



## **COMMITTEE OF THE WHOLE MEETING MINUTES**

**Monday, October 22, 2018  
Immediately Following Public Hearing  
30 Honour House Court - Council Chambers**

**Members Present:**

- Mayor Ann Seamans**
- Deputy Mayor Tammy Rampersaud**
- Councillor Lana Hansen**
- Councillor John Coughlan**
- Councillor Jeremy Thorne**
- Councillor Wayne Bennett**
- Councillor Andrew LeBlanc**
- Councillor Cecile Cassista**

**Staff Present:**

- C. Smith, CAO**
- A. Crummey, Town Clerk**
- D. Richard, Deputy Town Clerk**
- R. Higson, Director of Finance**
- M. Ouellet, Director of Engineering & Public Works**
- S. Thomson, Director of Economic Development**
- T. Finlay, Director of Human Resources**
- G. Cole, Director of Parks, Recreation and Community Relations**
- D. Pleau, Fire Chief**

**Others:**

- Andrew Smith, MCIP, RPP – Urban Planner, Urban Planning**
- Brian Bell, By-Law Enforcement Officer**

**1. CALL TO ORDER**

Mayor Seamans called the meeting to order at 6:48 p.m.

**2. ADOPTION OF THE AGENDA**

**Moved by:** Councillor J. Thorne

**Seconded by:** Councillor C. Cassista

That the agenda for the Committee of the Whole meeting of October 22, 2018 be approved.

**Motion Carried**

**3. DECLARATION OF CONFLICTS OF INTEREST**

NIL

**4. CORRESPONDENCE**

NIL

**5. PETITIONS, PRESENTATIONS & DELEGATIONS**

**a. Presentation by Marc Lapointe, MBA CFRE**

Consultant and Project Manager, South East Racquet Sports

Update on project to build a new 21 court racquet sports facility

Marc LaPointe noted that the purpose of the presentation is to introduce a project for this Region. South East Racquet Sports Inc. is a non for profit created in October 2017 and is comprised of many dedicated volunteers who have been talking about this type of endeavour for the past ten years. The project being proposed is to build and manage a 21 court indoor racquet sports facility in the Greater Moncton area serving South East New Brunswick. The targeted completion date is before June of 2021. Marc LaPointe noted that within a 100 km radius of Greater Moncton there is a projected population in 2022 of 330,000. South East Racquet Sports recognized that in order to meet the needs of the growing population, the facility would have to be substantial in its composition. Another guiding principle was accessibility. Their vision is to provide a fully accessible facility with programs for all levels of players. He

indicated that the proposed facility will incorporate as many green technologies as possible in an effort to decrease its footprint which, turn, will reduce the operational costs as well. Marc LaPointe remarked that people play racket sports from the ages of 4 -94, which led them toward a family orientated facility. The PowerPoint included a proposed interior view which incorporates 21 racquet sport courts including 8 tennis courts - which is the minimum requirement to host Provincial, Regional and National events, 8 badminton/pickleball, and a minimum of 5 racquetball for the same reason. Pickleball is the fastest growing racquet sport at this time.

Marc LaPointe explained the rationale for the push to have the facility up and running by June 2021 is that Greater Moncton will be hosting one of the largest sporting events, La Jeux de la Francophonie, in our area. South East Racquet Sports Inc. would like to position itself to take advantage of this huge event in 2021.

He suggested that the target group of members will be drawn from 100 km of the Greater Moncton area who annually spend about half a billion dollars on recreation. And further, that within a 160 km area we would tap into occasional players coming to the area for various reasons. That target area has a population of 900,000 who annually spend \$1.5 billion dollars on recreation. The numbers are there for a good business case.

Marc LaPointe outlined that there are known health benefits of participating in sports. It has been suggested that racquet sports reduce mortality by 27%; and death by cardiovascular activity was also reported to be reduced by 6% for people who are involved with racquet sports.

He highlighted the benefits of building a regional racquet sports facility including building bigger, and attracting Provincial, Regional and National tournaments. As previously outlined this requires more courts translating into more programs, better training and more services. All of which are positive factors which can turn into operations that are cash flow positive.

Marc LaPointe remarked that South East Racquet Sports is asking Riverview Town Council to consider passing a motion, in principal, to support the construction of a regional racquet sports facility. By providing

this type of support it will greatly assist in their discussions with other levels of government and to enable them to apply through the Regional Service Commission for various types of funding.

Marc LaPointe stated that their group has adopted the charitable, not-for-profit model, and they will be looking for support from private individuals as well as all levels of government in order to complete the project.

In addition, he noted that the group is facing a time crunch and the South East Racquet Sports Inc. would also like Town Council to consider providing monetary support in the amount of \$10,000 in the next budget. They are also looking to other municipalities to consider providing financial support for the project so that the group will then begin the work of fundraising. He noted that later on down the road, South East Racquet Sports will be coming back with a number of different studies obtained indirectly through the assistance of the South East Regional Service Commission.

Deputy Mayor Rampersaud noted that she loves when passionate people come together to try to make things happen. She confirmed that the “ask” from the Town is \$10,000 and perhaps more financial assistance to be determined later. She was concerned that there have been no formal studies in relation to this specific project to date.

Marc LaPointe confirmed with Deputy Mayor Rampersaud that formal studies that have been done through similar facilities such as Fredericton, (Abony Tennis Centre); Saint John (Saint John Field House); and Truro (Cougar Dome). He noted that they have also approached the Regional Service Commission for funds to conduct a number of different studies one of them being a survey of users and the other being an economic regional impact study; as well as a review of their business plan; and a health and social impact study in relation to racquet sports.

Deputy Mayor Rampersaud stated that it is a huge red flag to her that the group has not conducted their own studies specific to this project and yet have a 2021 build date.

Marc LaPointe reiterated that studies have been conducted through other facilities. It was advised by the Regional Service Commission that it would be easier if South East Racquet Sports Inc. first obtained support, in principle, from the municipalities. He noted that there were in-house studies undertaken, and a business plan put together, and they have also verified that the usage template was accurate.

Mayor Seamans clarified that by going through the Regional Service Commission and obtaining support, in principle, from the municipalities the group would be able to tap into other funding.

Marc LaPointe confirmed that they would be able to receive what is called Component 1 Funding; which will provide them with funding for a third party independent study for the project being presented.

Deputy Mayor Rampersaud stated that she feels this approach is a little backward and as such is uncomfortable and not willing to support at this time.

Marc LaPointe confirmed with Councillor Cassista that the total cost of this project is estimated at \$12 million. He confirmed that they have approached the City of Dieppe and are awaiting a response. They have not approached the City of Moncton, at this time, as the studies have not been done and their budgets are tight. He noted that their initial contact was with the Regional Service Commission. Marc LaPointe indicated that they have reached out to the Federal and Provincial representatives but have done nothing officially because they are waiting on the funding for the studies. Marc LaPointe confirmed with Councillor Cassista that no formal by-laws have been adopted by the group nor has fund raising begun at this time as since the studies have not been completed. In light of this, Councillor Cassista expressed her reservations about providing financial support at this time.

Councillor Bennett commented that he also had reservations about approving funds, at this time, for this project. He noted that the other facilities that have been referred to have other amenities within their facility to support it. He suggested that he would not be able to support

the \$10,000 ask unless he sees a survey or other studies showing the area can support this type of project.

Marc LaPointe commented that the South East Racquet Sports had conducted a survey approximately a year and a half ago to see whether the demand was present for such a facility in this Region, which it did support.

Councillor Bennett suggested that they are putting the horse before the cart and would need to see more solid information on this project before he could support putting money in the Town's budget for it.

Marc LaPointe confirmed with Councillor Thorne that no final location has been selected at this point. The \$12 million cost of the project does not include the land, as they are hoping the land will be donated to them.

Mayor Seamans confirmed with Mr. LaPointe that the South East Racquet Sports Inc. is looking for support, in principle, from the Town as this would tremendously assist them to position themselves to tap into funding through the Regional Service Commission.

Mayor Seamans remarked that as no final site has been chosen perhaps it could be located in Riverview.

## **6. EXTERNAL REPORTS**

### **a. Building Permit Reports - September, 2018**

Report accepted as presented.

### **b. Development Activity Report - September, 2018**

Report accepted as presented.

### **c. Codiac RCMP Report**

Supt. Critchlow noted that of the top eight crime types posted on the Codiac Regional Policing site there were 46 calls for the month of September in Riverview in comparison to 23 in Moncton and 3 in Dieppe. In total, there were 675 calls for the month which represents 6%

for Riverview. He is aware that the traffic issues regarding the Gunningsville intersection are of concern. The RCMP have observed the intersection in both a visible and non-visible capacity. It is a matter of sensitizing the travelling public and they will include social media hits on Twitter and Facebook.

C. Smith remarked that in speaking with Inspector LeBreton on this matter it was noted that progressing forward there will be fines issued to motorists failing to follow the rules of the road.

Supt. Critchlow noted that the RCMP recognizes that it is an educational process and have taken this into consideration. But at the same time, they don't want to want to block traffic either by giving out tickets.

Supt. Critchlow confirmed with Councillor Thorne that the RCMP will be tracking cannabis violations and will include these numbers in their reports as it will impact their operations.

He confirmed that there is a road side test for cannabis but the road side screening device has not been approved by the Province as yet. It has been approved Federally, but not Provincially.

Supt. Critchlow confirmed with Councillor Bennett that the RCMP have been using a standard field and sobriety testing at roadside as well as a drug recognition expert. The only thing missing is the exact science which would come from a device that could measure the amount of THC from saliva. However, if an officer suspects some form of impairment (other than alcohol) they can call in a drug recognition technician and carry out a testing process.

Supt. Critchlow confirmed with S. Thomson that now the legislation is in place the RCMP will be making provisions to deal with the illegal medical marijuana dispensaries. Supt. Critchlow remarked that as an organization the RCMP want to be consistent across the board with our colleagues in other jurisdictions. It is an issue that will be reviewed to determine the approach that will be taken.

## **7. DEPARTMENTAL REPORTS**

### **a. Administration Department**

#### **7.a.1 Administration Report for the month of September - October, 2018**

C. Smith pointed out that as a result of the opening of the new Avenir Centre this factor is driving up the requests for increasing the transit service. He noted that investing in enhancing existing services or expanding services for the new event centre will be discussed during the budget process.

C. Smith also praised the Parks & Recreation staff for hosting an employee breakfast which also provided an opportunity to learn more about the United Way Campaign and the Atlantic Wellness Centre. It was an excellent example of the department engaging other departments.

C. Smith confirmed with Councillor Cassista that the Town will be transitioning from the Urban Planning to the Regional Services Commission on January 21, 2020 for its Planning services.

Report accepted as presented.

### **b. Finance Department**

#### **7.b.1 Finance Report for the month of October, 2018**

Report accepted as presented.

### **c. Engineering & Works**

#### **7.c.1 Engineering & Works Report for the month of September - October, 2018**

M. Ouellet confirmed with Councillor Bennett that the lane markings associated with the Gunningsville intersection project have now been completed.

Report accepted as presented.



### **7.c.2 Snow Removal Plan**

M. Ouellet indicated that the purpose of the presentation was to provide an updated 2018 Snow Removal Plan to ensure that the concept of the current level of service is understood by all the stakeholders. The purpose of the updated plan is to provide a consistent and dependable level of snow removal and de-icing service throughout the Town.

He stated that the plan does not reflect a change in the way the Town currently operates its snow clearing operations but provides a better description of how things were done. M. Ouellet provided a high level summary of the proposed level of service description. There has been no change to the Critical Area description; in terms of roads the previous plan was differentiated by Level 1, 2 and 3. These are now described as - "Arterial & Collector Primary" and "Bus Routes & Collector Minor "and "Local or residential streets". He remarked that the reference to sidewalks have now also been broken down into levels; Level 1 - sidewalks near school zones and heavily travelled arterial streets are to be plowed within 12 hours after a storm; Level 2 - all other sidewalks to be cleared within 48 hours; Level 3 denoted areas that are not plowed during winter. (but may become Level 2 once connectivity is achieved). He noted that currently there is no level of service policy on Town parking lots. It is proposed that the parking lots be serviced weekdays only, plowed and salted within 24 hours after storm; and church parking lots are plowed and salted for Sunday church services (not necessarily the morning of but as time permits). M. Ouellet remarked that there was also no level of service policy for the trails. It is proposed that only certain trails are cleared of snow during the winter. Certain trails will be cleared within 48 hours; Parks & Recreation is responsible for Pinder Ext. Findlay to Lawson; Pine Glen Road (Coverdale to Cross Creek); Gunningsville (Bridge to Pinder); Riverfront Trail (causeway to Avondale); Sawgrass to Runneymeade. Public works is responsible for Mabel (Trites to Wilson); Old Coach to Gunningsville; Canterbury to Page;

Bradford Pedway; Hebron (McAllister to Pine Glen); Caseley Park; Buckingham trails to RHS property. He indicated that there was no level of service policy for the fire hydrants and proposing that to start clearing when snow prevents access to front cap; all cleared within 5 working days from storm. The hydrants would be cleared based on priority as follows: high risk buildings; Coverdale, Hillsborough Road; Seniors Complex; Institutional (schools); business district; residential area. M. Ouellet reiterated that these snow clearing operations have always been carried out but the level of service description was not written out. This level of service description for the clearing of hydrants was developed by the Engineering & Works Department and the Fire Department.

M. Ouellet noted another proposed change is to the winter shifts. He noted that in 2016 an evening shift was developed. Prior to that there was always a winter night shift. He remarked that because the winter weather seems to come later in the season, it is being proposed to defer the winter night shifts mid-December (currently runs from November 15<sup>th</sup> to April 15<sup>th</sup>). While the evening shift (4 p.m. -midnight) would commence the beginning of January (currently runs from November 15<sup>th</sup> to April 15<sup>th</sup>). The evening shift could end earlier, around April 1, while the night shift (midnight - 8 a.m.) would end April 15<sup>th</sup> because this shift can help sweep sidewalks, trails and certain streets to get ready for the spring water flushing program. The actual start day would be subject to the amount of snow on the ground.

M. Ouellet remarked that the maps denoted the types of streets, outlined the 11 snow zones (which in 2016 went from 10 to 11 zones, two of which are looked after by contractors). He noted that a piece of equipment and an operator are allocated per zone. The plan is to try to keep each zone down to approximately a 4-hour clearance time, and then salting. There is also a map for the sidewalks broken down into Level 1 and Level 2, and the trails broken down by Department.

**Moved by:** Councillor L. Hansen

**Seconded by:** Councillor W. Bennett

*That the Committee of the Whole recommend to the Riverview Town Council to accept the recommendation contained in the Council report form dated October 22, 2018 to accept changes to the Snow & Ice Control Plan for the upcoming winter (2018-2019) as a pilot project with the understanding that the plan and the outcome will be reported back to Council in the fall of 2019 before adopting the changes permanently.*

M. Ouellet confirmed with Councillor Hansen that the trails that are listed will be cleared with 48 hours after a storm. With respect to the bus routes there are some discrepancies in the map which will be edited before it is put on-line with respect to the bus routes.

M. Ouellet confirmed with Councillor Bennett that, as per our contract, the Town will continue to utilize two private contractors in 2 zones. He noted that it is the same contract as last year. The Town is into the second year of a five-year contract.

M. Ouellet confirmed with Councillor Thorne that the practise has been to have some of the church parking lots cleared for Sunday mass. M. Ouellet remarked that this arrangement was well before his time but they are honoured. The clearing would take place, as time permits, and may not necessarily be the day of but earlier in the week as long as the end result is that come Sunday the lots are cleared. He also confirmed that the snow clearing operations include the Turtle Creek Road until it reaches the Town limits.

M. Ouellet confirmed with Councillor Cassista that the plan is not to reflect future savings opportunity but more like to reflect the capacity of the level of service. Simply putting on paper the level of service that the Town has enjoyed without being documented.

Councillor Cassista inquired whether there was a reduction of staffing. If so, she expressed her concern regarding a lower level of

service than the residents of Riverview have come to expect by the reduction.

M. Ouellet said that it is premature at this point but there are discussions taking place regarding the possibility of not back filling one operator position. Within the department two operators have been promoted to foremen. Currently posting for one operator this week; and after some further discussion may or may not be posting for the second operator. He indicated that it will be discussed at budget deliberations. He stated that the proposed plan is not intended to lower service but rather to commit to paper what is currently being done. The only exception is the strategy for sidewalks where some are to be done within 8 hours of a snow storm and others are to be done in 48, which will allow staff to focus on the higher priority areas which some tend to be more challenging.

M. Ouellet confirmed with Councillor LeBlanc that the Town has been adhering to the 10 centimeter rule for many, many years. The last changes were done in 2009 where the Town went from a bare pavement, curb to curb, to center line salting policy down our local streets. The idea is to follow the proposed plan and review in the fall of 2019. If there are modifications to be made then it will be brought back to Council for consideration. Residents can expect the same high level of snow clearing services as in past years.

Chief Pleau confirmed with Councillor LeBlanc that he also worked on the proposed policy. Chief Pleau remarked that he had consulted with 17 other fire departments with respect to the level of service related to the clearing of fire hydrants. He noted that what is being proposed in the plan is basically industry standard and he concurs to what is being proposed.

C. Smith remarked that he had requested the Director to come forward to update Council on the snow plan as the snow season will soon be upon us. This plan is intended to be used as a tool for Council as they will be able to respond to questions from our

residents as to what the methods the Town employs. He noted that the proposed plan does not reflect a change in service but a better articulation of the services that are being provided.

Riverview takes great pride in our snow removal services but there is a hidden cost that Council needs to consider as well. That is why one of the questions regarding backfilling one of the operator positions is being debated. C. Smith agreed that the Town is well equipped to manage storms, but there is the flip side in relation to workloads during other parts of the season. There is a cost to managing a workforce of this size. We have more work for the operators, and we continue to grow and utilize their skills beyond the winter season in other areas such as working on trails, line painting, etc. While we are trying to increase the workload in all seasons and increase their capacity and improve their efficiency, the Town's current structure is heavily weighted to be able to manage during snow removal season. In other seasons there can be more down time. C. Smith wanted Council to be aware that there are two sides to managing a workforce of this size based on the nature of the work and the seasonal nature. Their workload and the nature of the workload is very different based on the season.

M. Ouellet confirmed with Mayor Seamans that the School Board does not confer with the Department when determining whether to close schools. Those decisions are made at a regional level.

Mayor Seamans recalled that there was an instance last year when the schools were opened and there were issues with the sidewalks not being plowed and the Town had been criticized. She suggested it would be a good idea to make the District aware of the Snow Removal Plan once it is approved.

M. Ouellet confirmed with Councillor Bennett that the Town has a year's supply of salt and is using the same source as in previous years. He also confirmed that the results of the snow removal plan will be closely monitored, and if adjustments need to be made

during the season, he can update Council. He pointed out that he may only be able to provide an updated document in the fall of next year. Again, he reiterated that he does not expect a significant amount of changes as the plan reflects the level of service the Town already experiences.

**Motion Carried**

**d. Fire Department**

**7.d.1 Fire Department for the month of September, 2018**

Chief Pleau reported that the Fire Station had the pleasure of welcoming between 800- 1000 people at the Open House held on Saturday, October 13, 2018. It was a very successful event!

Report accepted as presented.

**e. Parks, Recreation and Community Relations**

**7.e.1 Parks, Recreation & Community Relations Report for the month of October, 2018**

G. Cole encouraged the Mayor and Council to visit the Lookout at Mill Creek Nature Park. The site, which was completed by town forces, was finished in time to host a couple of events scheduled as part of the Atlantic Outdoor Forum. He noted that Riverview hosted an all-day trail building workshop with the assistance of the International Mountain Bike Association of which there were 40 participants, 4 of which were Town of Riverview Utility Workers. Town staff organized a campfire social also at the Lookout which saw close to 50 delegates who participated in a variety of evening activities. During the forum, the guest speakers and session presenters referenced what the Town of Riverview is doing with the development of the trail system and the focus upon nature and the outdoors in its programming, also using the Town as an illustration of doing things the right way. Staff were very pleased to be recognized in such a positive way.

G. Cole confirmed with Councillor Cassista that the arena experienced a power surge on Friday, October 12th which was not detected until Saturday morning resulting in some melting of the ice surface. It has since been identified as a problem and staff are looking at a detection/warning system.

Report accepted as presented.

**f. Business/Economic Development**

**7.f.1 Business/Economic Development Report for the month of October, 2018**

S. Thomson indicated that the Department has been having a bit of fun with the business community. Some creative Pumpkin Personalities are popping up all over Town. There are 37 businesses that have participated and thanks to the efforts of Tahlia Ferlatte, our Economic Development Officer, has created a detailed map that can be found on the Town's web site.

Mayor Seamans remarked that she was glad to see the businesses participating. It is an excellent way to promote the Town and she had done a couple of interviews today promoting the event. The Mayor noted that she will be involved in the judging which takes place on Saturday, October 27th and the winners will be announced on Monday, October 29th.

Report accepted as presented.

**g. Human Resources**

**7.g.1 Human Resources Report for the month of October, 2018**

Report accepted as presented.

**h. Corporate Services**

**7.h.1 Corporate Services Report for the month of September, 2018**

Report accepted as presented.

### **7.h.2 Relationship Grants - Mid Year Report**

Taken as information.

### **7.h.3 Electronic Meetings**

**Moved by:** Councillor C. Cassista

**Seconded by:** Deputy Mayor T. Rampersaud

*That the Committee of the Whole recommend to Riverview Town Council to accept the staff recommendation to refrain from proceeding, at this time, with changing its procedural by-law to allow for remote electronic participation in Regular or Committee of the Whole meetings but allow for remote participation using teleconference for Emergency meetings of Council.*

**Motion Carried**

## **8. OTHER BUSINESS**

### **a. Grant Report - October 2018**

Deputy Mayor Rampersaud outlined what she proposed for the grant amount for each group which would result in a balance of \$1 in this Community Investment Grant budget for 2018.

***Sarah Strafford***

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista

*That the Committee of the Whole recommends to Riverview Town Council to award a grant in the amount of \$100 to Sarah Strafford to support her participation in RDG Design Thinkers Conference in Toronto.*

**Motion Carried**

### **CTV Christmas Daddies**

**Moved by:** Deputy Mayor T. Rampersaud

**Seconded by:** Councillor C. Cassista



*That the Committee of the Whole recommends to Riverview Town Council to support the 2018 Christmas Daddies Telethon in the amount of \$170.*

**Motion Carried**

**Filipino Association of NB - Greater Moncton Chapter**

**Moved by:** Councillor J. Coughlan

**Seconded by:** Deputy Mayor T. Rampersaud

*That the Committee of the Whole recommends to Riverview Town Council to waive the rental fee at the Bridgedale Community Centre in the amount of \$70 in support of the Filipino Association of NB - Greater Moncton Chapter for their event on December 15, 2018.*

**Motion Carried**

**West Riverview Elementary School**

**Moved by:** Councillor A. LeBlanc

**Seconded by:** Councillor C. Cassista

*That the Committee of the Whole recommend to Riverview Town Council to deny the request of the West Riverview School.*

The Town Clerk confirmed with Councillor Thorne that the West Riverview Elementary School can reapply in 2019 for financial support for this project.

Councillor Cassista noted that education is the responsibility of the Provincial Government and they are downloading more and more upon the municipalities.

Deputy Mayor Rampersaud would have liked to have seen a request before the sign went up. She cautioned that the Town may not necessarily reimburse in the year after the work has been completed.

Councillor Thorne pointed out that the school only became aware of the Community Investment Grants when he attended the unveiling of the sign last week.

**Motion Carried**

**Moved by:** Councillor A. LeBlanc  
**Seconded by:** Councillor C. Cassista

*That the Committee of the Whole recommend to Town Council to deny all future requests for Community Investment applications for 2018.*

**Motion Carried**

**b. Substance Abuse Policy**

**Moved by:** Councillor C. Cassista  
**Seconded by:** Councillor J. Coughlan

*That the Committee of the Whole recommend to Town Council to approve the updated Substance Abuse Policy.*

**Motion Carried**

**c. Committee of the Whole Procedures Policy**

**Moved by:** Councillor J. Coughlan  
**Seconded by:** Councillor W. Bennett

*That the Committee of the Whole recommend to Town Council to accept the staff recommendation to refer the Committee of the Whole Procedures policy to the Regular Meeting of Council for adoption.*

**Motion Carried**

**d. Procurement Policy**

**Moved by:** Deputy Mayor T. Rampersaud  
**Seconded by:** Councillor W. Bennett

*That the Committee of the Whole recommend that Council approve the updated Procurement Policy and Standard.*

**Motion Carried**

e. **Proposed revision to new By-Law Relating to the Control of Animals in the Town of Riverview**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor W. Bennett

*That the Committee of the Whole recommend to Town Council to accept the staff recommendations to implement the proposed amendments to the By-Law 600-05-04, A By-Law Relating to the Control of Animals in the Town of Riverview.*

Councillor Thorne indicated that he had no issues with changes but he required clarification on Section 3(7) and (9).

Brian Bell confirmed with Councillor Thorne that in reference to animals being put down the intention of the by-law and the opinion of the Animal Control Officer is that no animal should be put down until it is assessed. The legislation states that an animal cannot be put down unless it has been filed with a Judge. He noted that the previous Animal Control By-law did not have the proper definition of aggressive or dangerous. Thus the reason for the amendments to the by-law. If a person is in violation of the by-law then as the By-Law Enforcement Officer he would need to present, by way of a violation, to a Judge. In turn, the Judge would make a determination whether the animal would be put down or not.

Brian Bell confirmed that the Town would follow this process in order to receive a determination. He pointed out that the City of Moncton follows a different process, in that it has a Committee which reviews the case and makes the determination.

Councillor Thorne inquired about the 5 days minimum to retain an animal in question. He pointed out that if our process takes longer and the animal is retained beyond the 5 days period would the owner of the animal be required to pay for the additional kennel costs?

Brian Bell commented that he was not certain about who would cover the costs beyond the 5 day retention period. However, he noted that the Animal Control Officer should be able to assess the animal within five days and determine whether any further assessments are required. It would

depend on the severity of the case. If the case warranted it then he would complete the required paperwork for the Judge in a timely manner so that the Judge could make the final determination.

Councillor Thorne remarked that it is best if this section is clear to all pet owners as to who is responsible to pay if a dog is retained for assessment to avoid confusion in the event such a circumstance arises.

Councillor Coughlan remarked that in paragraph 4 the word should be "from" and not "form".

Brian Bell confirmed with Councillor Bennett that the reason an animal is given to an accredited shelter would be to ensure that it is handled properly and treated in the best interests of the animal.

Councillor Bennett pointed out that the by-law makes reference to after seizure relinquishing the animal to an "accredited shelter". He suggested that this would be at a cost of the pet owner.

Brian Bell confirmed that to be the case. He further explained that there have been circumstances where an animal was given to a non-accredited shelter. However, staff are of the opinion it is in the best interests of the animal and the safety of our residents for it to go to an accredited shelter. Plus the animal would become the shelter's responsibility during its stay and the fees would be the responsibility of the pet owner. There have been situations where people have been attacked by a dog and there was not enough "meat" in the by-law to allow the Town to deal with such an instance properly. The Town does not want these types of animals going to a shelter where they are not going to be properly treated, and the updated by-law will provide Town staff with the tools it needs.

**Motion Carried**

## **9. COUNCIL STATEMENTS/INQUIRIES**

Councillor Cassista was very pleased to announce that approximately \$7,600 was raised for ProKIDS at the Chinese Auction held by the Riverview Lions Centre. She expressed her appreciation to all those in attendance at the auction and also all

those who had contributed to the cause. It was a wonderful example of community engagement!

Councillor Hansen announced that The Riverview Veterans & Armed Forces Association will be holding a special event on Saturday, November 3rd at 2 p.m. in Caseley Park. They will be unveiling a monument honoring the Royal Canadian Air Force. A reception will follow at Town Hall and the members of Council and the public are encouraged to attend this historic event.

#### **10. ADJOURNMENT**

**Moved by:** Councillor C. Cassista

**Seconded by:** Councillor J. Thorne

*That the Committee of the Whole meeting be adjourned at 8:24 p.m.*

**Motion Carried**