



REGULAR MEETING OF COUNCIL

MINUTES

Monday, April 10, 2017

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Deputy Mayor Cecile Cassista
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Andrew LeBlanc
Councillor Tammy Rampersaud

Regrets: Councillor Lana Hansen
Councillor Wayne Bennett

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
M. Ouellet, Director of Engineering & Works
S. Thomson, Director of Economic Development
T. Finlay, Director of Human Resources
G. Cole, Director of Parks & Rec
D. Pleau, Fire Chief

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Town Clerk noted if one of the by-laws relating to local improvement does not pass then the corresponding award of tender will have to be deleted from the agenda.

Moved by: Councillor T. Rampersaud

Seconded by: Deputy Mayor C. Cassista

That the agenda for the Regular Meeting of Council for April 10, 2017 be approved.

Motion Carried

4. ADOPTION OF THE MINUTES

a. Public Meeting/Public Hearing/Regular Council Meeting - March 13, 2017

Councillor Thorne remarked that in the minutes for the public meeting the resident Bernadine Cormier resides as 214 Buckingham Avenue not 2 Fatima Drive The Deputy Clerk will make the required change to the minutes.

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor C. Cassista

That the minutes for the Public Meeting/Public Hearing/Regular Council Meeting of March 13, 2017 be approved as amended.

Motion Carried

b. Committee of the Whole Meeting - March 27, 2017

Councillor Thorne remarked that under the monthly report section for Parks & Recreation, item 7.e.1 it was Councillor Coughlan who inquired about the summer student applications.

Moved by: Councillor J. Coughlan

Seconded by: Councillor T. Rampersaud

That the minutes for the Committee of the Whole meeting held on March 27, 2017 be approved as amended.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

a. Report on Local Improvement

C. Smith advised that as per Council's instructions an additional information session was held on March 28th for the residents of Hawkes Street, Olive Street and Wentworth Drive.

The purpose of the session was to further explain the local improvement process in order to ensure that the residents understood all it entails. He noted that only specific feedback was received from the residents of Olive Street. The residents of Olive Street emphasized that they were fine with having a ditched street. C. Smith indicated that during the second information session staff advised that historically this has not been the case, and he advised those present at the information session of this fact. Normally residents want local improvements carried out on their street.

As a result of the information sessions, C. Smith remarked that three residents of Wentworth Drive withdrew their objections. This change will result in the requirement of a 2/3 majority vote to pass the by-law whereas initially it required a unanimous vote of Council.

He commented that the Town will continue to review the process as well as the content of information being conveyed to the residents by the Town. However, he indicated that ensuring residents understand the process and all it entails is a challenge from a staff perspective. He commented that even though information is made available by the Town, we continue to see on social media and other media forms that the residents still do not understand. If someone is not willing to take the time to review the written material provided by the Town and also to clarify the facts then that proves to be a difficult challenge to overcome.

C. Smith offered an observation from his point of view. He noted that the residents who have resided in Riverview for a long period of time are familiar with local improvements. Perhaps it is the new residents moving into the community that are not aware of the local improvement policy that the Town follows and we need to find a way to make everyone aware.

Deputy Mayor C. Cassista thanked staff for holding the information session and putting together the Council report.

6. CORRESPONDENCE

NIL

7. PETITIONS, PRESENTATIONS & DELEGATION

NIL

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Adopt Audited Financial Statements

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor J. Coughlan

That Town Council accept the recommendation to approve the audited financial statements for the year ending December 31, 2016 prepared by AC Stevenson & Partners, Chartered Professional Accountants.

Motion Carried

b. Award of Grants

River of Pride

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

That Riverview Town Council accept the recommendation to support Gay Pride Week through a financial contribution of \$1,000.

Motion Carried

Atlantic National Car Show

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

That Riverview Town Council accept the recommendation to support the Atlantic Nationals breakfast being held in Riverview on July 6, 2017 for an amount up to \$3,000.

Motion Carried

9. BY-LAWS

a. By-Law 300-6-11 - Zoning

A By-Law To Amend the Town of Riverview Zoning By-Law - Second Reading, in full, and Third Reading, by title only

The Town Clerk advised that the purpose of this amendment was to rezone a portion of town land located at the top of Runneymeade Road from Parks, Recreation, Institutional to Residential Mix. The by-law will be read in full for the second reading and by title only for the third reading.

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That leave be given to introduce second reading, in full, and third reading, by title only, to By-Law 300-6-11, A By-Law to Amend the Town of Riverview Zoning By-Law.

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That second reading, in full, be given to By-Law 300-6-11, A By-Law to Amend the Town of Riverview Zoning By-Law.

A By Law to Amend the Town of Riverview Zoning By-Law No. 300-6.

BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF RIVERVIEW AS FOLLOWS:

The Town of Riverview Zoning By-Law, being By-Law Number 300-6, enacted on September 9, 2013 and filed in the Albert County Registry Office as number 33178311 on October 4, 2013 is hereby amended as follows:

1. Schedule A, the Town of Riverview Zoning Map, is amended as shown on the map attached hereto as Schedule "A7".

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That third reading, by title only, be given to By-Law 300-6-11, A By-Law to Amend the Town of Riverview Zoning By-Law.

Motion Carried

b. By-Law 300-25-05 - Local Improvement - Hawkes Street

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th. Council held a public meeting with the residents on March 13, 2017 and staff held an additional information session with them on March 28, 2017.

There are 14 properties being assessed for the **Hawkes Street** local improvement and by the deadline date of March 7, 2017 Council received objections from 7 of these properties. As the value of these 7 properties equals more than 50% of the total value of all properties on Hawkes Street, the criteria to be a sufficient petition against the by-law has been

met and will require a unanimous vote of Council for the remaining two readings.

M. Ouellet confirmed with Deputy Mayor Cassista that along with the street reconstruction project there are plans for a trail connection along the Riverfront Park's most easterly connection but if the improvement does not proceed then the trail will remain the same as it currently exists as a gravel trail.

M. Ouellet confirmed that the street has experienced water main breaks (11). The street was one of the many constructed with cast iron pipes that are now well beyond their lifespan and most likely will continue to experience breakage if the Town does not do something. The costs associated with a breakage (including 4 or 5 staff) range between \$4,000 - \$5,000 per break.

M. Ouellet further commented that Hawkes Street is a dead end street which means there is no room to turn around and large vehicles like emergency vehicles and the garbage trucks must back out. In dealing with a new land owner/developer there is the possibility of creating a turn-around in connection with this project which would, in the end, eliminate the dead end street.

M. Ouellet confirmed that basement flooding typically goes through the home owner's insurance. On this particular street there have been 14 flooded basements reported to the Town since 1981. The Town would typically replace the sewer lines and the laterals. The Town would be responsible for Town owned property and the home owner would be responsible for theirs. The Town would advise the home owner of the condition of the pipe and the home owner would determine whether to purchase a pipe at cost from the Town.

C. Smith confirmed with Councillor Rampersaud that in a new development the developer is required to build a street to municipal standard (including curb) which is rolled into the cost for the purchase of a new lot. He further explained that if a street already has curb and Town is replacing, for instance, a water main then the residents would not be required to pay. For instance, this was the case on Buckingham Avenue

last year. The work would be carried out, the street resurfaced all at no charge to the residents. C. Smith remarked that all municipalities have the authority (under the *Municipalities Act*) to utilize a local improvement process and to apply a special levy charge. When the Town started this process many years ago it took advantage of this authority.

M. Ouellet confirmed with Deputy Mayor Cassista that the street patching budget is discussed annually during budget deliberations. He agreed that this is a street that would receive a lot of patching work. Most of the patching budget goes towards the open ditched streets which are chip sealed not asphalt. On average the Town is spending approximately \$3,000 on Hawkes Street on patching representing about \$42,000 to date. M. Ouellet confirmed that if local improvement does not proceed on Hawkes Street the Town would not neglect the street and would continue to patch and repair any water main breaks. If the Town exceeds the patching budget then this cost eats into the operating budget.

M. Ouellet confirmed with Councillor Thorne that the Town adheres to a street management program which prioritizes and categorizes each street in the Town. It is based on a point system and we strive for a PCI index of 71 and typically these chip sealed streets are 16 or below.

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

That leave be given to introduce second reading, by section only, and third reading by title only of By-Law 300-25-05, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview.

Motion Carried

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

That second reading, by section only, be given to By-Law 300-25-05, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview.

Section 1, 2, 3, 4, 5, 6, 7

Motion Carried

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

That third reading by title only be given to By-Law 300-25-05, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview.

Motion Carried

c. By-Law 300-25-06 - Local Improvement - Ashburn Avenue

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th and Council held a public meeting with the residents on March 13, 2017.

There are 36 properties being assessed for the **Ashburn Avenue** local improvement and by the deadline date of March 7, 2017 Council received objections from 2 of these properties. As the value of these 2 properties equals less than 50% of the total value of all properties on Ashburn Avenue, the criteria to be a sufficient petition against the by-law has not been met and will require a two-thirds vote in favour of the by-law to pass. As there are five voting Council members in attendance, a two-thirds vote translates into 4 out of 5.

M. Ouellet responded to an inquiry from Deputy Mayor Cassista on the selection process for the streets. He noted that the Town started many years ago with repairs to the collector streets (such as Pine Glen Road,) then moved onto to local streets. There are many factors to consider including a review of the infrastructure - condition of storm sewer, sanitary sewer, water main, condition of the street, number of water main

breaks, lighting (any issues with underground wiring). The data is collected and applied to a prescribed formula. The Town is striving for streets to be indexed as PCI #71. He commented that his department brought forward a list to Council to make up the ten year capital plan.

He commented that the condition of the sanitary sewer as well as the condition of asphalt is in bad shape on Ashburn which is why it was being recommended for local improvement.

C. Smith responded to an inquiry from Councillor Thorne on the substantial price increase to the rate per metre charged to the residents and whether other options had been considered in the past. He indicated that he could not comment on why the previous administration had not implemented an increase earlier. C. Smith confirmed that the amount being charged to the residents (prior to 2016) had not changed since 1990 yet the amount of costs to the town was increasing by approximately \$1 a foot per year. Staff had recommended that the Town increase the rate in order to accurately reflect the true construction costs. He pointed out that the ten year capital plan includes a significant amount of local improvement work representing a significant dollar value and that was one of the reasons for the review. Originally the portion charged to the residents represented close to 20% of the project but as a result of the new local improvement by-law that proportion has been reduced to 10-14% of the project. Home owners are paying more for the linear foot rate but less proportionally. C. Smith confirmed that the Town will continue to monitor local improvement costs taking into consideration the project costs and tender results and if, in the future, the costs get out of sync then staff will bring forward again for Council's consideration.

Deputy Mayor Cassista confirmed that the previous Council had reviewed and questioned staff on the proposed changes to the rate which were as a result of increased construction costs over the years and also a rate that had remained the same since 1990.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Coughlan

That leave be given to introduce second reading, by section only, and third reading, by title only, of By-Law 300-25-06, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Ashburn Avenue).

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Coughlan

That second reading, by section only, be given to By-Law 300-25-06, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Ashburn Avenue).

Section 1, 2, 3, 4, 5, 6, 7

Motion Carried

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Coughlan

That third reading, by title only, be given to By-Law 300-25-06, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Ashburn Avenue).

Motion Carried

d. By-Law 300-25-07 - Local Improvement - Wentworth Drive (Sussex to Traynor)

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th. Council held a public meeting with the residents on March 13, 2017 and staff held an additional information session with them on March 28, 2017.

There are 33 properties being assessed for the **Wentworth Drive** local improvement and by the deadline date of March 7, 2017 Council received objections from 17 of these properties. Since that time, however, Council has received written requests from 3 of the property owners requesting their name be removed from the petition. The value of the 14 remaining properties now equals less than 50% of the total value of all properties on Wentworth Drive and the criteria to be a sufficient petition against the by-law has not been met. The by-law will require a two-thirds vote in favour of the remaining two readings for the by-law to pass. As there are five voting Council members in attendance, a two-thirds vote translates into 4 out of 5.

M. Ouellet confirmed with Deputy Mayor Cassista that the local improvement is proposed from Sussex to Traynor and that there is no sidewalk planned for this project. The watermain pipes will be replaced with PVC piping which will eliminate the occurrence of watermain breaks.

M. Ouellet confirmed with Councillor Thorne that the Town has been expending approximately \$5,000 per year on asphalt patching for this particular section of Wentworth (Traynor to Sussex).

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That leave be given to introduce second reading, by section only, and third reading, by title only, of By-Law 300-25-07, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Wentworth Drive- Sussex to Traynor).

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That second reading, by section only, be given to By-Law 300-25-07, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Wentworth Drive-Sussex to Traynor).

Section 1, 2, 3, 4, 5, 6, 7

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That third reading, by title only, be given to By-Law 300-25-07, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Wentworth Drive - Sussex to Traynor).

Motion Carried

e. By-Law 300-25-08 - Local Improvement - Prescott Drive

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th and Council held a public meeting with the residents on March 13, 2017.

There are 14 properties being assessed for the **Prescott Drive** local improvement and by the deadline date of March 7, 2017 Council received no objections. This by-law will require a two-thirds vote of Council on the remaining two readings. As there are five voting Council members in attendance, a two-thirds vote translates into 4 out of 5.

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That leave be given to introduce second reading, by section only, and third reading, by title only, of By-Law 300-25-08, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Prescott Drive).

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That second reading, by section only, be given to By-Law 300-25-08, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Prescott Drive).

Section 1, 2,3, 4, 5, 6, 7

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That third reading, by title only, be given to By-Law 300-25-08, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Prescott Drive).

Motion Carried

f. By-Law 300-25-09 - Local Improvement - Olive Street

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised that notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th. Council held a public meeting with the residents on March 13, 2017 and staff held an additional information session with them on March 28, 2017.

There are 6 properties being assessed for the **Olive Street** local improvement and by the deadline date of March 7, 2017 Council received objections from 4 of these properties. As the value of these 6 properties equals more than 50% of the total value of all properties on Olive Street, the criteria to be a sufficient petition against the by-law has been met and will require a unanimous vote of Council for the remaining two readings.

Deputy Mayor Cassista remarked that during her election campaigning many people lobbied to have local improvement carried out on their street. Therefore, she was surprised at the position taken by the residents of Olive Street. She indicated her concern to moving to ditched streets which would set a precedent.

M. Ouellet remarked that a lot of residents come forward to ask for local improvements to be carried out on their street and it is unusual to have residents oppose the improvements. He confirmed that if the street does not proceed with local improvements then the Town would continue to patch and to repair water main breaks. These type of costs come out of the operating budget. If the local improvement proceeds then the street reconstruction will consist of the installation of new PVC pipe; concrete sanitary sewer pipes with a life expectancy of 80 years; concrete asphalt with a life expectancy of 30 years. However, if the street continues to stay in the condition it is in, the Town will keep spending money on repairs which will come out of the operating budget.

Mayor Seamans remarked that despite the Town's efforts people are still not getting the correct information as one individual thought the cost would be \$3,000 per year for ten years!!!

R. Higson reported that the total bill over a ten year period would be approximately \$3,000 per home owner (the cost is dependant on the frontage). He indicated that the cost can be paid up front to avoid any further charges; or split equally over 10 years. If the local improvement is not paid, in full, up front then the Town will place a lien on the property and any outstanding charge would be paid when the property is sold.

C. Smith pointed out that the majority of the residents of Olive Street have been the most vocal outlining their opposition to the project. He noted that some misinformation staff have tried to address through meetings or correspondence yet this street remains opposed to the work.

R. Higson confirmed with Councillor Thorne that there is some discretion as to the interest rate to be charged to the residents on this project by the Town. The interest rate is dependent on the Town's cost of borrowing and has been in the 6% range. In all likelihood that will be the interest rate

charged to those home owners who are financing the local improvement through the Town. He confirmed that the incentive to pay up front is to avoid the lien and the additional charges associated with the lien as well as the interest costs charged on the outstanding balance.

C. Smith confirmed with Councillor Thorne that while this tender had come in below the budgeted price there are other streets which may not have the same end result. Over the years, the Town has been consistent in its process and payment options to the home owners.

R. Higson confirmed with Councillor Rampersaud that invoicing takes place after the final top coat of asphalt is applied the following year. The invoice is generated only after the project is 100% complete. Typically home owners can expect a bill by late summer or early fall of the year following the street reconstruction.

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That leave be given to introduce second reading, by section only, and third reading, by title only, of By-Law 300-25-09, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Olive Street).

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That second reading, by section only, be given to By-Law 300-25-09, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Olive Street).

Section 1, 2, 3, 4, 5, 6, 7

Motion Carried

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That third reading, by title only, be given to By-Law 300-25-09, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Olive Street).

Motion Carried

g. By-Law 300-25-10 - Local Improvement -Fatima Drive

A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview - Second Reading, by section only, and Third Reading, by title only

The Town Clerk advised notices for this by-law were posted in the local paper on February 15 and 21, 2017 and on the town's website since February 15th and Council held a public meeting with the residents on March 13, 2017.

There are 6 properties being assessed for the **Fatima Drive** local improvement and by the deadline date of March 7, 2017 Council received no objections. This by-law will require a two-thirds vote of Council on the remaining two readings. As there are five voting Council members in attendance, a two-thirds vote translates into 4 out of 5.

M. Ouellet confirmed with Councillor Thorne that staff had met with representatives of the Church to discuss the sidewalk (which will be installed on both sides of the street) as well as a defined entrance and exit to their property. He remarked that most likely after the improvements are carried out parking will be permitted on both sides of the street. This would require a change to the Traffic By-Law. M. Ouellet noted that snow accumulation was a concern and the Town could revisit options, if warranted.

M. Ouellet confirmed with Mayor Seamans that because the storm sewer is in good shape we may not have to shut down the street entirely. Staff have started discussions with church and the hall and will work with the contractor to make this transition as smooth as possible.

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That leave be given to introduce second reading, by section only, and third reading, by title only, of By-Law 300-25-10, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Fatima Drive).

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That second reading, by section only, be given to By-Law 300-25-10, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Fatima Drive).

Section 1, 2, 3, 4, 5, 6, 7

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

That third reading, by title only, be given to By-Law 300-25-10, A By-Law in Amendment to By-Law 300-25, A By-Law Relating to Local Improvements in the Town of Riverview (Fatima Drive).

Motion Carried

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Award of Tender 17-01

Asphalt Concrete Patching, Utility & General - Various Streets

M. Ouellet confirmed with Councillor Thorne that the contract encompasses various streets throughout the Town. Town staff pre-mark everything and the contractor carries out the work. He confirmed that the asphalt must be of a specific standard and the price is based on quantity

which may result in a cost over the budget depending on the extent of patching to be completed.

M. Ouellet confirmed with Councillor Coughlan that priority is given to arterial and collectors streets and then Town will move on to locals. He agreed that the ditched streets take up most of the asphalt concrete patching budget which for 2017 equals \$361,000 (which was less than last year's budget). He further noted that the patching will start late in May.

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

*That the contract for Asphalt Concrete Patching (Utility & General) – Various Streets, Contract **No. 17-01**, be awarded to MacDonald Paving & Construction Limited in the amount of \$383,000.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

b. Award of Tender 17-03

Traffic Lane Markings - Various Streets

M. Ouellet confirmed with Councillor Thorne that only one bid had been received and that this company is one of the only companies who perform this type of work in the southern region. He pointed out that the Town has been dealing with this company for many years and the prices have been consistent during that time. He noted that the Town had purchased a small unit which enables staff to do a certain amount of painting such as the stop bars, arrows, the crosswalks, and bike symbols. It also enables staff to do touch ups throughout the year as the markings wear away.

Mayor Seamans remarked that it is ironic that oil based paint is not permitted to be used for lane markings yet the roads are made up of asphalt which contains oil. An oil based paint would last longer and not present a safety issue.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor J. Thorne

*That the contract for Traffic Lane Markings – Various Streets, Contract **No. 17-03**, be awarded to Stripe Works Ltd. in the amount of \$32,896.80 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

c. Award of Tender 17-04

Supply & Delivery of Crushed Rock

Moved by: Councillor J. Coughlan

Seconded by: Councillor T. Rampersaud

*That the contract for the Supply & Delivery of Crushed Rock, Contract **No. 17-04**, be awarded to Graystone Quarries Inc. in the amount of \$32,475.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

d. Award of Tender 17-51

Asphalt Concrete Paving - Various Streets

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

*That the contract for Asphalt Concrete Paving – Various Streets Contract **No. 17-51**, be awarded to MacArthur's Paving & Construction Ltd. in the amount of \$736,176.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

e. Award of Tender 17-60

Hawkes Street Reconstruction

Deputy Mayor Cassista requested that the letter of recommendation include the budgeted amount and further to make the connection if it relates to other budgets as is the case with this tender.

M. Ouellet confirmed that the budget for this project is \$770,000 which is made up of the local improvement component (General Capital); the trail budget plus the utility - water component and sanitary sewer. The top coat would be included in the 2018 budget.

R. Higson confirmed with Councillor Thorne that some items come in under tender and some over. He remarked that the capital and operating budgets are intertwined. If there is a projected surplus then it is brought forward to council for consideration as to what to do with it. Typically if there is a significant amount an option would be to transfer such a surplus into either capital or operating reserves.

C. Smith concurred that there are many variables. Council must keep in mind that the Town borrows money through the Capital Borrowing Board to carry out its capital plans. If we end up with a surplus the possibility exists to borrow less than originally planned. Council has established a guideline for the debt ratio and staff must factor that in as well.

Moved by: Councillor J. Coughlan

Seconded by: Councillor A. LeBlanc

*That the contract for Hawkes Street Reconstruction, Contract **No. 17-60**, be awarded to Monarch Construction Ltd. in the amount of \$528,810.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

f. Award of Tender 17-61

Ashburn Avenue Reconstruction

Moved by: Councillor T. Rampersaud

Seconded by: Deputy Mayor C. Cassista

*That the Town Council of the Town of Riverview award **Contract No. 17-61**, Ashburn Avenue Reconstruction to Modern Construction (1983) Ltd. the amount of \$693,630.00 (plus HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.*

Motion Carried

g. Award of Tender 17-62

Wentworth Drive Reconstruction & Watermain renewal

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor C. Cassista

That the contract for Wentworth Drive Street Reconstruction, Contract **No. 17-62**, be awarded to Modern Construction (1983) Ltd. in the amount of \$1,057,831.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.

Motion Carried

h. Award of Contract 17-73

Supply & Delivery of Plow Loader

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor T. Rampersaud

*That the contract for the Supply of a 2017 Plow Loader, Contract **No. 17-73**, be awarded to SMS Equipment Inc. in the amount of \$239,400.00 (plus HST), this being on the recommendation of the Director of Public Works*

and Engineering and that the Mayor and Town Clerk be authorized to execute all related documentation.

Motion Carried

i. Award of Tender 17-81

Watermain Renewal - Government Road & Harvey Avenue

Moved by: Councillor J. Coughlan

Seconded by: Deputy Mayor C. Cassista

*That the contract for Watermain Renewal – Government Road & Harvey Road, Contract **No. 17-81**, be awarded to Modern Construction (1983) Ltd. in the amount of \$489,650.00 (plus HST), this being on the recommendation of the Director of Public Works and Engineering and the CAO and that the Mayor and Town Clerk be authorized to execute all related documentation.*

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Mayor Seamans confirmed with Deputy Mayor Cassista that the Lions have appointed a Council liaison who came to see her about having the Town give consideration to another proposal for a turning lane. The meeting was followed up with a letter which was referred to the Traffic Committee earlier this year.

M. Ouellet confirmed with Deputy Mayor Cassista that the Lions Club had originally (2012) asked for a dedicated left turn lane into Club. Thus removing the existing left hand lane on the north for businesses. He pointed out that the latest letter is different as it is requesting a bi-directional turning lane. The Traffic Committee has discussed and is currently preparing drawings for the proposed change. The next step in the process is to bring forward such a request to the Province for approval.

Councillor Rampersaud passed along appreciation to the Fire Department and the RCMP for their involvement in the Battle of the Badges charity event on March 24th in support of Becca's charity.

Councillor Rampersaud also received positive feedback on the Maple Sugar Festival. She noted that she was so impressed with the business community and community user groups who took great pride and ownership in the event. She also extended a "thank you" to staff for working so well with all the groups.

C. Smith and M. Ouellet responded to an inquiry from Councillor Thorne regarding the possibility of reaching a wider audience for Request for Proposals/tenders through postings on the Town's social media site as well as other sources such as Municipal World. It was noted that the Town currently uses the system set up by the Provincial government -NBON.

M. Ouellet reported that NBON is open to any company and is free to register. It reaches a wide audience. This site is widely recognized and once a company is registered it would receive an email notification if a certain type of work is put up on the site. He confirmed that the Town has received interest on bids from Nova Scotia and Ontario through its association with this site.

C. Smith commented that the NBON site would be like a contractors Facebook site. This is a widely recognized and used site.

Councillor Thorne expressed his appreciation to staff for their efforts to light up the Riverview sign in blue lights for Autism Awareness.

13. ADJOURNMENT

Moved by: Deputy Mayor C. Cassista

Seconded by: Councillor A. LeBlanc

That the meeting be adjourned at 8:53 p.m.

Motion Carried

Ann Seamans, Mayor

Annette Crummey, Town Clerk