



SPECIAL MEETING OF COUNCIL

MINUTES

Tuesday, April 23, 2019

Immediately Following Committee of the Whole Meeting

30 Honour House Court - Council Chambers

Members Present: Mayor Ann Seamans

Deputy Mayor Tammy Rampersaud

Councillor Wayne Bennett

Councillor John Coughlan

Councillor Jeremy Thorne

Councillor Cecile Cassista

Councillor Andrew LeBlanc

Staff Present: C. Smith, CAO

A. Crummey, Town Clerk

D. Richard, Deputy Town Clerk

R. Higson, Director of Finance

M. Ouellet, Director of Engineering & Public Works

T. Finlay, Director of Human Resources

G. Cole, Director of Parks, Recreation and Community Relations

Regrets: Councillor Lana Hansen

Fire Chief D. Pleau

1. CALL TO ORDER

Mayor Seamans called the Special Council meeting of April 23, 2019 to order at 8:19 p.m.

2. ADOPTION OF THE AGENDA

Moved by: Councillor A. LeBlanc

Seconded by: Deputy Mayor T. Rampersaud

That the agenda for the Special Council meeting of Tuesday, April 23, 2019 be approved.

Motion Carried

3. DECLARATION OF CONFLICTS OF INTEREST

NIL

4. Award of Tender 19-21 - Supply, Delivery & Service of MSA Self Contained Breathing Apparatus

Moved by: Councillor J. Coughlan

Seconded by: Councillor W. Bennett

That the Supply, Delivery and Service of MSA Self Contained Breathing Apparatus, Tender 19-21, be awarded to Areo-Feu Ltée in the amount of \$322,133.40 (HST included) and that the Mayor and Town Clerk be authorized to sign all related documentation.

Motion Carried

5. Award of Tender 19-33A - Lions Park & Pool Improvements - Phase 1

Moved by: Councillor J. Thorne

Seconded by: Deputy Mayor T. Rampersaud

That Tender 19-33A, Lions Park & Pool Improvements - Phase 1, be awarded to Avondale Construction Limited for a maximum value of the tender amount of \$625,000.00 (HST included) and that the Mayor and Town Clerk be authorized to sign all related documentation.

G. Cole confirmed with Councillor Cassista that Phase 1 refers to the construction of the building. He pointed out that the building has basically the same footprint as the previous building which would consist of a mechanical room, change rooms, and washrooms that support the entire park.

Councillor Thorne indicated that the Lions Pool project has been a long time coming. It is an important component of our community, and he was pleased when Council supported the reintroduction of this item into capital budget for consideration during the budget deliberations. He pointed out that he had conducted an unofficial poll on Facebook which supported retaining the Lions Pool.

Mayor Seamans concurred that it was a decision made by Council during the budget deliberations which was unanimously supported by Council.

Motion Carried

6. Award of Request for Proposal - 19-33B - Riverview Lions Community Park Pool Improvements

Moved by: Deputy Mayor T. Rampersaud

Seconded by: Councillor J. Thorne

That Riverview Town Council approve the award of the Request for Proposal #19-33B - Riverview Lions Community Park Pool Improvements to Acadian Construction (1991) Ltd. and that the Town enter into negotiations to finalize the contract arrangements. And further that the value of the RFP award will be up to a maximum of \$660,000.00 (plus HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.

G. Cole confirmed with Councillor Thorne that the Request for Proposal had been advertised on the NBON website for the required 15 day period and the deadline for submission was contained within the advertisement. The internal committee for this project consisted of the Facilities Manager, the Parks & Recreation Facilities & Assets Manager, the Aquatic Coordinator, and himself, the Director of the Department. After the deadline was reached, the Committee reviewed the submissions both individually and as a Committee. It should be noted that the

budget component of the submissions were retained in a separate sealed envelope until the end of the review. The evaluation consisted of a review of the qualifications of the proponent and their experience (valued at 10%); the project experience of the team and project coordinator; review of references and past experience in this field; review of the work plan methodology and the proposed work schedule and finally a review of the project fee. He pointed out that the final review took several hours to complete in order to develop the proposed recommendation.

C. Smith confirmed with Councillor Bennett that the explanation given by the Director of Parks, Recreation and Community Relations outlines the process that was taken to review the submissions. The explanation provided may address some questions outlined in a recent email from Avondale Construction concerning the proposed recommendation.

C. Smith confirmed with Councillor Thorne that there are several components identified in the Request for Proposal. Price is the last component to be evaluated by the Committee and is assigned a percentage of the overall scoring evaluation. He commented that both bids met the specifications and each submission was thoroughly reviewed during this process.

Motion Carried

7. Award of Tender 19-63 - Weir Drive Reconstruction

Moved by: Councillor J. Coughlan

Seconded by: Councillor W. Bennett

That Tender 19-63, Weir Drive Reconstruction, be awarded to Foulem Construction Ltee in the amount of \$1,015,462.50 (plus HST) and that the Mayor and Town Clerk be authorized to sign all related documentation.

M. Ouellet confirmed with Councillor Coughlan that there was a great deal of interest in this project with a wide range of bid results. The successful contractor was the company which constructed the Operations Centre and they have done other municipal work in the Province.

Motion Carried

8. ADJOURNMENT

Moved by: Councillor J. Thorne

Seconded by: Councillor C. Cassista

That the Special Council meeting of April 23, 2019 be adjourned at 8:29 p.m.

Motion Carried