



REGULAR MEETING OF COUNCIL

MINUTES

Monday, July 8, 2019

4:00 p.m.

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans
Deputy Mayor John Coughlan
Councillor Wayne Bennett
Councillor Lana Hansen
Councillor Jeremy Thorne
Councillor Cecile Cassista
Councillor Andrew LeBlanc
Councillor Tammy Rampersaud

Staff Present: C. Smith, CAO
A. Crummey, Director of Corporate Services/Town Clerk
R. Higson, Director of Finance
T. Finlay, Director of Human Resources
G. Cole, Director of Parks, Recreation and Community Relations
D. Pleau, Fire Chief
R. Gauvin, Executive Administrative Assistant

Regrets: D. Richard, Deputy Clerk
M. Ouellet, Director of Engineering and Public Works
S. Thomson, Director of Economic Development

1. CALL TO ORDER

Mayor Seamans called the meeting to order at 4:00 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the agenda for the Regular Council Meeting of July 8, 2019 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

Councillor Hansen declared a conflict of interest concerning item 11 c. Market Study – Employee Benefits Plan should there be discussion on this topic since she is employed at Medavie Blue Cross as a Corporate Manager.

4. ADOPTION OF THE MINUTES

a. Regular Council Meeting - June 10, 2019

Moved by: Councillor T. Rampersaud

Seconded by: Councillor W. Bennett

That the minutes of the Regular Council Meeting of June 10, 2019 be approved.

Motion Carried

b. Committee of the Whole Meeting - June 24, 2019

Moved by: Deputy Mayor J. Coughlan

Seconded by: Councillor L. Hansen

That the minutes of the Committee of the Whole Meeting of June 24, 2019 be approved.

Motion Carried

c. Special Council Meeting - June 24, 2019

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That the minutes of the Special Council Meeting of June 24, 2019 be approved.

Motion Carried

5. BUSINESS ARISING FROM THE MINUTES

a. Revise Motion 19-39

A. Crummey noted the original motion was passed on May 13, 2019. The amount was incorrect as the Letter of Recommendation was changed. The Deputy Clerk attached the correct Letter of Recommendation but neglected to switch out the price in the motion. All paperwork sent to the successful vendor was correct, but the motion needs to be corrected.

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That Riverview Town Council award the tender for the Supply & Delivery of two (2) New Commercial Zero Turn Mowers with Trade-In, Tender 19-39 to Green Diamond Equipment in the amount of \$26,876.09 (including trade-in allowance and HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

6. CORRESPONDENCE

NIL

7. PETITIONS, PRESENTATIONS & DELEGATION

a. Presentation by RHS Students -

Update on Outdoor Memorial Garden Classroom / Education Centre at Riverview High School

Brent Ayles from Ayles Natural Landscaping, student Sheldon Donovan and teacher Robert Glenan, from Riverview High School (RHS) presented Council with an update on plans for an outdoor memorial garden – education centre at Riverview High School.

Brent Ayles described the overall vision and design for the projected memorial garden area in the court yard at Riverview High School. Mr. Ayles noted the area would not just be designated for students but also for residents in the community. The space will be multi-use and accessible to all ages. He noted the project is targeted to be completed for the start of the September 2019 school year.

Sheldon Donovan noted the court yard area would be dedicated to a former Vice Principal and Principal of RHS, Vince Sunderland, because of how much he gave to the student body and how much he used the court yard. The objective is for the court yard to enable the students to go outside and use the space to relax or improve their overall well-being and not have to stay inside the school all the time.

Councillor Rampersaud remarked the vision for this project is a wonderful idea and appreciates the court yard area would be put to good use for the students as well as being accessible to residents in the community.

Councillor Cassista requested clarification, on mentioning seniors, if there would be a program developed for seniors to maintain the plant growth in this area and also who would be designated with the maintenance of the court yard.

Mr. Ayles noted there could be some programs tied to working with seniors but overall it is on school property and the focus is on that. The goal would be to set it up as a community-sponsored project, but its overall design would be relatively maintenance free. However, the gardens, plants and wood structures would be looked after by RHS students.

Councillor Cassista encouraged the group to look at opportunities to apply for funds either through the New Horizons program or the Riverview Lions Club.

Councillor Bennett congratulated the speakers on their presentation and for taking on such a worthy project that would benefit the students at RHS and also the community.

Mayor Seamans thanked the group for all the work being done on this project and commented it will be great to have this area finished and maintained for years to come.

8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

a. Request for Partial Road Closure

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That Riverview Town Council authorize a partial street closure on Saturday, July 13, 2019 on the corner of Flagstone and Greenpark Drive (from Lot 13-8 to the end of Flagstone) commencing 12 p.m. until 5 p.m. Said approval is pending notification of all emergency and protective services (including Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire Department and the Public Works Department).

Motion Carried

b. Ratify Grant Requests

8.b.1 Filipino Association of NB - Family Day - August 5, 2019

Moved by: Deputy Mayor J. Coughlan

Seconded by: Councillor J. Thorne

That Riverview Town Council award a Community Investment grant to the Filipino Association of New Brunswick in the amount of \$500 in support of the 1st Annual Family Day to be held on August 5, 2019 in Caseley Park.

Motion Carried

8.b.2 Moncton Wildcats 2019-2020 Season Tickets

Moved by: Councillor T. Rampersaud

Seconded by: Councillor C. Cassista

That Riverview Town Council purchase two season (2019-2020) adult hockey tickets in support of the Moncton Wildcats in the amount of \$1,200.60 (including taxes).

Motion Carried

c. Endorsement of Updated 10 year general capital and utility budget plans

Moved by: Councillor A. LeBlanc

Seconded by: Councillor T. Rampersaud

That Riverview Town Council endorse the updated 10 Year General Capital and Utility budget plans, including the friendly amendments based on consensus from Committee of the Whole Meeting of June 24, 2019 and direct staff to use it to guide the development of the annual general capital and operating budgets.

And further that Riverview Town Council also commits to reviewing and updating its 10 year capital budget plan on an annual basis as assumptions and priorities may change over the years.

Motion Carried

9. BY-LAWS

a. By-Law 700-75

A By-Law Relating to the Reduction of Single Use Plastic Bags in the Town of Riverview

Second reading, by section only, and third reading, by title only

Moved by: Deputy Mayor J. Coughlan

Seconded by: Councillor L. Hansen

That second reading, by section only, be given to By-Law 700-75, A By-Law Relating to the Reduction of Single Use Plastic Bags in the Town of Riverview as follows:

- 1. Title;*
- 2. Definitions;*
- 3. Checkout Bag Prohibition;*
- 4. Exemptions;*
- 5. Enforcement;*
- 6. Offences;*
- 7. Severability; and*
- 8. Commencement.*

Motion Carried

Moved by: Deputy Mayor J. Coughlan

Seconded by: Councillor L. Hansen

That third reading, by title only, be given to By-Law 700-75, A By-Law Relating to the Reduction of Single Use Plastic Bags in the Town of Riverview.

Motion Carried

10. NOTICE OF MOTION

NIL

11. NEW BUSINESS

a. Demolition of Property - Unsightly Premises 255 Hillsborough Road

Moved by: Councillor T. Rampersaud

Seconded by: Councillor A. LeBlanc

That Riverview Town Council award the RFQ #19-1002, Quote for the Demolition of 255 Hillsborough Road to Charles Smith Construction Ltd. for the amount quoted not to exceed \$9,343.75 taxes included.

A. Crummey confirmed with Councillor Cassista the property was visited by the By-Law Enforcement Officer and representatives of the Fire Department who deemed the property to be unsafe under the unsightly premises portion of the *Local Governance Act*, and this is the process to start the demolition of the building on this property.

A. Crummey confirmed with Councillor Thorne she will verify with the By-Law Enforcement Officer to see if there was any concern with regard to sightings of rats when the initial inspection was done. She also confirmed that under the unsightly premises portion of the *Local Governance Act* the Province does reimburse the municipality for the demolition costs.

A. Crummey confirmed with Councillor Bennett that the land would still belong to the owner until such time as the Province takes it over for a tax sale. She believes, if and when the property is sold, the Town would then be able to recoup any monies owed to the Town.

R. Higson confirmed with Councillor Bennett from discussions with the Province, as soon as approval is given to go ahead and demolish a building, all liens associated with that property are automatically eliminated. He believes the Town would lose any money owing for water and sewer on that account, and he would have to verify if any monies are owing on that account for water and sewer.

C. Smith confirmed with Councillor Bennett that when the property is sold the owner is required to pay for the demolition and all costs associated with the property. The Province would then recoup the amount for the demolition at that time. However, the lien on the water and sewer would be off the books.

Motion Carried

b. Award of RFP #19-FIN-01 - Auditing Services

Moved by: Councillor C. Cassista

Seconded by: Councillor W. Bennett

That Riverview Town Council award the Request for Proposal #19-FIN-01 to the firm of AC Stevenson & Partners, CPA for the contract for Financial Auditing Services for a five (5) year period effective for the fiscal year commencing on January 1, 2019 plus two (2) option years.

Motion Carried

c. Market Study – Employee Benefits Plan (Health, Dental, Insurance)

Councillor Hansen left Council chambers at 4:44 p.m.

Moved by: Councillor C. Cassista

Seconded by: Councillor T. Rampersaud

That Riverview Town Council accept the staff recommendation to award the incumbent, Manulife Financial, the renewal contract for supplying health, dental and insurance benefits to the Town of Riverview employees.

R. Higson confirmed with Councillor Rampersaud a program has been in place for a couple of years whereby the Town looks at all the external services that are provided to the Town by third parties.

On a regular basis, services are reviewed and via a tendering process go out to the market place to ensure the Town is receiving the best pricing and service possible for its taxpayers to get value for their tax dollars.

R. Higson noted the health, dental and insurance coverage for the employees' benefits plan had not been reviewed since 2010. Therefore, an external consultant was engaged to conduct a market study to engage the major carriers across the province and country to provide quotations for our renewal. This was done over the last few months and five submissions were received.

R. Higson remarked the outside consultant then prepared a proposal, which was presented to the Town's Pension and Benefits Committee, who narrowed down the submissions to two of the best choices. After reviewing all the criteria, it was concluded that there was no compelling reason to change from the current carrier.

Motion Carried

Councillor Hansen returned to Council chambers at 4:50 p.m.

d. Updated Gas Tax Fund Five Year Capital Investment Plan

Moved by: Councillor A. LeBlanc

Seconded by: Councillor W. Bennett

BE IT RESOLVED that the document entitled Town of Riverview Five-Year Capital Investment Plan for the Gas Tax Fund (GTF) Administrative Agreement 2019-2023 be adopted.

Motion Carried

e. 2019 Strategic Plan Progress Report

C. Smith mentioned the report is an opportunity for Council to receive a mid-year update on the progress that was laid out in the Strategic Plan that Council endorsed for 2019.

f. Grant Report - July 2019

Moved by: Councillor C. Cassista

Seconded by: Councillor A. LeBlanc

That Riverview Town Council support the Greater Moncton Excellence Awards to be held on October 23, 2019 through a \$1,000 sponsorship.

Motion Carried

12. COUNCIL STATEMENTS/INQUIRIES

Councillor Rampersaud mentioned a few residents from the newly constructed streets in the Fairways development area have approached her, Deputy Mayor Coughlan and Councillor Cassista to determine if Council would be open to the discussion to pursue their request to review moving the boundaries of those streets that have been split into Ward 1 to Ward 2. The residents noted they identify more as being part of Ward 2 since the development is on the west side of Gunningsville Boulevard.

A vote was taken and a consensus was reached by Council to discuss this topic further at the Committee of the Whole meeting in September.

Councillor Rampersaud wanted to highlight and congratulate Evan Noss, a Riverview resident who attends New Bridge Academy in the Halifax area, who was recently drafted in the Quebec Major Junior Hockey League (QMJHL) and was also chosen to attend the Youth 17 training camp.

Councillor Rampersaud thanked the Engineering and Public Works department for doing the rainbow crosswalks again this year. She also wanted to thank the department for quickly cleaning up the new rainbow crosswalk that was vandalized at the Riverview High School.

Councillor Cassista wanted to reference the Town-sponsored pancake breakfast for the Atlantic Nationals car show that took place on July 4 at the Riverview Lions Club. She noted attendance at the breakfast this year was 3,475 and many comments were received that the breakfast was wonderful and well done.

Councillor Hansen congratulated the Parks & Recreation staff on the Sunfest and Canada Day celebrations and for all their hard work to transition some events to the Byron Dobson Arena due to inclement weather.

Mayor Seamans also reiterated the amazing work done by staff to make the Canada Day celebrations a success even though the weather did not cooperate.

13. ADJOURNMENT

Moved by: Councillor C. Cassista

Seconded by: Councillor J. Thorne

That the meeting be adjourned at 5:00 p.m.

Motion Carried