



REGULAR MEETING OF COUNCIL

MINUTES

Tuesday, October 9, 2018

7:00 p.m.

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Councillor Wayne Bennett
Councillor Lana Hansen
Councillor John Coughlan
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc
Deputy Mayor Tammy Rampersaud

Staff Present: C. Smith, CAO
A. Crummey, Town Clerk
D. Richard, Deputy Town Clerk
R. Higson, Director of Finance
S. Thomson, Director of Economic Development
G. Cole, Director of Parks, Recreation & Community Relations
D. Pleau, Fire Chief
M. Ouellet, Director of Engineering & Public Works

Regrets: Tyla Finlay, Director of Human Resources

Other: Supt. Critchlow, Codiac RCMP

1. CALL TO ORDER

Mayor Seamans called the Regular Council meeting of October 9, 2018 to order at 7:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the agenda for the Regular Meeting of Council of Tuesday, October 9, 2018 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

Councillor Hansen declared a conflict of interest relating to items pertaining to signage and would be excusing herself from the Council Chambers when discussed.

4. ADOPTION OF THE MINUTES

a. Public Presentation/Regular Council Meeting - September 10, 2018

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor J. Coughlan

That the minutes of the Public Presentation/Regular Council Meeting of September 10, 2018 be approved.

Motion Carried

b. Committee of the Whole - September 24, 2018

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That the minutes of the Committee of the Whole Meeting of September 24, 2018 be approved.

Motion Carried

4. ADOPTION OF THE MINUTES

c. Special Council Meeting - September 24, 2018

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That the minutes of the Special Council Meeting of September 24, 2018 be approved.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

NIL

6. CORRESPONDENCE

NIL

7. PETITIONS, PRESENTATIONS & DELEGATION

a. Presentation by Jody Gagnon, Chairman

Moncton Scottish Rite Learning Centre

Mr. Gagnon introduced the delegation who accompanied him which consisted of Lawson Bell, Shelley Toudjiant, Administrator; Colleen Simmons and her daughter, Brianna (who is a student at the Centre).

He provided a brief background of the Scottish Rite Dyslexic Learning Center in the Bridgedale Centre. The Riverview location opened in February 2010 and welcomed its first students in September. It is a non-profit remedial training facility and is one of eight in Canada and 210 in North America. He advised that currently enrolled in the program are 21 students (19 local); and 40 students on waiting list. The program is supported by 19 volunteer tutors (local school teachers). Mr. Gagnon was happy to report that 8 students graduated last year. The service is offered at no cost to the students. The Centre is also undertaking some renovations to allow for more students. Mr. Gagnon reported that while

the renovations are not free a local Riverview company has come forward and is working with them.

Mr. Gagnon reported that the Centre is able to maintain what is currently offered but since the demand had grown, there will be a shortfall by December 2019. Mr. Gagnon reported that the Centre has undertaken funding efforts which have resulted, to date, in approximately \$20,000 from the Masonic Community and between \$5,000-10,000 from local businesses but will still leave a shortfall of \$30,000.

The purpose of the presentation is to request that the Town of Riverview give consideration to contributing \$10,000 per year for the next three years. Mr. Gagnon indicated that the Centre will also be reaching out to the City of Moncton and the Provincial Government.

Deputy Mayor Rampersaud expressed her appreciation to all the people connected with the Centre for providing this specific service to the area.

Mr. Gagnon confirmed with Deputy Mayor Rampersaud that the Centre has applied for a dozen grants but have been unsuccessful to date.

Mr. Gagnon confirmed with Councillor Hansen that the 19 students currently involved in the program are from Greater Moncton. He noted that the program is designed to be a five level stage which could see students remain between 3-5 years. Mr. Gagnon reported that it is usually a self-discovery experience, and the students may learn what they need and move on. This in turn will make room for another student. However, some students remain in the program until they graduate, it is up to the student. He confirmed that tutors generally undertake a two-year term.

Shelley Toudjiant confirmed that they did do a small outreach program at one of the schools that was successful. However, the kids that are on the list now come to the Bridgedale Centre.

Colleen Simmons, parent tutor, confirmed with Councillor Hansen that nothing like this program exists in the District or Provincially.

Mr. Gagnon confirmed with Councillor Cassista that initially the Centre received a one-time donation from the Province that came with a lot of

parameters. One of the restrictions was that the Centre for an entire year was not allowed to advertise making it difficult to obtain sponsorship and increase awareness. Mr. Gagnon also confirmed that the Centre had submitted an application to the Riverview Lions Club but, while much appreciated, received nominal success (\$500).

Mr. Gagnon confirmed with Councillor Thorne that of the 21 students enrolled 2 students are from outside the area and remaining 19 are directly from Riverview or Moncton. He confirmed that if they are unsuccessful in obtaining the long term commitment then Plan B is to work harder. Mr. Gagnon confirmed that the Centre does fund raise all year round. In fact, on November 3rd Ivan & Vivian Hicks are doing a fund raising event in support of the Centre.

The Town Clerk confirmed with Councillor Thorne that the 2019 Annual Grant applications are now available on-line.

Councillor Bennett requested that when the Centre submits its Annual Grant application to please indicate the number of Riverview students that participate in the program.

Mayor Seamans remarked that Council is very pleased to have this special Centre located in Riverview to assist the youth in our area. She also remarked that she is glad to hear that a Riverview company is helping out with renovations.

b. Presentation by Ruth Flanagan, Volunteer

Update on activities of Tri-Community Volunteer Policing Services

Mayor Seamans declared a recess to deal with a technical issue.

The meeting resumed with the presentation by Ruth Flanagan & Mary Doucette who highlighted the many activities of the volunteers.

Ruth Flanagan pointed out that the mission of the volunteers is to work in partnership with the R.C.M.P. members in the delivery of the day-to-day tasks that do not require a police officer, throughout the Tri-Communities. The Tri-Community Volunteer Policing group is a self-

sufficient, non-profit organization and as of December 2017 the group had 15 active member.

She touched on the training they receive including first aid, in the use of radar and, in fact, and will do regular radar checks as well as cell phone and seat belt checks for the regular members.

Ruth Flanagan remarked that volunteers can be found on the road five mornings a week Monday through Friday performing tasks that may include the pickup of found property (i.e. bicycles, wallets) and the preparation of related reports to facilitate processing. Their duties may also include delivery of documents to Crown Prosecutor's office.

She reported that the volunteers completed several safety presentations to the area schools and that the bicycle safety program was rolled out to 15 schools. The volunteers also implement a Halloween and a Crosswalk safety program which was incorporated into the popular Monster Boo event. Other activities include the involvement in the bike rodeo; Riverview Community Clean Up, 3-K Run for 3 Fathers; the Santa Claus Parade; and Fraud/Scam Awareness. Volunteers also conducted a Christmas blitz at local malls to ensure parcels and valuables were being properly stored.

A Strategic Plan has also been put together and continues to be reviewed by the volunteers outlining Strengths, Weaknesses, Opportunities and Threats that will face the group on a go forward basis.

The Volunteer Policing Services receive financial support from the tri-communities as well as the proceeds from the RCMP musical ride. Future plans include applying for the RCMP Musical Ride; participation in Touch a Truck, Block parties, Autism Walk, Wildcats First Responder Event, MADD, Jean Coutu Baby Wellness, Youth Festival, YMCA Kids Day, Santa Claus Parade, Monster Trot Boo BBQ, to name a few.

Ruth Flanagan reported that the volunteers, during the past year ending December 31, 2017, totalled 2,298 volunteer hours. To date in 2018 they have logged 1900 hours. She pointed out that this represents a 57.5

average 40 hour work weeks given by 15 volunteers at no major costs to Codiac or the Tri-Communities for year 2017.

On behalf of the volunteers, she thanked Council for their ongoing support.

Deputy Mayor Rampersaud thanked her for outlining what the volunteers do throughout the year. Their services are very much appreciated. Great addition to the Anti-Theft campaign. Deputy Mayor Rampersaud also expressed her appreciation for their participation in the Town's Block Parties; and their presence in Riverview.

Ruth Flanagan confirmed with Councillor Cassista the organization will mostly likely apply for the RCMP Musical Ride in either 2019 or 2020.

Ruth Flanagan confirmed with Councillor Thorne that their mandate does not include a program concerning hypodermic needle safety.

Supt. Critchlow noted that they are trying to attract the Musical Ride in 2019 as it will be the 5th year anniversary of the tragic incident in Moncton.

Supt. Critchlow confirmed with Councillor Thorne that any issues of concern from the public should be reported directly to Codiac RCMP.

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Budget Planning for 2019 - Preliminary Budget Parameters

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor J. Thorne

That Town Council endorse the proposed budget parameters (outlined in the Council Report Form dated September 24, 2018 prepared by the CAO) for the preliminary 2019 capital and operating budgets for the General and Utility Funds, including the proposed assumptions and parameters for revenue and expenses.

Motion Carried

b. Amendment/Clarification to Portable Signage By-Law

Councillor Hansen excused herself from the Council Chambers at 7:43 p.m.

Moved by: Councillor J. Coughlan

Seconded by: Councillor A. LeBlanc

That Town Council rescind the motion relating to the addition of a 12 month option for portable signs, adopted at the September 10, 2018 Regular Meeting of Council.

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor A. LeBlanc

That Town Council amend the proposed By-Law 700-60 Regulating the Erection and Use of Portable Signs in the Town of Riverview as follows:

A. Replace subsection 6(f) with: “an application fee in the amount of \$100.00 or \$25.00 for a special permit”

B. Replace subsection 7(4) with “A permit issued hereunder expires on March 31st of the year following the year it was issued, except for a special permit which expires 30 days from the date of issuance.

C. Replace subsection 7(5) with “Despite any other provision of this by-law, the Town of Riverview shall not issue more than two special permits per calendar year for any one lot.

Motion Carried

Moved by: Councillor J. Coughlan

Seconded by: Councillor A. LeBlanc

That Town Council amend proposed By-law 700-60 Regulating the Erection and Use of Portable Signs in the Town of Riverview by replacing Section 9 with the following:

9. (1) *The total number of portable signs permitted on a lot shall be in accordance with the following table:*

Street Frontage	0 – 75m	>75m – 150m	>150m – 225m	>225m
Signs Permitted	1	2	3	4

9.(2) *Despite subsection (1), only one portable sign per business is permitted on a lot.*

9.(3) *Portable signs shall be spaced a minimum distance of 50m from one another.*

9.(4) *Sandwich signs are exempt from this section and the total number of sandwich signs permitted on a lot shall be in accordance with the Town of Riverview Zoning By-law No. 300-7.*

The Town Clerk confirmed with Councillor Cassista that a Public Hearing will be held on October 22, 2018 at 6:30 p.m. on this matter.

Motion Carried

Councillor Hansen resumes her seat in Council Chambers at 7:46 p.m.

c. Introduce New Animal By-Law 600-05-04

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That Town Council accept the staff recommendation that Council take the necessary steps to adopt By-law 600-05-04, -A By-Law Relating to the Control of Animals in the Town of Riverview.

The Town Clerk confirmed with Councillor Thorne that she had received a response only today regarding his questions on "aggressive" dogs, and she would be putting together a Council report before second reading.

Motion Carried

d. Introduce Policy on Riverfront Park Signage

Moved by: Councillor C. Cassista

Seconded by: Deputy Mayor T. Rampersaud

That Town Council give staff direction to research and write a policy restricting the usage of signage along the Riverfront Park for Council's review and approval.

Motion Carried

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

e. Ratify Grants

8.e.1 Engineering Brightness

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That Town Council deny the Community Investment Application for financial support submitted on behalf of the Engineering Brightness students.

Deputy Mayor Rampersaud clarified that the request was being denied because the Engineering Brightness students had received funding through the Economic Development Department as it aligns with Sustainability projects.

Motion Carried

8.e.2 AA A's Bantam Baseball Team

Moved by: Councillor J. Coughlan

Seconded by: Councillor J. Thorne

That Town Council award a grant in the amount of \$250 in support of the AA A's Bantam Baseball Team who recently won the Provincial as well as the Atlantic Championships.

Motion Carried

8.e.3 Hazy Grape Theatre Collective

Moved by: Deputy Mayor Rampersaud

Seconded by: Councillor Cassista

That the Riverview Town Council deny the request for financial assistance by the Hazy Grape Theatre Collective.

Motion Carried

8.e.4 Law Enforcement Torch Run

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That Town Council award a Community Investment grant in the amount of \$200 in support of the Law Enforcement Torch Run being held on November 10, 2018.

Motion Carried

9. BY-LAWS

a. By-Law 600-05-04 - A By-Law Relating to the Control of Animals in the Town of Riverview

First reading, by title only

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor T. Rampersaud

That leave be given to introduce first reading, by title only, of By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.

Motion Carried

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor T. Rampersaud

That first reading, by title only, be given to By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview

Motion Carried

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Quote for Demolition

Request for Approval to Proceed - Pending outcome of Notice to Comply

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor C. Cassista

That the contract for demolition of a residential building be awarded to MacArthur's Paving and Construction Co. Ltd. for the amount quoted not to exceed \$10,925.00 HST included. The award of this contract is pending the outcome of the Notice to Comply process.

Motion Carried

b. RFP - Live Streaming/Quotation for Live Streaming Equipment

Moved by: Councillor A. LeBlanc

Seconded by: Councillor J. Thorne

That Riverview Town Council accept the recommendation of the Civic Engagement Committee to award the Request For Proposals for a Live Streaming Service to Sliq Media Technologies for \$650.00 (plus HST) per month and that the quote for hardware be awarded to Ivan's at a cost of \$10,352.68 (plus HST), for a total cost of \$11,652.58 in 2018. The 2018 budget amount for the live streaming system is \$28,000.

Councillor LeBlanc noted that he is the Chairman of the Civic Engagement Committee and is very pleased to bring this initiative forward. The Committee consisted of Councillor Thorne, Annette Crummey, Director of Corporate Services/Town Clerk; Meghan Cross, Communications Coordinator as well as citizens Richard Rheaume, Richard Blackstock and Zack Beatty-Taylor.

He noted that Town Council is rooted in providing increased transparency. Although we may not see large numbers actually watching the live streaming, he anticipates that the playback will see increased numbers. Resident will be able to click on a specific item in the agenda and view the discussion.

C. Smith noted that the model of funding is a monthly fee and staff will have to build that into the 2019 budget.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Councillor Cassista thanked the members of Council and staff who attended the recent flag raising on September 27th as well as the celebration of International Older Persons Day on September 30th. The event exceeded expectations with over 130 people in attendance.

Councillor Coughlan reported that he, along with Mayor Seamans and Deputy Mayor Rampersaud, attended the UMNb Conference in Fredericton on Sept 28-30th. He also had the pleasure of attending a workshop entitled, "How to Stay out of Trouble" which touched on conflict of interest and also using social media wisely which is susceptible to the Privacy Act. He reported that one of UMNb's "standing" resolutions, which effects the Town of Riverview, is the Unsightly Premises By-Law. Councillor Coughlan was also pleased to note that Deputy Mayor Rampersaud was elected as 2nd Vice President; President is Councillor Wayne Sturgeon of Grand Manan; 1st Vice President is Mayor Chris Melvin of Hanwell.

He noted that Deputy Mayor Rampersaud is also the UMN representative for Zone 2 and the next meeting will be on February 16, 2019 at 10 a.m. in Salisbury.

Councillor Bennett wanted to pass along thanks to Inspector Luc Breton for his assistance. He was very helpful in working the trails with respect to problems that were incurring on the Mill Creek Trail.

Councillor Hansen stated that she is very appreciative of the completion of the Gunningsville Intersection but is still receiving strong feedback with regard to the results.

M. Ouellet commented that there are a list of deficiencies that are being dealt with. He indicated that every movement is working great with the exception of one. M. Ouellet reported that there are still adjustments to be made to the timing in order to optimize the traffic signals. He is anticipating that a review of the counts will be made this week and an adjustment to the signals will be in place by the end of the following week. M. Ouellet reported that a secondary cause to the delays is several motorists making an illegal right turn at the lights. Staff had counted 60 cars during the peak period in a one hour time frame making an illegal turn. The Department has reached out to RCMP for enforcement and it's the Town's intention to release a Public Service Announcement. He hopes that through education, enforcement, and signage the intersection will function as it is intended. The motorists who are jumping the cue are having a negative impact on the traffic flow.

Councillor Hansen remarked that motorists seem to be confused as to the location of the merge lanes.

M. Ouellet confirmed that the Department does not see any issue with the merge lane and have not received complaints. He noted that there are some small markings needed to be made at that location. M. Ouellet also reported that the Department will soon have the ability to live stream the intersection and to record the number of motorists using the intersection which, interestingly enough, has increased.

Deputy Mayor Rampersaud expressed her appreciation to the Parks and Recreation Department for hosting another successful Harvest Festival. She also

passed along the appreciation of Riverview Minor Hockey for the upgrades to the Byron Dobson Arena.

Deputy Mayor Rampersaud confirmed with Councillor Thorne that UMNb has been working diligently for municipalities to receive a share of the cannabis sales. She indicated that the idea is also supported by the Federation of Canadian Municipalities and the Provincial Government. However, the recent election has stalled the progress.

Mayor Seamans stated that the UMNb conference was very well organized with excellent workshops and content.

Mayor Seamans remarked that the Riverview Superstore had kindly donated the beautiful picnic table located at Town Hall on the patio.

13. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That the Regular Council meeting of October 9, 2018 be adjourned at 8:13 p.m.

Motion Carried