamans that once the motion is approved the contract is ready for signature and once the contract has been executed by both parties the work can proceed.

Motion Carried

b. Summer Hours

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the Riverview Town Council employ summer hours by eliminating the second meeting of the month for July and August and that the scheduled time for the Regular Council meeting begin at 4 p.m.

Motion Carried

c. Contract 18-70 - Revised Contract Price

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That the contract price for Tender 18-70 previously awarded to Dexter Construction Company Ltd. at the Special Council Meeting of May 7, 2018 be amended to \$1,698,163.90 plus HST due to final adjustments.

It was noted that the tender price awarded at the Special Council Meeting on May 7, 2018 was \$1,694,384.90 plus HST.

M. Ouellet remarked that as Council was aware the tender price was considerably higher than budgeted. This resulted in the Town approaching the contractor to see how the contract could be reduced. Over \$200,000 in savings was found. However, one item had to be amended due to minimum purchasing quantity of this item and the total anticipated savings of \$39,000 only came in at \$35,000 which resulted in the difference in the revised price.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Councillor Cassista remarked that she and some of her fellow colleagues had recently attended the Federation of Canadian Municipalities Conference in Halifax. She noted that it was an excellent conference with very educational and pertinent working sessions.

Deputy Mayor Rampersaud congratulated Mayor Seamans on taking over as chair for the Regional Service Commission. She is the first female chair!

M. Ouellet confirmed with Mayor Seamans that the Town will be hosting an Information Session on the Gunningsville Intersection project from 6-8 p.m. in the Council Chambers on Tuesday, June 12th.

Mayor Seamans also commented that the Tri-Community Council meeting will be held on Wednesday, June 13th.

13. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That Regular Council Meeting be adjourned at 7:19 p.m.

Motion Carried