



COMMITTEE OF THE WHOLE MEETING MINUTES

Saturday, November 25, 2017

**30 Honour House Court - Council Chambers
9:00 a.m.**

Members Present:

- Mayor Ann Seamans**
- Deputy Mayor Wayne Bennett**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Cecile Cassista**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Engineering & Public Works**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks, Recreation and Community Relations**
- D. Pleau, Fire Chief**

1. CALL TO ORDER

Mayor Seamans called the Committee of the Whole meeting for Saturday, November 25, 2017 to order at 9:00 a.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

That the agenda for Committee of the Whole meeting for Saturday, November 25, 2017 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

Councillor LeBlanc stated that should there be a discussion on the Boys & Girls Club, he would be declaring a conflict.

4. CONTINUATION OF REVIEW OF PROPOSED 2018 BUDGETS

R. Higson outlined a couple adjustments to the proposed 2018 budget since the previous budget session on Thursday, November 23rd. Council recalled that the proposed budget was based on certain assumptions including a flat assessment growth figure and a flat Equalization Grant. He was pleased to report that a recent announcement by the Provincial Government revealed that the property tax base in Riverview has increased by 0.48% representing additional revenue of \$112,856. The Province also announced the results of the Community Equalization Grant which also represents an increase of \$303,303 to the Town of Riverview. A few other refinements include an increase in the Provincial Assessment fee of \$929; the general insurance renewal quote was lower reducing that fee by \$6,300; and an increase in the garbage contract of \$14,900. There was a slight oversight as there were provisions for extending the contract but the wrong rate was charged for two of the four years of the extension. The increase relating to the extension should have been two years at 2% and subsequently the final two years at 4% as per the agreement. This results in an additional \$14,900 to original figure included in the proposed 2018 budget. The combination of

all the combined adjustments result in additional funds available in the 2018 proposed budget of \$406,630.

R. Higson indicated that in light of the additional funds available, staff is proposing an increase of 33% to the line item for grants from \$67,823 to \$90,000; increasing the street patching budget by \$20,000; and to put the remaining \$384,453 into Capital Paid from Operating. By adding these funds into the Capital Operating Budget it will decrease the amount the Town will need to borrow to undertake its capital projects and also place the Town in a better position for future borrowing.

C. Smith reported that staff took the concerns raised at the initial budget session held on Thursday, November 23rd and applied some of the additional revenue that became available toward those items as a reflection of Council's discussions. As the main priority items are identified in the long term capital plan it was also logical to allocate funds to Capital Paid from Operating.

R. Higson confirmed that staff is recommending that some of the additional funds be put into Capital Paid from Operating rather than to go directly into Capital Reserves. By selecting this option, the Town will be able to "pay more as you go" and also reduce the amount it will be required to borrow to complete its capital projects.

Councillor Thorne pointed out that the Claude D. Taylor is seeking \$10,000 for playground upgrades in 2018.

A consensus was reached by Council to support the staff recommendations regarding the additional funds which have become available and where they are to be applied as outlined.

R. Higson noted that Council had concluded the previous session with a comprehensive discussion of the ten year Capital Plan (totalling \$100 million) and the link between the decisions that are made in the immediate future with respect to capital (and some operating relating to capital) expenditures. At this point, Council needs to address specifically any concerns or thoughts in the 2018 General Operating and General Capital budgets. He indicated that Council has had time to reflect on the budget as presented thus far, and he wanted to open the floor to any further discussions, charges, amendments, deferrals, items for elimination or increase of any items.

The members of Council entered into a discussion on live streaming regarding its benefits and possible concerns. Council voiced its concerns about the costs (unknown costs, set up, retrofit, ongoing, renovations, replacement, warranty) as well whether the demand for such a service even exists.

Councillor LeBlanc clarified that the City of Moncton utilizes Rogers TV but that option is not available to the Town. Rogers advised that they were not able to take on new clients and were also not able to meet the requirement to provide closed captioning. He confirmed that live streaming is all done through the web which would make it universally available.

C. Smith confirmed with Councillor Cassista that there is not necessarily a big audience when live streaming is actually taking place. Instead the real uptake happens after the fact at the user's convenience. Another benefit of live streaming would be that the press would be able to log on and view a particular item of interest in the agenda if they were not able to attend the actual council meeting. C. Smith pointed out that live streaming is another tool which could be used to increase accountability and transparency.

Councillor LeBlanc pointed out that even if this budget item is approved, the Town will undergo an RFP process and Council will be able to vote on the award of the RFP. He is confident in the \$8,000 figure to integrate the system into the Town's eSCRIBE software. Live streaming will demonstrate that Riverview is being proactive. It is a good step forward and Riverview will be seen as one of the leaders in this type of technology in New Brunswick. It will also enhance what the Town already has to offer. Live Streaming makes sense from an engagement point of view. Councillor LeBlanc noted that another benefit would be that other events/presentations in the Council Chambers could be captured with live streaming. A recent example would be the Canada150 medal presentations which were hosted by Senator Hartling in the Council Chambers this week.

C. Smith confirmed with Councillor Cassista that the line item Computer Hardware/Software of \$100,000 is currently in the proposed budget. The cost for live streaming would come out of this budget based on the RFP results and Council's subsequent direction. He pointed out that for any other items in this category, staff would evaluate a business case for each request to determine

whether to proceed or not. C. Smith indicated that it would be the Town's intention to hire someone (perhaps a student) to be responsible to carry out the operation of live streaming. He estimates at cost of approximately \$1,200 for this which would come out of the general operating budget. He also confirmed that there would be additional ongoing costs such as upgrading/replacement or breakage, some of which would depend on the product warranty which will become known during the RFP process.

Deputy Mayor Bennett did not want to be perceived as "old school" but wants Council to be prudent in its spending. He pointed out that Council is transparent in running the Town and making information available. Information on Council meetings and corresponding documentation are available on line. He suggested that there is not a lot of pressure for live streaming from our residents. He does; however, like the idea of proceeding to an RFP which will provide additional information and provide another opportunity to vote on it.

A consensus was reached to retain the live streaming element in the 2018 budget.

The members of Council entered into a discussion on the proposed roundabout at the intersection of Pine Glen and Pinewood.

C. Smith noted that the proposed 2018 budget includes \$100,000 for the purchase of land and moving of utility poles in anticipation of the proposed roundabout.

R. Higson suggested that in the near future it would be beneficial for Council to have a discussion on the 5 year Capital Plan. He noted that when the Town submits an Application to Borrow to the Province there is also a requirement to submit a 5 Year Capital Plan. The members of Council need to have an understanding of the implications of the 5 Year Capital Plan.

Deputy Mayor Bennett noted that he supports the \$100,000 for the land in 2018, but he would prefer to bump out the \$500,000 for the actual construction of the roundabout to possibly 2021.

Councillor Rampersaud had some concerns about pushing it out a few years. This area is developing and the connection to Gunningsville Boulevard has definitely increased the traffic. The intersection is already very busy, and she would like to

see some type of solution at that location as there are children walking from all grades; bus options for younger children; middle school and high school walking students plus the close proximity to the walking trails. Overall it is a very busy area, and she is not certain that bumping it out in the Ten Year Capital Plan is in the best interest of the residents.

M. Ouellet remarked that staff does not have a confirmed number of accidents at that intersection but suggested that we have not yet seen a serious accident. Staff have noticed a significant increase of traffic in that area as a result of the connection to Gunningsville Boulevard but also as a result of the growth in that area (Fairways) plus future developments to take place. He is of the opinion that the Town is being proactive in recommending this traffic solution. He pointed out that traffic light signals are not an option at this location because of the close proximity to the other signalized intersection. A four way stop is not a good solution due to the width of the intersection and the higher speeds on Pine Glen Road. Definitely the roundabout is the preferred solution as it is proven to work in heavy traffic or light traffic. Unfortunately the proposed roundabout solution at this location is more costly because it is a retrofit. He recognizes that this is a new project introduced into the Ten Year Capital plan. To put it into perspective, he outlined that the minimal cost for a signalized intersection is \$300,000 plus operating costs that continue forever. As opposed to the initial capital investment of a roundabout where there are virtually no operating costs after the start up. While he would like the Town to proceed (as soon as possible) with this option at the very least he would like to take advantage of purchasing the small triangle of land needed to accommodate the retrofit. He proposed that the actual construction of the roundabout be considered in the subsequent years of 2019 or 2020.

Chief Pleau confirmed with Councillor LeBlanc that approximately half a dozen accidents a year have occurred at this location but there is the potential for a serious accident. Chief Pleau noted that he had conferred with the consultant and believes that any operational issues with respect to the department could be easily addressed.

Councillor Cassista indicated that she also supports the purchase of the land and moving the utility pole(s) in 2018. However, she pointed out that Council has to be mindful of other big ticket items on the horizon - new RCMP building, the

Lions Pool, new bus, arena upgrades, proposed Wellness Center, and Bridgedale Boulevard. These are all significant projects which have to be taken into account.

Deputy Mayor Bennett inquired as to how many other dangerous intersections are within the Town and suggested that there have to be other solutions. For instance, Claude D Taylor School - ended up with a four way flashing beacon light. He suggested eliminating truck traffic on Pinewood and forcing trucks to use Pine Glen Road. He is of the opinion that other areas could be worked on to alleviate the traffic problems. He also commented that there will still be accidents in a roundabout. He supports the purchase of land at this time and to bump out actual roundabout construction.

Mayor Seamans commented that each year the capital items are revisited by Council.

Councillor LeBlanc indicated that because of the fact that each year the capital projects are revisited, he would like the roundabout to stay as currently proposed (\$100,000 in 2018 and \$500,000 in 2019) and could be debated again during the 2019 budget sessions.

M. Ouellet confirmed with Councillor Cassista that the department has been trying to address the traffic issues in east Riverview since 2015. In fact, a comprehensive traffic study was undertaken by a traffic consultant which revealed that the solution would be the construction of Bridgedale Boulevard and returning Hillsborough Road to a more local street. By creating the realignment being proposed at the Town limits that will see all that regional traffic go onto Bridgedale Boulevard then to Gunningsville Boulevard, and cross the intersection in a north/south direction. The combination of what is being proposed next year for improvements at the Gunningsville intersection along with the three other projects associated with Bridgedale Boulevard will eventually address all traffic issues in east Riverview. Unfortunately these projects come with significant dollar values and it will take some time to implement.

Mayor Seamans remarked that the Town had applied for funding for the construction of Bridgedale Boulevard and, if successful, Council will have to revisit this capital item.

Consensus was obtained to retain \$100,000 in 2018 budget for purchase of land and moving of the utility pole(s) for the future roundabout at the intersection of Pine Glen and Pinewood and to retain it within the five year window of Capital projects.

The members of Council entered into a discussion on the Lions Pool. It should be noted that the project was originally planned for 2017 with a budget of \$600,000 but Council had deferred it to the 2018 budget deliberations due the increasing costs.

Councillor Thorne expressed his concerns over staff's proposed financial reduction from \$1.3million to \$850,000 as well as the reduction to the scope of the work in 2019.

G. Cole confirmed with Councillor Thorne that the functionality of the pool had decreased over the years with age and it would have to be formally assessed to determine its life expectancy.

Councillor Thorne requested that the original figure of \$1.3 million be included in the 2019 budget and the splash pad as an option for consideration in the next budget.

R. Higson clarified that the proposed budget includes a reduction of the scope of the work by \$450,000 and that there was only \$850,000 included for this item in 2019. The scope of the project was changed to include a new building and splash pad.

Councillor Cassista remarked that there appears to be questions concerning the ownership of the Lions Pool. Also the Lions Club had recently contributed \$25,000 towards a new pool. The proposed Wellness Centre will include an indoor pool and currently there is also one at the Pat Crossman Memorial Aquatic Centre. After reviewing the financial position of the Town, she does not believe we can afford to do both and proposed to leave splash pad in at this point and to focus on Wellness Centre. She is not in favour of reinstating the \$1.3 million in the 2019 budget.

C. Smith stated that the Lions Pool and Park is clearly municipal property. Reviewing the history, the construction of the pool goes back to the 1970s prior to the amalgamation of the three communities and subsequently prior to the

incorporation of the Town of Riverview. In the 70s it was referred to as Riverview Heights. The Lions Club initiated the fund raising and the building of the pool and Riverview Heights contributed financially but once it was in place it was clearly handed over to the Town to manage, operate and maintain on Town property.

Councillor Rampersaud commented that she is in favour of the Wellness Centre which will contain an indoor pool. This would mean that Ward 1 would be home to an indoor pool and a splash pad. The Lions Pool is an outdoor pool which has been enjoyed for many years by the residents, not only of Ward 3, but the Town in general. She stated that she would not support not having a facility in Ward 3 or 4 for the children. She recognizes that the revenue from the Lions Pool does not come close to what the Town spends to keep it operational. She is aware that many residents love the Lions Pool and enjoy being out side during the summer months, and she will not support removing the pool and putting in a splash pad.

Councillor Hansen indicated that she is not convinced to go with a splash pad even though there is good reason from an economics point of view and what the Town can afford. However, if the Town is contemplating changing from an outdoor pool which has been greatly used and enjoyed by our residents for many years to a splash pad then there would have to be clear communication to our residents that we have two choices. Either cut the budget down or keep it a larger amount and there would be tax implications. Residents need to be aware of the fact that the pool could be eliminated. She is not ready to disregard the pool at this point as it could be considered as a further investment. She stated that she would like to have some type of conversation with the public to determine whether a splash pad would suffice.

Councillor Coughlan concurs that the Town needs to undertake more of an effort to see what the residents really want. Are there concrete numbers to support that the residents want Council to continue to operate the pool.

C. Smith remarked that the Town undertook a Lions Park Master Plan wherein the Lions Pool was seen as an asset. People will support the pool; however, the question to ask is whether residents want the pool at what cost. It is Council's choice to determine whether it is the right investment for the community.

C. Smith clarified that if the Wellness Centre becomes a reality the indoor pool at the Riverview High School would be closed.

Deputy Mayor Bennett concurred that the \$1.3 million could remain in the 2019 budget and it could be deliberated again in the 2019 budget sessions.

Councillor Thorne clarified that he is proposing to reinstate the \$1.3 million figure in the capital budget for 2019 and that it would be further discussed in the 2019 budget deliberations. In the meantime, he would like to have public consultation to see what the residents actually want - something official.

Mayor Seamans remarked that Council needs to determine whether to increase the amount from \$850,000 to \$1.3 million in the 2019 Capital Budget.

C. Smith clarified that staff had made the proposed changes because, as has been pointed out, in the long term the Town cannot afford the volume of spending with all the other capital projects. He cautioned that as it is now proposed it is not financially sustainable, and staff will definitely need to receive direction from Council as to how they want to manage the long term capital plan. He reiterated that it is not sustainable based on the projections of where the tax rate would be going and based on what his understanding of Council's priority on the tax rate is.

A consensus was obtained to increase the amount from \$850,000 to \$1.3 million in the 2019 Capital Budget for the Lions Pool.

Councillor LeBlanc suggested that Council needs to schedule a meeting to specifically address the issues and implications of the long term capital plan. He is also proposing a motion be passed after the 2018 budget is approved proposing to set out a tax strategy.

C. Smith concurred with the suggestion to put forward a motion because the reality is that there are tough choices which have to be made and it would be prudent to give careful consideration to these decisions which impact our residents in the long term.

Mayor Seamans instructed the Clerk to make note of the request for the proposed motion and subsequent scheduling of a separate session to deal with the long term capital plan.

Councillor Cassista pointed out that along with the development of a tax strategy there should be a communication strategy accompany it which would outline the rationale for the decisions made in relation to the capital budget.

R. Higson confirmed that there are essentially no changes to the proposed 2018 General Capital Plan as presented. Therefore; the Capital Plan will be \$9.8 million of which \$4.3 million will be funded from other sources leaving approximately \$5.4 million to borrow. He will be submitting an Application to Borrow from the Province early in the New Year. This application will need to be supported by the 5 Year Capital Plan which must be submitted along with the Application to Borrow.

Councillor Coughlan inquired about the Five Year Plan which is required to be submitted to the Province because that takes into account the Wellness Centre. The Town is hoping to receive funding for the Wellness Centre and wanted to know what figure would be included. (\$15,000,000 is included in 2022 for the Wellness Centre)

R. Higson remarked that in regard to the Gunningsville Intersection Capital Project, the Town is anticipating Provincial funding of \$650,000 for this project plus an additional \$150,000 for funding in lieu of money for the dikes along the Petitcodiac River.

R. Higson confirmed with Councillor Thorne that the debt ratio at the end of this year will be 12%. Approximately every \$5 million dollars borrowed represents a 1% impact on the debt ratio. The total debt service cost would be about 10% (includes principal and interest) or \$500,000.

Mayor Seamans declared a recess at 10:29 a.m. The meeting resumed at 10:48 a.m.

R. Higson provided a high level summary of the 2018 Utility Budget. Residents will see an increase in the water and sewer bills by 3.34% representing an increase from \$845 to \$875 or \$29 per year or \$7.25 per quarter. The sewage treatment rate will remain at the 2017 amount of \$210. He explained that the fixed rate water and sewer bills must be set at a rate that will cover the costs to pay for the operating expenditures including financing capital items from operations and the debt service costs.

Under the revenue section he touched on a relatively new initiative which is the development cost recovery which for 2018 is estimated to be \$15,000. Essentially developers are charged a fee which is designed to recover the cost of the Town putting in infrastructure. In this case the figure relates to the East West Trunk Sewer.

Surplus of 2nd year there is a \$91,000 difference between each of the two proceeding years that we have to make up. Overall increase of 1.7% in the Utility Operating budget.

As he previously touched on, expenses in water and sewer utility, are shared with the general operating fund. In order to determine the cost of running the two separate businesses (General & Utility) there are some allocation of expenses or a portion thereof such as staff time to each "business".

R. Higson remarked that there are also items which are not cost allocations. For instance, a notable expense in the utility operation is the purchase of water from the City of Moncton (\$1,390,000.00) in 2018. The total cost of water purchases from the City has increased by 1.5% under the new Water Purchase Agreement.

The Town's share of Sewage Treatment charges has increased by 1.2% as a result of a new tri-community cost sharing agreement. The Town's share equals \$1,689,698 but we were able to mitigate the impact by phasing the new agreement in over the next two years. The phased in approach will translate into only an increase of 1% in 2018.

He noted that the Town's General Utility (Water & Sewer) Capital Plan includes the underground water & sewer linked to the General Capital Plan pertaining to the proposed streets for local improvements and other road and street construction. The Utility Capital budget is significant at approximately \$3 million per year. The Town is limited in how to fund these expenditures. In addition to user fees options include Capital from Operating; borrowing; and/or funding from other sources. Funding from other sources includes the Gas Tax Fund wherein Council has committed to \$1.4 million per year to be applied to water main renewal. The Ten Year Plan illustrates that significant additional borrowing will be required over the next ten years. While the current debt ratio in the Utility Fund is about 10% and is less of an issue than the debt ratio in the General Fund, Council must be very cognizant of it. R. Higson noted that the proposed Utility

Budget includes a decrease in the debt service costs (due to a previous debenture being paid off) in 2018 which is offset by an increase in the amount of "Capital Financed from Operating Revenue". One must look at the combined totals of these line items to fund capital projects. The combined total has increased by \$130,000. The increase was necessary to fund the proposed 2018 Utility Capital Plan without the need to borrow long term. In short, the \$29 increase was to mitigate the need to borrow. Thus the increase from \$845 (2017 rate) to the proposed rate of \$874 (2018) represents an increase of \$2.50 per month. The proposed rate is still significantly lower than our sister communities.

R. Higson also commented that the Town is required, under the funding agreement for the East West Sewer Trunk project, to put a minimum dollar amount into utility capital reserves. He noted that on average we have been following that. In the 2018 budget we have put in \$26,000 but that is the minimum contribution. R. Higson commented that the Town should be putting a lot more money in the Utility Capital Reserves to accomplish our projects. The recent presentation by OPUS regarding the asset management plan highly recommends that more monies be put in the Utility Capital Reserves.

He noted that the Town has an aggressive Watermain Renewal plan which is consistent with the proposed local improvements on Bloor (\$160,000); Ealey (\$170,000); Balmoral (\$200,000); Byron (\$210,000); Leonard Loop (\$50,000) plus the corresponding sewer amounts estimated at: Bloor (\$5,000); Ealey (\$105,000); Balmoral (\$280,000); Byron (\$240,000); and Leonard Loop (\$100,000). The total proposed Capital Utility Budget is \$2,635,000. The financing sources being proposed are Capital from Operating- \$1,062,000; Capital Reserves -\$162,000; and Gas Tax Rebate - \$1,411,000.

R. Higson noted that Dieppe is proposing an increase in water & sewer rates from \$916 to \$928; and Moncton is proposing a \$27 increase versus the proposed Riverview rate in 2018 of \$874 (representing a \$29 increase).

Council concurs to increase the water & sewer by \$29 as proposed by staff.

C. Smith and the Town Clerk confirmed with Councillor Thorne that the \$3,000 budget for art procurement is a healthy start and are comfortable with the amount proposed. The Town Clerk noted that the Art Jury would be reviewing the submissions for selection in the very near future.

In response to the request from Council to officially commit to a review of the ten year capital plan and the development of a tax strategy, C. Smith proposed the following motion be made after the 2018 budget is passed by Council.

Be it resolved that Council direct staff to develop and update the Ten Year Capital Plan and associated tax rate strategy to ensure the Town's long term plan is sustainable and affordable for the residents of Riverview. Staff is also directed to develop a communication strategy to educate residents of the impact of the Town's long term plan/tax strategy after Council approves the plan and strategy. Staff is to deliver an updated ten year capital plan & tax strategy before February 2018.

C. Smith suggested that a specific meeting be scheduled with Council (& staff) to deliver the updated ten year capital plan & tax strategy and accompanying communication strategy.

C. Smith confirmed with Councillor Hansen that he was referring to a communication strategy that would flow after the budget is passed that would reflect the financial decisions that Council has endorsed and the implications of those decisions in the years to come. For example, it would explain that as a result of the ten year capital plan, Council is proposing to increase the tax rate by "X" cents in order to be able to accomplish "y". In order to follow the parameters, Council has established certain things will be omitted and/or revised or bumped out further in the plan. Staff will provide the tools to Council to be able to respond to questions from the residents. However, in order to be able to build the strategy, staff has to receive its direction from Council first. That is why a meeting is being proposed to review the options, and Council can provide its direction to staff afterward.

C. Smith confirmed with Councillor Cassista that further information will be received on the Regional Tourism Strategy next week. The City of Moncton is proposing a reduction, and we will have to await the response from the Regional Service Commission as to this proposal.

C. Smith confirmed with Councillor Cassista that Council has consented to increase the grant budget to \$90,000. It is the intention for Council to continue to follow the Community Investment Policy and the guidelines set out within it for

approving grants. The submissions received for the fiscal year would be managed within the \$90,000 ceiling.

The Town Clerk confirmed with Councillor Cassista that the Community Investment Policy would be reviewed every three years. She pointed out that the policy was endorsed in 2015 and would be reviewed at the end of 2018.

Councillor Thorne inquired as to the rationale for the amount of funding given to the Riverview East School. He noted that there are requests for financial support from two playgrounds – Frank L. Bowser (\$75,000) and Claude D. Taylor (\$10,000). He suggested that the Town should be consistent but should also depend on the scale of the project.

C. Smith confirmed with Councillor Thorne that the 2018 annual grants will be debated by Council in early January. At this stage, Council is only consenting to increasing the grant budget as a whole to \$90,000.

Mayor Seamans confirmed with Deputy Mayor Bennett that as more information becomes available regarding the specifics of the Claude D. Taylor School playground upgrade and the Frank L. Bower Super Play Park upgrade, Council could inquire whether any “in-kind” services could be made as opposed to a financial contribution.

C. Smith indicated that it is the intention of staff to bring forward the proposed 2018 budget as presented along with the revisions consented by Council for ratification at the Regular Meeting of Council to be held on December 11th at 4 p.m.

Mayor Seamans indicated that she was very pleased to have the final numbers from the Province earlier than in previous years. The proposed budget is based on assumptions and to have these figures confirmed at this time is excellent.

Mayor Seamans confirmed with Council that there were no further questions and/or concerns.

5. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

*That the Committee of the Whole meeting for Saturday, November 25, 2017
meeting be adjourned at 11:26 p.m.*