



## **REGULAR MEETING OF COUNCIL MINUTES**

**Monday, May 13, 2019**

**7:00 p.m.**

**30 Honour House Court - Council Chambers**

<b>Members Present:</b>	<b>Mayor Ann Seamans</b>	<b>Council</b>
	<b>Councillor Wayne Bennett</b>	<b>Council</b>
	<b>Councillor Lana Hansen</b>	<b>Council</b>
	<b>Councillor John Coughlan</b>	<b>Council</b>
	<b>Councillor Jeremy Thorne</b>	<b>Council</b>
	<b>Councillor Cecile Cassista</b>	<b>Council</b>
	<b>Councillor Andrew LeBlanc</b>	<b>Council</b>
	<b>Deputy Mayor Tammy Rampersaud</b>	<b>Council</b>
<b>Staff Present:</b>	<b>C. Smith, CAO</b>	<b>CAO</b>
	<b>A. Crummey, Town Clerk</b>	<b>Town Clerk</b>
	<b>D. Richard, Deputy Town Clerk</b>	<b>Deputy Town Clerk</b>
	<b>R. Higson, Director of Finance</b>	<b>Director of Finance</b>
	<b>M. Ouellet, Director of Engineering &amp; Public Works</b>	<b>Director of Engineering &amp; Public Works</b>
	<b>S. Thomson, Director of Economic Development</b>	<b>Director of Economic Development</b>
	<b>T. Finlay, Director of Human Resources</b>	
	<b>G. Cole, Director of Parks, Recreation and Community Relations</b>	<b>Director of Parks, Recreation and</b>

**D. Pleau, Fire Chief**

**Community Relations  
Fire Chief**

**1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 7 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the agenda be approved.*

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

NIL

**4. ADOPTION OF THE MINUTES**

**a. Regular Council Meeting - April 8, 2019**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Deputy Mayor T. Rampersaud

*That the minutes of the Regular Council meeting of Riverview Town Council held on April 8, 2019 be approved.*

**Motion Carried**

**b. Committee of the Whole Meeting - April 23, 2019**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor J. Thorne

*That the minutes of the Committee of the Whole meeting of Riverview Town Council held on April 23, 2019 be approved.*

**Motion Carried**

**c. Special Council Meeting - April 23, 2019**

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the minutes of the Special Council meeting of Riverview Town Council held on April 23, 2019 be approved.*

**Motion Carried**

**5. BUSINESS ARISING FROM THE MINUTES**

**a. Amend minutes of RCM March 11, 2019**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor C. Cassista

*That the minutes of the Regular Council Meeting of March 11, 2019 which were approved at the Regular Meeting of Council of April 8, 2019 be amended by removing under 9A. By-Law 300-7-1 in the second paragraph the reference for the need for a 2/3 vote of Council as this is an incorrect reference.*

**Motion Carried**

**6. CORRESPONDENCE**

**a. Gordon Locke - Assent to Location of Future Street (Temporary Turn Around - Orin Drive)**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council assent to the location of a Future Street (temporary turn around) as shown on the Tentative Plan of Amending Orin V. Northrup Subdivision, Orin Drive prepared by Hub Surveys dated March 4, 2019.*

**Motion Carried**

**b. Dale Hicks - Request for authorization to parade through Town**

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council authorize representatives of Atlanticade Motorcycle to parade through the Town of Riverview on Saturday, June 22, 2019 commencing at 6:45 p.m. and following the parade route proposed on their correspondence dated May 8, 2019.*

*And further said representatives are to notify, in advance of the event, the Riverview Fire & Rescue Department, the Engineering & Works Department, the Codiac RCMP, Codiac Transpo, and 911.*

**Motion Carried**

**c. Falun Dafa Day Celebration -27th Anniversary**

Taken as information.

**d. Paul Toner, 3 on 3 Basketball Organizing Committee - Request for Partial Street Closure**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council authorize a partial street closure on Saturday, June 29th between the hours of 8:30 a.m. and 5 p.m. on Cleveland Avenue between Devere Road and Bradford Road in order to accommodate the RHS Basketball Booster Club in a 3- on-3 Basketball Tournament; said approval is pending notification of all emergency and protective services (including Ambulance NB, Codiac RCMP, Codiac Transpo, the Riverview Fire Department and the Public Works Department).*

**Motion Carried**

**7. PETITIONS, PRESENTATIONS & DELEGATION**

**a. Presentation by Marie-Claire Pierce, Senior Transit Planner - Codiac Transpo**

## Transit Route Options

C. Smith noted that Council may recall that during the previous budget deliberations, Council had made financial provisions for a new transit bus. This was in anticipation of the Public Transit Infrastructure program through the Federal and Provincial Governments wherein there was an expectation of funding for the acquisition of a new transit bus. Council had planned and made the decision to set aside money in its capital budget. However, since then there has been a delay in rolling out the Federal and Provincial program. He noted that the Province did open up elements of the Infrastructure program but public transit was not part of it. C. Smith noted that the Town will not be able to purchase a new bus in 2019, even if the program opens up there is no way the bus would arrive due to the lead time required to purchase one. He remarked that from previous experience the lead time would be approximately 9-12 months. Council wanted to invest in a third bus to increase ridership. He noted that Council also allocated funds in the operating budget (approximately \$150,000) assuming that if everything worked out the Town would have six months of operation with the new bus. C. Smith indicated that when it became apparent that the Town would not be able to purchase a new bus the "ask" from Council was to determine what transit options would be available with the additional operating funds for route options - either a temporary solution or one that leads to a permanent implementation when the third bus could be purchased in the future. He suggested that part of the solution would be for the Town to rent a bus or the use of a bus from the City of Moncton. C. Smith remarked that Codiac Transpo has options which will be introduced this evening. HE noted that this evening that he is not looking for a motion from Council as this time but is simply bringing it forward as an introduction.

Maire Claire Pearce conducted a power point presentation outlining proposed options for Bus 80 and 81 for Council's consideration. She touched on the service route currently available on Bus 80 (30 minute frequency) - Gunningsville as well as Bus 81 - Riverview (one hour frequency).

Mayor Rampersaud noted that Marie-Claire Pierce is retiring and took the opportunity to thank her for expertise and many year of excellent service. She wished her well in her retirement! She stated that the transit service is a priority for this Council yet is a bit tricky because even though the goal is to increase ridership and service, Council still needs to budget accordingly to pay for the service provided.

Marie-Claire Pearce confirmed with Deputy Mayor Rampersaud that Council could indeed with the proposed option 2 with plans to implement option 1 in 2020.

Deputy Mayor Rampersaud remarked based on previous input that riders on Bus #80 are looking for additional routes but also additional frequency per day. She indicated that she was in favour of option 1 because it provided for additional trips. However, she was concerned as to the impact the proposed change would have some of the riders and inquired whether past data could be provided. Marie-Claire Pierce confirmed that she would compile this information, which could even be done by bus stop. Deputy Mayor Rampersaud indicated that either option presents benefits to our citizens.

C. Smith remarked that he anticipates negative feedback from the call centre as currently there is a direct route but the proposed route would require two transfers.

Councillor Cassista remarked that she, of course, is sensitive to the needs of the aging population. She requested that more information on ridership be made available for the June 10th meeting.

C. Smith the data showed the average number per day for Bus 81 was 230 users and Bus 80 has approximately 30 users per day. He noted that option 1 is very similar to the routes Council has previously looked at in 2012. He reminded Council that we did receive public feedback in 2012 at which time there was talk of taking off Bus#80 and using a taxi/shuttle service. He stated that the new proposal does not contemplate that and it continues to operate a bus in the east. While Bus 81 is the longer route it is the most active route.

Marie Claire confirmed with Councillor Bennett that the biggest change for the riders traveling to from Riverview to Moncton in the proposed option is that they would have to transfer. The runs are still one hour service but Coverdale will be serviced so much better.

S. Thomson commented that meetings had been held with the Contact Centre and Codiac Transpo to discuss the challenges faced by their employees with transit service and to discuss options.

C. Smith noted that one of the requests from the employees was longer service hours (past 9:30 p.m.) He remarked that there would be a cost per hour to the Town beyond the current service hours.

C. Smith confirmed that he would bring back the additional information requested to Council. There would be another opportunity to review the information and the options. He commented that the purpose of the presentation was to serve an introduction to the options being proposed.

C. Smith confirmed with Councillor Cassista that he was not certain that all transit buses in the system have wheelchair accessibility, and we could not promote it as such. He remarked that this could be explored further but currently there is no agreement in place that limit our accessible buses to Riverview.

Councillor Cassista pointed out that she has received calls from residents asking for this type of accessible service on the transit buses as it would be more cost effective.

## **8. RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE**

### **a. Proposed Lane Markings - Hillsborough Road**

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council direct staff to proceed with Option 2 as outlined in the Council Report Form dated April 12, 2019 with respect to the proposed lane markings on Hillsborough Road. And further that the proposed new lane-marking plan be implemented on Hillsborough Road once the street resurfacing is completed.*

**Motion Carried**

**b. Surplus Waste Material Environmental Management**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor J. Coughlan

*That Riverview Town Council authorize staff to proceed with the Waste Management Study in 2019 as outlined in Option 2 of the Council Report Form dated March 27, 2019.*

**Motion Carried**

**c. Adoption of Policy for Preventing Workplace Violence**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council adopt the Policy for Preventing Workplace Violence.*

**Motion Carried**

**d. Ratify Grant Requests**

**8.d.1 Moncton Mustang Football**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council authorize a grant in the amount of \$500 in support of the Moncton Mustangs Football organization.*

**Motion Carried**

Mayor Seamans noted these motions were introduced at COW April 23rd.

**8.d.2 Riverview High School - 2019 Graduation Ceremonies**



**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That Riverview Town Council authorize a grant in the amount of \$5000 in support of the 2019 RHS Graduation to be held on June 20, 2019 to come out of the Parks & Recreation budget.*

**Motion Carried**

#### **8.d.3 Beausejour Family Crisis Resource Centre**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor W. Bennett

*That Riverview Town Council authorize a grant in the amount of \$1,000 in support of the 2019 Run for Women event hosted by the Beausejour Family Crisis Resource Centre on May 5, 2019.*

**Motion Carried**

### **9. BY-LAWS**

#### **a. By-Law 700-11**

A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview

First reading, by title only

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor J. Thorne

*That first reading, by title only, be given to By-Law 700-11, A By-Law Relating to the Regulation of Traffic, Parking and the Use of Streets in the Town of Riverview.*

**Motion Carried**

Town Clerk advised that the purpose of this by-law, as referred to in Council's Report Form, is to consolidate all amendments into one new by-law, complete some housekeeping changes and remove the tall grass section into its own by-law.

The by-law will be read for the first time, by title only.

Chief Pleau confirmed with Councillor Thorne that he is in the processing of reviewing the Fire Prevention By-Law to determine what updates should be made.

The Town Clerk confirmed with Councillor Thorne that she would also check with the By-Law Enforcement Officer. She noted that if something is referenced in the Motor Vehicle Act the municipality is not permitted to put it in our municipal by-law.

**b. By-Law 700-70**

A By-Law Respecting Tall Grasses in the Town of Riverview

First Reading, by title only

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor W. Bennett

*That first reading, by title only, be given to By-Law 700-70, A By-Law Respecting Tall Grasses in the Town of Riverview.*

**Motion Carried**

The Town Clerk advised that the purpose of this by-law is to have the tall grass regulations stand on its own as a separate by-law and includes an increase in fines. This change was recommended by our solicitors.

The by-law will read for the first time, by title only.

**10. NOTICE OF MOTION**

NIL

**11. NEW BUSINESS**

**a. the Award of Tender 19-38**

Supply & Deliver of One New 2019 4 x 4 Crew Cab Truck

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor J. Thorne

*That Riverview Town Council award the tender for the Supply & Delivery of One New 2019 4 x 4 Crew Cab to Taylor Ford Sales Ltd. in the amount of \$40,715.59 (including HST) and that the Mayor & Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

G. Cole confirmed with Councillor Cassista that originally the intend was to replace a van; however, it became apparent that due to the condition of one of the trucks it had to be taken out of commission. Originally the amount was to cover the van. However, the cost of replacing a truck is more expensive. That is the explanation why the tender figure that has been submitted is \$6,000 over budget.

C. Gole confirmed with Councillor Cassista that there is the possibility of savings from a couple of different options. He noted that several other tenders which have been called may come in under budget. There is also the option to defer an item/project until 2020. He pointed out the new equipment being purchased by the department may also have operational savings because of staff's ability to do the work ourselves.

R. Higson clarified that the vehicle would be in the capital from operating budget but is considered an expense item as part of the overall budget. He suggested that while the department will be over in that particular item there may be other areas that may come in under budget.

**b. Award of Tender 19-39**

Supply & Delivery of 2 New Commercial Zero Turn Mowers (with trade-in)

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council award the tender for the Supply & Delivery of 2 New Commercial Zero Turn Mowers with Trade-In, Tender 19-39 to*

*Green Diamond Equipment in the amount of \$15,679.09 (including trade-in allowance and HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

**c. Award of Tender 19-43**

Supply & Delivery of (1) New 4.5T Rubber Track Compact Excavator with Cab & Tilt Angle Blade

**Moved by:** Councillor J. Coughlan

**Seconded by:** Councillor L. Hansen

*That Riverview Town Council award the tender for the Supply & Delivery of (1) New 4.5T Rubber Track Compact Excavator with Cab & Tilt Angle Blade, Tender 19-43, to Nova International Ltd. in the amount of \$84,107.52 and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

G. Cole confirmed with Councillor Coughlan that in the past the Town would have to rent such equipment but now if we have it in our fleet we can utilize our own equipment which would be a cost savings.

**d. Award of Tender 19-62**

Devere Road & Orin Drive Reconstruction

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the tender for Devere Road and Orin Drive Reconstruction, Tender 19-62 be awarded to MacArthur's Paving & Construction Co. Ltd. in the amount of \$1,003,906.88 (including HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

**e. Award of Tender 19-71**

Replacement of Underground Duct and Wiring for Streetlights - Warren Avenue

**Moved by:** Councillor W. Bennett

**Seconded by:** Councillor C. Cassista

*That the tender for the Replacement of Underground Duct and Wiring for Streetlights - Warren Avenue, Tender 19-71 be awarded to Roadway Systems Ltd. in the amount of \$44,764.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

Mayor Seamans clarified that the motion should refer to the "Town Clerk" and not Town Council as authorized to sign the contract.

**f. Award Tender 19-81**

Hillsborough Road & Karolie Road - Water Main Renewal

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor W. Bennett

*That the tender for Hillsborough Road and Karolie Road - Water Main Renewal, Tender 19-81 be awarded to MacArthur's Paving & Construction in the amount of \$339,550.00 plus HST and that the Mayor and Town Clerk be authorized to sign all related documentation.*

**Motion Carried**

**12. COUNCIL STATEMENTS/INQUIRIES**

M. Ouellet confirmed with Councillor Coughlan that the proposed roundabout planned for 2021 is comprised of two components. The first is the actual construction of the roundabout itself estimated to be a duration of approximately ten weeks. The pertains to the combined movement of the utilities including a utility pole. The estimated time for this work provided by representatives of NB Power is 6-9 months.

Councillor Coughlan remarked that this project is included in the 10 Year Capital Plan for 2021. He respectfully asks that Council, for the record, that this project be completed sooner on account of the recent revised closure date of the causeway of 2021.

C. Smith indicated that one of the commitments staff made to Council was an annual review of the Ten Year Capital Plan. Now that the Province has released the revised date of the causeway closure that may be a factor, among others, that Council would consider in revisiting the plan. He is also aware that there have been more incidents at that intersection and there may be a desire, from a public safety perspective, to contemplate this project earlier. All of which can be brought forward for discussion when staff brings the Ten Year Capital Plan for its annual discussion.

Deputy Mayor Rampersaud pointed out that Council has discussed this intersection before as well as proposed the timeframe for the roundabout. She inquired whether there were any other options that could be implemented in the meantime. Deputy Mayor Rampersaud remarked that she was aware that there has been more incidents, the most recent involving an 86 year old pedestrian being struck. And further that a few weeks ago her neighbor along with her children were t-boned at the Pinewood and Pine Glen intersection. Deputy Mayor Rampersaud noted that she was almost t-boned last Saturday at the same intersection. She indicated that the intersection is scary for both pedestrians and motorists. Motorists on Pinewood don't seem to be paying attention to the stop sign at Pine Glen Road. In order to deal with facts, she inquired whether there was any possibility of locating a speed radar device at that location as some suggest that speed is an issue.

M. Ouellet confirmed with Deputy Mayor Rampersaud he was not aware that such a sign had ever been placed in that particular area but could certainly do so. He noted that there is a high demand for this unit which is rotated throughout the Town. M. Ouellet also confirmed with Deputy Mayor Rampersaud that in relation to the stop signs the tabs that appear under stop signs are meant to indicate a four way stop not a two way stop. He pointed out that staff recently replaced the stop signs with larger more reflective signs at that location.

Deputy Mayor Rampersaud appreciates everything that staff has done but she is still concerned. She wondered whether there were any other suggestions that could improve this situation. Deputy Mayor Warren suggested increased communication to our residents as sometimes education helps. She commented that she doesn't want to see a fatality or a serious injury at that location. Deputy Mayor Rampersaud appreciates that accidents could happen at any intersection but this one scares her.

Mayor Seamans suggested that the concerns and suggestions which were made by Council could be brought to Traffic Committee for review.

M. Ouellet concurred with Mayor Seamans. He also stated that if a resident has a specific concern about a traffic related issues, he would encourage them to contact the Traffic Committee directly. Will bring the concerns to the Traffic Committee by Council. He recalls that the Traffic Committee did have had requests pertaining to Town staff using Pinewood as a cut through and this matter has been resolved.

Deputy Mayor Rampersaud highlighted the recent grand openings in Riverview of Beltone, Serenity Pools and Landscaping and The Trailer Store.

C. Smith wanted to comment on the 10 Year Capital Plan. He remarked that it is important to remember that the way the Ten Year Plan Works is that Council has committed so many dollars based on all the priorities that have been presented. He noted that to be fair, the Director and the Traffic Committee have advocated to have the roundabout completed earlier in the plan. But he thinks it will be a fair discussion by Council to determine whether there are issues which have arisen to make this project come forward earlier than currently planned. C. Smith that it has to be a priority from an allocation of dollars in relation to the other priorities that are already on the list. He pointed out that initially when this project was introduced there was some hesitation about the proposed location. He indicated that staff has committed to bring the Ten Year Capital Plan back to Council it will provide another opportunity for an in depth conversation to determine if there is a need to adjust the priority list and, if so, to ensure that the proper planning can take place.

Councillor Thorne commented on the flyer deliver, which when placed in a protect bag seem to be just thrown, in some cases, in people's driveway. He

further commented that in some cases it is clear that no one resides there yet the flyers are still delivered and accumulate. Depending on the season this creates a different set problem and it is just unsightly not to mention we are supposed to be a green society. He inquired whether the Town could communicate with Brunswick News to determine whether their policy on door to door delivery could be tweaked.

S. Thomson indicated that he noticed a movement on social media which includes an on line petition to impose an "opt out" clause. He stated that he would look into this further. He suggested that the flyer delivery person would most likely get paid in relation to how many flyers that are delivered so there would be no incentive not to.

M. Ouellet confirmed with Councillor LeBlanc that on Gunningsville Boulevard there are two signs (in both directions) warning of the presence of deer. He was uncertain as to what more could be done. M. Ouellet did point out that he had heard people were actually feeding the deer which the Town would discourage for obvious safety reasons.

Councillor Bennett noted that the signs are small and suggested larger signs may be of some benefit.

Councillor Bennett question on the roundabout completion costs? is roundabout big enough to accommodate the heavy trucks? double tandams?

M. Ouellet confirmed with Councillor Bennett that staff had utilized the software known as AutoTurn. He indicated that the software would allow different simulations of turning vehicles on the proposed roundabout. Staff took the opportunity to run different scenarios with various types of vehicles including transit buses, the fire department's ladder truck and different types of construction delivery trucks (with the exception of double train trucks) and there was not a problem. M. Ouellet commented that in relation to the roundabout completion costs, he indicated that he would follow up and provide a response.

W. Bennet suggested that the Town might consider prohibiting trucks from coming through the residential section of Pinewood.

M.Ouellet pointed out that it is not possible to sign against truck routes but rather provide sign in a positive way and not a negative way. He suggested that if



a truck has a destination within that neighbourhood it would be permitted. M. Ouellet agreed to look into this further.

Councillor Cassista commented on the recent accident wherein an 86 year old individual was struck on Pinewood & Pine Glen Road. She commented that there doesn't appear to be enough crosswalk signage and requested that this be reviewed. She also pointed out that speeding seems to be an issue on Pine Glen Road as well.

Councillor Cassista commented that she was aware that only some residents on Summerdale Court received a letter advising not to feed the deer. She indicated that she would like everyone in the area to receive a letter to make everyone aware of the health (lyme disease) and safety concerns that are associated with the presence of wild deer.

The Town Clerk indicated that she would check into it with the By-Law Enforcement Officer.

Mayor Seamans suggested that social media might be the best option to raise awareness. There are two issues being referred to - the people feeding the deer along Gunningsville Boulevard which pose a safety hazard and the people in the residential area feeding deer which raises concerns about Lyme's Disease.

### **13. ADJOURNMENT**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor C. Cassista

*That the meeting be adjourned at 8:22p.m.*

**Motion Carried**

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Ann Seamans, Mayor

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Annette Crummey, Town Clerk