



## **REGULAR MEETING OF COUNCIL**

### **MINUTES**

**TUESDAY, FEBRUARY 14, 2017**

**7:00 p.m.**

**30 Honour House Court - Council Chambers**

**Members Present:**

- Mayor Ann Seamans**
- Deputy Mayor Cecile Cassista**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

**Staff Present:**

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Eng & Works**
- S. Thomson, Director of Economic Development**

**Regrets:**

- G. Cole, Director of Parks & Rec**
- D. Pleau, Fire Chief**

#### **1. CALL TO ORDER**

Mayor Seamans called the Regular Meeting of Council to order on Tuesday, February 14, 2017 at 7:00 p.m.

**2. ADOPTION OF THE AGENDA**

The Town Clerk advised that item 7a is to be deleted from the agenda and will be rescheduled.

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Deputy Mayor C. Cassista

*That the agenda for the Regular Council meeting held on February 14, 2017 be approved as amended.*

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

**NIL**

**4. ADOPTION OF THE MINUTES**

**a. Regular Meeting of Council - January 9, 2017**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor W. Bennett

That the minutes for the Regular Meeting of Council held on January 9, 2017 be approved.

**Motion Carried**

**b. Committee of the Whole - January 23, 2017**

Councillor Thorne noted that he had made an inquiry which was not reflected in the minutes of the January 23rd meeting. The response he received was that the minutes are being streamlined.

Deputy Mayor Cassista commented that the decision to streamline the minutes had not been brought before Council to her knowledge.

The Town Clerk indicated that the minutes have been streamlined for the past two years.

Smith remarked that the content of the question is contained within the minutes. He indicated that the main focus of the minutes is the content and is consistent with how other municipalities reflect the minutes of Council meetings. Mr. Smith indicated that the critical questions are reflected.

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor W. Bennett

That the minutes of the Committee of the Whole meeting for January 23, 2017 be approved.

**NAY VOTE: Councillor Thorne**

**Motion Carried**

## **5. BUSINESS ARISING FROM THE MINUTES**

### **a. Proposed adoption of Breastfeeding Policy**

C. Smith responded to an inquiry made by Councillor LeBlanc with respect to space that would be dedicated within Town facilities to support breastfeeding mothers. C. Smith remarked that the policy deals with building space as opposed to outdoor park space. He noted that the Directors were fairly confident that we could accommodate such a request. He also pointed out that the policy contains an element which pertains to supporting Town employees who are breastfeeding.

Councillor Hansen suggested that the Town publicize the location of the breastfeeding friendly Town buildings as this information would be useful.

C. Smith confirmed with Councillor Bennett that staff would obtain posters and promotional material to be displayed once the policy is adopted by the Town.

C. Smith confirmed that the minutes from January 23, 2017 outlined which other municipalities have adopted a similar policy.

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor A. LeBlanc

*That Riverview Town Council accept the staff recommendation to approve Town of Riverview's Breastfeeding Policy to allow for the ease and comfort of nursing mothers on town owned property.*

**Motion Carried**

**6. CORRESPONDENCE**

**NIL**

**7. PETITIONS, PRESENTATIONS & DELEGATION**

**a. Presentation of Certificate of Recognition to Rebecca Schofield**

Postponed to another meeting.

**8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

**a. Accept recommendation to move forward with sale of land and initiate rezoning process - portion of land off Runneymeade Road**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor W. Bennett

*That the Riverview Town Council agree to the sale of the land and further to proceed with the rezoning process to rezone a portion of the parcel of land bearing PID #05091202 located on Runneymeade Road from PRI (Parks, Recreation, Institutional) to RM (Residential Mix) and the council direct staff to take the necessary steps to set the matter down for a public hearing and further that the By-Law 300-6-11 be referred to the Planning Advisory Committee for its written views and also to seek written views on the sale of the said land.*

**Motion Carried**

**b. Purchase of New Buses - 2018 Capital Budget**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Deputy Mayor C. Cassista

*That Riverview Town Council approve the purchase of a 40 foot Nova Bus under the current purchase agreement in place with Codiak Transpo.*

**Motion Carried**

**c. Proceed with proposed amendments to Traffic By-Law 700-10-10**

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor J. Thorne

*That the Riverview Town Council take the necessary steps to approve the amendment to the Traffic By-Law 700-10-10.*

**Motion Carried**

**d. Proceed with Notice of Intention to Undertake a Local Improvement**

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor J. Coughlan

*That Riverview Town Council authorize the necessary steps (including but not limited to the passing of the Notice of Intention and the respective by-laws) be taken to proceed with the proposed local improvements to Hawkes Street, Ashburn Avenue, Wentworth Drive (from Sussex to Traynor), Prescott Drive, Olive Street and Fatima Drive.*

**Motion Carried**

**9. BY-LAWS**

**a. First Reading, by Title only & Second reading, in full of By-Law 700-10-10**

A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor L. Hansen

*That leave be given to first reading, by title only, and seconded reading, in full, to By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law*

*Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.*

**Motion Carried**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor J. Coughlan

*That first reading, by title only be given to By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.*

**Motion Carried**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor J. Thorne

*That second reading, in full, be given to By-Law 700-10-10, A By-Law to Amend By-Law R700-10-3, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.*

**BY-LAW 700-10-10**

**A BY-LAW TO AMEND BY-LAW R700-10-3 A BY-LAW RELATING TO THE REGULATION OF TRAFFIC, PARKING AND THE USE OF STREETS IN THE TOWN OF RIVERVIEW**

BE IT ENACTED by the Council of the Town of Riverview under the authority vested in it by the Municipalities Act, R.S.N.B. 1973, c. M-22; and the Motor Vehicle Act, R.S.N.B. 1973, c. M-17; as follows:

By-Law 700-10-3, **Schedule “A” NO PARKING**, as referred to by Section III, Part 3 is amended by adding:

**Hillsdale Avenue** north side from 31 Hillsdale Avenue to Runneymeade Road

And adding:

**McAllister Road** odd numbered side from Civic 429 to Civic 441 and from Civic 465 to Civic 477

And adding:

**Trites Road** both sides from Whitepine Road to Callowhill Road

And removing:

**Hawthorne Drive** south side

And removing:

**Woolridge Street** west side from Coverdale Road to civic 45 and east side from civic 45 to Glengarry Lane

**Motion Carried**

**10. NOTICE OF MOTION**

**NIL**

**11. NEW BUSINESS**

**a. Federal/Provincial Application for Funding - Pine Glen Road, Phase 3**

C. Smith indicated that the Town received the good news in January 2017 as to the funding opportunity. Although the Town didn't anticipate this opportunity was coming the Town now has access to 75% of the cost of this project. He noted that the Council Briefing did outline the options for funding. C. Smith doesn't recommend further borrowing; or not proceeding with the project which leaves two other options.

Mayor Seamans noted that the Town is also proposing quite a few local improvements this year.

M. Ouellet suggests that the Town take advantage of the dollars available. If Council proceeds with the project it would be hiring a consultant to oversee it. M. Ouellet also remarked that the project would see a side walk installed on the east side (Cross Creek) side.

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor T. Rampersaud

*That Riverview Town Council accept the recommendation from Town Management that the Town Council authorize the use of the General*

*Capital and Utility Capital Reserves to fund the Town's share of the Pine Glen Phase 5 Project.*

**Motion Carried**

**b. Set Date for Public Hearing**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Deputy Mayor C. Cassista

**WHEREAS** Riverview Town Council intends to amend its Zoning By-law 300-6, by considering the following amendments:

- *By-law 300-6-11 to rezone a portion of PID# 05091202 from PRI (Parks, Recreation, Institutional) Zone to RM (Residential Mix) Zone. The rezoning will accommodate the potential for new mixed residential development.*

**BE IT RESOLVED THAT:**

1. *A public hearing be scheduled for March 13, 2017 in Council Chambers at Town Hall at 6:30 pm; and further that*
2. *Amending By-law 300-6-11 be referred to the Planning Advisory Committee for their written views.*

**Motion Carried**

**c. Approval of Policy - Council attendance at conferences**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor J. Thorne

*That Riverview Town Council accepts the staff recommendation to approve the changes to the Council Attendance at FCM & UMNb Conferences policy to include the same criteria for the UMNb Conference as is currently being used for the FCM Conference.*

**Motion Carried**



**d. Grant Report - February 2017**

Deputy Mayor Cassista stated that it is Council's responsibility to be fiscally prudent in dealing with the requests for financial support.

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Councillor L. Hansen

*That the Riverview Town Council award a grant in the amount of \$575 in support of the Mike O'Neill Memorial Bursary to be awarded at the NB Building Officials Association on February 16, 2017.*

C. Smith remarked that there are two contributors to the bursary; namely, Riverview & Moncton. Mike O'Neill was a former building inspector for the City of Moncton and the Town of Riverview and the funds will be used for a memorial bursary in his honour. The bursary is awarded to someone enrolled in the program and may not necessarily be a Riverview resident.

Councillor Coughlan pointed out that Moncton had awarded the sum of \$500 and Councillor Hansen suggested a friendly amendment to reduce the grant from \$575 to \$500. A vote was called on the amendment.

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor W. Bennett

*That the grant in the amount of \$500 in support of the Mike O'Neill Memorial Bursary to be awarded at the NB Building Officials Association on February 16, 2017.*

**Motion Carried**

Point of order. Deputy Mayor Cassista indicated that Council must now vote on the main motion as amended.

**Motion Carried**

**e. Notice Of Intention to Undertake a Local Improvement -**

**Ashburn Avenue, Fatima Drive, Hawkes Street, Olive Street, Prescott Drive and Wentworth Drive**

The Town Clerk remarked that the Notices of Intention will be advertised in the newspaper on Wednesday, February 15<sup>th</sup> and Tuesday, February 21<sup>st</sup>. The Clerk advised that letters will be forwarded to the property owners which have been modified from previous years and now contain easier language. In addition to the letters, the mail out to property owners will also include the Q & A which was previously forwarded to Council.

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Deputy Mayor C. Cassista

## **NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT**

### **Ashburn Avenue**

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*

### **THE WORK TO BE DONE IS AS FOLLOWS:**

*Water main replacement and full reconstruction of Ashburn Avenue (approximately 400m of roadway), including all materials, equipment and labour required for the construction of new roadbed, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

### **THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:**

***All frontage and flankage property that abuts on Ashburn Avenue in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law,*

*passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Deputy Mayor C. Cassista

#### **NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT**

##### ***Fatima Drive***

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*

#### **THE WORK TO BE DONE IS AS FOLLOWS:**

*Water main replacement and full reconstruction of Fatima Drive (approximately 120m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new storm sewer main, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, new sidewalk, asphalt base, sanitary*

*and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

**THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:**

***All frontage and flankage property that abuts on Fatima Drive in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor T. Rampersaud

**NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT**

***Hawkes Street***

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22*

*and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*

**THE WORK TO BE DONE IS AS FOLLOWS:**

*Water main replacement and full reconstruction of Hawkes Street (approximately 195m of roadway), including the supply of all materials, equipment and labour required for the construction of a new roadbed, new water main, new water laterals, new fire hydrants, new sanitary sewer main & service laterals, new storm sewer main, manholes, catch basins, concrete curb and gutter, and asphalt base; and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

**THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:**

***All frontage and flankage property that abuts on Hawkes Street in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

**Moved by:** Councillor T. Rampersaud

**Seconded by:** Deputy Mayor C. Cassista

## **NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT**

### **Olive Street**

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*

### **THE WORK TO BE DONE IS AS FOLLOWS:**

*Water main replacement and full reconstruction of Olive Street (approximately 155m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new sanitary and storm sewer mains, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, new sanitary and storm service laterals, and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

### **THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:**

***All frontage and flankage property that abuts on Olive Street in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Deputy Mayor C. Cassista

***NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT***

***Prescott Drive***

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*

***THE WORK TO BE DONE IS AS FOLLOWS:***

*Water main replacement and full reconstruction of Prescott Drive (approximately 170m of roadway), including all materials, equipment and labour required for the construction of new roadbed, new storm sewer main, manholes, catch basins, new water main, water laterals, new fire hydrants, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

***THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:***

***All frontage and flankage property that abuts on Prescott Drive in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Deputy Mayor C. Cassista

***NOTICE OF INTENTION TO UNDERTAKE A LOCAL IMPROVEMENT***

***Wentworth Drive (Sussex to Traynor)***

*That the Council of the Town of Riverview pursuant to the authority vested in it under the provisions of the Municipalities Act, R.S.N.B. 1973, c. M-22 and Town of Riverview By-Law 300-25 hereby gives notice to all concerned parties that it intends to undertake a local improvement to be paid for by special frontage assessment against abutting properties.*



**THE WORK TO BE DONE IS AS FOLLOWS:**

*Water main replacement and full reconstruction of Wentworth Drive (Sussex to Traynor), including the supply of all materials, equipment and labour required for the construction of a new roadbed, new water main, new water laterals, new fire hydrants, catch basins, concrete curb and gutter, asphalt base, sanitary and storm sewer main upgrades; and intends to specially assess the cost upon the owners of lands abutting directly on the work.*

**THE PROPERTIES AFFECTED ARE IN AN AREA DESCRIBED AS:**

***All frontage and flankage property that abuts on Wentworth Drive (from Sussex to Traynor) in the Town of Riverview, NB***

*Unless a majority of the owners of abutting parcels proposed to be specially assessed, having a value of at least one-half of all the abutting parcels proposed to be specially assessed, petition Council by **March 7, 2017** against proceeding with the proposed work, Council may by By-Law, passed by the affirmative vote of not less than two-thirds of the whole Council, at any time within three years, authorize and direct the undertaking of such work, and order that the cost thereof shall be raised by special frontage assessment.*

*A meeting to consider written objections against the proposed Local Improvement project will be held on **March 13, 2017 at 6:30 p.m.** in Council Chambers at Riverview Town Hall, 30 Honour House Court, Riverview, NB. Any person who wishes to speak for or against the written objections is entitled to be heard.*

*Objections must be addressed to the Town Clerk, 30 Honour House Court, Riverview, E1B 3Y9, or via e-mail to [clerk@townofriverview.ca](mailto:clerk@townofriverview.ca) no later than **March 7, 2017**.*

*For more information or to review a copy of the proposed By-Law, please contact the Town Clerk at 506-387-2136.*

**Motion Carried**

## 12. COUNCIL STATEMENTS/INQUIRIES

Councillor LeBlanc commended staff on the snow removal operations during the recent blizzard.

Councillor Rampersaud indicated that she had received very positive feedback regarding the Winter Carnival events and especially the fireworks!

Councillor Coughlan echoed the compliments of his colleagues with respect to winter carnival and snow clearing. He also received positive comments regarding the Town's gesture to pick up branches after the ice storm. It was much appreciated by the residents.

Deputy Mayor Cassista wanted clarification as to what will be included in the minutes.

Colin Smith remarked that the minutes are intended to capture the content not the entire discussion as to who said what. He suggested that the minutes could reflect who made an inquiry.

Councillor Thorne commended staff who had volunteered at the warming/charging centres. He noted that he had received complaints as to the hours of operation of the warming/charging centre. It was pointed out that Salisbury provided 24 hour shelter and inquired whether this type of round the clock service could also be provided by the Town.

Colin Smith remarked that the hours of operation for the warming centre were based on usage. As the days wore on the demand wasn't there. If a circumstance did arise the Town could have 24 hour shelters but the need would be monitored and hours of operations would, again, be based on usage and what was deemed appropriate.

## 13. ADJOURNMENT

**Moved by:** Deputy Mayor C. Cassista

**Seconded by:** Councillor A. LeBlanc

*That the Regular meeting of Town Council be adjourned at 8:05 p.m.*

**Motion Carried**