



## **REGULAR MEETING OF COUNCIL MINUTES**

**Monday, July 10, 2017**

**4:00 p.m.**

**30 Honour House Court - Council Chambers**

**Members Present:** Mayor Ann Seamans  
Councillor Cecile Cassista  
Councillor Lana Hansen  
Councillor Jeremy Thorne  
Councillor Andrew LeBlanc  
Councillor Tammy Rampersaud

**Regrets:** Councillor John Coughlan  
Deputy Mayor Wayne Bennett

**Staff Present:** C. Smith, CAO  
D. Richard, Deputy Town Clerk  
R. Higson, Director of Finance  
S. Thomson, Director of Economic Development  
T. Finlay, Director of Human Resources  
G. Cole, Director of Parks & Recreation  
D. Pleau, Fire Chief

### **1. CALL TO ORDER**

Mayor Seamans called the Regular Meeting of Council to order at 4 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor J. Thorne

*That the agenda for the Regular Council meeting of July 10, 2017 be adopted as amended.*

**Motion Carried**

Mayor Seamans advised that the following changes were to be made to the agenda: Delete 11b. Appointment to Trans Aqua. The addition of item 11d. Award of Tender 17-84 - Sanitary Sewer Renewal - Old Coach Road.

**3. DECLARATION OF CONFLICTS OF INTEREST**

NIL

**4. ADOPTION OF THE MINUTES**

**a. Regular Council Meeting - June 12, 2017**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the minutes of the Regular Meeting of Council held on June 12, 2017 be approved.*

**Motion Carried**

**b. Committee of the Whole Meeting - June 26, 2017**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor L. Hansen

*That the minutes of the Committee of the Whole meeting held on June 26, 2017 be approved.*

**Motion Carried**

**c. Special Council Meeting - June 26, 2017**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor T. Rampersaud

*That the minutes of the Special Meeting of Council held on June 26, 2017 be approved.*

**Motion Carried**

**d. Special Council Meeting - June 30, 2017**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That the minutes of the Special Meeting of Council held on June 30, 2017 be approved.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

NIL

**6. CORRESPONDENCE**

**a. Yvonne Moore - Heart & Stroke Big Bike**

Request to approve drive thru parade route

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That the Riverview Town Council authorize the Heart and Stroke "Big Bike" to parade through the Town as per the routes identified in their correspondence on August 25th, August 29th and September 2, 2017. Said authorization is pending notification of protective services and emergency services including 911 and Ambulance NB; as well as the Public Works Department and the Riverview Fire & Rescue Department.*

**Motion Carried**

Councillor Cassista reported that the Riverview Lions Centre will be taking the lead in the Big Bike event on September 2nd and further that there will be a barbeque at the Riverview Lions Centre as a fund raiser in support of the Heart and Stroke Foundation.

## **7. PETITIONS, PRESENTATIONS & DELEGATION**

### **a. Presentation by Jill Van Horne, Network Coordinator**

Update on Final SENB Food Pledge

Ms. Van Horne remarked that "Our Food Southeast New Brunswick" developed a food charter which was formalized into the Food Pledge. She commented that the food choices and actions you make have the power to transform our food system. The Food Pledge has six key components which incorporate health, education, local government, environment, culture and social justice. The website contains over 100 links and will the connect residents with and local farmers.

Supporting local food is a concept which is incorporated into Riverview's Integrated Sustainability Plan. The Food Pledge is a catalyst. Motivating and reminding us to shape policies and build habits that promote good food and healthy environments for all. It helps guide our actions and policy toward a healthy and sustainable local food system that benefits each and every one of us and would like the Town of Riverview to consider signing the pledge.

## **8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

### **a. Approval of Partial Road Closure - Summerdale Court**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the Riverview Town Council authorize a partial street closure on Summerdale Court (in the Fairways) from 9:00 a.m. to 5:00 p.m. on Saturday, July 15, 2017 to hold a promotional event. Said approval is also pending that the organizers notify all emergency and protective services agencies including but not limited to Ambulance NB, Codiac RCMP, Codiac*

*Transpo, the Riverview Fire & Rescue Department, the Public Works Department as well as the Department of Transportation.*

**Motion Carried**

**b. Approval of Grants**

**8.b.1 Mosiaq Festival**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor J. Thorne

*That Riverview Town Council approve a grant in the amount of \$2,000.00 in support of the Mosiaq Festival from July 21-22, 2017.*

**Motion Carried**

**8.b.2 Canadian Mental Health Assoc.- Family Fun Day - July 15, 2017**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council award a grant in the amount of \$600.00 in favour of the Family Fun Day on July 15, 2017 in support of the Canadian Mental Health Association.*

**Motion Carried**

**8.b.3 Greater Moncton Scottish Association - Highland Games & Scottish Festival**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor T. Rampersaud

*That Riverview Town Council award a grant in the amount of \$1,000.00 in support of the Greater Moncton Scottish Association (Highland Games & Scottish Festival).*

**Motion Carried**

**9. BY-LAWS**

NIL

**10. NOTICE OF MOTION**

NIL

**11. NEW BUSINESS**

**a. Strategic Plan Update**

C. Smith indicated that the report is a mid-year update to give Council some sense of what is going on and the progress being made. He emphasized that the report is only a snap shot - meaning everything is not included. Feel free to ask any questions on the content or status.

Councillor Rampersaud appreciated the reference about the fire fighters and training for mental health. Chief Pleau stated that he contacted the Halifax Department and that training is being offered free by them to some of our members. (The Town is paying for their accommodations). Rob Roy is being considered for a "train the trainer" role. Chief Pleau remarked that the Department has made considerable progress in this area and will continue to move forward but it will take some time.

Report accepted as information.

**b. Appointment - Trans Aqua**

Deleted from agenda.

**c. Grant Repot - July 2017**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor C. Cassista

That the Riverview Town Council support Halie Wernarchuk in the upcoming National Body Building Competition in Vancouver on July 29, 2017 in the amount of \$100.00 .

**Motion Carried**

Deputy Clerk outlined the difference between the available balance included on the monthly report and accounts receivable balance. The difference being that some invoices have not been generated and therefore cannot be processed through the system. A example of this would be the breakfast for the Nationals. Council has previously approved the sum of \$3,000 for this event, but the event just recently took place. To date the Town has not been invoiced by the Lions Club. The amount has been deducted off the running tab but still remains in the accounting budget until it is paid.

Mayor noted that the Town may have to consider putting a cap on the amount paid by the Town as the numbers being served at the breakfast increases each year.

**d. Award of Tender 17-84**

Sanitary Sewer Renewal - Old Coach Road

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor C. Cassista

*That the contract for Sanitary Sewer Renewal - Old Coach Road, Contract 17-84, be awarded to Dexter Construction Company Ltd. in the amount of \$112,850.00 (plus HST) and this being on recommendation of the Director of Engineering & Works and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

C. Smith noted that this tender pertains to a small section as there were issues with the tree roots which was impacting the Baptist Church, and the Riverview East School.

R. Higson confirmed with Councillor Cassista that one of the bidders is a numbered company. He is aware of who the numbered company is but the tender document was submitted that way and the Town may not be able to provide this information due to Privacy Act.

C. Smith pointed out that the work for other tenders were bundled which helps in keeping the cost down. The Town will try to continue this practise, where possible, in the future in order to reduce costs.

## **12. COUNCIL STATEMENTS/INQUIRIES**

Councillor Cassista inquired about the ticketing system and the practice of issuing a warning. She referenced the parking which is has been taking place on Buckingham Avenue. She wants to ensure that the Town is consistent in its ticketing practices.

C. Smith remarked that the intent was to warn people but he would investigate to see what is actually taking place.

Councillor Cassista pointed out that the Town recently was presented with an award with respect to the Operations Centre. She inquired whether the Town was going to publicize this fact. Mayor Seamans noted that consideration could be given to recognizing this fact.

Councillor Cassista inquired about the change to the lane markings as requested by the Lions Club who had submitted letter. She pointed out that changes have incurred and wondered whether the Province had approved such changes.

C. Smith noted that based on the minutes of the Traffic Committee the drawings were being finalized and then would be forwarded to DOT.

Councillor Thorne inquired whether there would there be a PSA issued in regard to the changes.

C. Smith the changes had not been finalized as yet but the Town would issue a PSA once has been approved.

G. Cole confirmed with Councillor Thorne that there is adequate parking behind the Lions Pool on Buckingham Avenue. If we could follow up with the Town Clerk to see how many cars ticketed at this location.

C. Smith confirmed with Councillor Thorne that the large Riverview destination sign was removed by the Province and is being stored at the Operations Centre until the work to the causeway is complete.



Councillor Thorne noted that the Greater Moncton Pest Control is holding its Field Day on July 12th if any member of Council would like to participate.

Councillor Cassista would like to have the issue of warning/parking tickets brought back to council for further consideration to determine how to direct staff.

Councillor Rampersaud congratulated staff on the Canada Day celebrations. There was a seamless transition regarding the move of the events inside to the Byron Dobson Arena.

Mayor Seamans noted staff certainly made a bad situation into a good one.

### **13. ADJOURNMENT**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That the meeting be adjourned at 4:42 p.m.*

**Motion Carried**