



REGULAR MEETING OF COUNCIL

MINUTES

Monday, May 14, 2018

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present:

- Mayor Ann Seamans**
- Deputy Mayor Wayne Bennett**
- Councillor Lana Hansen**
- Councillor Jeremy Thorne**
- Councillor Cecile Cassista**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Engineering & Public Works**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks, Recreation & Community Relations**
- D. Pleau, Fire Chief**

Regrets:

- Councillor John Coughlan**

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor T. Rampersaud

That the agenda for the Regular Council Meeting of May 14, 2018 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. ADOPTION OF THE MINUTES

a. Public Hearing/Regular Council Meeting - April 9, 2018

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor W. Bennett

That the minutes for the Public Hearing/Regular Council Meeting held on April 9, 2018 be approved.

Motion Carried

b. Committee of the Whole - April 23, 2018

Moved by: Councillor A. LeBlanc

Seconded by: Councillor L. Hansen

That the minutes of the Committee of the Whole meeting held on April 23, 2018 be approved.

Motion Carried

c. Special Council Meeting - April 23, 2018

Moved by: Councillor A. LeBlanc

Seconded by: Councillor C. Cassista

That the minutes of the Special Council Meeting held on April 23, 2018 be approved.

Motion Carried

d. Special Council Meeting - May 7, 2018

Moved by: Deputy Mayor W. Bennett

Seconded by: Councillor C. Cassista

That the minutes of the Special Council Meeting held on May 7, 2018 be approved.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

a. Brain Tumour Awareness Month

Taken as information.

7. PETITIONS, PRESENTATIONS & DELEGATIONS

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Approve Asset Management Policy

Moved by: Councillor C. Cassista

Seconded by: Councillor A. LeBlanc

That Riverview Town Council approve the Asset Management Policy presented at the Committee of the Whole Meeting of April 23, 2018.

Motion Carried

b. Approval of Partial Road Closure - 3 on 3 Basketball

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That Riverview Town Council authorize a partial street closure on Saturday, June 30th between the hours of 8:30 a.m. and 5 p.m. on Cleveland Avenue between Devere Road and Bradford Road in order to accommodate the RHS Basketball Booster Club in a 3- on-3 Basketball Tournament; said approval is pending notification of all emergency and protective services (including Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire Department and the Public Works Department).

Motion Carried

c. Stormwater Study

Moved by: Councillor T. Rampersaud

Seconded by: Deputy Mayor W. Bennett

That Riverview Town Council approve the stormwater study plan and give staff direction to include the results in the Town's long term capital budget plan.

Motion Carried

d. Financial Incentive Program

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That Riverview Town Council approve the Tax Based Incremental Financial Incentive Program as outlined at the Committee of the Whole meeting of April 23, 2018.

Motion Carried

9. BY-LAWS

a. By-Law 300-32-2 - Amendment to the Municipal Development Plan By-Law

Second reading, by section only, and third reading, by title only

The Town Clerk advised that the by-law was posted on the town's website.

Councillor Cassista pointed out that the by-laws regarding the Municipal Development Plan and the Zoning By-Laws pertain to the church property on Coverdale Road.

Moved by: Councillor C. Cassista

Seconded by: Councillor L. Hansen

That leave be given to introduce second reading, by section only, and third reading, by title only, to By-Law 300-32-2 an amendment to the Municipal Development Plan By-Law.

Motion Carried

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor W. Bennett

That second reading, by section only, be given to By-Law 300-32-2 an amendment to the Municipal Development Plan By-Law.

Section 1

Motion Carried

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That third reading, by title only, be given to By-Law 300-32-2 an amendment to the Municipal Development Plan By-Law.

Motion Carried

b. By-Law 300-6-14, Amendment to Zoning By-Law

Second reading, by section only, and third reading, by title only

The Town Clerk advised that the by-law was posted on the town's website.

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That leave be given to introduce second reading, by section only, and third reading, by title only, to By-Law 300-6-14, an Amendment to the Town of Riverview Zoning By-Law

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor J. Thorne

That second reading, by section only, be given to By-Law 300-6-14, an Amendment to the Town of Riverview Zoning By-Law.

Section 1

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor J. Thorne

That third reading, by title only, be given to By-Law 300-6-14, an Amendment to the Town of Riverview Zoning By-Law.

Motion Carried

c. By-Law 500-05-02, A By-Law Relating to the Emergency Planning & Procedures For the Town of Riverview

Second reading, by section only, and third reading, by title only

The Town Clerk advised that the by-law was posted on the town's website.

Moved by: Councillor L. Hansen

Seconded by: Councillor T. Rampersaud

That leave be given to introduce second reading, by section only, and third reading, by title only, to By-Law 500-05-02, A By-Law Relating to the Emergency Planning & Procedures.

Motion Carried

Moved by: Councillor L. Hansen

Seconded by: Deputy Mayor W. Bennett

That second reading, by section only, be given to By-Law 500-05-02, A By-Law Relating to the Emergency Planning & Procedures.

Section 1, 2, 3, 4, 5, 6, 7 and 8

Motion Carried

Moved by: Councillor L. Hansen

Seconded by: Councillor C. Cassista

That third reading, by title only, be given to By-Law 500-05-02, A By-Law Relating to the Emergency Planning & Procedures.

Motion Carried

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Award of Tender 18-07R

Asphalt Pavement Crack Sealing - Various Streets

Moved by: Deputy Mayor W. Bennett

Seconded by: Councillor C. Cassista

That Tender 18-07R, Asphalt Pavement Crack Sealing - Various Streets be awarded to AVL Construction Group Inc. in the amount of \$20,475.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

b. Award of Tender 18-20

Replacement of Roof Shingles at the Riverview Fire & Rescue Station

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That Tender 18-20, Replacement of Roof Shingles - Riverview Fire & Rescue, be awarded to Evolution Roofing Ltd. in the amount of \$133,120.00 (plus HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.

Chief Pleau confirmed with Councillor Thorne that this tender represents the last phase of repairs to the roof. He pointed out that the repairs to the trusses were completed last year.

Deputy Mayor Bennett recalled that there was a cracked wall in the bay area that needed attention. Chief Pleau remarked that a structural engineer had reviewed and determined that the Town could wait to repair.

Councillor Cassista recalled that Council had budgeted to have the wall taken care of and at that time was led to believe it was a serious matter.

Chief Pleau confirmed that last year the critical work that needed to be carried out was the replacement of the trusses. The 2018 budget identified the replacement of the roof shingles. He remarked that the engineer recommended to hold off on the repair to the wall.

C. Smith commented that a constructional engineer identified that the immediate priority was the truss; the wall was not identified as an immediate issue.

Chief Pleau assured Councillor Cassista that the building is and will continue to be monitored every day.

Motion Carried

c. Award of Tender 18-31

Mill Creek Nature Park - Phase 4 - Landscape Trail Improvements

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Tender 18-31 for the Mill Creek Nature Park - Phase 4 - Landscaping and Trail Improvements, be awarded to J. K. Fraser & Son Ltd. in the amount of \$137,015.02 (HST included) and that the Mayor & Town Clerk be authorized to sign all related documentation.

Motion Carried

d. Award of Tender 18-40B - Byron Dobson Arena - Phase 2

Fire Protection Renewal

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

That Tender 18-40B for the Byron Dobson Arena - Phase 2 - Facility Upgrade & Improvement - Fire Protection Renewal be awarded to LeBlanc Sprinklers Ltd. in the amount of \$111,205.00 (HST included) and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

e. Award of Tender 18-71

Supply of One (1) New 2019 4x4 1/2 Ton Extended Cab Truck

Moved by: Councillor L. Hansen

Seconded by: Councillor C. Cassista

That Tender 18-71 for the Supply of One (1) New 2019 4 x 4 Half Ton Extended Cab Truck with Trade-in (2008 Ford Half Ton) to Lounsbury Automotive Ltd. in the amount of \$36,833.90 (including HST and trade-in) and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

f. Award of Tender 18-75

Replacement of Underground Duct & Wiring for Streetlights -
Pinder Road and Dayton Court

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That Tender 18-75 for the Replacement of Underground Duct and Wiring for Streetlights - Pinder Road and Dayton Court be awarded to Roadway Systems Ltd. in the amount of \$19,806.00 (plus HST) and that the Mayor and Town Clerk be authorized to sell all related documentation.

Motion Carried

g. Award of Tender 18-77

Supply of Two (2) New 2019 1-Ton Crew Cab (Gas) 4x4 Truck, Chassis and Cab

Moved by: Councillor L. Hansen

Seconded by: Councillor J. Thorne

That Tender 18-77 for the Supply of Two (2) New 2019 1-Ton Crew Cab (Gas) 4x4 Truck, Chassis and Cab be awarded to Lounsbury Automotive Limited in the amount of \$71,358.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

h. WildCats - Season Tickets

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That the Town of Riverview support the Moncton Wildcats through the purchase of two adult tickets at a cost of \$600.30 (each) for the 2018 - 2019 season.

G. Cole confirmed with Councillor Cassista that through the WildCats a significant amount of funds are raised which are directed to PRO Kids in Riverview and Dieppe as well as MYRAP in Moncton.

Mayor Seamans pointed out that the ticket price has increased from approximately 437 to \$600 and their new home will be in the newly constructed convention centre in downtown Moncton.

Motion Carried

i. RFP - Real Estate Services

Moved by: Councillor J. Thorne

Seconded by: Councillor T. Rampersaud

That Riverview Town Council award the Request for Proposal to Provide Professional Commercial Real Estate Services for the Corporation of the Town of Riverview to Colliers International, being the proposal that received the highest score, and that the firm be engaged to provide Commercial Real Estate Services.

C. Smith confirmed with Councillor Thorne that one of the first orders of business would be the old public works property.

C. Smith confirmed with Councillor Cassista that the agent will get a percentage of the sale once sold which was outlined in their RFP submission. Their percentage would be based on different scales for different sale prices and was consistent with other submissions from other proponents.

C. Smith pointed out that as their commission could have potentially exceeded the procurement threshold the Town was required to proceed with a Request for Proposal.

Motion Carried

j. Election of Deputy Mayor

Moved by: Deputy Mayor W. Bennett

Seconded by: Councillor A. LeBlanc

That Tammy Rampersaud be appointed as Deputy Mayor for the Town of Riverview effective immediately.

Councillor Cassista congratulated Tammy Rampersaud for accepting the role as Deputy Mayor.

Mayor Seamans expressed her appreciation to Wayne Bennett who had done an excellent job at representing the Town as Deputy Mayor for the past year.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Councillor Hansen remarked that she had received concerns about portable signage along Coverdale Road.

S. Thomson noted that a review of the sign by-law began last year and the Urban Planning Department was assisting in this endeavour. The Town had conducted a survey in order to engage the public and understand what type of signage was considered acceptable. The results were reviewed in November and a review began. However, the staff member assigned to this file took of leave of absence, and the Town is now following up on this work.

C. Smith remarked that he will follow up and work with Urban Planning to determine a timeline for this to be brought back to Council for consideration.

Mayor Seamans indicated that it seems that the signs along the Riverfront are an area of concern.

Councillor Hansen remarked that it was her understanding that there was supposed to be no signage on the Riverfront with the exception of community group signs which were temporary in nature.

C. Smith stated that at some point the Town will have to address the question of signage along the Riverfront either through the creation of a formal policy (who, how long signs remain); or through a by-law. He understood that the intent was to support the minor sports groups which would erect signs for a short period. Either way Council would have to provide direction to staff.

Deputy Mayor Rampersaud wanted to pass along thanks to A. Crummey and M. Cross with the pet information. Also she indicated that she is very appreciative of the deer announcement.

Councillor Thorne offered his thanks to Gordon McNutt, the new commissioner, for doing a great job. He sees him out every day and his work has not gone unnoticed.

13. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That the Regular Council meeting be adjourned at 7:34 p.m.

Motion Carried