



COMMITTEE OF THE WHOLE MEETING

Monday, September 23, 2019

7:00 p.m.

MINUTES

30 Honour House Court - Council Chambers

Members Present:

- Mayor Ann Seamans**
- Deputy Mayor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Cecile Cassista**
- Councillor Lana Hansen**
- Councillor Andrew LeBlanc**
- Councillor Tammy Rampersaud**

Staff Present:

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks, Recreation and Community Relations**
- D. Pleau, Fire Chief**
- Geoff Crossman, Manager of Public Works**
- S/Sgt. Melanson, Codiac RCMP**

Press:

- Times Transcript**

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That the agenda for the Committee of the Whole meeting of September 23, 2019 be adopted.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

Councillor Rampersaud declared a conflict of interest with respect to item 5A. Hospice Capital Campaign and indicated that she would be vacating her seat during the presentation and any discussion which ensued regarding a request for funding.

Councillor Cassista declared a conflict of interest with respect to the item 5b. Urban Rural Rides - WA Transpo.

4. CORRESPONDENCE

NIL

5. PETITIONS, PRESENTATIONS & DELEGATIONS

a. Presentation by Representative of the HOSPICE Capital Campaign - Update

Councillor Rampersaud vacated the council chambers at 7:02 p.m.

Chuck Steeves, on behalf of Hospice Celebration Capital Committee, conducted a verbal presentation which included testimonial videos. He pointed out that we have the largest metropolitan area, yet we do not have a Hospice. The Committee has adopted the “best practice model” which is a 10 bed facility. C. Steeves remarked one unit is assigned for children which is a unique feature. He stated that the capital campaign is

a \$5 million dollar campaign. The new Hospice facility will service all of Westmorland, Albert and Kent counties and will provide to its residents dignity when dying.

Hospice is seeking financial support for the building and facilities fund. C. Steeves outlined the breakdown of the \$5million campaign which is comprised of a commitment \$1million from New Brunswick matched by another \$1million from Canada from funds allocated to the Province; \$2.5million from individual contributors and \$500,000 from municipalities and Local Service Districts.

C. Steeves confirmed that Moncton has already committed to providing \$250,000 and the rest is to be divided up based on a population formula. He outlined that based on this formula Riverview's share would be \$35,785; Dieppe - \$46,187 and the remaining \$79,052 will be sought from the other towns and villages. He suggested that the financial commitment could be realized either all at once or over a period of time (2, 3 or 5 years). Hospice will be an important contribution to the community. Emphasis is being placed on the fact that all of our citizens will know that they belong and have 'ownership' whether they reside or visit this important place.

C. Steeves indicated that Riverview's share represents 9% which is less than 1% of the \$5 million dollar campaign.

C. Steeves confirmed with Councillor Cassista that he relied upon staff to collect the statistical data. He also confirmed that all costs that would normally be picked up by Medicare still apply. C. Steeves remarked that the model is based upon 10 beds and takes into account between 110-135 patients in a given year.

C. Steeves confirmed with Councillor Thorne that the funds being sought from the municipalities are for the building & facility (not operational funding) and that the Town's contribution could be over an extended time. He also confirmed that the services at Hospice would be fully bilingual. The model is based on a ten facility bed that would provide comfort for approximately 110-135 patients per year. C. Steeves confirmed with

Councillor Bennett that the selection process would be entirely a medical decision and would also depend on the availability of the beds.

R. Higson pointed out that while there are only 10 beds proposed for this facility, one has to remember that the patients only remain in the facility for a short period – a few days or weeks. The turnover rate is significant.

C. Steeves confirmed with Councillor Bennett that the model is based on ten bed facility and it would be highly unlikely to be added upon on this site. The land was originally donated by the Lions Club. If a second building were to be built, it would likely be located elsewhere based on a similar model.

C. Steeves confirmed with Councillor Cassista that there are Hospice facilities located in Miramichi, Halifax, Saint John and Fredericton. He noted that the proposed facility in Moncton is being customized to consider the needs of its patients.

C. Steeves confirmed with Councillor Cassista that the Hospice Boutique located on Collishaw will remain at its current location. The funds the boutique raises is separate fund raising effort than the capital campaign.

Councillor Rampersaud resumed her seat in the Council Chambers at 7:22 p.m.

b. Presentation by Kelly Taylor, Manager Rural Rides and Debbie LeBlanc Manager Urban Rides for Westmorland Albert Transpo - Update on services

Councillor Cassista vacated the Council Chambers at 7:22 p.m.

Kelly Taylor is a volunteer based transportation service providing mobility to people in Westmorland and Albert Counties. Their service is designed to improve the quality of life for people with little or no access to affordable transportation.

Kelly Taylor reported that in July 2018, Urban/Rural Rides launched service in the remaining un-serviced areas of Westmorland and Albert Counties including Memramcook, Shediac, Cap Pele and Beaubassin Est. In order

to provide the best service to its clients, a bilingual dispatcher is needed to service all regions.

She noted that approximately 720 rides for residents of Riverview have been coordinated in addition to 150 to 200 rides we provide to clients in other regions travelling into Riverview to access services and shopping.

K. Taylor outlined the process that is followed wherein clients register with the service and then call to book a ride 48 hours in advance. Clients are matched with a volunteer driver by the dispatcher. The driver picks up the client at the designated time, takes them to their appointment, waits for them and then drives the client home again. Clients are invoiced at the end of the month for rides taken. Clients are charged the rate of \$.70 per km and the subsidize rate is \$.25/km for low income families and individuals with a minimum ride fee of \$10 for a round trip. K. Taylor pointed out that nearly all our clients qualify for the subsidized rate. Clients include seniors, those with disabilities and low income families and individuals. She remarked that basically, anyone who cannot access transportation because of economic or physical barriers.

K. Taylor confirmed that volunteer drivers are required to carry \$2 million liability insurance (we will reimburse the extra cost up to \$80 per year), have a clean criminal record check, provide reference checks, sign an oath of confidentiality and have a safe, well maintained vehicle. Drivers are reimbursed \$.41 per km from their door back to their door. She remarked that they are always looking for drivers and that anyone who clears the screening process with a desire to help others can become a volunteer driver.

K. Taylor stated that Urban/Rural Rides WA Transpo is applying to The Regional Service District for funds to employ a full time bilingual dispatcher to manage ride requests for all regions as well as some funding for accounting support.

K. Taylor indicated that they are asking the Town of Riverview to help them get the word out; communicating to residents through Facebook page, link on Town site and also to make people aware that they are

always in need of volunteer drivers. She noted that they are in the process of applying for charitable status.

K. Taylor remarked that the presentation was to raise awareness about WA Transpo and also to advise that they will be seeking financial support from the Town in the future. They are prepared to complete the necessary application for consideration for financial support. In the meantime, they are looking to the Town to promote their service on through various means including social media.

Councillor Rampersaud indicated that the Social media was an easy ask and the group seems to be on the right track already. She inquired whether it would be possible to get a breakdown of the 720 rides in terms of local rides. Councillor Rampersaud noted that this information may help the Town with our own transportation.

K. Taylor confirmed with Councillor Rampersaud that WA Transpo is not wheel chair accessible. She also stated that drivers do not lift clients up or carry them into vehicles. Also drivers have the option to choose their ride.

K. Taylor confirmed with Councillor Hansen that clients living on a bus route would still be accepted. She remarked that the challenge for the client may be just getting to the bus stop.

K. Taylor confirmed with Councillor Thorne that they would be applying for a grant. It would be up to the Board to determine the amount of the financial “ask”.

Councillor Thorne suggested that information be contained within the grant application regarding a breakdown of users as this information would be useful to Council.

Mayor Seamans reported that if the budget is accepted by the Regional Service Commission, Riverview's payment would be \$5,000. She confirmed that these funds would be applied to obtain a full time bilingual dispatcher and account. She confirmed that WA Transpo would be seeking additional funds from the Town on top of the “ask” to the regional services commission (which includes a share from Riverview).

K. Taylor confirmed with Councillor Bennett that drivers are aware of a time line and manage themselves accordingly.

Councillor Cassista returns to Council Chambers at 7:38 p.m.

c. Presentation by C. Smith - Overview of Fundy Chocolate River Station

Mayor Seamans noted that the presentation was conducted at the RCM on September 9, 2019. Unfortunately the live streaming was not working and it was deemed that the presentation should be given again.

C. Smith outlined the history of the commercial and tourism activity at the Fundy Chocolate River Station. He suggested that the original concept was to have a Visitor Information Center that catered to tourists and also targeted bus tours heading to Hopewell and Fundy National Park. This concept was proposed for a different location but because there was not sufficient land the former fire station was settled upon as the location. This project received funding from ACOA and the Province. C. Smith noted when the facility opened in 2010, unfortunately, the bus tours did not materialize.

C. Smith pointed out that in 2012/2013 the Fundy Chocolate River Facility Review Ad Hoc Committee created because by 2012 it was obvious that the Town was simply a landlord. There was no shared business plan for building or with the tenants. In short, the recommendations from the Committee was to get out of the property management business; and review its operational status after a year to determine if the Town should consider selling the property. Because of various factors, including the municipal election, this was only addressed after the 2016 municipal election. C. Smith remarked that the Town tried various solutions, including the hiring of a third party management company; the Town also hired professional firms to locate business for the facility but still ended up being drawn into disputes and/or problem solving issues which put the Town in an awkward position when tenants left owing money. He remarked that it was a no win situation as either way the Town was left in a challenging position.

C. Smith remarked that the development of the 2016-2020 Strategic Plan, Council indicated that "being a commercial landlord was not a core

municipal service". As a result Council, endorsed the sale of non essential land. One such property that was sold was the former RCMP building. He noted that attempts were made to sell the Fundy Chocolate River Station; however, a potential sale fell through in 2018. The presentation included figures which outlined the financial performance of the facility. He noted that the building has not performed in the sense of getting enough revenue to cover expenses. He pointed out that the figures do not factor in future capital costs.

C. Smith addressed the public misconceptions on potential development.

C. Smith responded to questions from Council with respect to the facility's financial history up to the present day. In short, if we continue to operate the facility, the Town will continue to lose money.

Councillor Rampersaud pointed out that the Town in essence is selling the land not the building and that the Town will not recoup the capital costs that went into the facility and that is the reality.

R. Higson indicated that under the new Asset Management format, the net book value (depreciation over time) is nowhere near the \$3 million dollar capital cost which was originally put forward in combination - \$1M – ACOA; \$500,000 – Province and the remainder of the funds were the Town's responsibility. He suggested that if we look at an actual loss it would be nowhere near \$3M.

Councillor Rampersaud suggested that it was good to have the facts available to the residents. Although money is not the be all - end all there exists the possibility of bringing in \$500,000 in property tax return.

C. Smith remarked that the proposed development is a \$32 M dollar development. He noted that a property tax return of \$500,000 after year ten of incentive plan. It will also help to diversify the tax base which is 90% residential and 10% commercial. If we grow the commercial side, it will balance out the mix for the Town.

Councillor Rampersaud pointed out that a tax rate increase is approximately \$150,000 and the proposal will be bringing in over time \$500,000.

Councillor LeBlanc pointed out that the incentive program is a really good incentive program.

C. Smith confirmed with Councillor Leblanc that the incentive program was one of the reasons the developer came forward with the proposal. The legislative changes enable municipalities to create incentive programs.

S. Thomson explained the incentive program. He noted that once a developer qualifies for the program, the Town looks at the current property tax levy and assessment. Once the project is completed, the Province reassesses the value of the property. Whatever the incremental difference is between the original assessment and the reassessment (after completion) that figure is applied to a formula to determine what the incentive will be. The Town would recoup 90% in the first year; 80% in the second year, and 70% in the third year and so on until year ten.

Councillor LeBlanc commented that the information provided is valuable. To implement measures to increase the tax base instead of the tax rate is a really smart move on the Town's part.

C. Smith confirmed with Councillor LeBlanc that this is a unique situation and there are no other lands to develop along the river along this section.

Mayor Seamans pointed out that this particular property is already zoned commercial property.

Councillor Bennett commented that the incentive program is the first initiative that is showing results and developers are taking advantage of it. The proposed project will create huge economic spin offs in the down town which will see an increase of tenants in the new building who will live and shop in Riverview. He noted that the project may also prevent a tax rate increase.

C. Smith suggested that the proposed complex is bringing in a housing mix that doesn't exist today. It will appeal to retirees, the younger generation that work in the downtown who want to walk or bike to work, and would also appeal to seniors.

6. EXTERNAL REPORTS

a. Building Permit Reports

6.a.1 Report for the month of June, 201

6.a.2 Report for the month of July, 2019

6.a.2 Report for the month of August, 2019

Reports the months of June, July and August, 2019 accepted as presented.

b. Development Activity Reports

6.b.1 Report for the month of June, 2019

6.b.2 Report for the month of July, 2019

6.b.3 Report for the month of August, 2019

Reports the months of June, July and August, 2019 accepted as presented.

c. Codiac RCMP

6.c.1 Activity Snapshot for the month of June, 2019

6.c.2 Activity Snapshot for the month of July, 2019

6.c.3 Activity Snapshot for the month of August, 2019

6.c.4 Occurrence Statistics – June 2019

6.c.5 Occurrence Statistics – July – August, 2019

S/Sgt. Melanson commented that based on the reports the number of occurrences in July were 13,500 and in August there were almost 400 prisoners held and numerous ticket violations. He indicated that overall it was a very busy summer.

Councillor Bennett noted that residents are still requesting more police presence in the Town of Riverview for traffic violations and speeding. He wanted to pass along his appreciation to the off road team as he has been working for the past 3-4 years to deal with

ongoing issues. Recently he was glad to report that the police were ticketing off road vehicles for violations.

S/Sgt. Melanson reported that Council may have noticed recently that enforcement has been stepped up in school areas - recognizing that there are a number of schools in Moncton and Dieppe as well.

Councillor LeBlanc noted that on social media there were many comments about break ins over the summer month. He wondered whether the data validates this claim or are we just hearing it more through social media reports.

S/Sgt. Melanson noted that he would make inquiries and there would be a follow up response at the next meeting.

Reports accepted as presented.

7. DEPARTMENTAL REPORTS

a. Administration Department

7.a.1 Administration Report for the months of July - September, 2019

C. Smith confirmed with Councillor Cassista that WorkSafe had been contacted with respect to the new technology at the Operations Centre for people working alone.

Report accepted as presented.

7.a.2 Budget Planning for 2020 – Reviewing Preliminary Budget Parameters

C. Smith noted that the practice of establishing budget parameters is consistent with the method used in previous years. The budget is driven by the 10 year capital plan, staff is expected to manage expenditures and budget within a 2% overall increase. With respect to expenses, the Town is projecting an increase in property assessment up by 2% and a zero tax rate increase for 2020.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That the Committee of the Whole recommend to Town Council to endorse the proposed budget parameters (as outlined in the Council Report Form dated September 23, 2019) for the preliminary 2020 capital and operating budgets for the General and Utility Funds, including the proposed assumptions and parameters for revenue and expenses.

C. Smith confirmed with Councillor Rampersaud that “work force stress” is not limited to one department. At this point, he simply wanted to flag the issue but Council does not need to dive into this at this time. C. Smith suggested that as each department builds their budgets it may become apparent in relation to the growing demands in service.

Councillor LeBlanc remarked that the Town is attempting to grow its tax base and be able to be in a position to manage the Town's budget. He indicated that Council is aware that there will be challenges coming and we must do our best to plan for the future.

Mayor Seamans recalled at a previous meeting Council had discussed the issue of flyers being put on poles. She indicated that the Director of Corporate Services showed an example how this issue was dealt with in Gander by building a couple structures to house such notices and flyers. She was uncertain as to which department this would fall under but wanted to know if it could be investigated and then see if Council would be interested in taking this direction.

Motion Carried

b. Finance Department

7.b.1 Finance Report for the months of July - September, 2019

R. Higson touched on the financial position of the Town which is 8 months into the current budget year. The report outlines the year

to date performance of operating budget. He commented that the news is positive as the Town is \$330,000 better than budget. He noted that the details are contained in the Council Report Form. The report outlines revenues higher than expected due to the equalization grant of \$70,000. Another positive factor is the increase revenues at the Aquatics Center of \$60,000. The building permit revenue is up by \$80,000. R. Higson pointed out an area of weakness which is the Fundy Chocolate River Station wherein the lease figure is below by \$44,000. On the expenditure side, he commented that the snow removal figure is higher by \$100,000 and hopefully the weather will cooperate this fall and early winter in order to stay within budget. R. Higson reported that staff has noticed that the maintenance and repairs has started to creep up over the years. Staff are trying to mitigate these costs by tying in capital replacements of fleets and putting in place a replacement program. R. Higson remarked that he is hoping to end in a positive position in the operational side. On the capital side, the Town had good tender results this spring which will allow less borrowing in the fall. This should translate into less expenditures for debt service costs.

R. Higson confirmed with Deputy Mayor Coughlan that he was uncertain whether further rebates on the street lighting would be realized as this was a UMNb initiative. He did point out that the Town had received a rebate from NB Power in connection with energy efficiencies at the arena. R. Higson also understood that the Town had begun stock piling salt and the rate was somewhat better than in the past.

Report accepts as presented.

7.b.2 Financial Summary Update - YTD to August 31, 2019

R. Higson remarked that in addition to monthly financial statements issued to Council, staff will provide a further detailed update after the third quarter as we near the budget preparation season.

c. Engineering & Works

7.c.1 Engineering & Works Report for the months of July - September, 2019

G. Crossman provided an update to the monthly report. He indicated that the crosswalks for Cleveland Avenue and Devere Road and Canusa Drive are now complete. He also indicated that ICD program (the Storm Management system) in the McAllister area has been completed and staff have now moved onto a second section.

G. Crossman confirmed with Councillor LeBlanc that in relation to the new lane on Hillsborough Road a recent traffic study was undertaken by the traffic engineers from WSP. WSP had come up with some recommendations which will be put in place.

G. Crossman confirmed with Councillor Cassista that the Canusa sidewalk project had gone over budget by approximately \$10,000. He recalled that one retaining wall was included in the original plan but required an additional one. He would obtain clarification and report back.

Councillor Cassista also requested clarification on the Pinewood speed radar as well as the sight clearance on Summerdale. She remarked that some clearance was done but still was an issue. G. Crossman stated that he would check into these items and report back.

G. Crossman confirmed with Deputy Mayor Coughlan that 80% of the asphalt patching had been completed that that staff were now in the area of Goldsboro, Tobias, Callowhill and McDowell. He suggested that list could be generated as to the streets that remain to be done. G. Crossman confirmed that the topical survey was completed for the McAllister Park drainage improvements, preliminary design drawings are being prepared and hope to have the work carried out this fall.

G. Crossman confirmed with Councillor Bennett that he would check into the specific safety procedures for staff working on the side of the road with trucks/equipment. He also confirmed with Councillor Bennett that staff is proposing major work to be carried out between civic address 81 and 115 on Callaghan. He indicated that there is no sense in patching this section at this point because it has deteriorated to a point that patching will not work.

Report accepted as presented.

d. Fire Department

7.d.1 Fire Department - Report for the month of June, 2019

7.d.2 Fire Department - Report for the month of July, 2019

7.d.3 Fire Department - Report for the month of August, 2019

Chief Pleau highlighted that Fire Prevention Week begins October 5th and the Riverview Fire Department will be hosting an Open House on that date between the hours of 8:00 a.m. and 2 p.m.

Monthly reports for June, July and August, 2019 accepted.

e. Parks, Recreation and Community Relations

7.e.1 Parks, Recreation & Community Relations report for the months of July - September, 2019

G. Cole commented on the capital projects. He noted that a significant amount of work was carried out internally and with the help of the Engineering & Works Department it moved ahead quickly. The collaboration included the construction of two play grounds - Red Water and Byron Court, which are almost complete. G. Cole reported that the Ken Gabby Lions Pool project is on budget and on schedule and still looking at a December completion. G. Cole pointed out that the landscaping for this project will be completed in the spring. He hopes to have the facility up and running end of June, 2020.

G. Cole reported that all permits have been acquired for the Nolan's Gully Trail in Mill Creek. This is the trail that comes off the main trail at the end of Runneymeade and leads to the dam. The final design work is complete.

G. Cole confirmed with Councillor Rampersaud that staff had evaluated the linkage on the trail. He noted that there had been reports of motor vehicle and ATVs accessing trail(s) which is a dangerous situation. The Town is looking into ensuring that these trails are safe and that is why some of the trails have entrance gates.

Councillor Rampersaud expressed her appreciation for working together with the departments to collaborate on projects. She indicated that people are excited about the projects in relation to Mill Creek and the Lions Pool. Councillor Rampersaud stated that she had received positive feedback regarding the Junior Leader program, which is phenomenal! She also expressed her appreciation for the installation of entrance gates on the trail which makes people on the trail feel safer.

G. Cole confirmed with Councillor Bennett that at this point they were not receiving complaints about dogs on the trails. He suggested that it is only a matter of time. G. Cole commented that staff did do a significant amount of work over the summer months through active transportation by being on the trail providing information to the public as well as the By-Law Enforcement Officer making information available to the public.

Report accepted as presented.

f. Business/Economic Development

7.f.1 Business & Economic Development Report for the months of July - September, 2019

S. Thomson congratulated Ayles Landscaping and Rehab 1 who were recently nominated for the 2019 Chamber of Commerce Excellence Awards.

Report accepted as presented.

g. Human Resources

7.g.1 Human Resources Report for the months of July - September, 2019

T. Findlay noted that in addition to the monthly report, Council had been provided with a summary document pertaining to the 45 summer students hired. The document gave a breakdown of their education and degree of study. She noted that the Town was awarded over \$42,000 in grants for summer students.

Councillor Cassista indicated that she was really impressed with the report and that 80% of the summer students employed were from Riverview.

Report accepted as presented.

h. Corporate Services

7.h.1 Corporate Services Reports for the months of June - August, 2019

Reports accepted as presented.

7.h.2 Code of Conduct By-Law

Moved by: Councillor T. Rampersaud

Seconded by: Councillor W. Bennett

That the Committee of the Whole recommend to Riverview Town Council to direct Corporate Services to prepare the Code of Conduct for Elected Officials by-law for consideration and adoption at a Regular Meeting of Council.

Motion Carried

8. OTHER BUSINESS

a. Grant Report for the month of September 2019

Big Brothers Big Sisters

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That the Committee of the Whole recommend to Town Council to support the Big Brothers Big Sisters organization through a Community Investment grant in the amount of \$7,500.00 for the year 2019 and refer the request to be considered during the 2020 budget deliberations for further years.

Councillor Cassista suggested that it is an important group and inquired whether it would be a line item at budget time to look at the whole amount.

C. Smith confirmed with Councillor Cassista that the group is asking for \$7,500 annually for three years. He understood that the proposed motion would take \$7,500 out of the 2019 grant budget. The question would be is Council going to commit a portion of the 2020 \$90,000 grant budget to go to Big Brothers Big Sisters.

C. Smith confirmed with Councillor Cassista that if you want it as a separate line item a proposed motion is required, collectively by Council, directing staff to include it as an additional item to your 2020 budget. Council, collectively, would need to provide direction to automatically approve \$7,500 for three years.

R. Higson pointed out that Council cannot include in the next budget as a three year commitment because it is only a one year budget. He suggested that Council can have the conversation each year.

C. Smith noted that we had a similar situation in regard to the long term commitment for the hospital capital campaign. Council had provided staff with direction and it must be factored into the budget plan.

Councillor Rampersaud clarified the intent of the motion which was to provide financial support in 2019 in the amount of \$7,500 from the grant

budget and to consider the request again during the 2020 budget deliberations.

Councillor LeBlanc remarked that he supported the organization but cannot support a three year commitment. Other groups have asked for a long term commitment and were directed to apply annually through the grants program. The hospital was the exception to the rule. He recommended that Council stick to the current process.

Councillor Bennett noted that he would like to see the item remain within the grant budget and not appear as a separate line item. He concurs that the group should make a financial request each year.

Councillor Rampersaud proposed a friendly amendment that \$7,500 be approved as a grant in 2019 and that Big Brothers Big Sisters submit a financial request each year.

Councillor Cassista, the seconder, agreed with the friendly amendment. She requested that the group be notified of the direction being taken by Council so that they could meet the November 30th deadline for consideration for the 2020 Annual Grants.

Councillor Thorne wanted to remind Council that the grant budget for 2020 will revert to \$90,000. Last year it was increased to \$100,000 for one time only.

C. Smith concurred that was the directive of Council during the 2019 budget deliberations. The grant budget would be reduced in 2020 back to \$90,000.

The motion to recommend is as follows:

That the Committee of the Whole recommend to Town Council to support the Big Brothers Big Sisters organization through a Community Investment grant in the amount of \$7,500.00 for the year 2019 and further that Big Brothers Big Sisters be directed to apply each year for an Annual Grant.

Motion Carried

Councillor Rampersaud left the Council Chambers at 9:03 p.m.

Hospice “Celebration” Capital Campaign

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor J. Coughlan

That the Committee of the Whole recommend to Riverview Town Council to refer the financial request for the Hospice “Celebration” Capital Campaign for consideration during the 2020 budget deliberations.

Councillor Cassista remarked that this item requires further discussion and consideration. It is an important issue and Council needs to be transparent in the decision making process.

Motion Carried

Councillor Rampersaud resumed her seat in Council Chambers at 9:05 p.m.

9. COUNCIL STATEMENTS/INQUIRIES

C. Smith confirmed with Councillor Bennett that staff would follow up on the unsightly buildings being the former Sparkle Dry Cleaning as well as the Needs building on Trites Road.

10. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the Committee of the Whole meeting be adjourned at 9:08 p.m.

Motion Carried